



United Nations
Climate Change Secretariat

Executive Secretary

Nations Unies
Secrétariat sur les changements climatiques

Secrétaire exécutive

Date: 11 September 2013
Reference: CAS/PART/COP 19/SEPT.13
Page 1 of 18

NOTIFICATION

United Nations Climate Change Conference Warsaw, Poland, 11 to 22 November 2013

I am pleased to notify Parties and observer States to the United Nations Framework Convention on Climate Change and its Kyoto Protocol of the forthcoming sessions:

- The nineteenth session of the Conference of the Parties (COP 19), from Monday, 11 November to Friday, 22 November 2013;
- The ninth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP 9), from Monday, 11 November to Friday, 22 November 2013;
- The thirty-ninth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA 39) from Monday, 11 November to Saturday, 16 November 2013;
- The thirty-ninth session of the Subsidiary Body for Implementation (SBI 39) from Monday, 11 November to Saturday, 16 November 2013;
- The third part of the second session of the Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP 2.3) from Tuesday, 12 November to Thursday 21 November 2013.

The sessions will take place at the Stadion Narodowy (National Stadium), Al. Księcia J. Poniatowskiego 1, 03-901 Warsaw, Poland.

Distribution: To Parties and observer States through National Focal Points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



Four annexes are attached to this notification as follows:

Annex I contains the provisional agendas for COP 19, CMP 9, SBSTA 39, SBI 39 and the agenda for the third part of the second session of the ADP (ADP 2.3).

Annex II provides information on the preparatory meetings of the least developed countries, small island developing States, the African Group and the Group of 77 and China.

Annex III provides information on protocol issues concerning credentials and on the list of speakers at the high-level segment.

Annex IV provides key information for participants. All additional information concerning the sessions will be posted on the UNFCCC website <www.unfccc.int> in due course.

The online registration system, which allows Parties to nominate individuals electronically and efficiently, to attend the sessions is open. Registration online is the only official channel in which to nominate participants for the sessions. The secretariat is not in a position to receive nominations by any other method such as e-mail, letter or fax.

The user manual for the system is available at the following web address:

<https://onlinereg.unfccc.int/onlinereg/public/UNFCCC_ORIS_User_Manual-Parties_and_Observer_States.pdf>

The manual contains complete information and guidelines on how to obtain access to the system and its use. A help desk is available at the following e-mail address:

<onlinereg@unfccc.int>

I would like to remind Parties and observer States that the Conference of the Parties, by decision 23/CP.18, invited Parties to commit to meeting the goal of gender balance by, inter alia, nominating women to bodies established under the Convention and its Kyoto Protocol, with the aim of a gradual but significant increase in the participation of women. To this end, I would like to encourage the nomination of women participants to attend the forthcoming sessions.

Participants in a position to do so are encouraged to consider offsetting the carbon footprint associated with their attendance at the Warsaw Conference.

Yours sincerely,

(Signed by)

Christiana Figueres



Annex I

Provisional agendas

**Provisional agenda for the nineteen session of the
Conference of the Parties**

**Warsaw, Poland
11 to 22 November 2013**

1. Opening of the session.
2. Organizational matters:
 - (a) Election of the President of the Conference of the Parties at its nineteenth session;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including the sessions of the subsidiary bodies;
 - (g) Dates and venues of future sessions;
 - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;¹
 - (b) Report of the Subsidiary Body for Implementation.²
4. Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action.³
5. Consideration of proposals by Parties under Article 17 of the Convention.

¹ Annotations to the provisional agenda of the nineteenth session of the Conference of the Parties (COP) under this item will indicate recommendations for draft decisions and conclusions arising from the work of the Subsidiary Body for Scientific and Technological Advice in 2013 for consideration at COP 19.

² Annotations to the provisional agenda of COP 19 under this item will indicate recommendations for draft decisions and conclusions arising from the work of the Subsidiary Body for Implementation (SBI) in 2013 for consideration at COP 19.

