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## Subsidiary Body for Implementation

Fiftieth session

Bonn, 17–27 June 2019

Item 2(a) of the provisional agenda

**Organizational matters**

**Adoption of the agenda**

### Provisional agenda and annotations<sup>1</sup>

#### Note by the Executive Secretary<sup>2</sup>

## I. Provisional agenda

1. Opening of the session.
2. Organizational matters:
  - (a) Adoption of the agenda;
  - (b) Organization of the work of the session;
  - (c) Multilateral assessment working group session under the international assessment and review process;
  - (d) Facilitative sharing of views under the international consultation and analysis process;
  - (e) Other mandated events;
  - (f) Election of officers other than the Chair.
3. Reporting from and review of Parties included in Annex I to the Convention:
  - (a) Status of submission and review of seventh national communications and third biennial reports from Parties included in Annex I to the Convention;
  - (b) Compilations and syntheses of second and third biennial reports from Parties included in Annex I to the Convention;
  - (c) Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2016;
  - (d) Revision of the modalities and procedures for international assessment and review;
  - (e) Revision of the “Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications”.

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\* Reissued for technical reasons on 27 May 2019.

<sup>1</sup> Joint SBSTA 50–SBI 50 agenda items are marked with an asterisk.

<sup>2</sup> The abbreviations and acronyms list can be found at the end of the document.



4. Reporting from Parties not included in Annex I to the Convention:
  - (a) Information contained in national communications from Parties not included in Annex I to the Convention;
  - (b) Terms of reference of the Consultative Group of Experts;
  - (c) Provision of financial and technical support;
  - (d) Summary reports on the technical analysis of biennial update reports of Parties not included in Annex I to the Convention;
  - (e) Revision of the modalities and guidelines for international consultation and analysis.
5. Common time frames for nationally determined contributions referred to in Article 4, paragraph 10, of the Paris Agreement.
6. Matters relating to the mechanisms under the Kyoto Protocol:
  - (a) Review of the modalities and procedures for the clean development mechanism;
  - (b) Procedures, mechanisms and institutional arrangements for appeals against decisions of the Executive Board of the clean development mechanism.
7. Scope of the next periodic review of the long-term global goal under the Convention and of overall progress towards achieving it.\*
8. Koronivia joint work on agriculture.\*
9. Terms of reference for the 2019 review of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.\*
10. Matters relating to the least developed countries.
11. Development and transfer of technologies: Poznan strategic programme on technology transfer.
12. Matters relating to the Adaptation Fund: membership of the Adaptation Fund Board.
13. Matters relating to capacity-building for developing countries:
  - (a) Matters relating to capacity-building under the Convention, including enhancing institutional arrangements and the review of the Paris Committee on Capacity-building;
  - (b) Matters relating to capacity-building under the Kyoto Protocol.
14. Matters relating to the forum on the impact of the implementation of response measures serving the Convention, the Kyoto Protocol and the Paris Agreement.\*<sup>3</sup>
15. Terms of reference for the review of the Doha work programme on Article 6 of the Convention.
16. Gender and climate change.
17. Arrangements for intergovernmental meetings.
18. Administrative, financial and institutional matters:
  - (a) Programme budget for the biennium 2020–2021;
  - (b) Other financial and budgetary matters;
  - (c) Continuous review of the functions and operations of the secretariat;
  - (d) Annual report;
  - (e) Implementation of the Headquarters Agreement.

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<sup>3</sup> Includes matters relating to progress on the implementation of decision 1/CP.10.

19. Other matters.
20. Closure of and report on the session.

## II. Annotations to the provisional agenda

### 1. Opening of the session

1. The fiftieth session of the SBI will be opened by the Chair of the SBI, Mr. Emmanuel Dumisani Dlamini (Eswatini), on Monday, 17 June 2019.

### 2. Organizational matters

#### (a) Adoption of the agenda

2. The provisional agenda, prepared by the Executive Secretary in agreement with the Chair, will be presented for adoption.

<i>FCCC/SBI/2019/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>Further information</i>	<a href="https://unfccc.int/sbi-50">https://unfccc.int/sbi-50</a>

#### (b) Organization of the work of the session

3. Detailed information on the work of the session will be posted on the SBI 50 web page.<sup>4</sup> Delegates are invited to refer to the overview schedule and the in-session Daily Programme<sup>5</sup> and to regularly consult the closed-circuit television screens for an up-to-date schedule of the work of the SBI. In order to maximize negotiation time and ensure timely closure of the session, presiding officers will propose, in consultation with Parties and in a transparent manner, time-saving approaches to the organization and scheduling of meetings during the session, taking into account previous relevant SBI conclusions.<sup>6</sup> In this context, the presiding officers of the SBI and the SBSTA will propose cut-off times for group work and deadlines for the submission of conclusions to ensure that they are available in all six official languages of the United Nations for the closing plenary.

#### (c) Multilateral assessment working group session under the international assessment and review process

4. The third round of the multilateral assessment process for developed country Parties (part of the IAR process)<sup>7</sup> is taking place in 2018–2019. At this session up to 20 Parties will be multilaterally assessed in a working group session open to all Parties. Interested Parties will be able to submit written questions in advance.

<i>Further information</i>	<a href="https://unfccc.int/MA">https://unfccc.int/MA</a>
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#### (d) Facilitative sharing of views under the international consultation and analysis process

5. The seventh facilitative sharing of views under the ICA process for BURs under the SBI<sup>8</sup> will be convened at this session for the nine developing country Parties that submitted a BUR and for which a summary report was finalized by 15 March 2019. It will take the form

<sup>4</sup> <https://unfccc.int/sbi-50>.

<sup>5</sup> Available at <https://unfccc.int/SB-50>.

<sup>6</sup> FCCC/SBI/2014/8, paragraphs 218–221.

<sup>7</sup> See decision 2/CP.17, annex II.

<sup>8</sup> See decision 2/CP.17, annex IV.

of a workshop open to all Parties. Interested Parties will be able to submit written questions in advance.

Further information	<a href="https://unfccc.int/FSV">https://unfccc.int/FSV</a>
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(e) Other mandated events

(i) *Technical examination processes*

6. The technical examination processes on mitigation and adaptation are organized jointly by the SBI and the SBSTA.<sup>9</sup> The Adaptation Committee conducts the technical examination process on adaptation,<sup>10</sup> which will focus in 2019 on adaptation finance, including from the private sector. The technical examination process on mitigation, organized in consultation with the Technology Executive Committee and other relevant expert organizations, will focus on off-grid and decentralized energy solutions for smart energy and water use in the agrifood chain.

