

**First meeting of the Paris Committee on Capacity-building
Bonn, Germany, 11–13 May 2017**

**Background paper on the implementation of the
2016–2020 capacity-building workplan and the work plan of the Paris Committee on Capacity-
building**

Expected actions by the Paris Committee on Capacity-building

The Paris Committee on Capacity-building (PCCB) will be invited to agree on:

- a) The approach to the implementation of decisions 1/CP.21 and 16/CP.22;
- b) The work plan of the PCCB;
- c) The organization of its substantive work in 2017.

I. Approach to the implementation of decisions 1/CP.21 and 16/CP.22

1. The Paris Committee on Capacity-building (PCCB) may wish to consider the following substantive pillars:

- a) *Pillar 1*: The activities contained in the 2016–2020 capacity-building workplan, which the PCCB is to manage and oversee, as well as the elements which emerged in the context of the outcome of the third comprehensive review of the implementation of the framework for capacity-building in developing countries established under decision 2/CP.7 (hereinafter referred to as the capacity-building framework), which the PCCB was invited to take into consideration in managing the workplan;¹
- b) *Pillar 2*: The annual focus area or theme.²

2. The PCCB may wish to address the above mentioned areas of substantive work in a comprehensive way. This would imply that activities of pillar 1 (2016 to 2020 workplan activities and the outcome of the third review) would be implemented through the substantive lens of the annual focus area or theme (see the graphic in **annex I**). This approach would allow for the PCCB to substantively focus its work on specific activities of the 2016 to 2020 workplan from the specific angle of its focus area or theme in a given year (annex I of document PCCB/2017/1/7 contains an example of how this approach could be implemented for the year 2017).

3. Should the PCCB decide in favor this approach, it may wish to bear in mind that there may be specific activities which could not be targeted through the respective focus area or theme, or at least not sufficiently, in a given year, and may therefore wish to identify how to address such activities in order to fulfil its mandate. In addition, the PCCB may wish to bear in mind the mandated scope of the focus area or theme, which is to maintain up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area, therefore more focused on information and knowledge, whereas many of the activities of the 2016 to 2020 workplan, including the overall objective of the PCCB, go beyond this scope.

II. Workplan of the Paris Committee on Capacity-building for the period 2017–2019

4. The PCCB may wish to consider and agree on the development of a workplan for its substantive work between 2017 and 2019, based on the options outlined below, which take into consideration the practice of other constituted bodies (for more information on the workplans of other bodies see document PCCB/2017/1/6):

- a) *Option 1: Annual work plan to be endorsed by the COP on an annual basis*: following this approach, the PCCB would agree on a detailed workplan for the coming year identifying specific activities, and submit the

¹ Decisions 1/CP.21, paragraphs 73 and 74, and 16/CP.22, paragraph 4, respectively.

² Decision 1/CP.21, paragraph 74.



annual workplan for endorsement by the COP. The workplan activities, if endorsed by the COP, would be complemented by potential additional activities in line with guidance provided by the COP.

Following such an approach would increase the flexibility of the PCCB, allowing it to address ad hoc requests in a very focused manner. However, structuring work on an annual basis might hinder a more long-term, holistic perspective of the PCCB in implementing its mandates, as potential synergies between, as well as related sequencing of specific activities within, the 2016–2020 workplan might not be taken into full consideration (see also para. 7 below).

Such an approach might also decrease the predictability of work by the PCCB and therefore make it more difficult for other stakeholders, including the constituted bodies, to plan their work accordingly in terms of providing targeted inputs to or interlink their activities with those of the PCCB.

- b) *Option 2: Rolling workplan to be endorsed by the COP once:* following this approach, the PCCB would agree on a general workplan up to 2019, identifying ongoing activities, specific activities in a given year and/or key milestones of its substantive work.

This approach would allow for amendments of the workplan based on new or additional mandates arising on an annual basis, and/or due to other circumstances as necessary. A rolling workplan would be complemented by an agreement of the PCCB on the specific activities at the beginning of each year, also incorporating additional guidance received from the COP.