³ Annotations to the provisional agenda of COP 19 under this item will reflect the status of work under the Ad Hoc Working Group on the Durban Platform for Enhanced Action.



6. Consideration of proposals by Parties for amendments to the Convention under Article 15:
 - (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;
 - (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention.
7. Report of the Adaptation Committee.
8. Development and transfer of technologies and implementation of the Technology Mechanism:
 - (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;
 - (b) Report on modalities and procedures of the Climate Technology Centre and Network and its Advisory Board.
9. The 2013–2015 review.
10. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention.
11. Matters relating to finance:
 - (a) Work programme on long-term finance;
 - (b) Report of the Standing Committee on Finance;
 - (c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;
 - (d) Arrangements between the Conference of the Parties and the Green Climate Fund;
 - (e) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility;
 - (f) Fifth review of the financial mechanism;
 - (g) Report on the work programme on results-based finance to progress the full implementation of the activities referred to in decision 1/CP.16, paragraph 70.
12. National communications:
 - (a) National communications from Parties included in Annex I to the Convention;
 - (b) National communications from Parties not included in Annex I to the Convention.
13. Capacity-building under the Convention.



14. Implementation of Article 4, paragraphs 8 and 9, of the Convention:
 - (a) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10);
 - (b) Matters relating to the least developed countries.
15. Gender and climate change.
16. Other matters referred to the Conference of the Parties by the subsidiary bodies.
17. Administrative, financial and institutional matters:
 - (a) Budget performance for the biennium 2012–2013;
 - (b) Programme budget for the biennium 2014–2015;
 - (c) Privileges and immunities for individuals serving on constituted bodies established under the Convention;
 - (d) Decision-making in the UNFCCC process.
18. High-level segment.
19. Statements by observer organizations.
20. Other matters.
21. Conclusion of the session:
 - (a) Adoption of the report of the Conference of the Parties on its nineteenth session;
 - (b) Closure of the session.



**Provisional agenda for the ninth session of the Conference of the Parties
serving as the meeting of the Parties to the Kyoto Protocol**

**Warsaw, Poland
11 to 22 November 2013**

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Election of replacement officers;
 - (c) Organization of work, including the sessions of the subsidiary bodies;
 - (d) Approval of the report on credentials;
 - (e) Status of ratification of the Doha amendment to the Kyoto Protocol.
3. Reports of the subsidiary bodies:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;¹
 - (b) Report of the Subsidiary Body for Implementation.²
4. Issues relating to the clean development mechanism:
 - (a) Guidance relating to the clean development mechanism;
 - (b) Review of the modalities and procedures for the clean development mechanism.
5. Issues relating to joint implementation:
 - (a) Guidance relating to joint implementation;
 - (b) Review of the joint implementation guidelines.
6. Report of the Compliance Committee.
7. Adaptation Fund:
 - (a) Report of the Adaptation Fund Board;
 - (b) Second review of the Adaptation Fund.
8. National communications from Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol.

¹ Annotations to the provisional agenda of the ninth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) under this item will indicate recommendations for draft decisions and conclusions arising from the work of the Subsidiary Body for Scientific and Technological Advice in 2013 for consideration at CMP 9.

² Annotations to the provisional agenda of CMP 9 under this item will indicate recommendations for draft decisions and conclusions arising from the work of the Subsidiary Body for Implementation in 2013 for consideration at CMP 9.



9. Date for the completion of the expert review process under Article 8 of the Kyoto Protocol for the first commitment period.
10. Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol.
11. Clarification of the text in section G (Article 3, paragraph 7 ter) of the Doha Amendment to the Kyoto Protocol, in particular the information to be used to determine the “average annual emissions for the first three years of the preceding commitment period”.
12. Capacity-building under the Kyoto Protocol.
13. Matters relating to Article 2, paragraph 3, of the Kyoto Protocol.
14. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol.
15. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies.
16. Administrative, financial and institutional matters:
 - (a) Budget performance for the biennium 2012–2013;
 - (b) Programme budget for the biennium 2014–2015;
 - (c) Privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol.
17. High-level segment.
18. Statements by observer organizations.
19. Other matters.
20. Conclusion of the session:
 - (a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its ninth session;
 - (b) Closure of the session.



