

# Flexible workplan of the Adaptation Committee for 2019–2021

Updated to include mandated tasks from COP 24/CMA.1

Version 11 April 2019

Objective	Activities							
	First half of 2019	Lead <sup>a</sup> / collaboration <sup>b</sup>	Second half of 2019	Lead/ collaboration	2020	Lead/ collaboration	2021	Lead/ collaboration
<i>Promoting overarching coherence</i>								
To promote the implementation of enhanced action on adaptation in a coherent manner under the Convention	First half each year: Update map of mandates, workplans and decisions with adaptation relevance under the Convention and compare and analyse them to consider what actions may need to be, are being or will be undertaken by the AC or other constituted bodies under the Convention							Secretariat
	Second half of each year: Prepare the annual report of the AC to the COP through the subsidiary bodies							Secretariat
	Participate, as mandated or if invited and prioritized, in events of other constituted bodies or workstreams under the Convention							AC
	AC and LEG, in collaboration with ExCom, in accordance with their mandates and workplans, to assist developing country Parties in integrating approaches to avert, minimize and address displacement related to the adverse impacts of climate change into relevant national planning processes, including NAPs, as appropriate; (10/CP.24, para 3 and annex para 1(e))							AC/ NAP Task Force
	NWP partners, in collaboration with the AC, to support the work of other adaptation-related institutional arrangements, in particular by providing relevant scientific and technical information and sharing knowledge (11/CMA.1, para 4)							NWP/AC
	Continue to make recommendations in its annual report on enhancing collaboration and promoting coherence and synergies with a view to addressing Parties' evolving adaptation-related needs (11/CMA.1, para 6)							AC
	AC and the LEG, in collaboration with the SCF and relevant experts to contribute to further technical work by continuing to compile existing methodologies for reviewing the adequacy and effectiveness of adaptation and support;  Parties, UN entities and other relevant organizations, as well as bilateral and multilateral agencies, to submit by April 2020 to the AC and the LEG information on gaps, challenges, opportunities and options associated with methodologies for reviewing the adequacy and effectiveness of adaptation and support (11/CMA.1, paras 35 and 36):							AC and LEG/ SCF and others
		Call for submissions		Submissions due in April		Consider compilation ( <i>late 2020 or early 2021</i> )		AC and LEG IPCC WGII
				Update compilation of methodologies (including submissions)				

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	First half of 2019	Lead <sup>a</sup> / collaboration <sup>b</sup>	Second half of 2019	Lead/ collaboration	2020	Lead/ collaboration	2021	Lead/ collaboration
	CMA1 requested the AC to develop, with the engagement of the IPCC Working Group II, using relevant existing guidance as a starting point, as appropriate, by June 2022, draft supplementary guidance for voluntary use by Parties in communicating information in accordance with the elements contained in the annex, for consideration by the SBs at their fifty-seventh sessions (November 2022) in the context of their consideration of the report of the Adaptation Committee (9/CMA.1, para 15):							
	Send letter to IPCC WG II		Update mapping of relevant existing guidance		Draft outline and draft guidance (1st take)		Elaborate draft guidance (finalization in 2022)	
					Information collection and preparation for the Global Stocktake: CMA1 invited the relevant constituted bodies and forums and other institutional arrangements under or serving the Paris Agreement and/or the Convention (footnote including the Adaptation Committee) to prepare for the technical assessment, with the assistance of the secretariat, synthesis reports on the information identified in paragraph 36 below* in their areas of expertise (19/CMA.1, para 24)			AC
					1 <sup>st</sup> half: – Concept and outline 2 <sup>nd</sup> half – 0-draft	AC	1 <sup>st</sup> half: advanced draft 2 <sup>nd</sup> half: close to final draft  (Finalization in March 2022)	AC
To provide advice on the delivery of NWP mandates	Every first regular AC meeting of the year: Provide advice on the delivery of NWP mandates that relate to the work programmes of constituted bodies under the Convention, and on opportunities to align efforts with relevant bodies, workstreams and institutional arrangements, <sup>c,d</sup> including themes for the NWP Focal Point Forum							AC, secretariat, NWP
To incorporate gender as a cross-cutting consideration into all AC activities <sup>e</sup>	Prepare a concept note assessing how best to incorporate gender considerations into adaptation action and the AC workplan activities	AC, NAP TF, secretariat, women and gender constituency	Develop a plan for enhancing consideration of gender in adaptation action and the AC workplan activities	AC, NAP TF, secretariat, women and gender constituency			Evaluate progress in incorporating gender considerations into adaptation action and the AC workplan activities	AC, NAP TF, secretariat, women and gender constituency