Following this approach would, inter alia, enable the PCCB to prioritize certain activities in order to make use of possible sequencing issues between certain activities (e.g. identify information needs for a certain substantive area in a first step, gather relevant information in a second step, and analyse information in a third step in order to make recommendations in a fourth step).

Such an approach would also increase the overall predictability of work and activities by the PCCB, which other stakeholders, including the constituted bodies, could benefit from, including in terms of actively contributing to specific activities by providing targeted inputs. It might also support the PCCB in deciding on its annual focus area or theme from a more long-term perspective.

5. In agreeing on the period to be covered by its workplan, the PCCB may wish to bear in mind its mandate of managing and overseeing the 2016–2020 workplan, which would mean that, for the year 2020, it may wish to agree on a workplan subject to the decision taken at COP 25 on the review of the progress, the need for extension and the effectiveness and enhancement of the PCCB. However, it may also wish to agree to include the year 2020 in the development of its workplan, in the understanding that the implementation of activities in 2020 may be subject to change due to the review of the PCCB.

6. In developing its workplan, the PCCB may also wish to take into consideration other relevant provisions emanating from various decisions by the COP, including:

- a) Invitation to representatives of, inter alia, the relevant bodies established under the Convention and the operating entities of the Financial Mechanism, to integrate into their work programmes and activities the lessons learned at, and the main outcomes of, the meetings of the Durban Forum (decision 14/CP.21, para. 8);
- b) Invitation to the constituted bodies under the Convention, as appropriate, as those bodies undertake their work, to continue or to initiate, as appropriate, the integration of efforts to avert, minimize and address loss and damage associated with the adverse effects of climate change in particularly vulnerable developing countries, vulnerable populations and the ecosystems that they depend on (decision 3/CP.22, para. 8);
- c) Recommendation that the following may advance the work of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts: enhancing collaboration, cooperation and partnerships with bodies, entities and work programmes, including the PCCB, within and outside the Convention (decision 4/CP.22, para. 4);
- d) Invitation to the PCCB, within the scope of its workplan, to consider a future theme on addressing loss and damage (decision 4/CP.22, para. 5; see also document PCCB/2017/1/8);
- e) Request that all constituted bodies under the UNFCCC process include in their regular reports information on progress made towards integrating a gender perspective in their processes according to

the entry points identified in the technical paper to be prepared by the secretariat for consideration by the Subsidiary Body for Implementation (SBI) at its forty-eighth session (April–May 2018) (decision 21/CP.22, para. 14:).

7. In developing its workplan, the PCCB may also wish to consider a substantive clustering of the mandates it has received in order to identify possible substantive interrelations between activities, as well as to identify logical sequencing of activities. In doing so, the PCCB may wish to consider the information contained in **annex II**, bearing in mind:

- a) That all activities conducted by the PCCB are in the context of the overall objective of the PCCB of addressing gaps and needs, both current and emerging, in implementing capacity-building in developing country Parties and further enhancing capacity-building efforts, including with regard to coherence and coordination in capacity-building activities under the Convention;
- b) That the SBI was invited to facilitate complementarity between the Durban Forum and the PCCB;
- c) The inputs to the PCCB (see para. 15 below).

8. Furthermore, the PCCB may wish to agree on the working modalities for the implementation of its workplan, taking into consideration the possible approaches outlined below (see also document PCCB/2017/1/3 on possible procedures and modalities):

- a) Conducting intersessional work;
- b) Establishment of task forces/working groups responsible for specific areas of work, including the nomination of co-facilitators to lead the work;
- c) Enhanced collaboration with bodies established under the Convention and the operating entities of the Financial Mechanism (see also document PCCB/2017/1/6 on linkages with the constituted bodies);
- d) Engagement with and drawing upon the expertise from relevant institutions, organizations, frameworks, networks and centres outside the Convention, including at the intergovernmental, regional, national and subnational levels, including through the invitation to participate as observers to the meetings of the PCCB, conference calls and/or e-mail exchanges (see also document PCCB/2017/1/3 on possible procedures and working modalities);
- e) Making use of the capacity-building portal (see also document PCCB/2017/1/5 on possible ways to utilize the portal for areas of work of the PCCB).