**Provisional agenda of the
Subsidiary Body for Scientific and Technological Advice at its thirty-ninth session**

**Warsaw, Poland
11 to 16 November 2013**

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session.
3. Nairobi work programme on impacts, vulnerability and adaptation to climate change.
4. Report of the Adaptation Committee.
5. Methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries.
6. Coordination of support for the implementation of activities in relation to mitigation actions in the forest sector by developing countries, including institutional arrangements.
7. Development and transfer of technologies and implementation of the Technology Mechanism.
 - (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;
 - (b) Report on modalities and procedures of the Climate Technology Centre and Network and its Advisory Board;
 - (c) Third synthesis report on technology needs identified by Parties not included in Annex I to the Convention.
8. Research and systematic observation.
9. Impact of the implementation of response measures:
 - (a) Forum and work programme;
 - (b) Matters relating to Article 2, paragraph 3, of the Kyoto Protocol.
10. Issues relating to agriculture.
11. Methodological issues under the Convention:
 - (a) Work programme on the revision of the guidelines for the review of biennial reports and national communications, including national inventory reviews, for developed country Parties;



- (b) General guidelines for domestic measurement, reporting and verification of domestically supported, nationally appropriate mitigation actions by developing country Parties;
 - (c) Revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention;
 - (d) Greenhouse gas data interface;
 - (e) Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention;
 - (f) Emissions from fuel used for international aviation and maritime transport.
12. Methodological issues under the Kyoto Protocol:
- (a) Implications of the implementation of decisions 2/CMP.7 to 4/CMP.7 and 1/CMP.8 on the previous decisions on methodological issues related to the Kyoto Protocol including those relating to Articles 5, 7 and 8 of the Kyoto Protocol;
 - (b) Land use, land-use change and forestry under Article 3, paragraphs 3 and 4, of the Kyoto Protocol and under the clean development mechanism;
 - (c) Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23);
 - (d) Annual report on the technical review of greenhouse gas inventories and other information reported by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol under Article 7, paragraph 1, of the Kyoto Protocol.
13. Market and non-market mechanisms under the Convention:
- (a) Framework for various approaches;
 - (b) Non-market-based approaches;
 - (c) New market-based mechanism.
14. The 2013-2015 review.
15. Work programme on clarification of quantified economy-wide emission reduction targets of developed country Parties.
16. Other matters.
17. Report on the session.



**Provisional agenda for the thirty-ninth session of the
Subsidiary Body for Implementation**

**Warsaw, Poland
11 to 16 November 2013**

1. Opening of the session
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Organization of the work of the session;
 - (c) Election of officers other than the Chair;
 - (d) Election of replacement officers.
3. National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention:
 - (a) Sixth national communications from Parties included in Annex I to the Convention;
 - (b) Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990-2011;
 - (c) Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2013.
4. National communications from Parties not included in Annex I to the Convention:
 - (a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention;
 - (b) Information contained in national communications from Parties not included in Annex I to the Convention;¹
 - (c) Provision of financial and technical support.
5. Nationally appropriate mitigation actions by developing country Parties:
 - (a) Composition, modalities and procedures of the team of technical experts under international consultations and analysis;
 - (b) Work programme to further the understanding of the diversity of nationally appropriate mitigation actions.
6. Coordination of support for the implementation of activities in relation to mitigation actions in the forest sector by developing countries, including institutional arrangements

¹ At the thirty-seventh session of the Subsidiary Body for Implementation (SBI), there was no consensus to include this item on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided to include this item on the provisional agenda for its thirty-eighth session.



