

A6.4-AEP001-AA

Annotated agenda

Accreditation Expert Panel first meeting

Version 01.0

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Annotations to the proposed agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Article 6.4 mechanism Accreditation Expert Panel (hereinafter referred to as the AEP) shall open the first meeting of the AEP.

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The AEP may wish to adopt the proposed agenda for the first meeting.

Background: The agenda was drawn up based on the mandates from the Article 6.4 Supervisory Body (hereinafter referred to as the SB).

3. ► **Action:** Members of the AEP may wish to provide statements on any potential conflict of interest concerning the issues on the agenda for the meeting and take action as appropriate.

Background: In accordance with paragraph 28 of the “Terms of reference of the Article 6.4 mechanism expert panels”, members of a panel shall abide by the code of conduct of the Supervisory Body, as well as by the provisions related to conflict of interest and transparency of the Supervisory Body, taking into account specific confidentiality requirements. They shall declare whether they have a pecuniary or financial interest in an issue presented to them as a member of the panel, and if so, refrain from participating in any discussion or decision on the issue. Members of a panel shall not disclose any confidential or proprietary information that comes to their knowledge from serving on a panel.

Agenda item 2. Governance and management matters

Agenda item 2.1. Matters related to the AEP

4. ► **Action:** The AEP may wish to take note of the update on the outcome of the tenth meeting of the Supervisory Body (SB 010) relevant to the work of the AEP.

Background: The Supervisory Body, at its tenth meeting, considered applications for AEP and selected the five members for a term of two years, which is until 31 March 2026. At this meeting the Supervisory Body also approved its workplan for 2024 that contains agenda items related to the work of the AEP.

5. ► **Action:** The AEP may wish to take note of a brief presentation from secretariat on the accreditation process under the A6.4 mechanism.

Background: The AEP members during the calibration workshop have mentioned to have a presentation from secretariat providing an overview of accreditation process under A6.4 mechanism.

Agenda item 2.2. Performance management

6. ► **Action:** The AEP may wish to announce the appointment of two evaluators from among its own members, as per the request of para 22 to the procedure “Selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts”. (A6.4-PROC-GOV-005¹).

Background: The Supervisory Body, at its tenth meeting, adopted the procedure “Selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts”, as contained in annex 4 to the meeting report, and agreed to make it effective from 31 March 2024. In response to the Supervisory Body’s request to further support the AEP to implement the procedure for selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts (ARoE), the secretariat held a virtual calibration workshop with the AEP members on 19 March 2024 and forwarded the SB mandate to the AEP for its consideration prior to the first meeting.

7. ► **Action:** The AEP may wish to consider the conclusion of the evaluators and further decide whether to include the applicant on the ARoE or reject the applicant, as per paragraph 25 of the procedure “Selection and performance evaluation of experts on the Article 6.4 mechanism accreditation roster of experts” (A6.4-PROC-GOV-005²).

Background: The two appointed evaluators reviewed the summary of the applicants information as per paragraph 24 of the procedure “Selection and performance evaluation of experts on the A6.4 mechanism accreditation roster of experts” and prepared their conclusion for AEP consideration.

Agenda item 3. Rulings (case-specific matters)

8. ► **Please note:** There will be no cases expected in the first meeting. Therefore, no rulings shall be expected from the AEP.

Agenda item 4. Relations with forums and other stakeholders

9. ► **Please note:** There is no DOE/AIE forum interaction planned with the DOE/Accredited Independent Entity Coordination Forum chair.

Agenda item 5. Other matters

10. No other issues are scheduled for this meeting.

Agenda item 6. Conclusion of the meeting

11. ► **Action:** The AEP may wish to approve the internal and external reports of the meeting.

¹ The procedure is available on the UNFCCC website at: <https://unfccc.int/sites/default/files/resource/A6.4-PROC-GOV-005-v01.0.pdf>

² The procedure is available on the UNFCCC website at: <https://unfccc.int/sites/default/files/resource/A6.4-PROC-GOV-005-v01.0.pdf>

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