9. In agreeing on its workplan, the PCCB may also wish to provide guidance to the secretariat on specific information needs arising for specific activities, including with regard to relevant technical information, mappings of relevant stakeholders, etc.

III. Organization of the substantive work in 2017

10. The PCCB may wish to focus discussions on the approach to its substantive work, including the PCCB workplan, as outlined in sections I and II above, which would in turn build the basis and provide guidance for work to be undertaken by the PCCB in 2017. Based on this, the PCCB may wish to consider the following options:

- a) Initiation and conclusion of 2017 work during its first meeting, the outcomes of which would be captured in the annual technical progress report to be approved by the PCCB on an intersessional basis (see document PCCB/2017/1/9). In the light of the limited time available, should the PCCB decide in favour of this approach, it may wish to identify clear objectives and deliverables for its first meeting, focusing on a limited number of activities, in addition to the work and agreement on the more procedural aspects to be covered during its meeting. Such work could focus on identifying specific information needs, including the identification of potential stakeholders, etc., which would build the basis for work to be conducted in 2018 (see also para. 8 above);
- b) Initiation of discussions and technical work during the meeting and continuation of work intersessionally. This approach would enable the PCCB to launch its work during the meeting, identifying and providing clear guidance to work on specific issues to be conducted on an intersessional basis, with a view to including the outputs of such work in its annual technical progress report. This would imply the need for an active intersessional engagement of the PCCB members (see also document

PCCB/2017/1/3 on possible working modalities). Should the PCCB agree on this approach, it may wish to consider establishing one or more task forces/working groups and to clearly define the timeline and deliverables for such work. Such work could focus on further work on the implementation of the 2017 focus area or theme (see also document PCCB/2017/1/7), or on the implementation of specific activities contained in pillar 1, including necessary preparatory work such as identification of information needs, gathering of relevant information, etc. (see also para. 8 above).

IV. Background

11. By decision 1/CP.21, paragraph 71, the COP decided to establish the PCCB, whose aim will be to address gaps and needs, both current and emerging, in implementing capacity-building in developing country Parties and further enhancing capacity-building efforts, including with regard to coherence and coordination in capacity-building activities under the Convention.

12. The COP further decided to launch a workplan for the period 2016–2020, to be managed and overseen by the PCCB, with the following activities:

- a) Assessing how to increase synergies through cooperation and avoid duplication among existing bodies established under the Convention that implement capacity-building activities, including through collaborating with institutions under and outside the Convention;
- b) Identifying capacity gaps and needs and recommending ways to address them;
- c) Promoting the development and dissemination of tools and methodologies for the implementation of capacity-building;
- d) Fostering global, regional, national and subnational cooperation;
- e) Identifying and collecting good practices, challenges, experiences and lessons learned from work on capacity-building by bodies established under the Convention;
- f) Exploring how developing country Parties can take ownership of building and maintaining capacity over time and space;
- g) Identifying opportunities to strengthen capacity at the national, regional and subnational levels;
- h) Fostering dialogue, coordination, collaboration and coherence among relevant processes and initiatives under the Convention, including through exchanging information on capacity-building activities and strategies of bodies established under the Convention;
- i) Providing guidance to the secretariat on the maintenance and further development of the web-based capacity-building portal (decision 1/CP.21, paras. 72 and 73).

13. The COP also decided that the PCCB would annually focus on an area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area (decision 1/CP.21, para. 74).

14. Furthermore, the COP requested the PCCB to prepare annual technical progress reports on its work, and to make these reports available at the sessions of the SBI coinciding with the sessions of the COP (decision 1/CP.21, para. 80).

15. The COP also decided that the inputs to the PCCB will include, inter alia, submissions, the outcome of the third comprehensive review of the implementation of the capacity-building framework, the secretariat's annual synthesis report on the implementation of the capacity-building framework, the secretariat's compilation and synthesis report on capacity-building work of bodies established under the Convention and its Kyoto Protocol, and reports on the Durban Forum and the capacity-building portal (decision 1/CP.21, para. 79).