7. Matters relating to the mechanisms under the Kyoto Protocol:
 - (a) Review of the modalities and procedures of the clean development mechanism;
 - (b) Review of the joint implementation guidelines;
 - (c) Modalities for expediting the continued issuance, transfer and acquisition of joint implementation emission reduction units;
 - (d) Modalities for expediting the establishment of eligibility for Parties included in Annex I to the Convention with commitments for the second commitment period whose eligibility has not yet been established;
 - (e) Procedures, mechanisms and institutional arrangements for appeals against decisions of the Executive Board of the clean development mechanism;
 - (f) Report of the administrator of the international transaction log under the Kyoto Protocol.
8. Report of the Adaptation Committee.
9. Matters relating to the least developed countries.
10. National adaptation plans.²
11. Approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity.³
12. Matters relating to finance:
 - (a) Adaptation Fund under the Kyoto Protocol;
 - (b) Other matters.
13. Development and transfer of technologies and implementation of the technology mechanism:
 - (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;
 - (b) Report on Modalities and procedures of the Climate Technology Centre and Network and its Advisory Board;
 - (c) Poznan strategic programme on technology transfer.
14. Capacity-building:
 - (a) Capacity-building under the Convention;
 - (b) Capacity-building under the Kyoto Protocol.
15. Impact of the implementation of response measures:
 - (a) Forum and work programme;
 - (b) Matters relating to Article 3, paragraph 14, of the Kyoto Protocol;
 - (c) Progress on the implementation of decision 1/CP.10.

² Decision 1/CP.16, paragraphs 15–18.

³ Decision 1/CP.16, paragraphs 26–29.



16. The 2013–2015 review.
17. Parties included in Annex I to the Convention whose special circumstances are recognized by the Conference of the Parties.
18. Administrative, financial and institutional matters:
 - (a) Budget performance for the biennium 2012–2013;
 - (b) Programme budget for the biennium 2014–2015;
 - (c) Privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol.
19. Other matters.
20. Report on the session.



**Agenda for the second session of the Ad Hoc Working Group
on the Durban Platform for Enhanced Action**

**Bonn, Germany
29 April to 3 May 2013**

**Bonn, Germany
3 to 14 June 2013**

and

**Warsaw, Poland
12 to 21 November 2013**

1. Opening of the session.
2. Organizational matters:
 - (a) Election of officers;
 - (b) Adoption of the agenda;
 - (c) Organization of the work of the session.
3. Implementation of all the elements of decision 1/CP.17:¹
 - (a) Matters related to paragraphs 2 to 6;
 - (b) Matters related to paragraphs 7 and 8.
4. Other matters.
5. Report on the session.

¹ This item will be considered within the context of decision 1/CP.17 and under the Convention, without prejudice to the position of any Party or to the work of the other subsidiary bodies. Two workstreams, one on paragraph 3(a) and one on paragraph 3(b) are initiated. Further workstreams may be considered as the need arises.



Annex II

List of preparatory meetings

Least developed countries	5 to 6 November 2013	Pałac Kultury i Nauki (Palace of Culture and Science) Plac Defilad 1 00-901 Warsaw http://www.pkin.pl/en/
Small island developing States	7 to 8 November 2013	Pałac Kultury i Nauki (Palace of Culture and Science) Plac Defilad 1 00-901 Warsaw http://www.pkin.pl/en/
African Group	7 to 8 November 2013	Pałac Kultury i Nauki (Palace of Culture and Science) Plac Defilad 1 00-901 Warsaw http://www.pkin.pl/en/
Group of 77 and China	9 to 10 November 2013	Stadion Narodowy (National Stadium) Al. Księcia J. Poniatowskiego 1 03-901 Warsaw http://www.stadionnarodowy.org.pl/



Annex III

Protocol Issues

High-level segment of the session

The high-level segment, to be attended by ministers and other senior officials, will be inaugurated during the afternoon of Tuesday, 19 November 2013. Statements by ministers and other heads of delegation will be heard in joint meetings of the COP and CMP on 20 and 21 November. The high-level segment will conclude on Friday, 22 November with the adoption of decisions and conclusions by the COP and the CMP.

