

A6.4-AEP003-AA

Annotated agenda

Third meeting of the Accreditation Expert Panel

Version 01.0

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Article 6.4 mechanism Accreditation Expert Panel (hereinafter referred to as the AEP) shall open the third meeting of the AEP.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The AEP may wish to adopt the proposed agenda for the third meeting.

Background: The agenda was drawn up based on the mandates from the Article 6.4 Supervisory Body.

3. ► **Action:** Members of the AEP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting and take action as appropriate.

Background: In accordance with paragraph 28 of the “Terms of reference of the Article 6.4 mechanism expert panels”, members of a panel shall abide by the code of conduct of the Supervisory Body, as well as by the provisions related to conflict of interest and transparency of the Supervisory Body, taking into account specific confidentiality requirements. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel, and if so, refrain from participating in any discussion or decision on the issue. Members of a panel shall not disclose any confidential or proprietary information that comes to their knowledge from serving on a panel.

Agenda item 2. Governance and management matters

Agenda item 2.1. Matters related to the Accreditation Expert Panel

4. ► **Action:** The AEP may wish to take note of the update on the outcome of the 14th meeting of the Supervisory Body (SBM 014) relevant to the work of the AEP.

Background: SBM 014 took note of the second meeting of the AEP.

5. ► **Action:** The AEP may wish to take note of its meeting dates in 2025.

Background: The AEP shall decide its meeting dates for year 2025. The meeting dates for AEP are dependent on the Supervisory Body meeting dates as the AEP meeting reports and annexes shall be published two weeks before the annotations deadline of the following Supervisory Body meeting.

Agenda item 3. Rulings (case-specific matters)

6. ► **Action:** The AEP may wish to consider the update from secretariat on applications received from applicant entities for getting accredited under the Article 6.4 mechanism.
Background: As part of the AEP workplan for 2024 (A6.4-SB011-A01), the assessment of applications for accreditation, including the accreditation of new operational entities, is a priority task.
7. ► **Please note:** Due to confidentiality provisions, the case-related information is restricted to the AEP.

Agenda item 4. Relations with forums and other stakeholders

8. ► **Please note:** There is no interaction planned with the Chair of the DOE/AIE forum as such forum is not yet established under the Article 6.4 Mechanism.

Agenda item 5. Other matters

9. ► **Action:** The AEP may wish to provide guidance on the priority areas for the A6.4 assessment team calibration workshop to be held in conjunction with AEP 005 meeting.
Background: The Supervisory Body, through its approved A6.4 two-year business and resource allocation plan 2024–2025, foresees two calibration workshops with assessment team leads.

Agenda item 6. Conclusion of the meeting

10. ► **Action:** The AEP may wish to approve the report of the meeting.

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