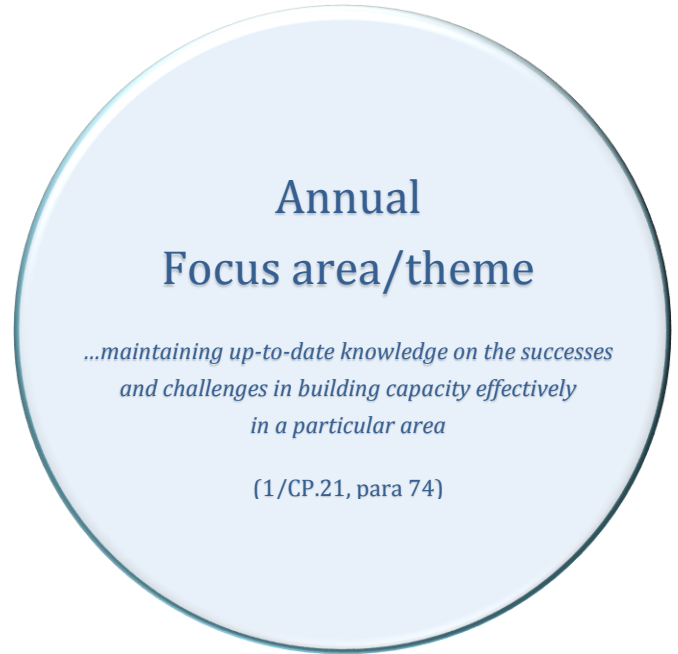
16. The COP also decided to review, at its twenty-fifth session, the progress, the need for extension and the effectiveness and enhancement of the PCCB and to take any action it considers appropriate, with a view to making recommendations to the CMA at its first session on enhancing institutional arrangements for capacity-building consistent with Article 11, paragraph 5, of the Paris Agreement (decision 1/CP.21, para. 81).

17. Furthermore, the COP decided that the PCCB may invite other bodies established under the Convention and the operating entities of the Financial Mechanism to identify representatives to collaborate, as appropriate, on specific activities related to its work (decision 2/CP.22, annex, para. 14).
18. The COP also decided that the PCCB may engage with and draw upon the expertise from relevant institutions, organizations, frameworks, networks and centres outside the Convention, including at the intergovernmental, regional, national and subnational levels, where appropriate (decision 2/CP.22, annex, para. 15).
19. Additionally, the COP invited the PCCB, in managing the 2016–2020 workplan:
- a) To take into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge;
 - b) To take into consideration the outcomes of the third comprehensive review of the implementation of the capacity-building framework;
 - c) To take into consideration previous work undertaken on indicators for capacity-building;
 - d) To promote and explore linkages with other constituted bodies under the Convention and the Paris Agreement, as appropriate, that include capacity-building in their scopes;
 - e) To promote and explore synergies for enhanced collaboration with institutions outside the Convention and the Paris Agreement engaged in implementing capacity-building activities;
 - f) To take into consideration ways of enhancing reporting on capacity-building activities, taking into account all initiatives, actions and measures on capacity-building under the Convention and the Paris Agreement as well as existing reporting mandates, in order to achieve coherence and coordination (decision 16/CP.22, para. 4).
20. The COP also invited the SBI to facilitate complementarity between the Durban Forum and the PCCB (decision 16/CP.22, para. 6).
21. For the year 2017, SBI 45 decided that the focus area or theme for the PCCB will be on capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement (FCCC/SBI/2016/20, para. 91).
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Annex I – Possible approach to the implementation of the substantive pillars of work

1st Pillar

2nd Pillar



Annex II – Potential clustering and sequencing of work of the Paris Committee on Capacity-building

Potential clusters of work based on the relevant mandated activities bearing in mind overall objective of the Paris Committee on Capacity-building (PCCB)

Cluster 1: Substantive work on capacity-building related matters, which could address the following PCCB mandates as per decisions 1/CP.21 and 2/CP.22:

- i. Identification of capacity gaps and needs and recommending ways to address them;
- ii. Promotion of the development and dissemination of tools and methodologies for the implementation of capacity-building;
- iii. Exploration of how developing country Parties can take ownership of building and maintaining capacity over time and space;
- iv. Identification of opportunities to strengthen capacity at the national, regional and subnational levels;
- v. Implementation of the annual focus area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area;
- vi. Taking into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge;

