

# 4TH CAPACITY-BUILDING HUB

COP27 | NOVEMBER 2022 | SHARM EL SHEIKH



**United Nations** Climate Change  
Paris Committee on Capacity-building



# THE 4TH CAPACITY-BUILDING HUB

## CONCEPT NOTE

# BACKGROUND

One of the flagship activities of the PCCB is the Capacity-building Hub, a series of capacity-building-related sessions that focus on different themes, typically over the course of a week, in conjunction with sessions of the Conference of the Parties (COP). COP 25 mandated the PCCB to continue organizing the Capacity-building Hubs annually in conjunction with COP. This concept note for the 4th Capacity-building Hub was developed following the PCCB's and Observers' comments noted at the sixth meeting of the PCCB.



## 4TH CAPACITY-BUILDING HUB

The 4th Capacity-building Hub is scheduled to take place at COP 27 (7-18 November 2022 in Sharm El-Sheikh, Egypt) and will showcase efforts made to enhance climate action through a capacity-building lens. With COP 27 having been dubbed as the 'COP for implementation and delivery', it is time for all actors involved in addressing the impacts of climate change to accelerate climate change action that has the capacity to yield long-lasting impacts. The 4th Capacity-building Hub welcomes all interested individuals and entities involved in climate action across all sectors and regions to take part in debates and contribute to focused capacity-building discussions by sharing:

- Experience and achievements in building and retaining capacity at different levels to support the enhancement of nationally determined contributions (NDCs) and climate action in 2022;
- Lessons learned and knowledge gained in identifying capacity-building gaps and needs, and solutions for addressing those gaps and needs;
- Opportunities for introducing innovation and scaling up actions by collaborating with other actors and combining climate efforts at the national level;
- Ideas for capacity-building actions that are aligned with low-carbon and climate resilient development strategies.

Besides government actors and international entities, non-state actors are particularly encouraged to join the 4th Capacity-building Hub. The PCCB hopes to engage a multitude of such actors – with academics, experts from the private sector, representatives of philanthropic organizations and foundations, climate champions, youth representatives, indigenous peoples' and women's organizations, local artists, activists, media figures and influencers, journalists, and storytellers being only some examples. Following the successful engagement of external experts on cross-cutting issues, including gender responsiveness, human rights, indigenous peoples' knowledge and the role of youth, as advisors to guide the integration of cross-cutting issues across the 3rd Capacity-building Hub's activities, the PCCB will continue with this approach, including a new expert on Action for Climate Empowerment (ACE), also in the preparatory stage of the 4th Capacity-building Hub at COP 27.



# OBJECTIVES

The Capacity-building Hub is a direct response to the mission of the PCCB in enhancing coherence and coordination of capacity-building under the Convention and the Paris Agreement, addressing current and emerging capacity gaps and needs, and facilitating greater awareness of the scope and impact of capacity-building efforts. By hosting the Hub as a meet-up for the capacity-building community, the PCCB strives to:

- Amplify a rich diversity of voices, experiences, and topics relevant to the PCCB's work, and facilitate the exchange of experience, knowledge, and insights on the role of capacity-building to support enhanced climate efforts in 2022 and beyond;
- Synergize the knowledge and experience of experts at local, national, regional and global levels; engage with relevant actors from across sectors, regions, and institutions; and encourage their participation in the PCCB Network;
- Strengthen the ties with relevant bodies under and outside the Convention and the Paris Agreement to enhance coherence and coordination in capacity-building efforts;
- Connect actors to step-up collective and collaborative efforts and to build on existing synergies in different areas of work;
- Strengthen collaborations among bodies under and outside the Convention and the Paris Agreement and across institutions, sectors and regions, in order to boost collective capacity-building efforts;
- Enhance exchange of knowledge and information (including case studies, good practices and lessons learned) on capacity-building gaps and needs and on solutions to address them;
- Encourage the promotion and dissemination of tools and methodologies for implementing capacity-building; and
- Enhance stakeholder awareness and engagement of the scope and impact of capacity-building efforts.



# FORMAT & STAGING

## THEMES

Building on the success of last year, the 4th Capacity-building Hub will be organized into thematic days focusing on issues directly linked to capacity-building with a view to supporting enhanced climate action at all levels. The themes will reflect the outcomes of the discussions from the previous Hub, key areas of capacity-building under the Convention and the Paris Agreement, and priorities voiced by PCCB Network members and other entities at various PCCB events.