Given the number of Parties and the limited amount of time available for statements, it will be necessary to limit the duration of each statement. **The recommended time limit is three minutes.** Statements on behalf of groups, where the other members of the group do not speak, are strongly encouraged and additional time will be provided for these.

The secretariat wishes to inform Parties and observer States that full texts of the official **statements will not be circulated in hard copy in plenary during the high-level segment.** Full texts of the official statements will be posted on the UNFCCC website. In order to have statements posted on the UNFCCC webpage, Parties speaking at the high-level segment are requested to send an electronic file containing the statements to the following e-mail address <external-relations@unfccc.int>.

The list of speakers will be open from Monday, 16 September 2013 to Friday, 25 October 2013. **Requests received before Monday, 16 September 2013, cannot be considered.** Registrations should be made using the attached form and should be addressed to the External Relations Officer, Conference Affairs Services, telephone: +49 228 815 1611 or, fax: +49 228 815 1999, e-mail: sessions@unfccc.int.

Credentials of States Parties to the Convention and its Kyoto Protocol

In accordance with rule 19 of the draft rules of procedure being applied (FCCC/CP/1996/2), the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than 24 hours after the opening of the session. Any later change in the composition of the delegation shall also be communicated to the secretariat.

The credentials must be issued by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by a competent authority of that organization.

The secretariat wishes to remind Parties that, in accordance with decisions 17/CP.9 and 36/CMP.1, only one set of credentials is necessary to cover the participation of Parties to the Convention and Parties to the Kyoto Protocol in the COP at its eighteenth session and the CMP at its eighth session.

Credentials should be deposited in the External Relations Office, located in the Conference Affairs and Services Offices at the Stadion Narodowy (National Stadium). No other office of the secretariat or of the Host Country is designated to receive credentials.

Observer States to the Convention

States that are not Parties to the Convention are not required to provide their representatives with credentials.



Registration Form – COP 19/CMP 9 High-level segment

List of speakers during the high-level segment

Warsaw 2013: United Nations Climate Change Conference
20 to 22 November 2013

The list of speakers will be open from **Monday, 16 September to Friday, 25 October 2013**. Parties who wish to deliver a national statement during the high-level segment of COP 19/CMP 9, from 20 to 22 November 2013 are requested to clearly complete this form **electronically** and return it to the secretariat. Please note that this form is attached in a separate word file for your convenience. **Illegible forms will be rejected.**

**Requests received before Monday, 16 September 2013 cannot be considered.
Please note that the nomination of representatives of a Party to attend the sessions does not imply inclusion in the list of speakers**

Party/Country _____

Name of speaker _____
(Mr./Ms.) (First name) (Middle initial) (Last name)