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	First half of 2019	Lead <sup>a</sup> / collaboration <sup>b</sup>	Second half of 2019	Lead/ collaboration	2020	Lead/ collaboration	2021	Lead/ collaboration
To continue to explore the linkages between climate change adaptation under the Convention, the 2030 Agenda for Sustainable Development and the Sendai Framework for Disaster Risk Reduction 2015–2030	Consider undertaking additional activities related to the linkages between climate change adaptation under the Convention, the 2030 Agenda for Sustainable Development and the Sendai Framework	AC, UNISDR, UNSD						
<i>Workstream A: Providing technical support and guidance to Parties on adaptation action</i>								
To provide guidance to Parties on planning and implementing adaptation action					Prepare a technical paper on connecting short-, medium- and long-term adaptation planning at the national and subnational level, including data, financial flows and others <sup>1</sup>	AC, secretariat / NAP TF, LEG, NWP, NAP Global Network, GCOS, WMO, GFCS, IPCC, WCRP		
	Develop intersessionally (before AC 15) the 2019–2021 workplan for the NAP task force	NAP task force, secretariat						
	AC, through its NAP TF and within its existing mandate and workplan, to consider gaps and needs that have been identified through relevant work of the LEG and the AC and				NAP TF			

<sup>1</sup> Title to be specified. Previously 3 technical papers (TPs): 2019 TP on countries' needs and solutions in relation to accessing, developing and using data systems for planning and implementing adaptation action; 2020 TP on on connecting short-, medium- and long-term adaptation planning at the national and subnational level; and 2020 TP on national experience in implementing adaptation action as a result of accessing financial flows, in particular from the GCF and other financial instructions under the Convention.

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	how to address them and include relevant information thereon in its annual report for 2019 (8/CP.24, para. 18)							
To share experience and lessons learned from developing and implementing monitoring and evaluation systems					Organize an event for sharing existing knowledge on and tools for monitoring and evaluation	AC, NWP, secretariat	Prepare a technical paper featuring case studies on the development and application of monitoring and evaluation systems at the national and subnational level, including consideration of the value of monitoring and evaluation systems, existing barriers and opportunities to overcome them	AC, NWP, secretariat
							Prepare a technical paper on useful information and methodologies for assessing progress in enhancing adaptive capacity, strengthening resilience and reducing vulnerability to climate change <sup>f</sup>	AC / NAP TF
To enhance the provision of technical support to developing country Parties for adaptation action in a coherent manner	Prepare a scoping note for the information document to be prepared later in 2019	AC, secretariat	Prepare an information document on linkages between mitigation and adaptation	Secretariat			Prepare an information document on existing reporting guidelines and opportunities for enhancing coherence of reporting	AC, LEG, NAP Global Network, others

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	CMA 1 requests the AC, in collaboration with the LEG, partner organizations of the Nairobi work programme, users and developers of relevant methodologies, including academia and the private sector, to develop by June 2020 and to regularly update an inventory of relevant methodologies for assessing adaptation needs, including needs related to action, finance, capacity-building and to make the information available on the adaptation knowledge portal (11/CMA1, para.15)							AC / LEG, NWP, NAP TF
	CMA 1 requests the AC, with the engagement of the IPCC WG II, as appropriate, to prepare, drawing on the inventory and the February 2021 submissions, a technical paper on methodologies for assessing adaptation needs and their application, as well as on the related gaps, good practices, lessons learned and guidelines, for consideration and further guidance by the SBSTA at its fifty-seventh session (November 2022) in the context of its consideration of the report of the AC (11/CMA1, para.17)							AC / IPCC WG II
	Letter to IPCC WG II		Concept note for inventory, incl, scope, approach, periodicity of update		Finalization of inventory in June Scoping note for TP for AC 17		Submissions due in February Drafting TP, drawing on inventory (Finalization in 2022)	
			Engage with LEG an NWP after AC 16		Call for submissions			
<i>Workstream B: Providing technical support and guidance to Parties on means of implementation</i>								
To provide guidance with a view to enhancing the provision of financial support for adaptation action, including for the process to formulate and implement NAPs	2 <sup>nd</sup> half of each year: Provide input to the SCF for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism		Provide input to the SCF for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism					AC, secretariat, SCF
	Explore opportunities for enhanced interaction with the SCF						Update the 2015 thematic report on navigating the landscape of support for the process to formulate and implement NAPs	AC, secretariat/ NAP TF
To strengthen engagement with the private sector on mobilizing financial resources for adaptation action	Follow up on the private sector workshop during Adaptation Forum	AC, secretariat, organizations						