### **CAPACITY-BUILDING DAY: AMPLIFYING NETWORKS FOR COLLECTIVE CAPACITY-BUILDING**

The Capacity-building Day seeks to showcase the role of networks and partnerships in building collective capacities and working towards climate-related capacity-building goals. This thematic day would explore the challenges as well as the benefits of collaborative approaches that integrate the entire community of stakeholders, between and across networks, to build capacities to enhance ambitious climate action. This would be done through engaging with diverse networks including research and academic, private sector, community-based and civil society organizations, as well as foundations and philanthropic networks at the subnational, regional and global levels.

### **IMPLEMENTING ARTICLE 6 & 13 OF THE PARIS AGREEMENT DAY**

This thematic day would focus on capacity-building support needs and opportunities in implementing Article 6 and Article 13 of the Paris Agreement. To achieve net-zero emissions and Nationally Determined Contributions (NDC) targets, capacity-building needs to be holistically integrated into market and non-market approaches to develop mitigation actions and enhance cooperation. At the same time, in the architecture of the Paris Agreement, there is a need to strengthen capacity-building efforts related to the implementation of the Enhanced Transparency Framework (ETF). This thematic day would explore the institutional and technical capacities needed for developing countries to implement market and non-market-based approaches and meet enhanced transparency requirements.



## **JUST TRANSITION & SUSTAINABLE ECONOMIES DAY**

An inclusive and just transition involves maximizing the social and economic opportunities of climate action, while minimizing and carefully managing any challenges such as loss of jobs and exacerbated poverty, particularly amongst women, youth, indigenous peoples, elderly, refugees, informal workers, and workers of Small and Medium Enterprises (SMEs). The Just Transition and Sustainable Economies Day would explore building individual capacities through technical and vocational training, green entrepreneurship, and skills development. At the same time, there is a need for multi-sectoral collaborations and effective cooperation at institutional levels across public, private, and civil society spaces. To this effect, this thematic day also seeks to explore coherence and coordination of capacity-building efforts in enhancing cooperation amongst employers, trade unions, governments, and research and training institutions for a just transition towards environmentally sustainable economies.

## **OPEN SPACE LEARNING DAY**

The Open Space Design format seeks to foster shared learning and organic group discussions where participants can share experiences, knowledge, stories, questions, interests, and concerns around a topic. In light of the PCCB's mandate and work around identifying capacity gaps and needs, both current and emerging, and recommending ways to address them, the Open Space Learning Day seeks to provide stakeholders with a platform to engage with climate change-related capacity-building topics through the Open Space Design format. In Open Space events, participants create their own emergent agendas of parallel open discussions around a theme for deep creative learning. Half of the day would focus on exploring capacity-building needs, gaps, and opportunities, whereas the other half of the day would seek to foster solution-oriented discussions around tools, methodologies, and recommended actions to address such capacity-building needs and gaps.

## **OCEANS AND LAND DAY**

The Oceans and Land Day seeks to respond to the mandate from the Conference of the Parties to constituted bodies to integrate and strengthen ocean-based action in their existing mandates and workplans, as well as highlight capacity-building efforts related to the Warsaw Framework for REDD-plus and the Koronivia Joint Work on Agriculture. In this context, there is a need for knowledge systems that include scientific, traditional, local, and indigenous knowledge to support decision-making. Sessions would seek to address capacity-building gaps to better integrate these knowledge systems into the implementation of the three Rio Conventions and the Paris Agreement for effective stewardship of oceans and land. With half the day dedicated to topics related to ocean and the other half to land, this thematic day would explore the capacities needed to mainstream and scale up nature-based solutions and ecosystem-based approaches into climate adaptation plans and resilience-building, particularly for Small Island Developing States (SIDs) and Least Developed Countries (LDCs).

## **BUILDING CAPACITIES WITH ACE DAY**

This thematic day would explore the linkages between capacity-building and the implementation of the Glasgow work programme on Action for Climate Empowerment (ACE) of mobilizing all of society for inclusive climate action through climate education and public awareness, training, public participation and access to information, and international cooperation on these areas. The Building Capacities with ACE Day seeks to highlight the experiences and best practices of diverse stakeholders, illustrate the weaving of multiple forms of knowledge, as well as showcase capacity-building efforts from local community-based work to international networking that facilitates learning for action.