Cluster 2: Synergies and collaboration related matters, which could address the following PCCB mandates as per decisions 1/CP.21 and 2/CP.22:

- i. Assessment of how to increase synergies through cooperation and avoid duplication among existing bodies established under the Convention that implement capacity-building activities, including through collaborating with institutions under and outside the Convention;
- ii. Fostering global, regional, national and subnational cooperation;
- iii. Fostering dialogue, coordination, collaboration and coherence among relevant processes and initiatives under the Convention, including through exchanging information on capacity-building activities and strategies of bodies established under the Convention;
- iv. Promotion and exploration of synergies for enhanced collaboration with institutions outside the Convention and the Paris Agreement engaged in implementing capacity-building activities;

Cluster 3: Information sharing related matters, which could address the following PCCB mandates as per decisions 1/CP.21 and 2/CP.22:

- i. Identification and collection of good practices, challenges, experiences and lessons learned from work on capacity-building by bodies established under the Convention;
- ii. Implementation of the annual focus area or theme: maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area;
- iii. Taking into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge;

Cluster 4: Measurement and reporting related matters, which could address the following PCCB mandates as per decisions 1/CP.21 and 2/CP.22:

- i. Taking into consideration previous work undertaken on indicators for capacity-building;

- ii. Taking into consideration ways of enhancing reporting on capacity-building activities, taking into account all initiatives, actions and measures on capacity-building under the Convention and the Paris Agreement as well as existing reporting mandates, in order to achieve coherence and coordination.

Potential sequencing of work based on the substantive clusters of work

Activity	Possible actions	Potentially linked activity within cluster	Potentially linked activity outside cluster	Potential sequencing of activities
<i>Cluster 1: Substantive work on capacity-building related matters (Many activities of an ongoing nature; link to clusters 2 and 3, could be supported by activities included in clusters 2 and 3)</i>				
Identification of capacity gaps and needs and recommending ways to address them (gaps and needs)	<ul style="list-style-type: none"> •Gathering of relevant information •Identification of information gaps and addressing them •Analysis of relevant information •Drafting of recommendations on basis of analysis 	<ul style="list-style-type: none"> •Tools and methodologies •Annual focus area/theme •Ownership •Strengthen capacity •Cross-cutting issues 	<ul style="list-style-type: none"> •Indicators •Enhancing reporting 	Ongoing Overarching, build on all other activities
Promotion of the development and dissemination of tools and methodologies for the implementation of capacity-building (tools and methodologies)	<ul style="list-style-type: none"> •Identification of available tools and methodologies •Standardizing tools and methodologies for all Parties for use in national communications and other mandated reports •Cooperation with relevant stakeholders •Information sharing/dissemination of information gathered •Promotion of development through awareness-raising, cooperation with relevant stakeholders, drafting of possible conclusions and recommendations, etc. 	<ul style="list-style-type: none"> •Gaps and needs •Annual focus area/theme •Ownership •Strengthen capacity •Cross-cutting issues 	<ul style="list-style-type: none"> •Indicators •Enhancing reporting 	Ongoing Could build on work on: •Indicators •Enhancing reporting Could build basis for: •Gaps and needs •Annual focus area/theme •Ownership •Strengthen capacity
Exploration of how developing country Parties can take	<ul style="list-style-type: none"> •Information gathering •Seeking of relevant inputs / information 	<ul style="list-style-type: none"> •Gaps and needs •Tools and methodologies 	<ul style="list-style-type: none"> •Cooperation •Synergies 	Ongoing

