# **Preparatory document for discussion on the role and work of NGCCFPs during the in-session workshop at COP 26 – list of activities**

The present document is an informal compilation of inputs received on possible activities of National Gender and Climate Change Focal Points (NGCCFP) through:

* Q1 2020: Survey on needs, challenges and priorities for the NGCCFPs
* Q3 - Q4 2020: Questionnaire on the role of the NGCCFPs
* Q4 2020: Virtual preparatory workshop to discuss the role and work of the NGCCFPs

Within the delegation

* Coordination of the delegation's position on gender within the gender and climate change agenda item and other thematic areas
* Awareness-raising and capacity-building within the respective delegation on gender and climate change issues
* Point-of-contact within your delegation for questions on thematic issues e.g. climate finance and gender
* Advocating for gender balance in your delegation’s or group’s nomination to constituted bodies and Bureaux

at the international level

* Point-of contact for the UNFCCC secretariat (and others) to communicate about relevant events, information, training, call for submissions, etc.
* Communicate and present advances of gender mainstreaming to international fora
* Provision of technical inputs to climate reports and other communications to UNFCCC

Linking the International and national level

* Point-of contact for the UNFCCC secretariat (and others) to communicate about relevant events, information, training, call for submissions, etc.
* Development and implementation of a communication plan before, during and after the COP
* Raising awareness and tracking progress on gender-responsive climate plans and communication (NDCs, NAPs, national communications etc.)
* Participation in networking and capacity-building events organized by other entities in support of the UNFCCC process e.g. WEDO, UN Women, IUCN, etc.
* Participate in regional NGCCFP’s networks
* Conduit information between international fora and national agencies

At the national level

* Awareness-raising and capacity-building at a national level on gender and climate change issues
* Coordination and coherence related activities at the national level, e.g. between relevant ministries, government and non-governmental stakeholders, other multilateral agreements etc.
* Tracking progress on your delegation's goals on gender balance at UNFCCC and other meetings
* Coordinate the implementation of the Lima Work Programme on Gender and its Gender Action Plan at the national level
* Advocacy with financial partners to support the development of a national gender and climate action plan
* Communicate and present advances of gender mainstreaming to national fora
* Data collection and analysis for baseline gender reporting
* Facilitation on letters to women's civil society organizations and relevant ministries
* Expanding partnerships including NGOs, CSOs and the private sector (partnerships for action and scale)
* Monitor the implementation of the gender action plan at the national level
* Facilitante dialogue on gender-responsive climate actions
* Conducting Environmental Social and Gender Assessments for adaptation and mitigation projects
* Animation of the platform of gender focal points of the priority sectors of the NDC
* Communicate and present advances of gender mainstreaming to national fora