## **PCCB FOCUS AREA DAY**

The PCCB annually focuses on an area related to enhanced technical exchange on capacity-building. The focus area for 2022 is 'Building capacity to facilitate the coherent implementation of nationally determined contributions (NDCs) in the context of national development plans and sustainable recovery'. A call for submissions was issued for Parties and non-Parties stakeholders under its focus area to inform the technical work of the committee in 2022 and beyond. The PCCB Focus Area Day would feature discussions on the key themes that emerged from the submissions, particularly on capacity-building for strengthening national planning and budgeting systems, improving access to climate finance, and enhancing country ownership. In this context, this thematic day would provide a space for capacity-building stakeholders to share relevant experiences, good practices, tools and methodologies, and lessons learned.

# SESSION MODALITIES

As recommended and emphasized by partners and stakeholders of previous Hubs, each thematic day will accommodate a diversity of modalities to foster interactive exchanges and effective dialogues among the participants on-site and online. While the modalities of sessions are at the discretion of the organizers, the Steering Committee of the Hub would ensure a minimum number of different modalities in each day, when assessing the expressions of interest. Regardless of this year's in-person nature of the Hub, online interactions with off-site audiences and/or speakers and innovative forms of capacity-building through visual and digital media will be greatly encouraged. Additionally, based on an assessment of the previous hubs and participant feedback received, long classroom-style presentations will not be encouraged.

In addition to conventional panel discussions, technical sessions and expert-led training, organizers are asked to conduct their sessions in-person through other engaging modalities that fit the purpose of their session, such as:

- Roundtable dialogues
- Fishbowl discussions
- World café
- Consultations
- Workshops & training
- Stand-up talks
- Break out groups
- Storytelling
- Ceremonial and launch events
- Marketplaces
- Networking sessions
- Poster or photo exhibitions
- Video projections

For all events with extensive hybrid aspects, organizers are also welcome to engage in the following modalities:

- Digital Storytelling
- Online communication platforms
- Social media challenges & Forums
- Impulse speeches
- Open mic
- Vignettes, Portraits & Illustrations
- Online games
- Pre-recorded videos & Podcasts
- Speed networking & Pre-session chatrooms



# SCHEDULING

The guidance provided in this section is based on experience from previous years and feedback from participants and organizers of the previous Capacity-building Hubs. Though it provides general recommendations, the Steering Committee of the 4th Capacity-building Hub may amend the organizational arrangements as appropriate.

## ON THE PROGRAMME

Once the themes of the 4th Capacity-building Hub have been determined, the Steering Committee will ensure that, when organizing the programme of activities, there are no scheduling conflicts with activities of a similar focus at COP 27, to the extent possible. The 4th Capacity-building Hub will take place over the course of six and a half days in both weeks of COP 27, tentatively scheduled between 6th - 18th November, in order to enable a broader range of participants to take part in the Hub.

## ON THE THEMATIC DAYS

To ensure adequate participation and active engagement of audiences, the thematic days will take place no earlier than 9.00 a.m. and no later than 5.00 p.m.

## ON THE SESSIONS

The sessions will vary in type and length and can be conducted in time slots ranging from one to one and a half hours, with shorter slots for discussion-based events and longer slots for training and workshops. If variants on this are requested, the Steering Committee will consult with the organizing partner to try and accommodate the proposed session as appropriate. If the length and number of the proposed sessions exceeds the time available during the day, the Steering Committee may request the organizers of sessions with the same or a similar focus to join forces and merge their proposals into one collaborative session.



# IMPLEMENTATION

## LEADING UP TO COP

### SEPTEMBER

#### EXPRESSIONS OF INTEREST

The 4th Capacity-building Hub will follow the successful practice of the previous one, opening a call for expressions of interest to organize events in the Capacity-building Hub at COP 27. The tentative dates for the opening and closing of the call for expressions of interest are 1st September 2022 and 23rd September 2022 respectively. All interested organizations, initiatives, and entities are welcome to submit their proposals. Interested organizations are encouraged to express their interest in leading the thematic days when submitting their expression of interest, provided they fulfil the stipulated requirements. Priority will be given to members of the PCCB Network with a proven track record in capacity-building for climate action.

#### ASSESSMENT

The Steering Committee of the 4th Capacity-building Hub will assess the proposals received and allocate those that are accepted to the thematic days. The assessment is based on predefined criteria to ensure the relevance of proposed activities to climate-related capacity-building and the Hub, promoting innovative approaches and engaging elements in the proposed activities, integration of cross-cutting issues within the topic, and guaranteeing gender, regional, and sectoral inclusiveness and balance in the Hub. Each submission will be evaluated with points allocated depending on how and to what extent the submission fulfils each criterion. A cut-off will be decided based on the number of slots available, and the top submissions will be selected to occupy all thematic days.