7. To support these processes, the secretariat will hold at this session a series of technical expert meetings on mitigation and adaptation.<sup>11</sup>

Further information	<a href="http://unfccc.int/resource/climateaction2020/tep/technical-expert-meetings/">http://unfccc.int/resource/climateaction2020/tep/technical-expert-meetings/</a> and <a href="http://tep-a.org/technical-examination-process-on-adaptation/">http://tep-a.org/technical-examination-process-on-adaptation/</a>
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(ii) *Other events*

8. In addition, the following events are mandated to take place in conjunction with this session (see the relevant agenda item for more information):

- (a) The 1<sup>st</sup> meeting of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures (see paras. 66 and 67 below);
- (b) The 3<sup>rd</sup> meeting of the PCCB (see para. 60 below);
- (c) The 8<sup>th</sup> meeting of the Durban Forum on capacity-building (see paras. 60 and 63 below);
- (d) The 7<sup>th</sup> Dialogue on ACE (see para. 69 below);
- (e) An in-session workshop on gender (see para. 72 below);
- (f) Two Koronivia workshops (see para. 45 below).

(f) Election of officers other than the Chair

9. *Background:* The SBI will elect its Rapporteur, an additional Vice-Chair and an additional Rapporteur from a Party to the Paris Agreement.<sup>12</sup> When the SBI exercises its functions with regard to matters concerning the Kyoto Protocol, any member of its Bureau representing a Party to the Convention but, at that time, not a Party to the Kyoto Protocol shall be replaced by an additional member to be elected by and among the Parties to the Kyoto Protocol. This applies mutatis mutandis to the Paris Agreement.

10. *Action:* The SBI will be invited to elect its Rapporteur, an additional Vice-Chair and an additional Rapporteur from a Party to the Paris Agreement.

Further information	<a href="https://unfccc.int/process-and-meetings/bodies/election-and-membership">https://unfccc.int/process-and-meetings/bodies/election-and-membership</a>
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<sup>9</sup> As per decision 1/CP.21, paragraph 112.

<sup>10</sup> As per decision 1/CP.21, paragraph 126.

<sup>11</sup> As per decision 1/CP.21, paragraphs 111(a) and 129(a).

<sup>12</sup> In accordance with Article 18, paragraph 3, of the Paris Agreement.

### 3. Reporting from and review of Parties included in Annex I to the Convention

(a) Status of submission and review of seventh national communications and third biennial reports from Parties included in Annex I to the Convention

11. *Background:* COP 17 requested developed country Parties to submit full NCs every four years, and BRs starting in 2014 as annex to the NC or as a separate report.<sup>13</sup> Accordingly, developed countries were to submit their NC7s and BR3s by 1 January 2018.

12. As at 4 April 2019, the secretariat had received 41 NC7s, 41 BR3s and 41 BR3 common tabular format submissions and has coordinated the reviews of these submissions.

13. *Action:* The SBI will be invited to take note of the status of submission and review of the NC7s and BR3s.

<i>FCCC/SBI/2019/INF.7</i>	<i>Status of submission and review of seventh national communications and third biennial reports. Note by the secretariat</i>
<i>Further information</i>	<a href="http://unfccc.int/10267">http://unfccc.int/10267</a>

(b) Compilations and syntheses of second and third biennial reports from Parties included in Annex I to the Convention

14. *Background:* The secretariat prepared a compilation and synthesis report<sup>14</sup> on the information reported by Annex I Parties in their BR2s for consideration at COP 22.<sup>15</sup> The consideration of the report was initiated at SBI 45 and continued at subsequent sessions without any conclusions being reached. The secretariat also prepared a compilation and synthesis report<sup>16</sup> on the information reported by Annex I Parties in their BR3s for consideration at COP 24.<sup>17</sup> At SBI 49 it was agreed to continue consideration of this matter at SBI 50.<sup>18</sup>

15. *Action:* The SBI will be invited to conclude its consideration of the compilations and syntheses of BR2s and BR3s and to recommend a draft decision on the matter, as appropriate, for consideration and adoption by the COP.

<i>Further information</i>	<a href="http://unfccc.int/2736">http://unfccc.int/2736</a>
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(c) Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2016

16. *Background:* The secretariat prepares an annual report containing the latest information on greenhouse gas inventory data submitted by Annex I Parties for consideration by the COP and its subsidiary bodies.<sup>19</sup> The 2018 report<sup>20</sup> covers the period 1990–2016 and was presented at SBI 49. The SBI agreed to continue its consideration of this matter at SBI 50.<sup>21</sup>

17. *Action:* The SBI will be invited to take note of the information contained in the report.

<i>Further information</i>	<a href="http://unfccc.int/10116">http://unfccc.int/10116</a>
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<sup>13</sup> Decision 2/CP.17, paragraphs 14 and 15.

<sup>14</sup> FCCC/SBI/2016/INF.10 and Add.1.

<sup>15</sup> As per decision 2/CP.17, paragraph 21.

<sup>16</sup> FCCC/SBI/2018/INF.8 and Corr.1 and Add.1 and Add.1/Corr.1.

<sup>17</sup> As footnote 15 above.

<sup>18</sup> FCCC/SBI/2018/22, paragraph 18.

<sup>19</sup> As per decision 13/CP.20, paragraph 10.

<sup>20</sup> FCCC/SBI/2018/17.

<sup>21</sup> FCCC/SBI/2018/22, paragraph 19.

(d) Revision of the modalities and procedures for international assessment and review

18. *Background:* SBI 46 initiated work<sup>22</sup> on revising the modalities and procedures for IAR on the basis of experience in the first round of IAR and taking into account submissions from Parties.<sup>23</sup>

19. SBI 46 recognized that IAR, as part of the transparency arrangements under the Convention, forms part of the experience drawn upon for developing the modalities, procedures and guidelines for the transparency framework for action and support, in accordance with Article 13, paragraph 4, of the Paris Agreement.<sup>24</sup> The SBI agreed to continue its consideration of this sub-item at SBI 50.<sup>25</sup>

20. *Action:* The SBI will be invited to consider this matter with a view to recommending revised modalities and procedures for IAR for consideration and adoption by the COP.

<i>Further information</i>	<a href="https://unfccc.int/IAR">https://unfccc.int/IAR</a>
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(e) Revision of the “Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications”

21. *Background:* COP 17 requested SBI 40 to begin revising the “Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part II: UNFCCC reporting guidelines on national communications”, on the basis of experience from preparing the BR1s and other information, with a view to the revised guidelines being adopted at COP 20.<sup>26</sup> SBI 45 continued consideration of the matter and agreed that consideration of the outstanding issue referred to in paragraph 71 of the draft guidelines<sup>27</sup> would continue at SBI 46.<sup>28</sup> SBI 46 agreed that consideration of this matter would continue at SBI 50.<sup>29</sup>

22. *Action:* The SBI will be invited to conclude its consideration of the above-mentioned outstanding issue and to recommend a draft decision on the revised guidelines for consideration and adoption by the COP.