Title/Position _____

Institution _____

Contact person _____

Title of contact person _____

Institution _____

Telephone _____ Fax _____

E-mail _____

Signature of the contact person _____ Date: _____

E-Mail address: Climate Change Secretariat
E-mail: <sessions@unfccc.int>



Annex IV

Information for participants

Essential documents	<p>Please consult the UNFCCC website <http://maindb.unfccc.int/library> for all available essential documents.</p> <p>A preliminary overview of the sessional period is available on the UNFCCC website <www.unfccc.int>.</p>
Funding	<p><i>A separate communication will be sent to eligible Parties.</i></p>
Visas	<p>All foreign delegates entering the Republic of Poland must have a valid passport. Participants requiring a visa for Poland, or a transit visa, are strongly encouraged to contact the appropriate consular authorities immediately upon receipt of this notification. The issuance of a visa for the Schengen States may take up to fifteen (15) days from the date of submission of the visa application. To facilitate the issuance of a visa, a copy of this notification should be attached to the visa request. For more information, please visit the website of the Polish Foreign Ministry, at <http://www.mfa.gov.pl/en/>.</p> <p>Additional information on the issuance of visas can be found at the following link on the host government's web page for the conference: <http://www.cop19.gov.pl/tips-for-visitors-to-poland>.</p>
Hotels	<p>If you require assistance in locating and booking accommodation for your stay in Warsaw during COP 19/CMP 9, please visit the host government's web page for the sessions at <http://www.cop19accommodation.com/></p>
Nominations and registration online	<p>Online registration for Parties and observer States to nominate their representatives is currently open. Please confirm your delegation as soon as possible and prior to the sessions.</p>
Nominations and side events and exhibits	<p>Potential organizers, speakers, participants and technical staff for side events and exhibits must be nominated as representatives of Parties or admitted observer organizations for the sessions to ensure that they are granted access to the premises</p>
Registration	<ul style="list-style-type: none">• All formalities regarding registration, including issuance of badges to duly nominated participants to attend the sessions of the Convention and its Kyoto Protocol, are free of charge.• Upon arrival, you are requested to register at the Registration area located in the National Stadium in Warsaw from Saturday 9, November to Friday, 22 November 2013 during the opening hours indicated below.• A valid photo identification in addition to the fast-track pass generated from the online registration system should be presented to registration staff.• For all participants, a valid passport or a nationally approved identification card is required.



<p>Registration opening hours:</p>	<ul style="list-style-type: none"> • Saturday, 9 November until Saturday, 16 November 2013, from 8.00 a.m. to 7.00 p.m. • Sunday, 17 November 2013, registration will be closed. • Monday, 18 November until Thursday, 21 November 2013, from 8.00 a.m. to 7.00 p.m. • Friday, 22 November 2013, from 8.00 a.m. to 6 00 p.m. <p>To avoid delays, it is highly recommended that you register on Saturday, 9 November or Sunday, 10 November.</p> <p>Please be aware that you can only register once for the sessions. Double registration is not permitted (i.e. as a State representative and an observer organization representative, or as an observer organization representative and a press/media representative).</p>
<p>Badges</p>	<p>It is essential that you have an official UNFCCC conference badge in order to gain access to the premises. These are issued only on the basis of confirmation in the online registration system by an admitted observer organization. For security reasons, all participants are requested to wear their badges visibly at all times.</p>
<p>Disclaimer</p>	<p>Participants are strongly recommended to obtain comprehensive international medical insurance for the period of participation. The United Nations and the Convention secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel or the period of participation.</p> <p>In the interest of the security and safety of all participants and the smooth running of the sessions, the Convention secretariat reserves the right to deny and/or restrict access to the conference premises, or to request registered participants to leave the premises. The Convention secretariat shall not be responsible for any or all expenses incurred by nominated participants who are requested to leave the premises, or refused registration or access to the sessions for which they have been nominated and/or registered as participants.</p>
<p>Side events and exhibits</p>	<p>The application period for side events and exhibits ended on Friday, 26 July 2013 at 5.00 p.m. CET. The number of side events applications exceeded by far the number of available slots. Therefore, further applications will not be considered at this stage, however, a waiting list is available for late requests in case there any cancellations. For additional information, please contact <see@unfccc.int>.</p> <p>Please also read “Nominations and side events and exhibits” above.</p>
<p>Press briefings</p>	<p>In order to facilitate observer organizations wishing to hold press/media briefings during the forthcoming sessions, the secretariat requests that the organizations inform it in advance to what extent they intend to hold such briefings during the sessions. This will facilitate adequate logistical and technical arrangements to be put in place. Requests should be addressed directly to the UNFCCC Press Office, email: <pressconf@unfccc.int>. More information on press conferences can be found at <http://unfccc.int/press/items/4862.php>.</p>