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<i>Objective</i>	<i>First half of 2019</i>	<i>Lead<sup>a</sup>/ collaboration<sup>b</sup></i>	<i>Second half of 2019</i>	<i>Lead/ collaboration</i>	<i>2020</i>	<i>Lead/ collaboration</i>	<i>2021</i>	<i>Lead/ collaboration</i>
To provide guidance with a view to enhancing the provision of technological support for adaptation action	Explore opportunities for enhanced interaction with the TEC and the CTCN	AC, secretariat, TEC, CTCN			Prepare a scoping note for the technical paper to be produced in 2021	AC, secretariat, NWP, TEC, CTCN	Prepare a technical paper on the application of technologies for an adaptation priority topic to be determined	AC, secretariat, NWP, TEC, CTCN
To provide guidance with a view to enhancing capacity-building for adaptation action	Explore opportunities for enhanced interaction with the PCCB	AC, secretariat, PCCB	Prepare a joint concept note on the event to take place in 2020	AC, secretariat, PCCB, women and gender constituency	Organize and hold an event on identifying gaps and solutions related to incorporating gender considerations into adaptation planning and implementation	AC/ NAP TF, secretariat, PCCB, women and gender constituency		
	Invite submissions from Parties on their capacity gaps in accessing adaptation funding, including their experience, successes and remaining challenges	AC, secretariat	Prepare an information document on Parties' capacity gaps in accessing adaptation funding and on their successes and challenges in building in-country capacity	AC, secretariat / NAP TF				
<i>Workstream C: Awareness-raising, outreach and information-sharing</i>								
To raise awareness among all relevant stakeholders and increase policy support for adaptation, particularly the NAP process	Produce biannually, following each session of the subsidiary bodies, the Adaptation Finance Bulletin						Secretariat/ GCF, AF, GEF, LDCF, Convention bodies, organizations outside the Convention	
	Contribute to the NWP eUpdate, including by suggesting topics such as North–South and South–South cooperation, use of indigenous and local knowledge, capacity-building, etc.						AC/ Secretariat,	

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								Convention bodies
	Participate, if invited and prioritized, in events organized by other organizations, particularly events that provide access to new audiences							AC volunteers
	Prepare a scoping note for the report to be prepared later in 2019	Secretariat	Prepare a report on adaptation under the Convention	Secretariat				
To promote exchange of information, particularly in relation to the most vulnerable people, sectors and regions, and strengthen interaction between Parties and stakeholders at all levels by organizing focused events	Organize once a year an Adaptation Forum in conjunction with other adaptation-related events							Forum working group/ NWP, partners outside the Convention
	Contribute to the organization and delivery of the annual NAP Expo <sup>g</sup>							NAP task force
To improve the publication and dissemination of results, good practices and lessons learned	Review and update the communications plan to also include a social media strategy and integrate it into the existing AC workplan	AC, secretariat					Evaluate the communication plan and the media strategy	AC, secretariat
	Provide advice in relation to the publication of AC products on the Adaptation Knowledge Portal <sup>h</sup>							AC/secretariat, NWP

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	CMA 1 requested the secretariat, under the guidance of the AC and the LEG and in collaboration with relevant stakeholders, to prepare synthesis reports every two years starting in 2020 on specific adaptation themes, focusing on relevant lessons learned and good practices in developing country Parties (context: recognition of adaptation effort of developing countries) (11 CMA.1, para 13)							AC/ NAP TF, relevant stakeholders
	Identify 3-5 themes based on current work	Secretariat	Agree on theme Prepare outline	AC, Secretariat	1 <sup>st</sup> half: Draft report 2 <sup>nd</sup> half: Finalize	AC, Secretariat	Identify 3-5 themes based on current work	AC, Secretariat
	Coordinate with LEG Chair	Co-Chairs					Coordinate with LEG Chair Outline end 2021	Co-Chairs
<i>Workstream D: Technical examination process on adaptation</i>								
To identify concrete opportunities for strengthening resilience, reducing vulnerability and enhancing understanding and implementation of adaptation action	Conduct the 2019 TEP-A, including associated TEMs, and prepare a concept note, <sup>i</sup> including the process of identifying follow-up actions and building ownership	TEP-A working group, expert organizations	Prepare a technical paper on opportunities to enhance adaptation action, on the basis of the results of the TEM-As, <sup>j</sup> to identify short-term opportunities to enhance adaptation action and support their implementation	Secretariat	Conduct the 2020 TEP-A, including associated TEMs, and prepare a concept note and a technical paper	TEP-A working group, expert organizations		
	Arrange the technology needed for virtual participation in TEMs					Secretariat		
	Participate, as invited and feasible, in regional TEMs organized by other organizations					AC volunteers, organizations outside the Convention		