<i>Further information</i>	<a href="https://unfccc.int/node/11814">https://unfccc.int/node/11814</a>
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**4. Reporting from Parties not included in Annex I to the Convention**(a) Information contained in national communications from Parties not included in Annex I to the Convention

23. *Background:* At SBI 24, some Parties proposed that, in accordance with Article 10, paragraph 2, of the Convention, the SBI consider the information communicated by non-Annex I Parties in all their NCs.<sup>30</sup> There was no agreement among Parties during that session, and this agenda sub-item has been held in abeyance since SBI 25. At SBI 49 the agenda sub-item continued to be held in abeyance. On a proposal by the Chair, the SBI decided to include it on the provisional agenda for SBI 50.<sup>31</sup>

<sup>22</sup> As per decision 18/CP.22, paragraph 3.

<sup>23</sup> Available at <https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx>.

<sup>24</sup> See decision 18/CMA.1 for the modalities.

<sup>25</sup> FCCC/SBI/2017/7, paragraphs 18 and 19.

<sup>26</sup> Decision 2/CP.17, paragraph 18.

<sup>27</sup> As contained in document FCCC/SBI/2016/8, annex I.

<sup>28</sup> FCCC/SBI/2016/20, paragraph 20.

<sup>29</sup> FCCC/SBI/2017/7, paragraph 14.

<sup>30</sup> FCCC/SBI/2006/11, paragraph 32.

<sup>31</sup> FCCC/SBI/2018/22, paragraph 5.

24. *Action:* The SBI will be invited to provide guidance on how to consider the information contained in the NCs of non-Annex I Parties taking into account decision 18/CMA.1.

(b) Terms of reference of the Consultative Group of Experts

25. *Background:* COP 24 decided to extend the term of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention for eight years, from 1 January 2019 to 31 December 2026, and to rename it the Consultative Group of Experts.<sup>32</sup> It requested SBI 50 to review and revise the terms of reference of the CGE taking into account the functions referred to in the annex to decision 19/CP.19, the annual reports of the CGE and decision 18/CMA.1, paragraph 15.<sup>33</sup>

26. *Action:* The SBI will be invited to recommend a draft decision on this matter for consideration and adoption at COP 25 (December 2019).

<i>Further information</i>	<a href="https://unfccc.int/process/bodies/constituted-bodies/consultative-group-of-experts">https://unfccc.int/process/bodies/constituted-bodies/consultative-group-of-experts</a>
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(c) Provision of financial and technical support

27. *Background:* The GEF, as an operating entity of the Financial Mechanism, provides financial support for the preparation of NCs and BURs by non-Annex I Parties. At SBI 49 the GEF provided information on its activities relating to the preparation of NCs and BURs, including dates of requests for funding, approval of funding and disbursement of funds, and approximate dates of submission of NCs and BURs to the secretariat,<sup>34</sup> and information on its progress in developing and implementing the Capacity-building Initiative for Transparency.<sup>35</sup> The SBI agreed to continue its consideration of this matter at SBI 50.<sup>36</sup>

28. *Action:* The SBI will be invited to continue its consideration of this matter and to agree on any further action, as appropriate.

<i>Further information</i>	<a href="http://unfccc.int/6921">http://unfccc.int/6921</a>
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(d) Summary reports on the technical analysis of biennial update reports of Parties not included in Annex I to the Convention

29. *Background:* The summary report on the technical analysis each BUR submitted under the ICA process (see para. 5 above) is made available on the UNFCCC website<sup>37</sup> and presented to the SBI.<sup>38</sup>

30. Twelve rounds of technical analysis covering 63 BURs had been conducted as at 15 March 2019. Three rounds were organized in 2015, four rounds in 2016, two rounds in 2017, two rounds in 2018 and one in 2019, covering 14, 20, 12, 11 and 6 BURs, respectively. The thirteenth round of technical analysis will be conducted from 27 to 31 May 2019, covering BURs submitted between 1 December 2018 and 31 January 2019.

31. *Action:* The SBI will be invited to take note, in its conclusions, of the summary reports finalized in the period up to 15 March 2019.

<i>Further information</i>	<a href="http://unfccc.int/10054">http://unfccc.int/10054</a>
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<sup>32</sup> Decision 11/CP.24, paragraph 1.

<sup>33</sup> Decision 11/CP.24, paragraph 5.

<sup>34</sup> See document FCCC/SBI/2018/INF.9.

<sup>35</sup> See document FCCC/CP/2018/6.

<sup>36</sup> FCCC/SBI/2018/22, paragraph 27.

<sup>37</sup> <http://unfccc.int/10054>.

<sup>38</sup> As per decision 2/CP.17, annex IV, paragraph 5, and decision 20/CP.19, annex, paragraph 11.

(e) Revision of the modalities and guidelines for international consultation and analysis

32. *Background:* COP 17 adopted the modalities and guidelines for ICA and decided to revise them on the basis of experience in the first round of ICA.<sup>39</sup> COP 23 referred the consideration of this matter to SBI 47, which, noting that the first round of ICA was still ongoing, agreed that an item on the revision of the ICA modalities and guidelines would be included on the provisional agenda for SBI 48 with a view to the SBI reporting thereon at COP 24.<sup>40</sup> SBI 48 initiated consideration of this agenda sub-item and agreed that the consideration would continue at SBI 50.<sup>41</sup>

33. *Action:* The SBI will be invited to continue its consideration of this matter with a view to making a recommendation thereon for consideration and adoption by the COP.

Further information <https://unfccc.int/node/11771>

## 5. Common time frames for nationally determined contributions referred to in Article 4, paragraph 10, of the Paris Agreement

34. *Background:* CMA 1.3 decided that Parties shall apply common time frames to their NDCs to be implemented from 2031 onward, and requested that the consideration of common time frames continue at SBI 50.<sup>42</sup>

35. *Action:* The SBI will be invited to continue the consideration of common time frames for NDCs with a view to making a recommendation thereon for consideration and adoption by the CMA.

Further information <https://unfccc.int/process/the-paris-agreement/nationally-determined-contributions/ndc-registry>

## 6. Matters relating to the mechanisms under the Kyoto Protocol

(a) Review of the modalities and procedures for the clean development mechanism

36. *Background:* SBI 39 initiated consideration of possible changes to the CDM modalities and procedures with a view to preparing recommendations and a draft decision on the matter for consideration and adoption at CMP 9.<sup>43</sup> The SBI has not yet reached any conclusions on this matter, and SBI 49 agreed that the consideration would continue at SBI 50.<sup>44</sup>

37. *Action:* The SBI will be invited to conclude its work on this matter and to recommend a draft decision or conclusions thereon for consideration and adoption by the CMP or to take any other action it deems appropriate.