Activity	Possible actions	Potentially linked activity within cluster	Potentially linked activity outside cluster	Potential sequencing of activities
ownership of building and maintaining capacity over time and space (ownership)	<ul style="list-style-type: none"> • Dissemination of information and best practices • Analysis of information • Drafting of possible conclusions and recommendations, etc. 	<ul style="list-style-type: none"> • Strengthen capacity 	<ul style="list-style-type: none"> • Fostering dialogue • Institutions outside • Indicators • Enhancing reporting 	<p>Could be based on outcomes of work on:</p> <ul style="list-style-type: none"> • Gaps and needs • Tools and methodologies • Cross-cutting issues • Annual focus area/theme <p>Could build basis for work on:</p> <ul style="list-style-type: none"> • Gaps and needs • Tools and methodologies • Ownership • Cross-cutting issues • Annual focus area/theme <p>Could be supported by work on:</p> <ul style="list-style-type: none"> • Cooperation • Synergies • Fostering dialogue • Institutions outside • Indicators • Enhancing reporting
Identification of opportunities to strengthen capacity at the national, regional and subnational levels (strengthen capacity)	<ul style="list-style-type: none"> • Information gathering • Compilation of notable initiatives at the national, regional and subnational levels • Seeking of relevant inputs/information; • Dissemination of information 	<ul style="list-style-type: none"> • Gaps and needs • Tools and methodologies • Annual focus area/theme • Ownership • Cross-cutting issues 	<ul style="list-style-type: none"> • Cooperation • Synergies • Fostering dialogue • Institutions outside 	<p>Could be based on outcomes of work on:</p> <ul style="list-style-type: none"> • Gaps and needs • Tools and methodologies • Ownership

Activity	Possible actions	Potentially linked activity within cluster	Potentially linked activity outside cluster	Potential sequencing of activities
	<ul style="list-style-type: none"> • Analysis of information • Drafting of possible conclusions and recommendations, etc. 		<ul style="list-style-type: none"> • Identification and collection 	<ul style="list-style-type: none"> • Cross-cutting issues • Annual focus area/theme <p>Could be supported by work on:</p> <ul style="list-style-type: none"> • Cooperation • Synergies • Fostering dialogue • Institutions outside
Implementation of the annual focus area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area (annual focus area/theme)	As appropriate	As appropriate	As appropriate	As appropriate
Taking into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge (cross-cutting issues)	<ul style="list-style-type: none"> • Identification and dissemination of relevant information • Incorporation of relevant information when conducting other activities as appropriate • Drafting of possible conclusions and recommendations, etc., as appropriate 			<p>Could build basis for work on:</p> <ul style="list-style-type: none"> • Gaps and needs • Tools and methodologies • Ownership • Strengthen capacity • Annual focus area/theme

Activity	Possible actions	Potentially linked activity within cluster	Potentially linked activity outside cluster	Potential sequencing of activities
<p><i>Cluster 2: Synergies and collaboration related matters</i> (Many activities of an ongoing nature; strong link to cluster 1, could support many activities of cluster 1; strong link to cluster 3, could build on work on identification and collection in particular)</p>				
<p>Assessment of how to increase synergies through cooperation and avoid duplication among existing bodies established under the Convention that implement capacity-building activities, including through collaborating with institutions under and outside the Convention (synergies)</p>	<ul style="list-style-type: none"> • Identification of activities by existing bodies • Assessment of opportunities to increase synergies: <ul style="list-style-type: none"> ○ Identification of possibilities for cooperation ○ Avoiding of duplications ○ Collaboration with institutions under and outside the Convention 	<ul style="list-style-type: none"> • Cooperation • Fostering dialogue 	<ul style="list-style-type: none"> • Identification and collection 	<p>Ongoing</p> <p>Could build on work on identification and collection</p> <p>Could build basis for work on fostering dialogue</p> <p>Could support work on ownership and strengthening capacity</p>
<p>Fostering global, regional, national and subnational cooperation (cooperation)</p>	<ul style="list-style-type: none"> • Identification of relevant actors and stakeholders • Outreach activities • Forming of information networks • Information sharing 	<ul style="list-style-type: none"> • Synergies • Fostering dialogue • Institutions outside 	<ul style="list-style-type: none"> • Strengthen capacity • Cross-cutting issues 	<p>Ongoing</p>
<p>Fostering dialogue, coordination, collaboration and coherence among relevant processes and initiatives under the Convention, including through exchanging information on capacity-building activities and strategies of bodies</p>	<ul style="list-style-type: none"> • Identification of relevant processes and initiatives under the Convention • Gathering of information on capacity-building activities and strategies of bodies established under the Convention • Building a platform for continued exchange and communication with other relevant processes and initiatives under the Convention 	<ul style="list-style-type: none"> • Synergies 	<ul style="list-style-type: none"> • Strengthen capacity • Cross-cutting issues • Identification and collection 	<p>Ongoing</p> <p>Could build on identification and collection</p> <p>Could build on work on synergies</p>