*Abbreviations:* AC = Adaptation Committee, COP = Conference of the Parties, CTCN = Climate Technology Centre and Network, GCF = Green Climate Fund, GCOS = Global Climate Observing System, GEF = Global Environment Facility, GFCS = Global Framework for Climate Services, IPCC = Intergovernmental Panel on Climate Change, LDCF = Least Developed Countries Fund, LEG = Least Developed Countries Expert Group, NAP = national adaptation plan, NWP = Nairobi work programme on impacts, vulnerability and adaptation to climate change, PCCB = Paris Committee on Capacity-building, SCF = Standing Committee on Finance, TEC = Technology Executive Committee, TEM = technical expert meeting, TEM-A = technical expert meeting on adaptation, TEP-A =



technical examination process on adaptation, UNISDR = United Nations Office for Disaster Risk Reduction, UNSD = United Nations Statistic Division, WCRP = World Climate Research Programme, WMO = World Meteorological Organization.

<sup>a</sup> Leading the implementation of activities for consideration and agreement by the AC.

<sup>b</sup> In developing each of the workstreams and associated activities in its workplan, the AC is aiming to strengthen engagement and collaboration with institutions, organizations, frameworks, networks and centres under and outside the Convention, including those at the intergovernmental, regional and national level, and through them, the subnational level, where appropriate, and relevant international agreements, with respect to their distinct mandate, tasks, goals and ways of work, in order to enhance implementation of adaptation action and the provision of support to developing country Parties.

<sup>c</sup> See document FCCC/SBSTA/2018/4, paragraph 19.

<sup>d</sup> Pending COP approval.

<sup>e</sup> See decision 3/CP.23.

<sup>f</sup> As may be requested by the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement and subject to its relevant decisions and guidance.

<sup>g</sup> See document FCCC/SBI/2017/19, paragraph 73.

<sup>h</sup> See document FCCC/SBSTA/2018/4, paragraph 19.

<sup>i</sup> As per decision 13/CP.23, this activity should be conducted on the basis of the assessment of the TEP-A in November 2017 towards improving its effectiveness.

<sup>j</sup> As per decision 1/CP.21, paragraph 129(b).

\* Para 36. *Also decides* that the sources of input for the global stocktake will consider information at a collective level on:

- (a) The state of greenhouse gas emissions by sources and removals by sinks and mitigation efforts undertaken by Parties, including the information referred to in Article 13, paragraph 7(a), and Article 4, paragraphs 7, 15 and 19, of the Paris Agreement;
  - (b) The overall effect of their nationally determined contributions and overall progress made by Parties towards the implementation of their nationally determined contributions, including the information referred to in Article 13, paragraph 7(b), of the Paris Agreement;
  - (c) The state of adaptation efforts, support, experience and priorities, including the information referred to in Article 7, paragraphs 2, 10, 11 and 14, of the Paris Agreement, and the reports referred to in Article 13, paragraph 8, of the Paris Agreement;
  - (d) The finance flows, including the information referred to in Article 2, paragraph 1(c), and means of implementation and support and mobilization and provision of support, including the information referred to in Article 9, paragraphs 4 and 6, Article 10, paragraph 6, Article 11, paragraph 3, and Article 13, in particular paragraphs 9 and 10, of the Paris Agreement. This should include information from the latest biennial assessment and overview of climate finance flows of the Standing Committee on Finance;
  - (e) Efforts to enhance understanding, action and support, on a cooperative and facilitative basis, related to averting, minimizing and addressing loss and damage associated with the adverse effects of climate change;
  - (f) Barriers and challenges, including finance, technology and capacity-building gaps faced by developing countries;
  - (g) Good practices, experience and potential opportunities to enhance international cooperation on mitigation and adaptation and to increase support under Article 13, paragraph 5, of the Paris Agreement;
  - (h) Fairness considerations, including equity, as communicated by Parties in their nationally determined contributions
-