(b) Procedures, mechanisms and institutional arrangements for appeals against decisions of the Executive Board of the clean development mechanism

38. *Background:* CMP 6 requested<sup>45</sup> the SBI to make recommendations for consideration and adoption at CMP 7 on procedures, mechanisms and institutional arrangements under the CMP to allow for appeals against rulings by the Executive Board of the CDM, taking into account the recommendations of the Executive Board contained in its annual report.<sup>46</sup> The

<sup>39</sup> Decision 2/CP.17, paragraphs 56 and 58(c).

<sup>40</sup> FCCC/SBI/2017/19, paragraph 29.

<sup>41</sup> FCCC/SBI/2018/9, paragraph 18.

<sup>42</sup> Decision 6/CMA.1, paragraphs 2 and 3.

<sup>43</sup> In accordance with decision 5/CMP.8.

<sup>44</sup> FCCC/SBI/2018/22, paragraph 35.

<sup>45</sup> Decision 3/CMP.6, paragraph 18.

<sup>46</sup> FCCC/KP/CMP/2010/10, annex II.



SBI has not yet reached any conclusions on this matter, and agreed to continue its consideration thereof at SBI 50 on the basis of, inter alia, the draft text contained in document FCCC/SBI/2012/33/Add.1.<sup>47</sup>

39. *Action:* The SBI will be invited to conclude its consideration of this matter and to recommend a draft decision or conclusions thereon for consideration and adoption by the CMP or to take any other action it deems appropriate.

## 7. Scope of the next periodic review of the long-term global goal under the Convention and of overall progress towards achieving it

40. *Background:* COP 21 agreed that the next periodic review should be conducted in an effective and efficient manner, avoiding duplication of work and taking into account the results of relevant work conducted under the Convention and its Kyoto Protocol and by the subsidiary bodies.<sup>48</sup> The COP requested the SBI and the SBSTA to consider the scope of the next periodic review with a view to forwarding a recommendation for its consideration no later than in 2018, as appropriate.<sup>49</sup>

41. COP 23 decided that the consideration of the scope of the next periodic review should be resumed at SB 50.<sup>50</sup>

42. *Action:* The SBI and the SBSTA will be invited to continue their consideration of the scope of the next periodic review with a view to forwarding a recommendation for consideration at COP 25. The recommendation will take into account relevant work on the global stocktake, the 2018 Talanoa Dialogue and the technical examination processes, in accordance with the mandate from COP 23.<sup>51</sup>

<i>Further information</i>	<a href="http://unfccc.int/6998">http://unfccc.int/6998</a>
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## 8. Koronivia joint work on agriculture

43. *Background:* COP 23 requested the SBI and the SBSTA to jointly address issues related to agriculture, including through workshops and expert meetings, by working with constituted bodies under the Convention and taking into consideration the vulnerabilities of agriculture to climate change and approaches to addressing food security.<sup>52</sup> At SB 49 the SBI and the SBSTA continued their joint work initiated at SB 48 on addressing issues related to agriculture,<sup>53</sup> including holding the first in-session workshop outlined in the Koronivia road map,<sup>54</sup> on topic 2(a) (Modalities for implementation of the outcomes of the five in-session workshops on issues related to agriculture and other future topics that may arise from this work).<sup>55</sup>

44. SB 49 invited the GEF and the GCF as the operating entities of the Financial Mechanism, the Adaptation Fund, the Least Developed Countries Fund and the Special Climate Change Fund to contribute to the work on addressing issues related to agriculture and to attend the workshops on the Koronivia road map.<sup>56</sup> In addition, SB 49 welcomed the proposal made by New Zealand to host a workshop related to the Koronivia road map and agreed that consideration of the matter would continue at SB 50.<sup>57</sup>

<sup>47</sup> FCCC/SBI/2016/20, paragraph 50.

<sup>48</sup> Decision 10/CP.21, paragraph 9.

<sup>49</sup> Decision 10/CP.21, paragraph 10.

<sup>50</sup> Decision 18/CP.23.

<sup>51</sup> Decision 18/CP.23.

<sup>52</sup> Decision 4/CP.23, paragraph 1.

<sup>53</sup> FCCC/SBI/2018/22, paragraph 38, and FCCC/SBSTA/2018/8, paragraph 20.

<sup>54</sup> Contained in documents FCCC/SBI/2018/9, annex I, and FCCC/SBSTA/2018/4, annex I.

<sup>55</sup> FCCC/SBI/2018/9, paragraph 39, and FCCC/SBSTA/2018/4, paragraph 61.

<sup>56</sup> FCCC/SBSTA/2018/8, paragraph 23 and FCCC/SBI/2018/22, paragraph 41.

<sup>57</sup> FCCC/SBI/2018/22, paragraph 43, and FCCC/SBSTA/2018/8, paragraph 25.

45. As part of the Koronivia road map, the secretariat will organize, in conjunction with SB 50, workshops on topics 2(b) (Methods and approaches for assessing adaptation, adaptation co-benefits and resilience) and 2(c) (Improved soil carbon, soil health and soil fertility under grassland and cropland as well as integrated systems, including water management).

46. *Action:* The SBI and the SBSTA will be invited to continue their joint work on agriculture, drawing on the workshop report prepared for the session, with a view to reporting thereon at COP 26 (November 2020).

<i>FCCC/SB/2019/INF.1</i>	<i>Modalities for implementation of the outcomes of the five in-session workshops on issues related to agriculture and other future topics that may arise from this work. Workshop report by the secretariat</i>
<i>Further information</i>	<a href="http://unfccc.int/8793">http://unfccc.int/8793</a>

## 9. Terms of reference for the 2019 review of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

47. *Background:* COP 22 recommended that there be a process to periodically review the WIM, and that the next review be held in 2019. It also recommended that the subsidiary bodies finalize terms of reference for each review of the WIM at least six months prior to the review being undertaken, and take into consideration inputs and submissions from Parties and relevant organizations, as appropriate, when developing those terms of reference.<sup>58</sup>

48. As invited at COP 23,<sup>59</sup> Parties, relevant organizations and other stakeholders submitted their views and inputs on possible elements to be included in the terms of reference for the 2019 review of the WIM taking into account the outcomes of the implementation of the work of the WIM Executive Committee.

49. *Action:* The SBI and the SBSTA will be invited to finalize the terms of reference for the 2019 review of the WIM taking into consideration the submissions and inputs referred to in paragraph 48 above and the document prepared for the session.

<i>FCCC/TP/2019/1</i>	<i>Sources of and modalities for accessing financial support for addressing loss and damage. Technical paper by the secretariat</i>
<i>Submissions</i>	<a href="https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx">https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx</a> (under “sessions”, select SBI 50)
<i>Further information</i>	<a href="http://unfccc.int/6056">http://unfccc.int/6056</a>

## 10. Matters relating to the least developed countries

50. *Background:* The LEG is mandated to develop a two-year rolling programme of work for consideration by the SBI at its first sessional meeting of each year and to report on its work to the SBI at each of its sessions.<sup>60</sup> At this session the LEG will present its 2019–2020 work programme. The 35<sup>th</sup> meeting of the LEG took place from 26 February to 3 March 2019 in South Tarawa, Kiribati.