Activity	Possible actions	Potentially linked activity within cluster	Potentially linked activity outside cluster	Potential sequencing of activities
established under the Convention (fostering dialogue)	<ul style="list-style-type: none"> •Initiation of dialogue, information sharing, etc. 			Could support work on ownership and strengthening capacity
Promotion and exploration of synergies for enhanced collaboration with institutions outside the Convention and the Paris Agreement engaged in implementing capacity-building activities (institutions outside)	<ul style="list-style-type: none"> •Identification of relevant institutions outside the Convention and the Paris Agreement •Identify synergies for enhanced collaboration •Information sharing; •Awareness-raising •Drafting of possible conclusions and recommendations, etc. as appropriate 	<ul style="list-style-type: none"> •Fostering dialogue •Cooperation 	<ul style="list-style-type: none"> •Cross-cutting issues 	
<p><i>Cluster 3: Information sharing related matters</i> <i>(Many activities of an ongoing nature; strong link to clusters 1 and 3, could support many activities of clusters 1 and 3)</i></p>				
Identification and collection of good practices, challenges, experiences and lessons learned from work on capacity-building by bodies established under the Convention (identification and collection)	<ul style="list-style-type: none"> •Identification of good practices, challenges, experiences and lessons learned •Information sharing/dissemination of information •Awareness-raising •Drafting of possible conclusions and recommendations, etc., as appropriate 	<ul style="list-style-type: none"> •Cross-cutting issues 	<ul style="list-style-type: none"> •Synergies •Fostering dialogue •Strengthen capacity 	Ongoing Could support work on: <ul style="list-style-type: none"> •Synergies •Fostering dialogue •Strengthening capacity
Implementation of the annual focus area or theme: maintaining up-to-date knowledge on the successes and challenges in building capacity	As appropriate	As appropriate	As appropriate	As appropriate

Activity	Possible actions	Potentially linked activity within cluster	Potentially linked activity outside cluster	Potential sequencing of activities
effectively in a particular area (annual focus area/theme)				
Taking into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge (cross-cutting issues)	<ul style="list-style-type: none"> • Identification of relevant information, particularly indigenous peoples' knowledge • Seeking of inputs, webinars or technical discussion of experts on the topic • Dissemination/information sharing/awareness-raising 	<ul style="list-style-type: none"> • Identification and collection 		Ongoing
<p><i>Cluster 4: Measurement and reporting related matters</i> <i>(Strong link to activities in cluster 1; also link to ongoing work under the Convention with regard to the measurement, reporting and verification of support, including ongoing work in the development of the transparency framework under the Paris Agreement)</i></p>				
Taking into consideration previous work undertaken on indicators for capacity-building (indicators)	<ul style="list-style-type: none"> • Identify previous work undertaken • Assess whether existing indicators have been useful 	<ul style="list-style-type: none"> • Indicators 	<ul style="list-style-type: none"> • Tools and methodologies • Onwershship 	Could build basis for work on: <ul style="list-style-type: none"> • Tools and methodologies • Onwershship
Taking into consideration ways of enhancing reporting on capacity-building activities, taking into account all initiatives, actions and measures on capacity-building under the Convention and the Paris Agreement as well as existing reporting mandates, in order to achieve coherence and coordination (enhancing reporting)	<ul style="list-style-type: none"> • Identify initiatives, actions and measures, as well as existing reporting mandates • Collect information on existing reporting mandates and activities • Identify ways of enhancing reporting • Drafting of possible conclusions and recommendations, etc. as appropriate 	<ul style="list-style-type: none"> • Enhancing reporting 	<ul style="list-style-type: none"> • Tools and methodologies • Onwershship 	Could build basis for work on: <ul style="list-style-type: none"> • Tools and methodologies • Onwershship