## OCTOBER

### AGENDA SETTING

Once the expressions of interest are assessed, all applicants will be notified of the final decision. The Steering Committee will appoint lead partners who will develop the agenda and narrative of each thematic day in close consultation with the successful applicants and under the guidance of the Steering Committee. To ensure a coherent flow of activities under each thematic day as well as the overall programme of the Hub, the initial proposals may need to be amended. The PCCB has made it a priority to integrate cross-cutting issues, such as gender responsiveness, indigenous peoples' knowledge, youth voices and human rights, in all its activities, including its Capacity-building Hubs. Where necessary, the Steering Committee will support and provide guidance to organizers in this respect.



## AT THE COP

### NOVEMBER

#### LOGISTICS AND SUPPORT

The PCCB and the UNFCCC Secretariat are not able to provide any financial support or cover travel and accommodation expenses for organizers and resource persons of the Hub. However, if requested, the Secretariat will support the organizers and resource persons with daily accreditation to access the venue. In addition, technical support, and common stationery items can be provided for the sessions, if feasible and communicated in advance by the organizer(s). As COP 27 is currently envisaged as an in-person event, in terms of the hybrid modality of the Hub events, they will be live-streamed with space to include online participation and engagement through Q&A forums for online viewers.

#### COMMUNICATIONS AND OUTREACH

The programme of the Hub as well as additional information on thematic days will be available and kept updated on dedicated webpages on the UNFCCC website. Announcements and further information will be regularly posted on the UN Climate Change Capacity-building [LinkedIn Group](#) and the [Hub webpage](#). Interested individuals, initiatives, and organizations are welcome to participate in the Hub on-site, follow the live-streamed discussions online (links will be provided on the corresponding webpages), receive updates on the outcomes of discussions through social media channels using the #CBHub, and where possible, engage with the speakers through provided means online and on-site. Outcomes of activities, including information received from stakeholders, possible recordings of events, summary reports and interviews will be disseminated on the PCCB-related webpages and social media channels as well.

## AFTER THE COP

### DECEMBER

### POST-EVENT EVALUATION

Following the practice of other PCCB activities, participants of the Hub will be asked to voice their opinion about their experience in the Hub through online post-event surveys – whether as an organizer or audience member. A compilation of suggestions received will be included in the summary report of the Hub, and duly noted by the PCCB for future iterations of the event.

## EXPECTED OUTCOMES

The Capacity-building Hub is an engaging platform that brings together different actors involved in climate-related capacity-building. Under the priority area of the PCCB on promoting awareness-raising, knowledge-and information-sharing, and stakeholder engagement with bodies and relevant actors under and outside the Convention, the expected results of the 4th Capacity-building Hub at COP 27 are:

- The successful fostering of collaboration among bodies under and outside the Convention and the Paris Agreement and across institutions, sectors and regions to boost collective capacity-building efforts, coordinate actions and build synergies;
- The targeted sharing of knowledge and information (including case studies, good practices and lessons learned) on capacity-building gaps and needs, and solutions to address them;
- The effective promotion and dissemination of tools and methodologies for implementing capacity-building; and
- Increased stakeholder awareness of the scope and impact of capacity-building efforts.

By enabling fruitful dialogues and encouraging innovation, the PCCB seeks to foster a shared vision of priorities for climate-related capacity-building within the PCCB Network and the global community of capacity-building actors.



The Paris Committee on Capacity-building is ready to welcome climate change-related capacity-building organizations, experts, practitioners, and enthusiasts to the 4th Capacity-building Hub at COP27.

Visit [4th Capacity-building Hub | UNFCCC](#) for more information and updates.



Join us on LinkedIn  
[UN Climate Change Capacity-building](#)



**United Nations** Climate Change  
Paris Committee on Capacity-building

© September 2022, UN Climate Change  
All rights reserved  
This publication is issued for public information purposes and is not an official text of the Convention in any legal or technical sense.  
Unless otherwise noted in captions or graphics, all matter may be freely reproduced in part or in full, provided the source is acknowledged.

Contact details  
The PCCB can be contacted through the UNFCCC secretariat (UN Climate Change)  
UN Campus  
Platz der Vereinten Nationen 1  
Bonn 53113, Germany  
Email: [PCCB@unfccc.int](mailto:PCCB@unfccc.int)  
Webpage: <https://unfccc.int/pccb>