51. SBI 48 noted the report,<sup>61</sup> prepared by the secretariat at the request of SBI 47,<sup>62</sup> on the provisions for support and flexibility provided to the least developed countries under the

<sup>58</sup> Decision 4/CP.22, paragraph 2.

<sup>59</sup> Decision 5/CP.23, paragraph 12.

<sup>60</sup> Decision 6/CP.16, paragraph 3.

<sup>61</sup> FCCC/SBI/2018/8.

<sup>62</sup> FCCC/SBI/2017/19, paragraph 58.

Convention and the Paris Agreement and on how the provisions can assist the least developed countries in making a smooth transition from least developed country status, in the light of United Nations General Assembly resolution 67/221.<sup>63</sup> The SBI agreed to continue its consideration of this matter at SBI 50 taking into account, inter alia, the aforementioned report and the relevant information note prepared by the GEF.<sup>64</sup>

52. *Action:* The SBI will be invited to consider the work of the LEG, including its 2019–2020 work programme, and to conclude its consideration of the matter referred to in paragraph 51 above with a view to making recommendations for consideration and adoption at COP 25.

<i>FCCC/SBI/2019/5</i>	<i>The 35<sup>th</sup> meeting of the Least Developed Countries Expert Group. Report by the secretariat</i>
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<i>Further information</i>	<a href="http://unfccc.int/7504">http://unfccc.int/7504</a> and <a href="http://unfccc.int/7568">http://unfccc.int/7568</a>
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## 11. Development and transfer of technologies: Poznan strategic programme on technology transfer

53. *Background:* SBI 34 invited the GEF to provide reports on progress in carrying out its activities under the Poznan strategic programme on technology transfer for consideration at SBI sessions for the duration of the programme.<sup>65</sup>

54. SBI 47 noted the ongoing work of the TEC in updating its report on the evaluation of the Poznan strategic programme, and invited the TEC to submit the evaluation report as part of its annual report to the COP for consideration at SBI 49.<sup>66</sup> Given the increased number of midterm evaluation reports available as part of the GEF report to the COP, the TEC decided to continue its work with a view to completing its updated evaluation report at its 18<sup>th</sup> meeting for consideration at SBI 50. The SBI agreed to continue its consideration of this agenda item at SBI 50.<sup>67</sup>

55. *Action:* The SBI will be invited to continue to consider the GEF report and the TEC report on the updated evaluation of the Poznan strategic programme with a view to determining further actions arising from the reports, as appropriate.

<i>FCCC/SBI/2019/7</i>	<i>Updated evaluation of the Poznan strategic programme on technology transfer. Report by the Technology Executive Committee</i>
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<i>FCCC/CP/2018/6</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
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<i>Further information</i>	<a href="https://www.thegef.org/content/poznan-strategic-program">https://www.thegef.org/content/poznan-strategic-program</a> and <a href="http://unfccc.int/ttclear">http://unfccc.int/ttclear</a>
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## 12. Matters relating to the Adaptation Fund: membership of the Adaptation Fund Board

56. *Background:* CMA 1.3 decided that the Adaptation Fund shall serve the Paris Agreement under the guidance of, and be accountable to, the CMA with respect to all matters relating to the Paris Agreement, effective 1 January 2019.<sup>68</sup> CMP 14 took note of that decision and decided, inter alia, to ensure that developing and developed country Parties that are

<sup>63</sup> FCCC/SBI/2018/9, paragraph 63.

<sup>64</sup> Available at <http://www.thegef.org/council-meetings/ldecscf-council-meetings-25>.

<sup>65</sup> FCCC/SBI/2011/7, paragraph 137.

<sup>66</sup> FCCC/SBI/2017/19, paragraph 92.

<sup>67</sup> FCCC/SBI/2018/22, paragraph 74.

<sup>68</sup> Decision 13/CMA.1, paragraph 1.

Parties to the Paris Agreement are eligible for membership on the Adaptation Fund Board.<sup>69</sup> CMP 14 requested that SBI 50 consider this matter.<sup>70</sup>

57. *Action:* The SBI will be invited to consider the matter referred to in paragraph 56 above and to forward a recommendation thereon for consideration and adoption at CMP 15 (December 2019).

<i>Further information</i>	<a href="https://unfccc.int/process/bodies/funds-and-financial-entities/adaptation-fund">https://unfccc.int/process/bodies/funds-and-financial-entities/adaptation-fund</a>
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### 13. Matters relating to capacity-building for developing countries

(a) Matters relating to capacity-building under the Convention, including enhancing institutional arrangements and the review of the Paris Committee on Capacity-building

58. *Background:* SBI 49 initiated work on the review of the progress, need for extension, effectiveness and enhancement of the PCCB<sup>71</sup> and invited Parties and observers to submit their views on this matter via the submission portal by 31 March 2019.<sup>72</sup> The SBI agreed to continue its work on this matter at SBI 50 drawing on the compilation and synthesis of the above-mentioned views.<sup>73</sup>

59. COP 22 decided that SBI 50 would initiate the fourth comprehensive review of the implementation of the framework for capacity-building in developing countries under the Convention,<sup>74</sup> with a view to COP 25 completing the review.

60. The PCCB will continue to focus on the area of capacity-building activities for the implementation of NDCs in the context of the Paris Agreement<sup>75</sup> at its 3<sup>rd</sup> meeting, which will be convened in conjunction with this session. The 8<sup>th</sup> meeting of the Durban Forum on capacity-building will also be held at this session. COP 24 requested<sup>76</sup> the SBI to thematically align the meeting of the Durban Forum with the annual focus area of the PCCB.

61. *Action:* The SBI will be invited to continue its work on the review of the progress, need for extension, effectiveness and enhancement of the PCCB, taking into account the compilation and synthesis report prepared for this purpose, with a view to recommending a draft decision on enhancing institutional arrangements for capacity-building for consideration and adoption at COP 25. The SBI will also be invited to initiate the fourth comprehensive review of the framework for capacity-building in developing countries taking into account the synthesis report prepared for this purpose.

<i>FCCC/SBI/2019/2 and Add.1</i>	<i>Capacity-building work of bodies established under the Convention and its Kyoto Protocol. Compilation and synthesis report by the secretariat</i>
<i>FCCC/SBI/2019/3</i>	<i>Implementation of the framework for capacity-building in developing countries. Synthesis report by the secretariat</i>
<i>FCCC/SBI/2019/INF.3</i>	<i>Views on the review of the Paris Committee on Capacity-building and on enhancing existing institutional arrangements for capacity-building under the Convention. Compilation and synthesis report by the secretariat</i>
<i>Submissions</i>	<a href="https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx">https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx</a> (under "sessions", select SBI 50)

<sup>69</sup> Decision 1/CMP.14, paragraph 4.

