



Date: 12 July 2013  
Reference: YN/AM/kl  
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## NOTIFICATION

### **Fourth meeting of the Adaptation Committee Nadi, Fiji 5–7 September 2013**

Pursuant to decisions 1/CP.16 and 2/CP.17, I am pleased to notify Parties and observer States to the United Nations Framework Convention on Climate Change (UNFCCC) that the fourth meeting of the Adaptation Committee will take place in Nadi, Fiji, from 5–7 September 2013.

The provisional agenda, as well as other details of the meeting, are being finalized and will soon be made available on the UNFCCC website at: <<http://unfccc.int/6053.php>>.

In accordance with the modalities and procedures adopted by decision 2/CP.17, the meeting of the Adaptation Committee will be open to observers, except where otherwise decided by the Adaptation Committee. Given space limitations, participation may have to be limited.

Interested Parties and observer States should contact Ms Katrin Lucas in order to register for the meeting. **E-mail address: [klucas@unfccc.int](mailto:klucas@unfccc.int) or Fax number: +49 228 815 1999.**

The deadline for registration as an observer is **Friday, 09 August 2013**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registration forms received after this deadline.

Information on the exact meeting venue will be communicated directly to registered observers. Additional information for observers is contained in the annex.

Yours sincerely,

*(signed by)*

Youssef Nassef  
Coordinator  
Adaptation Programme



Annex

**IMPORTANT INFORMATION FOR OBSERVERS**

- This registration is **only valid** for the fourth meeting of the Adaptation Committee.
- Please be advised that the **nominee is responsible** for making their own travel and accommodation arrangements.
- Participants are **strongly advised** to obtain international travel and medical insurance to cover them from the time they depart for the meeting until the time they return.
- The United Nations and the UNFCCC secretariat **disclaim** all responsibility for medical, accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.
- All foreign citizens entering Fiji must have a valid passport. Participants requiring a **visa for Fiji, or a transit visa**, are strongly encouraged to contact the appropriate consular authorities as soon as this notification is received.

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