<sup>70</sup> Decision 1/CMP.14, paragraph 5.

<sup>71</sup> FCCC/SBI/2018/22, paragraph 80.

<sup>72</sup> FCCC/SBI/2018/22, paragraph 81.

<sup>73</sup> FCCC/SBI/2018/22, paragraph 84.

<sup>74</sup> Decision 16/CP.22, paragraph 12.

<sup>75</sup> FCCC/SBI/2018/15, paragraph 8(a).

<sup>76</sup> Decision 15/CP.24, paragraph 6.

<i>Further information</i>	<a href="https://unfccc.int/node/181789">https://unfccc.int/node/181789</a> , <a href="https://unfccc.int/node/28953">https://unfccc.int/node/28953</a> and <a href="https://unfccc.int/node/9993">https://unfccc.int/node/9993</a>
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(b) Matters relating to capacity-building under the Kyoto Protocol

62. *Background:* The CMP, by decision 29/CMP.1, decided that the framework for capacity-building in developing countries adopted by the COP by decision 2/CP.7 is applicable to the implementation of the Kyoto Protocol. By the same decision the COP decided that the SBI will regularly monitor the progress of the implementation of the framework.

63. The 8<sup>th</sup> meeting of the Durban Forum on capacity-building will be held at this session. COP 24 requested<sup>77</sup> the SBI to thematically align the meeting of the Durban Forum with the annual focus area of the PCCB.

64. *Action:* The SBI will be invited to continue to monitor the implementation of the framework for capacity-building in developing countries taking into account the documents prepared for the session.

<i>FCCC/SBI/2019/2 and Add.1</i>	<i>Capacity-building work of bodies established under the Convention and its Kyoto Protocol. Compilation and synthesis report by the secretariat</i>
<i>FCCC/SBI/2019/3</i>	<i>Implementation of the framework for capacity-building in developing countries. Synthesis report by the secretariat</i>
<i>Further information</i>	<a href="https://unfccc.int/node/181789">https://unfccc.int/node/181789</a> and <a href="https://unfccc.int/node/28953">https://unfccc.int/node/28953</a>

#### 14. **Matters relating to the forum on the impact of the implementation of response measures serving the Convention, the Kyoto Protocol and the Paris Agreement**

65. *Background:* COP 24, CMP 14 and CMA 1.3 acknowledged that there is one forum on the impact of the implementation of response measures (hereinafter referred to as the forum) that covers the work of the COP, the CMP and the CMA on all matters relating to the impact of the implementation of response measures.<sup>78</sup> They adopted the modalities, work programme and functions of the forum in relation to their respective work.<sup>79</sup> Matters relating to Article 3, paragraph 14, of the Kyoto Protocol and progress on the implementation of decision 1/CP.10, which were considered together with the joint SBI 49–SBSTA 49 agenda sub-item “Improved forum and work programme”, will be also considered under this item.

66. CMA 1.3 decided that the forum shall develop and recommend a six-year workplan in line with the forum’s functions, work programme and modalities, taking into account relevant policy issues of concern to Parties, for consideration and adoption at SB 50.<sup>80</sup> It also decided to establish the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures to support the work of the forum, and invited Parties to submit their views on the workplan of the forum and the Katowice Committee of Experts via the submission portal by 15 April 2019.<sup>81</sup> The 1<sup>st</sup> meeting of the Katowice Committee of Experts will be convened in conjunction with this session and in accordance with its terms of reference.<sup>82</sup>

<sup>77</sup> As footnote 76 above.

<sup>78</sup> Decision 7/CP.24, decision 3/CMP.14 and decision 7/CMA.1, respectively.

<sup>79</sup> Contained in the annex to decision 7/CMA.1.

<sup>80</sup> Decision 7/CMA.1, paragraph 9.

<sup>81</sup> Decision 7/CMA.1, paragraphs 5 and 11.

<sup>82</sup> Decision 7/CMA.1, paragraph 7, and annex, paragraph 4.

67. *Action:* The SBI and the SBSTA will convene the forum<sup>83</sup> and will be invited to consider its six-year workplan, referred to in paragraph 66 above. They will also be invited to consider the forum's recommendations with a view to recommending actions for consideration and adoption by the COP, the CMP and the CMA.<sup>84</sup>

<i>Submissions</i>	<a href="https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx">https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx</a> (under "sessions", select SBI 50)
<i>Further information</i>	<a href="http://unfccc.int/4908">http://unfccc.int/4908</a>

## 15. Terms of reference for the review of the Doha work programme on Article 6 of the Convention

68. *Background:* COP 24 requested SBI 50 to draft the terms of reference for the review of the Doha work programme on Article 6 of the Convention, to be conducted by the COP in accordance with decision 15/CP.18, for consideration and adoption at COP 25.<sup>85</sup> The COP requested the SBI, when drafting the terms of reference, to take into consideration relevant information developed under Article 12 of the Paris Agreement, including relevant submissions from Parties and observers, the outcomes of the ACE workshop and the ACE youth forum, and the outcomes of the annual in-session ACE Dialogues conducted under the Doha work programme since 2013.<sup>86</sup>

69. SBI 48 invited Parties and observers to submit their views, by 10 March 2019, on the agenda for the 7<sup>th</sup> in-session ACE Dialogue,<sup>87</sup> which will be convened in conjunction with this session.

70. *Action:* The SBI will be invited to develop the terms of reference for the review of the Doha work programme for consideration and adoption at COP 25.

<i>Submissions</i>	<a href="https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx">https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx</a> (under "sessions", select SBI 50)
<i>Further information</i>	<a href="https://unfccc.int/topics/education-youth/events-meetings/dialogues-on-action-for-climate-empowerment">https://unfccc.int/topics/education-youth/events-meetings/dialogues-on-action-for-climate-empowerment</a>

## 16. Gender and climate change

71. *Background:* COP 22 decided that the Lima work programme on gender should be continued for a period of three years and that a review of the work programme should be conducted at COP 25.<sup>88</sup> COP 23 adopted a gender action plan to support the implementation of gender-related decisions and mandates in the UNFCCC process.<sup>89</sup> COP 24 requested SBI 50 to initiate the review of the areas of progress, areas for improvement and further work to be undertaken under the Lima work programme on gender and its gender action plan on the basis of all submissions received and reports produced under the Lima work programme and its gender action plan.<sup>90</sup>

72. A workshop on gender and climate change will be held in conjunction with this session.<sup>91</sup> COP 23 decided that the topics of the annual in-session workshops in the first

<sup>83</sup> As per the modalities referred to in paragraph 65 above.

<sup>84</sup> As per decision 7/CMA.1, paragraph 12.

<sup>85</sup> FCCC/CP/2018/10, paragraph 67.

<sup>86</sup> FCCC/CP/2018/10, paragraph 68.

<sup>87</sup> FCCC/SBI/2018/9, paragraph 123.

<sup>88</sup> Decision 21/CP.22, paragraph 6.

<sup>89</sup> Annex to decision 3/CP.23.

<sup>90</sup> FCCC/CP/2018/10, paragraph 131.

<sup>91</sup> As per decision 21/CP.22, paragraph 11.

sessional periods of 2018 and 2019 will be based on the submissions referred to in paragraph 73 below and the short- and long-term impacts of the gender action plan, respectively.<sup>92</sup>

73. In line with activity E.1 of the priority area of monitoring and reporting of the gender action plan, Parties and observers were invited to continue to make submissions on the following, including sex-disaggregated data and gender analysis, where applicable: information on the differentiated impacts of climate change on women and men, with special attention paid to local communities and indigenous peoples; integration of gender considerations into adaptation, mitigation, capacity-building, ACE, technology and finance policies, plans and actions; and policies and plans for and progress in enhancing gender balance in national climate delegations.<sup>93</sup>

74. *Action:* The SBI will be invited to initiate the review of the Lima work programme and its gender action plan with a view to forwarding a recommendation on the outcome of the review for consideration and adoption at COP 25, and to consider the synthesis report on the submissions received under gender action plan activity E.1.

FCCC/SBI/2019/INF.8	<i>Differentiated impacts of climate change on women and men, integration of gender considerations into climate policies, plans and actions, and progress in enhancing gender balance in national climate delegations. Synthesis report by the secretariat</i>
Submissions	<a href="https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx">https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx</a> (under "sessions", select SBI 50)
Further information	<a href="https://unfccc.int/gender">https://unfccc.int/gender</a> , <a href="https://unfccc.int/topics/gender/events-meetings/workshops-dialogues/workshop-on-gender-and-climate-change-may-2018">https://unfccc.int/topics/gender/events-meetings/workshops-dialogues/workshop-on-gender-and-climate-change-may-2018</a> and <a href="http://unfccc.int/files/gender_and_climate_change/application/pdf/170517_sbi_informal_workshop_summary_web.pdf">http://unfccc.int/files/gender_and_climate_change/application/pdf/170517_sbi_informal_workshop_summary_web.pdf</a>

## 17. Arrangements for intergovernmental meetings

75. *Background:* In order to make the necessary arrangements for intergovernmental meetings, the secretariat regularly seeks guidance from the SBI under this agenda item.

76. In keeping with the principle of rotation among the regional groups, the President of COP 26, CMP 16 and CMA 3 (November 2020) would come from the Western European and other States. COP 24 requested SBI 50 to consider the issue of the host of COP 26, CMP 16 and CMA 3 and to recommend a draft decision on the matter for consideration and adoption at COP 25.<sup>94</sup>

77. SBI 48 took note of the views expressed by Parties on the issue of the frequency and location of sessions of the supreme bodies and agreed to consider the issue further at SBI 50 to allow Parties to take fully into consideration the outcomes of the Paris Agreement work programme. It invited Parties to submit their views on the issue via the submission portal by 15 March 2019 for consideration at SBI 50.<sup>95</sup>

78. In addition, SBI 48 reiterated the importance of enhancing the engagement of non-Party stakeholders in the intergovernmental process and took note of the diverse views expressed by Parties on the matter. It invited Parties and non-Party stakeholders to continue to identify at SBI 50 opportunities and improved practices for further enhancing the openness, transparency, inclusiveness and balance of the effective engagement of non-Party stakeholders in a manner that enhances the implementation of the Convention.<sup>96</sup>

<sup>92</sup> Decision 3/CP.23, paragraph 6.

<sup>93</sup> See decision 3/CP.23, annex.

<sup>94</sup> Decision 17/CP.24, paragraphs 6 and 8.

<sup>95</sup> FCCC/SBI/2018/9, paragraph 140.

<sup>96</sup> FCCC/SBI/2018/9, paragraph 142.

79. *Action:* The SBI will be invited to consider the following matters, taking into account the documents prepared for the session, and to make recommendations to COP 25, as appropriate:

- (a) Arrangements for and matters relating to the organization of COP 25, CMP 15 and CMA 2, including possible elements of the provisional agendas for the sessions;
- (b) The issue of the host of COP 26, CMP 16 and CMA 3;
- (c) The dates for the sessional periods in 2024.<sup>97</sup>

<i>FCCC/SBI/2019/6</i>	<i>Arrangements for intergovernmental meetings. Note by the secretariat</i>
<i>FCCC/SBI/2019/INF.1</i>	<i>Frequency and location of sessions of the supreme bodies taking place after 2020. Synthesis report by the secretariat</i>
<i>FCCC/SBI/2019/INF.2</i>	<i>Budgetary and other implications of Parties' proposals on the issue of frequency and location of sessions of the supreme bodies taking place after 2020. Note by the secretariat</i>
<i>Submissions</i>	<a href="https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx">https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx</a> (under "sessions", select SBI 50)
<i>Further information</i>	<a href="http://unfccc.int/8166">http://unfccc.int/8166</a>

## 18. Administrative, financial and institutional matters

### (a) Programme budget for the biennium 2020–2021

80. *Background:* SBI 49 welcomed the approach taken by the secretariat to present information in a transparent, balanced and integrated manner for the UNFCCC programme budget for 2020–2021 (hereinafter referred to as the budget), including the intention to approach Parties in 2019, prior to SBI 50, for feedback on the overall approach, format and budget levels.<sup>98</sup> In this regard, the secretariat engaged proactively with Parties on the development of the budget following a process that included:

- (a) Two briefing sessions for groups of Parties, on 18 and 20 February 2019, at which the secretariat presented an introductory summary of the proposed budget;
- (b) A workshop, open to all Parties, convened on 25 and 26 March 2019 by the SBI Chair with the assistance of a co-facilitator, at which work in progress on the budget was presented.

81. Information, including unaudited financial statements for 2018, an update on the implementation of the approved core budget for 2018–2019 and a note containing details of projects to be funded in 2020–2021 from the Trust Fund for Supplementary Activities, will be available on the UNFCCC website.

82. *Action:* The Executive Secretary will propose a programme budget for 2020–2021 taking into account the feedback received from Parties at the briefing sessions and the workshop referred to in paragraph 80 above.<sup>99</sup> The SBI will be invited to consider the proposed programme budget and to recommend a draft decision thereon for consideration and adoption at COP 25 and endorsement at CMP 15. The SBI will also be invited to consider the proposed budget for the international transaction log and a methodology for the collection of its fees with a view to recommending a draft decision thereon for consideration and adoption at CMP 15.

<i>FCCC/SBI/2019/4</i>	<i>Proposed programme budget for the biennium 2020–2021. Note by the Executive Secretary</i>
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<sup>97</sup> The dates for the sessional periods in 2020–2023 have already been adopted by the COP.

<sup>98</sup> FCCC/SBI/2018/22, paragraph 113.

<sup>99</sup> In line with decision 15/CP.1, annex I, paragraph 3.



<i>FCCC/SBI/2019/4/Add.1</i>	<i>Proposed programme budget for the biennium 2020–2021. Note by the Executive Secretary. Addendum. Work programme for the secretariat for the biennium 2020–2021</i>
<i>FCCC/SBI/2019/4/Add.2</i>	<i>Proposed programme budget for the biennium 2020–2021. Note by the Executive Secretary. Addendum. Trust Fund for the International Transaction Log</i>
<i>Further information</i>	<a href="https://unfccc.int/about-us/budget#eq-4">https://unfccc.int/about-us/budget#eq-4</a>

(b) Other financial and budgetary matters

83. *Background:* At SBI 49 it was agreed that the SBI would continue to consider possible ways to increase the efficiency and transparency of the budget process, including options for increasing flexibility in the Trust Fund for Supplementary Activities, approaches to addressing outstanding contributions to the core budget, the level of the working capital reserve and timely funding for the Trust Fund for Participation in the UNFCCC Process.<sup>100</sup>

84. COP 23 requested the secretariat to continue to seek efficiencies, streamline administrative services, absorb work in order to save costs in the biennium 2018–2019 and to report thereon at SBI 50.<sup>101</sup> COP 24 and CMP 14 requested the Executive Secretary to prepare, regularly update and publish before each session of the subsidiary bodies brief reports on standard costs and, if available, options for reducing the cost of activities where practicable.<sup>102</sup>

85. The General Assembly of the United Nations, by resolution A/RES/73/271, adopted the scale of assessments for the contributions of Member States to the regular budget of the United Nations for 2019, 2020 and 2021. Revised indicative scales of contributions for the Convention and the Kyoto Protocol for 2019 will be presented for consideration at this session.

86. *Action:* The SBI will be invited to take note of the information contained in the documents prepared for the session and any additional relevant oral information provided by the Executive Secretary and to decide on actions that may need to be included in draft decisions on administrative and financial matters to be recommended for consideration and adoption at COP 25, CMP 15 and CMA 2.

<i>FCCC/SBI/2019/INF.4</i>	<i>Budgetary implications of UNFCCC mandates: standard costs. Note by the Executive Secretary</i>
<i>FCCC/SBI/2019/INF.5</i>	<i>Revised indicative contributions for 2019. Note by the secretariat</i>
<i>FCCC/SBI/2019/INF.6</i>	<i>Status of contributions as at 31 May 2019. Note by the secretariat</i>
<i>Further information</i>	<a href="http://unfccc.int/1065">http://unfccc.int/1065</a> and <a href="http://unfccc.int/9928">http://unfccc.int/9928</a>

(c) Continuous review of the functions and operations of the secretariat

87. *Background:* SBI 21 decided that the SBI would review the functions and operations of the secretariat annually.<sup>103</sup> COP 24 and CMP 14 requested the Executive Secretary to present the outcome of its review of the secretariat's operations and structure, including on the synergy and prioritization of its activities, with a view to reducing redundancies and increasing cost-efficiency, in the context of the programme budget for 2020–2021.<sup>104</sup>

<sup>100</sup> FCCC/SBI/2018/22, paragraph 111.

<sup>101</sup> Decision 21/CP.23, paragraph 17.

<sup>102</sup> Decisions 18/CP.24, paragraph 15, and 5/CMP.14, paragraph 15.

<sup>103</sup> FCCC/SBI/2004/19, paragraph 105.

<sup>104</sup> Decisions 18/CP.24, paragraph 14, and 5/CMP.14, paragraph 14.

88. *Action:* The SBI will be invited to consider the information provided to Parties, including in the context of the programme budget for 2020–2021, and to decide on further action, as appropriate.

<i>Further information</i>	<a href="https://unfccc.int/about-us/budget/review-of-the-secretariat-structure-and-operations">https://unfccc.int/about-us/budget/review-of-the-secretariat-structure-and-operations</a> and <a href="https://unfccc.int/about-us/budget#eq-4">https://unfccc.int/about-us/budget#eq-4</a>
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(d) Annual report

89. *Background:* SBI 49 considered the enhancements to the annual report on the secretariat's activities proposed in the update on annual report preparation<sup>105</sup> and requested the secretariat to prepare the annual report for 2018 in line with the proposed enhancements.<sup>106</sup>

90. *Action:* The SBI will be invited to take note of the annual report for 2018.

<i>FCCC/SBI/2019/8</i>	<i>2018 secretariat activities, programme delivery highlights and financial performance. Annual report by the secretariat</i>
<i>Further information</i>	<a href="http://unfccc.int/1065">http://unfccc.int/1065</a> and <a href="http://unfccc.int/9928">http://unfccc.int/9928</a>

(e) Implementation of the Headquarters Agreement

91. *Background:* SBI 46 welcomed the systematic collaboration between the Host Government, the secretariat and other relevant stakeholders on issues such as meeting and office facilities as well as enhanced services and information for meeting participants. It encouraged the Host Government and the secretariat to maintain this process of close and regular consultation. SBI 46 requested the secretariat to continue to update Parties on the UNFCCC website about these and other aspects of the implementation of the Headquarters Agreement, and invited the Host Government and the Executive Secretary to report on progress at SBI 50.<sup>107</sup>

92. *Action:* The SBI will be invited to take note of progress on this matter.

## 19. Other matters

93. Any other matters arising during the session will be taken up under this agenda item.

## 20. Closure of and report on the session

94. After the draft report on the session has been presented to the SBI for consideration and adoption, the Chair will declare the session closed.

<sup>105</sup> FCCC/SBI/2018/INF.19.

<sup>106</sup> FCCC/SBI/2018/22, paragraph 114.

<sup>107</sup> FCCC/SBI/2017/7, paragraphs 142 and 143.

## Abbreviations and acronyms

ACE	Action for Climate Empowerment
Annex I Parties	Parties included in Annex I to the Convention
BR	biennial report
BUR	biennial update report
CDM	clean development mechanism
CGE	Consultative Group of Experts
CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
CMP	Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
COP	Conference of the Parties
GCF	Green Climate Fund
GEF	Global Environment Facility
IAR	international assessment and review
ICA	international consultation and analysis
LEG	Least Developed Countries Expert Group
NC	national communication
NDC	nationally determined contribution
non-Annex I Parties	Parties not included in Annex I to the Convention
PCCB	Paris Committee on Capacity-building
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
SBSTA	Subsidiary Body for Scientific and Technological Advice
TEC	Technology Executive Committee
WIM	Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts