

United Nations Framework Convention on Climate Change

NAIIS Web Application (Release version 2.0.0)

(Release version 2.0.0) User Manual

(As of 28 April 2014)

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1 Introduction

The Non-Annex I Inventory software (NAIIS) web application is a web-based tool developed for use by Parties not included in Annex I to the Convention (non-Annex I Parties) to estimate and report their national greenhouse gas inventories (GHG inventories). As per Article 4, paragraph 1 (a), and Article 12, paragraph 1 (a) of the Convention, non-Annex I Parties are required to communicate to the Conference of the Parties a national inventory of anthropogenic emissions by sources and removals by sinks of all greenhouse gases (GHGs) not controlled by the Montreal Protocol, to the extent their capacities permit, following the guidelines contained in the annex to decision17/CP.8.

In order to assist non-Annex I Parties in estimating and reporting their GHG inventories as part of their national communications, the secretariat developed an Excel-based software which incorporated all the elements of a national GHG inventory prescribed by decision 17/CP.8. The software was based on the IPCC inventory software version 1.1, which used the Tier 1 methodologies for estimating GHG emissions and removals for all source categories included in the Revised 1996 IPCC Guidelines, and further complemented by the GPGs.¹

Since its release in 2005, most non-Annex I Parties have been using that software for the development of their national GHG inventories. In December 2011, Parties requested the secretariat to upgrade the software and make it available to non-Annex I Parties by June 2013. Pursuant to that request, the secretariat converted the current Excelbased version of the software (v.1.3.2)² into a web-based application (NAIIS) which provides greater flexibility and security for maintaining data.

2 General information

The NAIIS is a web-based application designed to enable non-Annex I Parties estimate their national GHG inventories according to the UNFCCC guidelines and using the IPCC methodologies, and to report the results in their national communications and biennial update reports.

2.1 System overview

The NAIIS web application has the following functionalities:

- 1. User preference settings (not relevant in this release)
- 2. User management (only for the user roles NFP and PM)
- 3. Submission management
- 4. Data entry
- 5. Key category analysis
- Reporting tables
 Data Export/Impo Data Export/Import
- 8. Quality assurance control
 - a. Completeness
 - b. Consistency

The functionality 'User Preference settings' is not fully implemented in this release. Please do not change the values under 'Application User Setting'.

The user preference settings will be used for defining the thresholds for the year to year change of the activity data (AD), emissions (Emissions) and implied emission factors (IEF). The selection of the language will be available in the next release.

The NAIIS web application allows input of data through three different channels:

- 1. Manual input into the entry grids
- 2. Partial or full import of data from Excel
- 3. Bulk import of data from XML

The GHG emissions totals, by gas and by sector, are automatically calculated and saved based on the values entered for activity data (AD), emission factors and other relevant parameters. In addition, the software facilitates the

¹ Good Practice Guidance and Uncertainty Management in National Greenhouse Gas Inventories, 2000, and Good Practice Guidance for Land Use, Land-Use Change and Forestry, 2003.

² http://unfccc.int/files/national_reports/non-

annex_i_natcom/training_material/methodological_documents/application/zip/unfccc_nai_is_132.zip

reporting of other category specific information, for example, the choice of the method for activity data and emission factors.

2.2 Pending NAIIS features

List of pending functionalities in NAIIS:

- 1. Web services integration for help desk
- 2. Display of information in 5 remaining UN languages.

2.3 Contact

Requests for access to, inquiries on the use of the software, and comments on the design and functionalities of the application should be sent to the dedicated e-mail address <u>naiisapp@unfccc.int</u>.

3 Getting started

3.1 User Access, Roles and Privileges

The users of the application are the members of the national team(s) of non-Annex I Parties involved in the preparation of their national GHG inventories, and each user is assigned a role.

The table below explains the different levels of the access rights and corresponding explanation for each role. It is important to note that the roles are not necessarily identical to a person's title (e.g. National Focal Point) and that a person can take on several roles (which may be necessary for some countries).

There are three types of access rights (roles) to the NAIIS application:

Type of access rights for specific roles	Process to gain access rights
National Focal Point (NFP): Will be responsible for identifying the members of the team and is the only one who has the right to approve the submission of any GHG inventory.	Parties that have not already requested and received access rights can obtain them by having their National Focal Point contact: <u>naiisapp@unfccc.int</u>
NFPs will have the option to create, edit, update or delete all of their country's GHG data entries, and grant access rights to the 'Project Manager' and 'Sectoral Experts' for their country if they choose.	(Note: Some Parties may have more than one individual acting as the NFP; however the system can accommodate only one account per Party).
Project Manager (PM) : Will have the right to enter/edit data in all sectors, as well as to generate an official submission to the UNFCCC, and grant access rights to the 'Sectoral Experts' for their country.	Entities will be provided these rights by their NFP. If a Party decides to grant access to a PM, their NFP will be able to create such user account on the NAIIS application.
Sectoral Experts (SE): Will have the right to enter/edit data in respective sector(s).	Experts will be provided these rights by their NFP and PM. If a Party decides to grant access to Sectoral Experts, the NFP will be able to create such user accounts and assign them in respective sector(s).

Access for the NFP will be provided by the secretariat, upon request; however, the accounts of the other users within the country shall only be created by the NFP.

3.2 How to access/ log out / create a GHG inventory

3.2.1 How to access the NAIIS application

Open any internet browser (i.e. Internet Explorer, Firefox, etc.) and type in the following URL <u>http://unfccc.int/7627</u> on the browser's address bar. (figure 1 and figure 2)

Figure 1. Using Internet Explorer browser

ØUnil	ted Na	tions F	ramework (Conven	ion on Climate Change - Windows Internet Explorer	
G	•	e h	ttp:// unfccc.i	nt /7627		•
] File	Edit	View	Favorites	Tools	Help	

Figure 2. Using Firefox browser

ど) Ur	nited N	ations	Framewo	ork Convent	ion on	Clin	nate Ch	nang	e - M	lozilla	a Firef	ох	
File	<u>E</u> dit	⊻iew	History	<u>B</u> ookmarks	Tools	H	elp						
©υ	nited N	ations F	ramework	Convention or	n Cli	+							
+) 🕑 u	infece.in	t/7627	-)							

Press the 'Enter key' and the non-Annex I Greenhouse Gas Inventories web page appears.

To access the NAIIS application, click on the image NAIIS Web Application, the right hand side of the screen. (figure 3, number 1) and the log-in page will be displayed. (figure 4)

Figure 3. UNFCCC non-Annex	l Greenhouse Gas	Inventories web page
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onal_reports/non-annex_l_national_commu	ications/non-annex_j_inventory_software/items/7627.php	
Text Size + - Text Colour 📕 📕	Print 🗮 🚺 RSS 👔 🕃 😨 Share 🛛 Oloszary FAQ Conta	ret Español Français
Free Cli	arrework Convention on arrework Change	
Home CDM JI CC:INet TT:Clear	Your location: Home	
NEGOTIATIONS	Non-Annex I Greenhouse Gas Inventories	News section
Meetings		6
Documents & Decisions		
Bodies	As per Article 4, paragraph 1 (a), and Article 12, paragraph 1(a) of the Convention, non-Annex I	
	Parties are required to communicate to the Conference of the Parties a national inventory of anthropogenic emissions by sources and removals by sinks of all greenhouse gases (GHGs) not	To find out how to obtain access rights to the NAIIS we
FOCUS	controlled by the Montreal Protocol, to the extent its capacities permit, following the guidelines	application please click here
Adaptation	contained in annex to decision17/CP.8.	
Finance	In order to facilitate non-Annex I Parties in developing and reporting their GHG inventories as part of	
Mitigation	their national communications, the secretariat developed an Excel-based software which incorporated all the elements of a national GHG inventory prescribed by decision 17/CP8. The software was based	NAIIS Web Application
Technology	on the IPCC inventory software version 1.1 which used the Tier 1 methodologies for estimating GHG	
	emissions and removals for all source categories described in the Revised 1996 IPCC Guidelines, and further complimented by CPCe1	
PROCESS	1.	© ===
Essential Background	Since its release in 2005, most non-Annex I Parties have been using that software for ob-	
Kyoto Protocol	software and make it available to non-Annex I Parties by June 2013. Pursuant to that request, the	Annual Contraction
Cooperation & Support	secretariat will convert the current Excel-based version of the software (v.1.3.2) ² Into a web-based	
Science	of the application to respond to possible changes that may occur in the UNFCCC process, such as the	
Adaptation	possible switch to the use of the 2006 IPCC Guidelines in the reporting of GHG inventories.	
National Reports	Upon request to the secretariat, each non-Annex I Party will be provided with an access to a password	Click on the NAIIS image to
GHG Data	enabled working space in the application. The individual working space will contain the following	decess it.
Methods	functionalities:	Accessible only with access
Gender and Climate Change	1. Software to estimate and report GHG emissions, conduct key source analysis, consistency and	inginto.
Parties & Observers	completeness checks, and report the results of uncertainty analysis; ^a	Details on gaining access
Press	 Inventory management, including management of users and different versions of the inventory; 	can be accessed here.
Secretariat	 Archiving of the finalized inventories; Automated submission of inventories to the secretariat. 	
KEY STEPS	The request to access the application shall be from the national focal point for the UNFCCC, who in turn shall be responsible for overall user management within its country.	Support for NAIIS User

Figure 4. Log-in page of the NAIIS Web Application

	Sian In	
Welcome to the Online	User name:	
inventory software	Password:	
(NAIIS) Web Application		Si

To log-in, enter the username and password and click on the "Sign in" button.

3.2.2 Create, Start, Add new and View GHG inventory year

These functions allow the NFP and PM to create or edit a GHG inventory within the NAIIS software.

3.2.2.1 Create a new GHG inventory or Start a GHG inventory year

3.2.2.1.1 Create a new GHG inventory

Note: This step can ONLY be undertaken by the NFP or PM !

In order to create one or several GHG inventories, the following steps can be done by the NFP or PM:

- Log in as NFP or PM
- Hover the cursor on "Submission Management" menu and click on the "View Inventories Progress" button. (see Figure 5). Left click on the "+" sign will create a new GHG inventory (see Figure 6).

The new GHG Inventory name will be automatically generated by the NAIIS system, as follows: <Name of the Non-Annex I Party> <Year in 4 digits> <version number> Inventory

For example: Paraguay_2013_1_Inventory or Bhutan_2014_2_Inventory

Figure 5. Create new GHG inventory screen

Non-Annex I	Inventory Softwar	e NAIS v2.0.0 Non-Ar	enex I Party Inventory # Editable						Non-A	nmex I PM Sign O
C	Frame Climat	d Nations work Convention or te Change	1							
iser Prefer	ences Settings -	Users Management •	Submission Management - Data E	ntry Key Categories (Choice Reporting Tables Data E	Export / Import Qua	ality Assurance Co	etrol -		
			View Inventories Progress]←						
	Working Inventory	Submission year Cr	Work on Inventories			Industrial Processes	Solvent and other product use			
	/									
	2									
0	S ELE Transford v9.2									



3.2.2.1.2 Start a GHG inventory

In order to START a GHG inventory, please follow the steps below:

- Log in as PM.
- Hover the cursor on the "Submission Management" and click on the "View Inventories Progress" button.

Non-Anney I PM | See Ge

- Click/select the appropriate GHG Inventory in Status = "created" (see figure 7a).
- Click on "Work on Inventories" under Submission Management (see figure 7b).

Figure 7: Select an Inventory screen

instrument (intente	.) southers	Contract Contractor	i indiri	annex rearcy inventory	#1 Cultable								mex i r m r	0.000
(<u>C</u>)	United Frame Climat	Nations work Conv e Change	vention o	n										
User Preferences S	ettings 👻	Users Man	agement 👻	Submission Management -	Data Entry	Key Categor	es Choice	Reporting Tables	Data Export / Import	Quality Assurance	Control -			
				View Inventories Progre	ss	/ /								
Name		Working Inventory	Subm	Work on Inventories	in date	Status	Upd	later Subn	vission date Energy	Industrial Processes	Solvent and other product use	Agriculture	LUCF	L
NAI_2013_1_Invento		•		Non-Annex I PM Wed Dec 18	12:18:57 CET 2	013 created			0					
			8											

- Left click to select the appropriate Inventory (figure 8a).
- Press the "Start Inventory" button (figure 8b).

Figure 8: Start an Inventory screen

Ur Fro Cli	ited Nations amework Conver mate Change	tion on							
User Preferences Settings •	Users Management 👻	Submission Mar	inagement 👻 Da	ata Entry K	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance	e Control 👻
name	ission year Cr	eator	Creation date	2	Status	Updater	Submission da	ite Energy	Industrial Pro
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S EtJS EJS TreeGrid v3: General Properties	A 2013 1 prost	n-Annex I PM	Wed Dec 18 12: Sector	18:57 CE1 2	Q		Inventory Years		
EtJS EJS TreeOrd v3: General Properties Name Sumanno war:	NAI_2013_1_Inventor	n-Annex I PM	Wed Dec 18 12: Sector Energy	18:57 CET 2			Inventory Years 1990		
EdJS EJS Treedid v82 EdJS EJS Treedid v82 General Properties Name Submission year Deator	NAI_2013_1_Invento	n-Annex I PM	Wed Dec 18 12 Sector Energy Industrial Process	ses			Inventory Years 1990 1991		
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NAI_2013_1_Inventor DellS EJS TreeOnd v9: General Properties Name Submission year Creator date Satus	MAI_2013_1_Invento NAI_2013_1_Invento Non-Annex I PM Wed Dec 18 12:18.574 created	rry I	Sector Energy Industrial Process Solvent and othe Agriculture LUCF	ses r product use			Inventory Years 1990 1991 1992 1993 1994		
EdJS EJS Treedord va: General Properties Submission year Deator Deator Deator Status Uodder	All 2013 L Invente MAI 2013 L Invente Non-Annex I PM Wed Dec 18 12 1857 created Non-Annex I PM	rry I	Sector Energy Industrial Process Solvent and othe Agriculture LUCF LULCF	ses r product use		E	Inventory Years 1990 1991 1992 1993 1994 1995		

Once the "Start Inventory" button is pressed, the status of the selected Inventory change to "started" (see Figure 9).

Figure 9: "Started" status of an Inventory

	Inited Nations ramework Convent limate Change	tion on						
Iser Preferences Settings	- Users Management -	Submission N	Aanagement 👻 Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assuran	ce Control 👻
Name	Submission year Cre	ator	Creation date	Status	Updater	Submission date	Energy	Industrial Proc
NAI 2013 1 Invento	Nor	-Annex LPM	Wed Dec 18 12 18 57 CET 3	2013 started	Non-Annex I PN	R/		 Image: A set of the set of the
S. EddS Els Tradici vi	* <u> </u>	1		K	a			
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S EtJS EIS Twoord vi General Properties Name	< m NAI 2013 1 Inventor		Sector	7	a	iventory Years		
Seneral Properties Jame Solmisson vear	< m NAI_2013_1_Inventor	rv	Sector Energy Industrial Processes	7	a	iventory Years 990	1	2
Se EstJS ELS Treates vi General Properties Name Submission year Deator	NAL2013_1_Inventor	ry	Sector Energy Industral Processes Solvert and other product us	<i>K</i>	a 1 1 1 15	iventory Years 990 992		
Concernit Properties Someral Properties Name Submission year Deator Deator	MAI_2013_1_Inventor Non-Annex I PM Wed Dec II 12:18:57 C	y E	Sector Energy Industral Processes Solvert and other product us Agriculture			iventory Years 990 991 992		
S ExJS X/3 Treeders vi Soneral Properties Name Submission year Deator Deator Deator data	MAL2013_1_Inventor Non-Annex IPM Wed Dec 18 12:18:57C omated	ry E	Sector Energy Industral Processes Solvert and other product us Aproxitane LUCF	<i>7</i>		wentory Years 190 192 193 194		
C Ett/S ELS TreeCred vi General Properties Name Submission year Deaton Deaton Deaton Deaton Status Updater	MAI_2013_1_Inventor Non-Annex I PM Wed Dec 18 12 18 57C created Non-Annex I PM	ry E	Sector Energy Industal Processes Solvert and other product us Agrouture LUCF LUCF	×	a 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	iventory Years 190 191 192 193 194 195		

3.2.2.2 Add a new GHG inventory year or edit general properties/sectors (only NFP and PM's)

- Log in as NFP or PM.
- Click on "Work on Inventories" under Submission Management (figure 10).

Figure 10: Sub menu "Work on Inventories"

Non-Annex I Invento	ory Softwar	NAIS V2.0.0 Non-	Annex I Party Inventory	#1 Editable						Non-An	nex I PM	Sign Out
(<u>C</u>)	United Frame Climat	l Nations work Convention o e Change	n									
User Preferences S	Settings 👻	Users Management -	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance	Control 🗸			
		_	View Inventories Progre	s								
Name		Working S br Inventory	Work on Inventories	n ate	Status Upo	later Subrr	ission date Energy	Industrial Processes	Solvent and other product use	Agriculture	LUCF	U
NAI_2013_1_Invento	ory		Non-Annex I PM Wed Dec 18	12:18:57 CET 2	013 created		0					

Once "Work on Inventories" has been clicked, the initial screen will be displayed, which shows the following boxes (figure 11):

- a. Existing Inventory (with all options)
- b. General properties include the name, submission year, creator, creation date, status, updater and submission date
- c. Sectors
- d. Inventory years

Figure 11. Initial screen of "Work on Inventories"

Non-Annex I Invento	ry Software NAIIS v2.0.0	Non-Annex Party	Inventory #1 Editable				Non-Anne	x I PM Sign Out
	United Nations Framework Conve Climate Change	ntion on						
User Preferences Settin	igs 🗸 Users Management 🗸	Submission Management 👻	Data Entry Key Categ	ories Choice R	leporting Tables	Data Export / Import	Quality Assurance Control	· ∎
Name					Updat			
_ NAI_2013_1_Inve	entory N	Ion-Annex I PM Wed D	ec 18 12:18:57 CET 2013	3 created	Non-A	nnex I PM		
General Properties		ector				(nventory)	Years	
Name	NAI 2013 1 Invent	tory Energy				1990		
Submission year		Industria	al Processes			1991		ŏ
Creator	Non-Annex I PM	Solvent	and other product use			1992		0
Creation date	Wed Dec 18 12:18:57	7 CET Agricult	ure			1993		0
Status	created	LUCF		0		1994		0
Updater	Non-Annex I PM	LULUC	F		T	1995		0
Submission date		Waste				1996		
Start Inventory			1				\uparrow	
	<u> </u>							

Follow the steps to add/remove an inventory year:

- Click on the inventory year (figure 12a).
- Select the inventory year under General properties (figure 12b).
- Select or deselect the appropriate Sectors (figure 12c).
- To add or remove an inventory year, select or deselect the relevant year under Inventory Years box (figure 12d).

Figure 12. Screen of "Work on Inventories"

non-Annex Entrentory .	Software NAIIS v2.0.0	Non-Annex I Party	ventory #1 Editable	9			Non-Annex I PM		ign Out
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r Preferences Settings 🔹	Users Management 🗸 S	Submission Management 👻	Data Entry Key (Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance	e Control 👻	
Name	Submission year C	reator Creation	date	Status	Updater	Submission	date Energy	Indus	strial F
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	•								
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S ExtJS EJS TreeGrid v General Properties Name	9.2	Sector Energy		2		Inventory Years		7	
Seneral Properties	•	to y	rocesses		Ì	Inventory Years 1990 1991		g	
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Setuits EUS TreeGrid v General Properties Name Submission year Creation date Status Updater Submission date	NAI_2013_1_Invent Non-Annex I PM Non-Annex I PM Non-Annex I PM	to y For the solution of the	rocesses d other product use	Y Y V V Y	Ē	Inventory Years 1990 1991 1992 1993 1994 1995 1996			
Se EdJS EJB TreeGrid v General Properties Name Submission year Creation Greation date Status Submission date Start Inventory	MAI_2013_1_Invent Non-Annex I PM Ved Dec 18 12:18:57 created Non-Annex I PM	VCE VCE VCE VCE VCE VCE VCE VCE VCE VCE	trocesses d other product use	Y Y V Y Y		Inventory Years 1990 1991 1992 1993 1994 1995 1996			

3.2.2.3 View Inventory Progress

- The NFP or PM should log into the system.
- Click on "View Inventories Progress" under Submission Management (figure 13).

Figure 13. View Inventories Progress

	United Frame Climat	l Nations work Convent e Change	tion o	n						
User Preferences S	ettings 👻	Users Managen	nent 👻	Submission Management 👻	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance	Control 👻
				View Inventories Progre	ss					
Name		Working Inventory	Subm	Work on Inventories	on date	Status Upo	ater Subn	nission date Energy	Industrial Processes	Solvent and other product

Click on "View Inventories Progress" button will display the initial screen with the following columns (figure 14a, 14b and 14c):

- Name automatically given by the system, once created
- Working Inventory active box shows the current working inventory
- Submission year year when the submission process was initiated
- **Creator** user who created the inventory
- Creation date date when the inventory was created
- Status created, started, check, submitted, approved, awaiting approval, awaiting rejection check
- **Updater** user name who updated the inventory
- Submission date date of submission
- Sectors Energy, Industrial processes, Solvent and other product use, Agriculture, LUCF, LULUCF, Waste, Other
- Inventory year

Figure 14a. Example of Initial screen of View Inventories Progress

Name	Working Inventory	Submission year	Creator	Creation date	Status	Updater	Submission date	Energy	Industrial I
ZWE_2013_10_Submission	0		zim-nfp	2013-08-02 06:50:50.343	check	zim-pm			
ZWE_2013_11_Submission		2013	zim-pm	Sun Aug 04 09:11:00 CEST 2013	created	zim-pm		Image: A start and a start	
ZWE_2013_12_Submission		2013	zim-pm	Sun Aug 04 09:16:21 CEST 2013	created	zim-pm		Image: A start and a start	
ZWE_2013_13_Submission		2013	zim-pm	Sun Aug 04 09:16:55 CEST 2013	started	zim-pm			
ZWE_2013_1_Submission	0		zim-nfp	2013-08-01 09:42:53.66	created	zim-nfp		 Image: A set of the set of the	
ZWE_2013_2_Submission	0		zim-nfp	2013-08-01 09:43:20.363	created	zim-nfp		Image: A start and a start	
ZWE_2013_3_Submission			zim-nfp	2013-08-01 09:49:01.287	created				
ZWE_2013_4_Submission	0		zim-nfp	2013-08-01 09:49:14.867	created				
ZWE_2013_5.1_Submission		2013	zim-pm	2013-08-01 12:23:24.213	submitted	zim-pm		Image: A start and a start	
ZWE_2013_5.2_Submission		2013	zim-pm	2013-08-01 12:37:03.123	submitted	zim-pm			
ZWE_2013_5_Submission	0	2013	zim-nfp	2013-08-01 10:38:43.997	approved	zim-nfp			
ZWE_2013_6_Submission			zim-nfp	2013-08-01 10:39:07.187	created				
ZWE_2013_7_Submission			zim-nfp	2013-08-01 10:45:08.47	review	zim-pm		Image: A start and a start	
ZWE_2013_8_Submission			zim-nfp	2013-08-01 13:35:55.62	approved	zim-nfp			
L ZWE_2013_9_Submission	0		zim-nfp	2013-08-02 06:50:39.64	started	zim-pm		Image: A start and a start	
	•	1							F
6 + 540									
S → T EXEJS EJS TreeGrid v9.2									

Figure 14b. Example of Initial screen of View Inventories Progress

	Energy	Industrial Proce	s Solvent and othe	Agriculture	LUCF	LULUCF		Other	1990
- ZWE_2013_10_Submission		2		2		 Image: A start of the start of		 Image: A set of the set of the	
- ZWE_2013_11_Submission		2	1	1					
- ZWE_2013_12_Submission		 Image: A set of the set of the	2	1					
- ZWE_2013_13_Submission		2	2						
ZWE_2013_1_Submission	V		2	×					
- ZWE_2013_2_Submission									
- ZWE_2013_3_Submission									
- ZWE_2013_4_Submission									
- ZWE_2013_5.1_Submission		2		2					
- ZWE_2013_5.2_Submission	1		2	1					
- ZWE_2013_5_Submission			2	~					
- ZWE_2013_6_Submission									
- ZWE_2013_7_Submission	1	2	2	1				1	
- ZWE_2013_8_Submission			2	1		 Image: A set of the set of the			
ZWE_2013_9_Submission						9	2		
	-		Sectors						-
	•								1
5. + E415 FIRTURE		10 ⁻¹⁰							

Figure 14c. Example of Initial screen of View Inventories Progress

Name	1990	1991	1992	1993	1994	1995	1996	1997	1998
- ZWE_2013_10_Submission						2			
- ZWE_2013_11_Submission		 Image: A start of the start of							
- ZWE_2013_12_Submission									
- ZWE_2013_13_Submission	Ó	Image: A start and a start							
- ZWE_2013_1_Submission									
- ZWE_2013_2_Submission									
- ZWE_2013_3_Submission	0								
- ZWE_2013_4_Submission									
- ZWE_2013_5.1_Submission		2							
- ZWE_2013_5.2_Submission		2							
- ZWE_2013_5_Submission	0	2							
- ZWE_2013_6_Submission									
ZWE_2013_7_Submission	0								
ZWE_2013_8_Submission									
ZWE_2013_9_Submission	2	2	2	\checkmark				2	
	AT			Years					
	•								•
👒 🔸 ExtJS EJS TreeGrid v9.2									

3.2.3 Initial screen / menu tab of the NFP, PM and SE

Once the NFP, PM or SE logs-in, the initial screen with **multiple tabs** will be displayed which feature different functions. Click the name of the tab to enter.

Initial screen / menu tabs for NFP's and PM's:

User Preferences Settings -	Users Management -	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -

	Working Inventory								Industrial Processes	Solvent a other proc use
- UNFCCC_2014_1_Inventory			INFCCC_NFP	2014-03-06 10:32:5	check	UNFCCC_PM		1	 Image: Control of the second se	
- UNFCCC_2013_2_Inventory		u	nfccc_nfp	2013-10-18 01:55:1	created	UNECCC_NEP				
UNFCCC_2013_1_Inventory	0	u	nfccc_nfp	2013-10-18 01:55:1	created	UNFCCC_NFP				
- UNFCCC-Submission			INFCCC_NFP	2013-05-29 10:35:3	approved	UNECCC_NEP				
lenu tabs	for S	E's								
lenu tabs Iser Preferences Setting	for S	E'S	Data Entry	Key Categories	Choice	Reporting Tables	Data Export / Import	Quality A	ssurance Contro	ol 🗸

Note: Once a user logs in, the initial screen is the Submission Management screen of the non-Annex I Party.

3.2.4 How to log out

To log out, click on the link to "Sign out" located at the upper right corner of the page (Figure 15).

Figure 15. Sign out screen Intervent Settings (Leven Mangemet - Data Extry Key Categores Check Reporting Tables) Cate Speed / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Speed / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Speed / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Speed / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Speed / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Cander Assures Control Inter Partnerses Settings - Users Management - Data Extry Key Categores Check Reporting Tables Cate Expert / Import, Categores Check Report - Data Extry Key Categores Check Report

When you have successfully logged-out of the system, the screen below (figure 16) will be displayed.

Figure 16. Sign out screen



Note that **after 20 minutes of inactivity**, the session is automatically timed out and a 'fatal error' message will be displayed (figure 17). In such cases, either click on "Sign out" and log in again, or click on any of the links to be redirected to the log in page.

Figure 17. Fatal error



3.3 User management

3.3.1 Add User

Note: This function is ONLY available for NFP's and PM's!

- Log in as NFP or PM.
- Hover the cursor on the "Users Management" tab and click on the "Users Administration" button (see figure 18); this opens the Users Administration screen (figure 19).

Figure 18. Users Administration

User Preferences Settings -	Users Management 👻	Submission Management 👻	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control
	Users Administratio	on					

Figure 19. Initial screen of Users Administration

User	Preferences Settings	 Users Managem 	ent - Submission N	lanagement ▼ Data	Entry Key Categori	es Choice Reporti	ng Tables Data Expo	rt / Import Quality As	surance Control 👻	
User	Name	First Name	Last Name	Name	Email	Disabled	Creator	Creation date	Description	Password
	UNFCCC_Expert2	UNFCCC_Expert2	UNFCCC_Expert2		expert2@unfccc.int	 Image: A start of the start of	UNFCCC_PM	Thu Dec 19 16:23:3		***
	UNFCCC_Expert	UNFCCC_Expert	UNFCCC_Expert		expert@unfccc.int	0	UNFCCC_NFP	2013-05-29 10:36:07		***
	UNFCCC_NFP	UNFCCC_NFP	UNFCCC_NFP		nfp@unfccc.int		NAIIS_User	2013-05-29 10:32:41		***
l	UNFCCC_PM	UNFCCC_PM	UNFCCC_PM		pm@unfccc.int	0	UNFCCC_NFP	Thu Dec 19 16:16:3		***
	K	~ a	111							,
8	+ FJS EJS Tree	Grid v9.2								

		•	Sector	A
User Name			Energy	
First Name	:	=	Industrial Processes	
Last Name			Solvent and other product use	=
Name	-		Agriculture	
Email			LUCF	
Disabled			LULUCF	
Creator		-	Waste	+

• Click the "+" sign (figure 19a) creates a new user (figure 20 new User).

• Double click on the cell of the newly created user name and enter a new user name (must be unique and contain at least 3 characters).

Once done, press the enter key and the new user name will be saved in the respective table of the NAIIS database.

Note: New user name(s) will be generated by the system as default [Non-Annex I Party name] + "newUser" (e.g. UgandanewUser, PhilippinesnewUser, ArgentinanewUser).

Fill-in User Information

There are two options to fill in the information of a new user:

(a) by entering the data on the same row of the new user (figure 20a) or;

(b) by entering the data in the General Properties, Sector and Role boxes (figure 20b, 20c and 20d).

Figure 20. New user created screen

User Preferences Settings 🔹 Users Management 🔹 Submission Management 👻 Data Entry Key Categories Choice Reporting Tables Data Export / Import Quality Assurance Control 👻



Fill in the following fields:

- First Name
- Last Name
- Name (optional)
- Email address
- Password (must have 1 capital letter, 1 numeric and 8 characters long)
- User Role
- Sectors
- Change password (tick the box prompts the user to change his/her password)

The functionality to change password is not fully implemented in this release. Please do not tick the "Change password" box under General Properties (See figure 20 b)!

• Enable user (Proceed to section 3.3.2 Disable/Enable User).

3.3.2 Disable/Enable User

This function allows the NFP and PM to activate and/or de-activate users of their country.

- Log in as NFP or PM.
- Hover the cursor on the "Users Management" tab and click on the "Users Administration" button (see figure 21); this opens the Disable/Enable User screen (figure 22).

Figure 21. Users Administration

User Preferences Settings -	Users Management 👻	Submission Management 👻	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -
	Users Administratio	n					

3.3.2.1 Enable User

On the Disable/Enable screen, search for the user whose account should be activated and un-tick the 'Disabled' box (figure 22a).

3.3.2.2 Disable User

On the Disable/Enable screen, search for the user whose account should be de-activated and tick the 'Disabled' box (figure 22a).

Figure 22. Disable/Enable User screen

User Preferences Settings

Users Management

Submission Management

Data Entry Key Categories Choice Reporting Tables Data Export / Import Quality Assurance Control



3.3.3 View User

This function enables NFP and PM to view all users of their country.

- Log in as NFP or PM.
- Hover the cursor on the "Users Management" tab and click on the "Users Administration" button (see figure 21); this opens the Users Administration screen (figure 22).

Figure 21. Users Administration



• Click on the row of the respective user to be viewed (figure 22a). All information of the selected user will be displayed on the **General Properties**, **Sector** and **Role** boxes (figure 22b).

User Name		Last Name	Name Email	Disable	ed C	reator	Creation date		Password
UNFCCC_Expert2	UNFCCC_Expert2	UNFCCC_Expert2	expert2	@unfccc.int	U	NFCCC_PM	Thu Dec 19 16:23:3	3	***
UNFCCC_Expert	UNFCCC_Expert	UNFCCC_Expert	expert@	Punfecc.int	U	NFCCC_NFP	2013-05-29 10:36:0)	***
UNFCCC_NFP	UNFCCC_NFP	UNFCCC_NFP	nfp@un	fecc.int	N.	AIIS_User	2013-05-29 10:32:4		***
UNFCCC_PM	UNFCCC_PM	UNFCCC_PM	pm@un	feec.int	U	NFCCC_NFP	Thu Dec 19 16:16:3	3	***
L. UNI					U	NFCCC_NFP	Tue Dec 24 09:42:5	5	***
A a	Cind v9.2			b					>
				\checkmark					
General Properties			Sector			Role		1	
User Name	UNFCCC Exp	ert2	Energy		^	Proie	ctManager		
First Name	UNFCCC Exp	ert2	Industrial Processes			Natio	nalFocalPoint		
Last Name	UNFCCC Expe	ert2	Solvent and other produc	t use		NAIIS	5 Admin	ň	
Name			Agriculture	Ő		Expe	rt .		
Email	expert2@unfcc	c.int	LUCF						
Disabled			LULUCF		_				
Creator	UNFCCC_PM	~	Waste		~				
antine data	TL. D 10 10	33-35 OFT	Out						

Figure 22. Users Administration

4 Using the system

This section provides a description of the various functions of the system represented by each tab indicated in section 3.2.3 above.

4.1 Data Entry

The data entry tab provides the function to **input data** into the system through the use of **grids**. To display the grid, a node has to be selected from the **navigation tree** (figure 23).

4.2 Navigation tree

To expand or collapse the tree, click on the 🛨 or 🗔 signs in front of the nodes, respectively. You can also expand or collapse the entire tree by clicking the plus and minus signs at the bottom of the tree.



Figure 23. Functions of the navigation tree

4.3 Grids

Each node on the navigation tree has a corresponding grid.

A grid includes elements required for reporting information such as activity data, other relevant information, and emissions/removals data.

The cells in the grid have different colors. **White** grid cells denote that the user can enter data, **green** cells mean that the data is automatically calculated by the NAIIS application, **light blue** cells signify that data are automatically copied from a different node (for example in 1.B.1.a.1.i), and **yellow** cells mean that a default value (for example, fraction of carbon stored in reference approach) is provided. Where the cell is **grey**, no input is necessary (figure 24).

In the energy sector, users are provided a dropdown list to select a unit in reporting the consumption and production of fuels. This is marked with \bigcirc .

Figure 24. Functions in a grid



4.4 Data input

Data can be **entered** into the **white** grid cells only. It is also possible to **copy** and **paste** data from one cell to another by using the shortcut keys '**Ctrl + c**' to copy and '**Ctrl + v**' to paste. **Each value entered is automatically saved**. When the data is entered, it is first shown in bold, and then changes to normal font indicating that the value has been saved. **Saving occurs immediately** (usually within 1 second), but in case the system becomes slower, **the user should wait until data are shown in regular font before exiting the grid**. Otherwise, the data entered will not be saved.

As mentioned in the previous section, default values are provided for some parameters (yellow cells in the grid). These values can be overwritten if the Party has more accurate data.

Note: Data that has been entered will be automatically saved.

4.5 Add/delete new nodes – user defined source categories

4.5.1 Add new nodes

New nodes, for example, can be added to the navigation tree in order to add either a category, a fluorinated gas (F-gas), a fuel, a livestock type, or a subdivision in the LULUCF sector.

User-defined items can be added for:

- Categories indicated as "Other (please specify)"
- LULUCF subdivision
- User-defined fuels

To **add a new child node**, either a pre-defined or a user-defined item, click on the right mouse button on the parent node and select "**Add new child node**". For ease of use, the parent nodes, where a child node can be added, are highlighted in orange (figure 25).

Figure 25. Add new child node

Sectors/Totals][1. Energy][1.AA Fuel Combustion - Sectoral
Navigation Tree
••••• Information Items ••••• 6. Waste ••••• 7. Other
S O □ EJS TreeGrid v8.1

4.5.2 Delete nodes – user defined nodes

Only user-added nodes can be deleted. To **delete** a node, right-click on the node and select "**Delete child node**" (figure 26). When deleting user-defined nodes, **each of the child nodes has to be deleted first before deleting the parent node** that was added. If a user accidentally deletes the parent node before deleting child nodes, an error message is displayed, and the nodes will disappear from the tree. However, the nodes are not removed from the database, therefore the user has to click on the "**Reload grid**" icon (^C) located at the bottom of the navigation tree. After doing so, the child nodes will re-appear on the tree. It should be noted that any data entered in the grid corresponding to the user-added nodes are also deleted from the database once the nodes are removed.

Figure 26. Delete node



4.6 Backup of data files

To create a backup of your data, you can export the data files and save them as Excel files. Please use the Excel Export function (Section 7.1).

5 Key Category Analysis

This functionality allows the user to identify and select one of the categories to be used for performing the Key Category Analysis (KCA). Upon selection of the category, the system will perform both **level assessment** and **trend assessment** for which the data are available. The corresponding results of the assessments are available in the reporting tables.

The selection of one or several categories is undertaken as follows. When pressing the 'Key Categories Choice' on the top main menu bar, on the left hand side, select the KCA Year to be used, the navigation tree displays all sector nodes with the following columns (figure 27):

- Description
- Gas
- Percent of Total
- Default List
- Top 95
- Important

The user will have the option to use the default list or customize it (see figure 27).

Figure 27. Key Categories Choice main screen



5.1 Using the default list

If the NFP, PM or SE decides to use the default list, they can proceed to the Reporting tables directly (Section 6 Reporting Tables).

5.2 Customizing the list

To add a key category, click on the specific node (see parent node, figure 28, number 2) or line (figure 28, number.1), then reload the list.

efaul

•



Figure 28. Key Categories Choice screen

Once the list has been reloaded or refreshed, as per example below, the node 1.A.3.a Civil aviation - Emissions from Aircraft has been selected (figure 29, number 1), and the parent node 1.A.3.a Civil Aviation has been unselected (figure 29, number 2).



Figure 29. Key Categories Choice screen

5.3 Delete subnodes

To delete subnodes, double click on the specific subnode or line (figure 30a), a pop-up window warning message opens (See figure 31).

Press the "Ok" button to delete the sub node or the "Cancel" button not to delete (see figure 31 a).

Figure 30. Key Categories screen – delete subnodes



Figure 31. Key Categories – Delete confirmation screen



6 Reporting Tables

The Reporting Tables enable the user to view the data entered in the grids under the Data Entry section of the web application. Note, however, that the column headings are not always fully displayed in the tables because column widths are fixed. The full heading can be seen by scrolling the mouse over the column title.

The navigation tree here is organized **by year** (figure 32). It functions similarly as the navigation tree for data entry. Data in reporting tables cannot be modified; modifications to data should be done through the data entry grids.

Navigation Tree	Î	[1-1s1-3][1-1s1-3(a)]	Production	Imports	Exports	Internationa Stock (ihar 🧉	ЪŪ
+ 1007								1
(+) 1997		Primary Fuels						
(+) 1998		Crude Oil						
(+) 1999		Orimulsion						
(+)· 2000		Natural Gas Liquids					_	
		 Secondary Fuels 					-	-
· 2002			•				Þ.	
 2004 		 Exclose Eds Treeding Value 						
		[1-1s1-3][1-1s1-3(b)]						
÷ 2007	=	Documentation box						۰.
÷ 2008								
÷ 2009								
 → 2010 								
2011								
- 2012								
- Energy								
Reference approach	-							
- 1-1s1-3		EddJS EJS TreeGrid v9.2						
1-1s4-5								
1-1a								
+- Sectoral approach								
Emissions from aircraft (Tier 2)	- -							
								١.,
ExtJS EJS TreeGrid v9.2		•	m				•	

Figure 32: Reporting tables organized by year

7 Data Export/Import

This function enables users to export data from the system in either Excel or XML format.

7.1 Excel Export – Data Entry

Click on the "Data Export / Import" tab and the navigation tree will appear on the left-hand side (figure 33).

User Preferences Settings - Users Management - Submission Management - Data Entry Key Categories Choice Reporting Table Data Export / Import Quality Assurance Control -

Figure 33: Data Export / Import initial navigation tree

Transfer Transfer XML Export - Data Entry XML Export Export reporting tables Export All QA Checks My Data Export Excel / XML - Import	Descrip	Description						
Excel Export - Data Entry XML Export Export reporting tables Export All QA Checks Wy Data Export Excel / XML - Import	🕘 Tra	nsfer						
XML Export Export reporting tables Export All QA Checks Wy Data Export Excel / XML - Import	÷	Excel Export - Data Entry						
Export reporting tables Export All QA Checks My Data Export Excel / XML - Import		XML Export						
Export All QA Checks My Data Export Excel / XML - Import		Export reporting tables						
····· My Data Export ····· Excel / XML - Import		Export All QA Checks						
Excel / XML - Import		My Data Export						
		Excel / XML - Import						
My Data Import	i	My Data Import						

There are three options available to export files:

- Export selected single grid only the data of the current selected grid will be exported (figure 34, d).
 Export selected sector / subsector– all data of the current selected grid and the sub sectors will be
- Export selected sector / subsector- all data of the current selected grid and the sub sectors will b exported. (figure 34, e).
- 3. Export all data entry grids all data entry grids will be exported (figure 34, f).

Clicking on one of the Sector's or sub sectors' (figure 34, a) or c)) on the left-hand side navigation tree, three Export buttons will appear on the middle of the screen (figure 34, b).

Click on one of the "Export" button. The system will then generate an excel export file. The file that has been exported can be seen under "My Data Export" (figure 35).

Figure 34: Excel export



Figure 35: My Data Export

User Preferences Settings 🔹 Users Management 🔹 Submission Management 🔹 Data Entry 🛛 Key Categories Choice 🛛 Reporting Tables Data Export / Import Quality Assurance Control 🔹

Description	User				
- Transfer	UNFCCC_NFP	xml export task: UNFCCC_NF	P 2014-04-28T16	30:5 SUCCESS	File
+ Excel Export - Data Entry	UNFCCC_NFP	excel exportAll Data Entry Gr	ic 2014-04-28T16	24:5 SUCCESS	File
XML Export	UNFCCC_PM	no description	2014-03-06T11	09:2 ERROR	No file
- Export reporting tables	UNFCCC_NFP	excel export[Sectors/Totals]	2014-03-06T10	:58:1 SUCCESS	File
Export All OA Checks	UNFCCC_NFP	no description	2014-03-06T10	:37:5 ERROR	No file
- My Data Export	UNFCCC_NFP	no description	2014-03-06T10	:32:5 ERROR	No file
Excel / XML - Import	UNFCCC_NFP	no description	2013-10-18T01	:55:1 SUCCESS	No file
My Data Import	UNFCCC_NFP	no description	2013-10-18T01	:55:1 SUCCESS	No file
	UNFCCC_NFP	[Sectors/Totals][1. Energy]	2013-08-06T12	18:1 SUCCESS	File

The user will be able to open or save the file by clicking on the FileLink "File" (figure 36).

Figure 36: Export to Excel screen – Download file

User Preferences Settings 🕶	Users Management 🔹	Submission	n Management 🝷 [Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -
Description	0	ser	Description	D	ate Status	FileLink		
- Transfer	U	NFCCC_NFP	xml export task: UNF	CCC_NFP 2	014-04-28T16:30:5 SUCCESS	File		
Excel Export - Data Entry	U	NFCCC_NFP	excel exportAll Data	Entry Gric 2	014-04-28T16:24:5 SUCCESS	File		
XML Export	U	NFCCC_PM	no description	2	014-03-06T11:09:2 ERROR	No file		
- Export reporting tables	U	NFCCC_NFP	excel export[Sector	rs/Totals][:2	014-03-06T10:58:1 SUCCESS	File		
Export All QA Checks	U	NFCCC_NFP	no description	2	014-03-06T10:37:5 ERROR	No file		
My Data Export	U	NFCCC_NFP	no description	2	014-03-06T10:32:5 ERROR	No file		
Excel / XML - Import	U	NFCCC_NFP	no description	2	013-10-18T01:55:1 SUCCESS	No file		
My Data Import	U	NFCCC_NFP	no description	2	013-10-18T01:55:1 SUCCESS	No file		
	U	NFCCC_NFP	[Sectors/Totals][1.	Energy] 2	013-08-06T12:18:1 SUCCESS	File		

7.2 Excel/XML Data import

Figure 37. Data import

The data import tab allows the user to import data into the system with the use of an XML or Excel file.

To **import** data (figure 37, a), click on the "Browse..." button (or "Choose file" for Chrome users), select the file to be imported, and then click on the "Submit" button (figure 37). A message will be displayed to confirm successful completion of import (figure 38). If the type of the file selected for import is incorrect, an error message is displayed (only *.xml and *.xlsx files are allowed).

-	-						
User Preferences Settings -	Users Management	Submission Management	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -
				Click to se	lect a		
Description	l	mport NAIIS Data		file to imp	ort		
- Transfer	F	Please select NAIIS Data	file	<u>н</u>			
+ Excel Export - Data Entry	2						
XML Export	Ĩ	Browse No file selecte	he				
Export reporting tables		Cubrit Ourse	Ju.				
Export All QA Checks		Submit Query		CHCK to III	aport		
My Data Export				selected fil	e		
Excel / XML - Import				Paraeted III			
My Data Import							

Pressing the "Submit Query" button will start the data import process. On the left-hand side navigation tree, click on 'My Data Import' which opens a list of imported data. The status of the import process can be seen under "My Data import" (figure 38, b).

Click on the "File" at column FileLink to open or save the file imported (figure 38, c).

Figure 38. Download file screen

User Preferences Settings - Users Ma	anagement Submission	n Management 👻 Data Ent	try Key Categories Ch	oice Reportite lables	Data Export / Import	Quality Assurance Control -
		\checkmark		\checkmark		
Description	User	Description	Date Statu	is FileLink		
🕒 Transfer	UNFCCC_NFP	xml export task: UNFCCC_NF	P 2014-04-28T16:30:5 SUCC	ESS File		
Excel Export - Data Entry	UNFCCC_NFP	excel exportAll Data Entry Gr	ic 2014-04-28T16:24:5 SUCC	ESS File		
XML Export	UNFCCC_PM	no description	2014-03-06T11:09:2 ERRC	No file		
- Export reporting tables	UNFCCC_NFP	excel export[Sectors/Totals]	[12014-03-06T10:58:1 SUC0	ESS File		
Export All QA Checks	UNFCCC_NFP	no description	2014-03-06T10:37:5 ERRC	R No file		
- My Data Export	UNFCCC_NFP	no description	2014-03-06T10:32:5 ERRC	OR No file		
Event (VIII Import	UNFCCC_NFP	no description	2013-10-18T01:55:1 SUCO	ESS No file		
My Data Import	UNFCCC_NFP	no description	2013-10-18T01:55:1 SUCC	ESS No file		
	UNFCCC NFP	[Sectors/Totals][1. Energy]	2013-08-06T12:18:1 SUCO	ESS File		

7.3 Export reporting tables

This Export report tables function allows the user to export reporting tables in excel format.

Clicking on the "Export report tables" button triggers the system to generate an excel file (figure 39, c) and the following message appears on the screen:

'We have received your request for reporting tables export. Please be patient, this may take a few minutes. You can check progress of export in 'My Data Export' (figure 40, a).

Figure 39. Export reporting tables screen

User Preferences Settings -	Users Management 👻	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control 🝷
						\uparrow	
Description	E	xport NAIIS Data as rep	orting grid	ds (excel)			
	h P	lease click on the link i	f you wish	to export all data to	o excel file.	a	
+ Excel Export - Data Entry	0						
XML Export	K						
Export reporting tables		Export conorting table		0			
Export All QA Checks		Export reporting tables		C			
My Data Export							
Excel / XML - Import							
I My Data Import							
Eiguro 10 Export	roporting tol	alaa aaraan					
-igure 40. Export	reporting tak	les screen					
Export NAIIS Da	ata as report	ing grids (excel)					
Please click on	the link if vo	u wish to export	t all dat	a to excel file			
i loues short on		a monto experi					
Europet concerting	tables				a)		
Export reporting	tables						

We have received your request for reporting tables export. Please be patient, this may take a few minutes. You can check progress of export in My Data Export

On the left-hand side navigation tree, click on 'My Data Import' which opens a list of imported data. The status of the import process can be seen under "My Data import" (figure 41,b).

Click on the "File" at column FileLink (figure 41, c) to open or save the file exported.

Figure 41. My Data Export screen

		User	Description	Date		FileLink
- Transfer	$D \rightarrow$	UNFCCC_NFP	xml export task: UNFCCC_NFP	2014-04-28T16:30:	SUCCESS	File
Excel Export - Data Entry		UNFCCC_NFP	excel exportAll Data Entry Grid	2014-04-28T16:24:	SUCCESS	File
XML Expo		UNFCCC_PM	no description	2014-03-06T11:09:2	ERROR	No file
···· Export reporting tables		UNFCCC_NFP	excel export[Sectors/Totals][2014-03-06T10:58:1	1 SUCCESS	File
Export All 🔽 Checks		UNFCCC_NFP	no description	2014-03-06T10:37:5	ERROR C	No file
My Data Export		UNFCCC_NFP	no description	2014-03-06T10:32:5	ERROR	No file
Excel / XML - Import		UNFCCC_NFP	no description	2013-10-18T01:55:1	SUCCESS	No file
My Data Import		UNFCCC_NFP	no description	2013-10-18T01:55:1	I SUCCESS	No file
		UNFCCC_NFP	[Sectors/Totals][1. Energy]	2013-08-06T12:18:1	1 SUCCESS	File

7.4 XML Export

This XML export function allows the user to export files in XML format.

Clicking on the "XML Export – Data Entry" button triggers the system to generate an XML file (figure 42) and the following message appears on the screen:

'We have received your request for xml file export. Please be patient, this may take a few minutes. You can check progress of export in 'My Data Export' (figure 43, a).

Figure 42. Export/Import navigation bar – XML Export – Data Entry



Figure 43. XML file export – message XML export file request

Description Transfer	Export Data as XML. Simple XML Export
My Data Export Excel / XML - Import My Data Import	We have received your request for xml file export. Please be patient, this may take a few minutes. You can check progress of export in My Data Export

On the left-hand side navigation tree, click on 'My Data Export' (figure 44, a) which opens a list of export data (figure 44, b). The user should be able to download the file by clicking on the "File" link (figure 44, c).

٦.

Figure 44	Data	Fntrv	Grid	Fxnort	to	Fxcel	screen
i igui c ++	, Dutu	y	0.10				0010011

User Preferences Settings -	Users Management 🝷	Submission	n Management 🝷 Data En	try Key Categori	es Choice	ReportineTables	Data Export / Import	Quality Assurance Control -
				\checkmark				
Description	U	ser	Description	Date	Status	ExLink		
- Transfer	U	NFCCC_NFP	xml export task: UNFCCC_NF	P 2014-04-29T10:37:	1 SUCCESS	File		
🕂 - Excel Export - Data Entry	2	NFCCC_NFP	xml export task: UNFCCC_NF	P 2014-04-28T16:30:	5 SUCCESS	File		
- XML Export	U	NFCCC_NFP	excel exportAll Data Entry Gr	ric 2014-04-28T16:24:	5 SUCCESS	File		
- Export reporting tables	U	NFCCC_PM	no description	2014-03-06T11:09:	2 ERROR	No file		
Export All QA Checks	V	NFCCC_NFP	excel export[Sectors/Totals]	[: 2014-03-06T10:58:	1 SUCCESS	File		
My Data Export	U	NFCCC_NFP	no description	2014-03-06T10:37:	ERROR	No file		
Excel / XML - Import	U	NFCCC_NFP	no description	2014-03-06T10:32:	ERROR	No file		
My Data Import	U	NFCCC_NFP	no description	2013-10-18T01:55:	1 SUCCESS	No file		
	U	NFCCC_NFP	no description	2013-10-18T01:55:	1 SUCCESS	No file		
	U	NFCCC_NFP	[Sectors/Totals][1. Energy]	2013-08-06T12:18:	1 SUCCESS	File		

8 Completeness

This function allows the user to check whether all the grids of an inventory year have been completed.

Hover the cursor on the 'Quality Assurance Control' on the top main menu bar and click the 'Completeness' tab (figure 45, a), a navigation tree will be displayed on the left-hand side, sorted by inventory years and by sectors (including nodes and sub-nodes where relevant).

Clicking on the specific nodes of the tree (figure 45, b and c) opens on the right-hand side the data entry grid for that node (figure 45, d).

Figure 45 . Completeness screen

ectors/Totals 1. Energy 1.AB Fuel Combustion - Refe	rrence Approach						Completeness	8
cription Com • 1999 • • 2000 • • 2001 • • 2003 • • 2003 • • 2005 • • 2005 • • 2005 • • 2006 • • 2007 • • 2009 • • 2010 • • 2009 • • 1.1 R Full Abutton - Sectors/Totals • 1.1 A Full Combustion - Reference Accouston • 1.1 AB Full Combustion - Reference Accouston • 1.1 AB Full Combustion - Reference Accouston • Solid Fuels • Bomass • Bomass • Bomass • Bomass	Id [1. Energy][1:AB Fuel Combustion - Reference Approach] Li Approach Li Carbon content Li Carbon stored Li Carbon stored <th>Unit TJ Gg Gg Gg Gg</th> <th>1990</th> <th>1991</th> <th>1992</th> <th>1993</th> <th>Consistency</th> <th>^ a</th>	Unit TJ Gg Gg Gg Gg	1990	1991	1992	1993	Consistency	^ a

When all of the grids in a year or a sector are fully populated, the color of the checkbox under the column 'Complete' will be **green**. If only some of the grids are populated, the checkbox appears **orange**; if none of the grids are populated, it is highlighted **red** (figure 46).

Figure 46. Completeness screen – Example



9 Consistency

Consistency is the function enabling the user to recalculate all the values of a given year, i.e. when the formulas have changed.

Hover the cursor on the 'Quality Assurance Control' on the top main menu bar and click the 'Consistency' tab, the left-hand side navigation tree will display the inventory years in ascending order.

Clicking on the appropriate inventory year (figure 47, number c) displays the recalculated data on the right hand side (figure 47, d), if any.

Figure 47. Consistency initial screen



Press the corresponding year button to be checked (figure 48, number 1). However, please note that **the system is recalculating all the values for the selected year** and a pop-up window with the message "Loading data" appears in the middle of the screen (figure 49).



Figure 48. Consistency - example

Figure 49. Consistency screen – message "Loading data"

User Preferences S	ettings 👻 Users Manag	ement 👻	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control
								Completeness
Description	Check	-						Consistency
- Consistency	check year Consiste							·
1990	check year 1990							
1991	check year 1991							
1992	check year 1992							
1993	check year 1993							
1994	check year 1994							
1995	check year 1995							
1996	check year 1996							
1997	check year 1997							
1998	check year 1998							
1999	check year 1999	E				-		
2000	check year 2000				Loading data			
2001	check year 2001				5			
2002	check year 2002							
2003	check year 2003							
2004	check year 2004							

If no data has changed after the recalculation, the message "No data found" will appear on the screen (figure 50), otherwise a list of calculated data sorted by order of calculation will be displayed on the right hand side box (figure 51).

Figure 50. Consistency screen – message "No data found"

User Preferences Settin	gs ▼ Users Management ▼	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Ass	urance Control 👻
Description	Check	Description			value	C.	ATEGORY	CLASSIFICA
- Consistency	check year Consistency	No data found	-					
- 1990	check year 1990							
- 1991	check year 1991							
- 1993	check year 1993							
- 1994	check year 1994.							
1995	check year 1995							
2012	check year 2012							

Figure 51. Consistency screen – list of calculated data

User Preferences Settings + Users Management + Submission Management + Data Entry Key Categories Choice Reporting Tables Data Export / Import Quality Assurance Control +

Description	Check	Description value	CATEGORY	CLASSIFIC
- Consistency	check year	1.AB Fuel Combustion - Reference Approach - Carbon Stored in Prod 0.50	Carbon Stored - Refe	Gas/Diesel
L. com	Consistency	1.AB Fuel Combustion - Reference Approach - Carbon Stored in Prod 0.00	Carbon Stored - Refe	Gas/Diesel
- 1990	check year 1990	1 AB Fuel Combustion - Reference Approach - Carbon Stored in Prod 0.75	Carbon Stored - Ref-	Coal Oils ar
- 1991	check year 1991	1 AB Fuel Combustion - Reference Approach - Solid Fuels - Coking C 0.00	Carbon Stored - Refe	Coal Oils ar
- 1993	check year 1993	1 AB Fuel Combustion - Reference Approach - Carbon Stored in Prod 0.80	Carbon Stored - Ref-	Ethane
- 1994	check year 1994	AB Fuel Combustion - Reference Approach - Liquid Fuels - Ethane I 0.00	Carbon Stored - Refr	Ethane
- 1995	check year 1995	1 A.2 Manufacturing Industries and Construction - Carbon Stored in P 0.80	Carbon Stored in Pro	Liquefied Pr
- 2012	check year 2012	1.A.2 Manufacturing Industries and Construction - Carbon Stored in P.0.00	Carbon Stored in Pro	Liquefied Pr
		1.8.1.a.1.i Mining CATEGORY: Underground Mines, CLASSIFICATIO 0.67	Underground Mines	Mining
		1.8.1.a.1.i Mining CATEGORY: Underground Mines, CLASSIFICATIO 0.00	Underground Mines	Mining
		6.A.2.1 Deep (>= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.80	Deep	Waste
		S.A.2.1 Deep (>= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.00	Deep	Waste
		6A.2.1 Deep (8gt= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.00	Deep	Waste
		6A.2.1 Deep (8gt= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.00	Deep	Waste
		SA.2.1 Deep (Egt= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.00	Deep	Waste
		A.2.1 Deep (Egt= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.00	Deep	Waste
		6A.2.1 Deep (>= 5m) CATEGORY:Deep, CLASSIFICATION:Waste 0.00	Deep	Waste
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 0.20	01	Catalytic Cr-
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 42.60	01	Catalytic Cr.
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 0.60	01	Catalytic Cr-
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 1.50	01	Catalytic Cr.
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 0.00	01	Catalytic Cr.
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 0.00	01	Catalytic Cr.
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 0.00	01	Catalytic Cr.
		1.8.2.a.2 Ozone Precursors and SO2 - Tier 2 - Ozone Precursors and 0.00	01	Catalytic Cr-
		6.A.2.2 Shallow (Ut 5m) CATEGORY: Shallow, CLASSIFICATION:Wa 0.80	Shallow	Waste .
				>
°S O □ EJS Tree	rOrid v8.1			_

10 Submission management

10.1 Workflow

Creating and preparing an inventory, generating tables for checking by the NFP and approving and/or rejecting submission, follows a number of steps known collectively as a workflow. This chapter describes the workflow relating to the submission of the GHG inventory/(ies), which users should follow to create, prepare, and send GHG inventories for internal checking, and approval/rejection of the submission by the NFP, within the NAIIS web application (figure 52).

Figure 52: Non-Annex I Inventory Software workflow



10.2 Start of inventory/submission (NFP or PM)

This procedure allows the NFP or PM to start a new (created) inventory. The existing data for the inventory year identified will be made available in the new inventory/submission.

These are the steps to start a new inventory:

1. Click on "View Inventories Progress" under sub menu "Submission Management" (figure 53).

Figure 53. View Inventories Progress sub menu

User Preferences Settings -	Users Management -	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control
		View Inventories Progre	ss				
Description Che	eck 🔽	Work on Inventories	TEGOR	CLASSIFICATION	MEASURE GA	AS UNIT	

- 2. The "View Inventories Progress" screen appears (figure 54).
- 3. Select the appropriate inventory by clicking the box under column "Working Inventory" (figure 54, a).

*** Note: The selected appropriate inventory should be in status "created" (figure 54, b).

Figure 54. View Inventories Progress screen

User Preferences Settings - U	sers Management 🝷	Submission Management	 Data Entry 	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -
Name	Working Invento	ory Submission year	Creator	Creation date	Status	Updater	Submission date Energy
- UNFCCC-Submission	0		UNFCCC_NFP	2013-05-29 10:35:32.757	started		
- UNFCCC_2013_1.1_Submiss	ion 🗌	2013	UNFCCC_PM	2013-08-01 17:57:55.527	submitted	UNFCCC_PM	
- UNFCCC_2013_10.1_Invento	ny 🗌	2013	UNFCCC_PM	2013-08-02 16:03:51.85	submitted	UNFCCC_PM	
- UNFCCC_2013_10_Inventory		2013	UNFCCC_PM	2013-08-02 16:00:28.547	approved	UNFCCC_NFP	
- UNFCCC_2013_11_Inventory		2013	UNFCCC_PM	2013-08-02 16:04:47.197	rejected_check	UNFCCC_PM	
- UNFCCC_2013_12_Inventory	a)	2013	UNFCCC_PM	2013-08-02 16:21:14.377	rejected_approva	UNFCCC_NFP	
UNFCCC_2013_13_Inventory			UNFCCC_PM	2013-08-05 09:59:04.13	started	UNFCCC_PM	
- UNFCCC_2013_14_Inventory			UNFCCC_NFP	2013-08 6.363	created	UNFCCC_NFP	e
- UNFCCC_2013_15_Inventory			UNFCCC_PM	Mon Aug D) 4 CEL	I created	UNFCCC_PM	Ģ

4. Click on "Work on Inventories" under "Submission" (figure 55).

Figure 55. Work	on Inventor	ies sub menu					
User Preferences Settings -	Users Management 🝷	Submission Management -	Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -
		View Inventories Progre	SS				
		Work on Inventories					

- 5. Click the appropriate Inventory year on "Work on Inventories" under "Submission" (figure 56, a).
- 6. Press the "Start Inventory" button to start the inventory (figure 56, b). Once pressed, the status changes to "started" (figure 57).

*** Once the "Start Inventory" button has been pressed by the NFP or PM, a notification email will be sent to all SE's with the information that a new inventory was created. SE's and PM's can start entering their data into the NAIIS software. More details on how to do the data entry please see section 4.1 above.

Figure 56. Work on Inventories screen

	Climate Change						
ser Preferences Settin	ngs 👻 Users Management 🖣	 Submission Management - 	Data Entry Key Categories	Choice Reporting Tables	Data Export / Import	Quality Assurance	Control
ame	Submission vea	r Creator Creation d	ate Status III	ndater Submiss	sion date Enerøv	Industrial Pro	oces So
- UNFCCC_2013_15_	Inventory	UNFCCC_PM Mon Aug 05	23:27:0 created UI	NFCCC_PM			
EdJS EJS TreeGrid v	4	a)					
EdJS EJS TreeGrid (¥.	a) Sector			tory Years		
EdJS EJS TreeGrid v neral Properties	v9.2 UNFCCC 2013 15 Inven	a) Sector Energy		Inven 1990	tory Years		-
ExtJS EJS TreeGrid o heral Properties le mission year	v9.2	a) Sector Energy Industrial Processes	C N	10ven 1990 1991	tory Years	0	
EdJS EJS TreeGrid in neral Properties le mission year tor	V9.2 UNFCCC_2013_15_Inven UNFCCC_PM	a) Sector Energy Industrial Processes Solvent and other pn	aduct use	▲ Invent 1990 1991 1992	tory Years	S S	-
EdJS EJS TreeGrid n neral Properties ne mission year ator ation date	V9.2 UNFCCC_2013_15_Inven UNFCCC_PM Mon Aug 05 23:27:04 CES	a) Sector Energy Industrial Processes Solvent and other pn Agriculture	aduct use	▲ Invent 1990 1991 1992 1993	tory Years	S S S	*
EdJS EJS TreeGrid o neral Properties le mission year tor tor tion date us	V9.2 UNFCCC_2013_15_Inven UNFCCC_PM Mon Aug 05 23:27:04 CES created	a) Sector Energy Industrial Processes Solvent and other pn Agriculture LUCF	aduct use	Invent 1990 1991 1992 1994 1994	tory Years	× × ×	-
EdJS EJS TreeGrid o neral Properties mission year ator ator date tus ater	V9.2 UNFCCC_2013_15_Inven UNFCCC_PM Mon Aug 05 23:27:04 CES created UNFCCC_PM	a) Sector Energy Industrial Processes Solvent and other pn Agriculture LUCF LULUCF	aduct use	Invent 1990 1991 1992 1993 1994 1995	tory Years	× × ×	
EdJS EJS TreeGrid o neral Properties ne mission year ator ator ator ator date us later mission date	V9.2 UNFCCC_2013_15_Inven UNFCCC_PM Mon Aug 05 23:27:04 CES created UNFCCC_PM	a) Sector Energy Industrial Processes Solvent and other pr Agriculture LUCF LULUCF Waste	oduct use	▲ Inven 1990 1991 1992 1993 1994 1995	tory Years	× × × × ×	

Figure 57. Work on Inventories screen – Status = Started

User Preferences Settings - Users	Management - Submission	Management 👻 Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control 🝷
Name	Submiss Creator	Creation date	Status	V Upd	later Sul	omission date Energy
UNFCCC_2013_15_Invento	UNFCCC_PN	1 Mon Aug 05 23:27:04	CEST 2013 started	UNF	CCC_PM	

10.3 Send for checking (PM)

Once the SE's/or PM's have prepared the national GHG inventory, by entering data into the sectoral grids and the PM of the Party has checked the complete GHG inventory for consistency and correctness, the following steps allows the PM to send the inventory for checking:

- 1. Log in as PM.
- 2. Click on "View Inventories Progress" under sub menu "Submission Management".

- The "View Inventories Progress" screen appears.
 Select the appropriate inventory by clicking the Inventory name under column "Name" (figure 58, a).
 Press the "Send for Checking by NFP" button to send it to the NFP for his review and approval (figure 58, b). *** Note: A notification email will be sent to the NFP email address, and the status changed to "check" (figure 59).

Figure 58. Work on Inventories screen – Status = Started

Users Submission Management Data Entry Key Categories Choice Reporting Tables Data Export / Import Completeness Consistency

Name	Submiss Creator	Creation date		Updater	Submission date Energy	Industrial Proces S
UNFCCC_2013_15_Inventory	UNFCCC_PM	Mon Aug 05 23:27:04 CEST 2013	started	UNFCCC_PM	6	
	K					
	a)					
S EdJS EJS TreeGrid v9.2						
General Properties	_	Sector		_	Inventory Years	
Name		Energy			1990	
Working Inventory		Industrial Processes			1991	
Submission year		Solvent and other product	use		1992	
Creator		Agriculture			1993	
Creation date		LUCF			1994	
Status		LULUCF			1995	
Updater		Waste		-1	1996	-1
e 1 · · · · · ·	<u> </u>	~		<u> </u>	1007	<u> </u>
		_				
Send for Checking		b)				
by NFP						

Figure 59. Work on Inventories screen – Status = check

Users Submission Management Data Entry Key Categories Choice Reporting Tables Data Export / Import Completeness Consistency

Name	Submission year Creator	Creation date	Status	Updater	Submission date Energy	Industrial Proces S
UNFCCC_2013_15_Inventory	UNFCCC_PM	Mon Aug 05 23:27:04 CEST 2013	check	UNFCCC_PM	V	
			_			

10.4 Send for approval/rejection of an Inventory (PM)

This section describes on how the PM approves or rejects an inventory after being checked by the PM.

10.4.1 Send for approval of an Inventory

- 1. Log in as PM.
- Click on "View Inventories Progress" under sub menu "Submission Management". 2.
- The "View Inventories Progress" screen appears. 3.
- 4. Select the appropriate inventory by clicking the Inventory name under column "Name" (figure 60, a).
- 5. Press the "Send for Approval" button to send it to NFP for his/her review and approval of the inventory (figure 60, b).

*** Note: A notification email will be sent to the PM, once the "Send for Approval" has been pressed. And the status changed to "Awaiting approval" (figure 61).

Figure 60. Work on Inventories screen – Send for Approval - Status = check

User Preferences Settings • Users Management • Submission Management • Data Entry Key Categories Choice Reporting Tables Data Export / Import Quality Assurance Control • a) • . S ExtJS EJS TreeGrid v9.2 . UNFCCC_2013_15_Inven Name Energy 000000 Industrial Processes Submission year 1991 UNFCCC_PM Creator 1992 Solvent and other product use Mon Aug 05 23:27:04 CES 1993 Creation date Agriculture Status LUCE • 1994 check UNFCCC_PM LULUCE 1995 Updater ø 1996 0 Submission date Waste -Reject

Figure 61. Work on Inventories screen – Status = awaiting approval

Users Submission Management Data Entry Key Categories Choice Reporting Tables Data Export / Import Completeness Consistency

Name	Submission year Creator	Creation date	Status	dater	Submission date Energy
L. UNFCCC_2013_15_Inventory	UNFCCC_PM	Mon Aug 05 23:27:0	waiting_approval	UNFCCC_PM	\checkmark

10.4.2 Rejection of an Inventory

- 1. Log in as PM.
- 2. Click on "View Inventories Progress" under sub menu "Submission Management".
- 3. The "View Inventories Progress" screen appears.
- Select the appropriate inventory by clicking the Inventory name under column "Name" (figure 62, a).
 Press the "Reject" button (figure 62, b).

*** Note: A notification email will be sent to the PM, once the "Reject" button has been pressed. And the status changed to "Awaiting_rejection_check" (figure 63).

Figure 62. Work on Inventories screen –Reject - Status = check

User Preferences Setting	s 👻 Users Management 👻	Submission Management -	Data Entry Key Categori	es Choice Report	ting Tables Data Export / Imp	ort Quality	Assurance Control 🔻
Name	Submission year	Creator Creation	date Status	Updater	Submission date Ene	rigy	Industrial Proces S
UNFCCC_2013_6_Inv	ventory 2013	UNFCCC_NFP 2013-08-0	2 15:47:28.97 check	UNFCCC_PM	6		
	- 0))					
		_					
S. Call Stranger							-
S EXCLO EVE Record va							
Constant Descentions	11		1			1	
Name	LINECCC 2012 & Jamester	Sector		-	invencery rears		-
Submission year	2013	Industrial Process	1847 (2)		1991		ě –
Creator	LINFCCC NEP	Solvent and othe	e renduct une		1992		e e
Creation date	2013-08-02 15:47:28.97	Agiculture			1990		ě.
Status	check	LUCF			1994		0
Updater	UNFCCC PM	LULUCE	ŏ		1995		ñ
Submission date		Waste			1996		0 -1
and the second se		Palen	õ	-	1007		8 1
Defect		b)					
Kejett							
Send for							
Approval							

Figure 63. Work on Inventories screen – Propose Rejection - Status = awaiting_rejection_check

User Preference	es Settings 🔻	Users Management 👻	Submission Managem	nent 🝷 Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assu	rance Control 👻
Name	Submissio	n year Creator	Creation date	itatus	1	Submission date I	Energy Ind	ustrial Proces	Solvent and o
L- UNFCCC_20	1: 2013	UNFCCC_NFP	2013-08-02 15:47:2 a	waiting_rejection_che	ck UNFCCC_PM				

10.5 Approval or Rejection of an inventory (NFP)

This section describes how the NFP approves or rejects an inventory after being sent for approval by the PM (See section 10.4).

10.5.1 Approval of an inventory

- 1. Log in as NFP.
- 2. Click on "View Inventories Progress" under sub menu "Submission Management".
- 3. The "View Inventories Progress" screen appears.
- 4. Select the appropriate inventory by clicking the Inventory name under column "Name" (figure 64).5. Press the "Approve" button (figure 64, b).

Once the "Approve" button was pressed, the status of the selected inventory changes to "approved" (figure 65, b).

*** Note: A notification email will be sent to the PM that the inventory has been approved. Therefore, the PM may proceed to selecting the tables for preparing the official submission (See section 10.6).

Figure 64. Work on Inventories screen – Approve an inventory - Status = awaiting_approval

	Submission year Cr	reator Creation date Sta	tus Unda-	Submission date I	Energy Industrial P	
- UNFCCC_2013_15_k	nventory UN	NFCCC_PM Mon Aug 05 23:27: awa	iting_approval UNFCCC	_PM		
	al					
S EdJS EJS TreeGrid vi	9.2					
				_		
General Properties		Sector		Inventory Year	5	
General Properties Name	UNFCCC_2013_15_Invent	Sector Energy	V	Inventory Year	5	-
General Properties Name Submission year	UNFCCC_2013_15_Invent	Sector Energy Industrial Processes	v	Inventory Year	s ()	Ê
General Properties Name Submission year Creator	UNFCCC_2013_15_Invent UNFCCC_PM	Sector Energy Industrial Processes Solvent and other product use	S S	Inventory Year 1990 1991 1992	s V	Ĩ
Seneral Properties Jame Submission year Treator Treation date	UNFCCC_2013_15_Invent UNFCCC_PM Mon Aug 05 23:27:04 CES	Sector Energy Industrial Processes Solvent and other product use Agriculture	S S S	Inventory Year 1990 1991 1992 1993	5 S	-
Seneral Properties Jame Submission year Ireator Freation date Status	UNFCCC_2013_15_Invent UNFCCC_PM Mon Aug 05 23:27:04 CES awating_approval	Sector Energy Industrial Processes Solvent and other product use Agriculture LUCF	S S S S S S	Inventory Year	5 () 5 ())	Î
General Properties Name Submission year Dreator Oreation date Status Jodater	UNFCCC_2013_15_Invent UNFCCC_PM Mon Aug 05 23:27:04 CES awating_approval UNFCCC_PM	Sector Energy Industrial Processes Solvent and other product use Agriculture LUCF LULUCF	8 8 8 9	Inventory Year 1990 1991 1992 1993 1994 1995	5 () 5 ()	Ē
General Properties Name Submission year Dreator Dreator Zreation date Ratus Jpdater Submission date	UNFCCC_2013_15_Invent UNFCCC_PM Mon Aug 05 23:27:04 CES awating_approval UNFCCC_PM	Sector Energy Industrial Processes Solvent and other product use Agriculture LUCF LULUCF Waste	S S S C S	Inventory Year 1990 1991 1992 1993 1994 1995 1996	s 9 9 9 9 9 9 9 9 9 9	



	United Nations Framework Convention or Climate Change		(b)				
User Preferences Sett	ings - Users Managem - Subr	mission Management - Data Entry	Key Categ ries Choic	e Reporting Tables	Data Export / Import	Quality Assu	rance Control 🛩
Name	mission year Creato	r Creation date	Status	Updater	Submission date i	inergy	Industrial
- UNFCCC_2013_15	Inventory UNFCCC	C_PM Mon Aug 05 23:27:04 CES	T 2013 approved	UNFCCC_NFP			
S EdJS EJS TreeGrid	v9.2	Sector		Inventor	n/ Vears		F
Name	UNECCC 2013 15 Invent	Energy		1990	, rears		
Submission year	0111000_2010_10_1101	Industrial Processes	0	1991		0	
Creator	UNFCCC PM	Solvent and other product use		1992			
Creation date	Mon Aug 05 23:27:04 CES	Agriculture	0	1993		2	
Status	approved	LUCF		1994		2	
Updater	UNFCCC NFP	LULUCF	ŏ	1995			
Submission date	-	Waste		1996			

10.5.2 Rejection of an inventory

- Log in as NFP.
 Click on "View Inventories Progress" under sub menu "Submission Management".
- 3. The "View Inventories Progress" screen appears.
- Select the appropriate inventory by clicking the Inventory name under column "Name" (figure 66).
 Press the "Send for Rejection" button (figure 66, b).

Once the "Send for Rejection" button was pressed, the status of the selected inventory changes to "awaiting rejection" (figure 67, a).

*** Note: A notification email will be sent to the PM that the inventory has been rejected. Therefore, the PM will be able to reject the submission. Proceed to section 10.4.2.

Figure 66. Work on Inventories screen – Rejection of an inventory - Status = awaiting_approval

UNFCCC_2013_7_Im	ventory 2013 UNFCC	C_NFP 2013-08-02 15:47:3 awaiting	approval UNFCCC_PM			00055
				1		
		_	a)	J		
S EXUS EDS meeting vi	9.2					
		Sector		Inventory Years	I	
eneral Properties		50000				
me me	UNFCCC_2013_7_Invento	Energy		1990		
me brission year	UNFCCC_2013_7_Invento 2013	Energy Industrial Processes	 	1990 1991	V	
merat Properties me bmission year sator	UNFCCC_2013_7_Invento 2013 UNFCCC_NFP	Energy Industrial Processes Solvent and other product use	S S	1990 1991 1992	v	
merat Properties me bmission year sator sation date	UNFCCC_2013_7_Invento 2013 UNFCCC_NFP 2013-08-02 15:47:37.61	Energy Industrial Processes Solvent and other product use Agriculture	× × ×	1990 1991 1992 1993	y y y y	
merat properties me bmission year sator sation date stus	UNFCCC_2013_7_Invento 2013 UNFCCC_NFP 2013-08-02 15:47:37.61 awaiting_approval	Energy Industrial Processes Solvent and other product use Agriculture LUCF		1990 1991 1992 1993 1994	3 3 3 3 3 3	
meral properties me bmission year vation date itus dater	UNFCCC_2013_7_Invento 2013 UNFCCC_NFP 2013-08-02-15:47:37.61 awaiting_approval UNFCCC_PM	Energy Industrial Processes Solvent and other product use Agriculture LUCF LULCF	8888	1990 1991 1992 1993 1994 1995	Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y	
meral properties me bmission year sator sation date dater bmission date	UNFCCC_2013_7_Invento 2013 UNFCCC_NFP 2013-08-02-15:47:37.61 awaiting_approval UNFCCC_PM	Energy Industrial Processes Solvent and other product use Agriculture LUCF LULUCF Waste	S S S S S S S S S S S S S S S S S S S	1990 1991 1992 1993 1994 1995 1995	* * * * * * * * * * * * * * * * * * *	

Figure 67. Work on Inventories screen – Rejection of an inventory - Status = rejected approval

User Preferences Settin	ngs 🔹 Users Management 🝷	Submission Management - Data En	try Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance	e Control 🔻
Name	Submission year Cr	reator Creation date Sta	itus Updater	Submissior	n date Energy	Industrial Pro	ices Solven
UNFCCC_2013_7_Ir	nventory 2013 UN	NFCCC_NFP 2013-08-02 15:47:3 aw	aiting_rejection UNFCCC_NF	P			
S ExUS EIS TreeGrid v	9.2	_	a				<u>×</u>
General Properties		Sector	4	Invent			<u> </u>
Name	UNFCCC_2013_7_Invento	Energy		1990			
Submission year	2013	Industrial Processes	 Image: A set of the set of the	1991			_
Creator	UNFCCC_NFP	Solvent and other product use		1992			
Creation date	2013-08-02 15:47:37.61	Agriculture		1993			
Status	rejected_approval	LUCF		1994			
Updater	UNFCCC_NFP	LULUCF	Ó	1995			
Submission date		Waste		1996			-1

10.6 Submit inventory (PM)

This section describes on how the PM submits the inventory by selecting tables for the general submission after being approved by the NFP (See section 10.5).

10.6.1 Submit select tables for preparing the general submission

- 1. Log in as PM.
- 2. Click on "View Inventories Progress" under sub menu "Submission Management".
- 3. The "View Inventories Progress" screen appears.
- 4. Select the appropriate inventory by clicking the box under column "Working inventory" (figure 68, a). *** Note: The selected inventory year to be submitted should be in status "approved" (figure 68, b).
- 5. Click on "Work on Inventories" under Submission Management (figure 68, c). This opens the Submit Inventory initial screen (figure 69).
- 6. Click the inventory year to be submitted (figure 69, a).
- 7. Press the "Generate Official Submission" button (figure 69, c).

Figure 68. View Inventories Progress screen – select inventory for the preparation for the general submission

User Preferences Settings -	Users Management -	Submission Managemen	nt - Data Entry	Key Categories Choice	Reporting Tables	Data Export / Import	Quality Assurance Control -
		View Inventories Pro Work on Inventories	ogress	с			
Name	Working Invent	o Submission year Cre	ator C	Creation date	Status	Updater S	ubmission date Energy
UNFCCC_2013_2_Invento	ny 🗌	unfo	ccc_nfp 2	2013-10-18 01:55:16.553	created	UNFCCC_NFP	\checkmark
UNFCCC_2013_1_Invento	ny	unfo	cc_nfp 2	2013-10-18 01:55:11. <u>817</u>	created	UNFCCC_NEP	
UNFCCC-Submission		🔶 🤉 UN	FCCC NFP 2	2013-05-29 10:35:32 757	approved	UNECCC N F	

Figure 69. Submit select tables for the preparation for the general submission

Name Si	Ibmission year Creator	Creation date Status	Updater	Submission	date Energy	Industrial Proce	s Solvent a	and oth
UNFCCC-Subm	UNFCCC_NFP	2013-05-29 10:35 % approved	JNFCCC_NFP)
	K			h				
	a			0				
4	m							
S FullS EIS Trange	0 ug 7							
-> LAUG LUG (1990)	5 50 L							
					(
		Sector		^	Inventory Years			<u>^</u>
Name	UNFCCC-Submission	Energy			1990		 Image: A start of the start of	H
ubmission year		Industrial Processes			1991			
reator	UNFCCC_NFP	Solvent and other product use		E	1992			
Creation date	2013-05-29 10:35:32.757	Agriculture			1993			
itatus	approved	LUCF			1994			
lpdater	UNFCCC_NFP	LULUCF	Ō		1995			
		Waste		-	1996			-
		Waste		-	1996			

Once the "Generate Official Submission" button has been pressed the "Submit Inventory" initial screen for selecting the tables appears (figure 70).

- 8. Select or deselect by clicking the appropriate year(s) under "Inventory Years" box (figure 70, c) or the sector grids under the "Table" box (figure 70, d) to generate the official submission.
- 9. Press the "Submit" button (figure 70, e). An official submission will be generated in the NAIIS system.

Figure 70. Submit – select tables and grids for the general submission

User Preferences Settings • Users Management • Submission Management • Data Entry Key Categories Choice Reporting Tables Data Export / Import Quality Assurance Control •





Release notes for NAIIS web application version 2.0.0

1.	Bugs fixed	As all stabilization release, the majority of issues addressed in NAIIS v2.0.0 release were bugs
2.	Comments Functionality Improvements	Completed all activities required to fulfill the requirements for the Comments Functionality. In particular: - cell, line, node comments on data entry grid - cell comments on reporting tables - import/export official comments - comments on reporting tables - improved comments UI
3.	User Created Categories Improvements	Asynchronous support for user categories deletion operation
4.	User Management Improvements	The Administration page for creating NFPs for external Parties is now fully functional.

Glossary of terms and abbreviations

AD - Activity Data AWMS - Animal Waste Management System BOD - Biochemical Oxygen Demand C - Carbon C₂F₆ – Hexafluoroethane CF₄ – Tetrafluoromethane CH₄ – Methane CO - Carbon Monoxide CO₂ – Carbon dioxide COD - Chemical Oxygen Demand dm - dry matter Gg - Gigagram ha - hectare HFC – Hydrofluorocarbon hl – hectolitre k – kilo kg - kilogram kha - kilo hectare kt - kilotonne LTO - Landing/Take Off LUCF – Land-Use Change and Forestry LULUCF - Land Use, Land-Use Change and Forestry m^3 – cubic meter MCF - Methane Correction Factor Mg - Megagram Mha - Megahectare MSW - Municipal Solid Waste N – Nitrogen N₂O – Nitrous Oxide NFP - National Focal Point NH₃ – Ammonia NMVOC - Non-Methane Volatile Organic Compound NO_X – Nitrogen Dioxide PFC – Perfluorocarbon RA - Reference Approach SE - Sectoral Expert SF₆ – Sulphur Hexafluoride SO₂ – Sulphur Dioxide SWDS - Solid Waste Disposal Site t – tonne Tg – Teragram TJ – Terajoules XML – Extensible Markup Language year t - inventory year

Annex 1: Non-Annex I (NAI) Parties

1	Afghanistan	AFG
2	Albania	ALB
3	Algeria	DZA
4	Andorra	AND
5	Angola	AGO
6	Antigua and Barbuda	ATG
7	Argentina	ARG
8	Armenia	ARM
9	Azerbaijan	AZE
10	Bahamas	BHS
11	Bahrain	BHR
12	Bangladesh	BGD
13	Barbados	BRB
14	Belize	BLZ
15	Benin	BEN
16	Bhutan	BTN
17	Bolivia	BOL
18	Bosnia and Herzegovina	BIH
19	Botswana	BWA
20	Brazil	BRA
21	Brunei Darussalam	BRN
22	Burkina Faso	BFA
23	Burundi	BDI
24	Cambodia	КНМ
25	Cameroon	CMR
26	Cape Verde	CPV
27	Central African Republic	CAF
28	Chad	TCD
29	Chile	CHL
30	China	CHN
31	Colombia	COL
32	Comoros	СОМ
33	Congo	COG
34	Cook Islands	СОК
35	Costa Rica	CRI
36	Cote d'Ivoire	CIV
37	Cuba	CUB
38	Democratic People's Republic of Korea	PRK
39	Democratic Republic of the Congo	COD
40	Djibouti	DJI
41	Dominica	DMA

42	Dominican Republic	DOM
43	Ecuador	ECU
44	Egypt	EGY
45	El Salvador	SLV
46	Equatorial Guinea	GNQ
47	Eritrea	ERI
48	Ethiopia	ETH
49	Fiji	FJI
50	Gabon	GAB
51	Gambia	GMB
52	Georgia	GEO
53	Ghana	GHA
54	Grenada	GRD
55	Guatemala	GTM
56	Guinea	GIN
57	Guinea-Bissau	GNB
58	Guyana	GUY
59	Haiti	HTI
60	Honduras	HND
61	India	IND
62	Indonesia	IDN
63	Iran (Islamic Republic of)	IRN
64	Iraq	IRQ
65	Israel	ISR
66	Jamaica	JAM
67	Jordan	JOR
68	Kazakhstan	KAZ
69	Kenya	KEN
70	Kiribati	KIR
71	Kuwait	KWT
72	Kyrgyzstan	KGZ
73	Lao People's Democratic Republic	LAO
74	Lebanon	LBN
75	Lesotho	LSO
76	Libya	LBY
77	Liberia	LBR
78	Madagascar	MDG
79	Malawi	MWI
80	Malaysia	MYS
81	Maldives	MDV
82	Mali	MLI
83	Marshall Islands	MHL

84	Mauritania	MRT
85	Mauritius	MUS
86	Mexico	MEX
87	Micronesia (Federated States of)	FSM
88	Mongolia	MNG
89	Montenegro	MNE
90	Morocco	MAR
91	Mozambique	MOZ
92	Myanmar	MMR
93	Namibia	NAM
94	Nauru	NRU
95	Nepal	NPL
96	Nicaragua	NIC
97	Niger	NER
98	Nigeria	NGA
99	Niue	NIU
100	Oman	OMN
101	Pakistan	PAK
102	Palau	PLW
103	Panama	PAN
104	Papua New Guinea	PNG
105	Paraguay	PRY
106	Peru	PER
107	Philippines	PHL
108	Qatar	QAT
109	Republic of Korea	KOR
110	Republic of Moldova	MDA
111	Rwanda	RWA
112	Saint Kitts and Nevis	KNA
113	Saint Lucia	LCA
114	Saint Vincent and the Grenadines	VCT
115	Samoa	WSM
116	San Marino	SMR
117	Sao Tome and Principe	STP
118	Saudi Arabia	SAU
119	Senegal	SEN
120	Serbia	SRB
121	Seychelles	SYC
122	Sierra Leone	SLE
123	Singapore	SGP
124	Solomon Islands	SLB
125	Somalia	SOM

126	South Africa	ZAF
127	South Sudan	SSD
128	Sri Lanka	LKA
129	Sudan	SDN
130	Suriname	SUR
131	Swaziland	SWZ
132	Syrian Arab Republic	SYR
133	Tajikistan	TJK
134	Thailand	THA
135	The former Yugoslav Republic of Macedonia	MKD
136	Timor-Leste	TLS
137	Тодо	TGO
138	Tonga	TON
139	Trinidad and Tobago	TTO
140	Tunisia	TUN
141	Turkmenistan	ТКМ
142	Tuvalu	TUV
143	Uganda	UGA
144	United Arab Emirates	ARE
145	United Republic of Tanzania	TZA
146	Uruguay	URY
147	Uzbekistan	UZB
148	Vanuatu	VUT
149	Venezuela	VEN
150	Viet Nam	VNM
151	Yemen	YEM
152	Zambia	ZMB
153	Zimbabwe	ZWE

Annex 2: Fuel categories

Liquid Fuels (Crude oil and petroleum products) Crude oil Orimulsion Natural gas liquids Gasoline Motor Gasoline Aviation Gasoline Jet Gasoline Jet kerosene Other kerosene Shale oil Gas/Diesel oil Residual fuel oil Liquefied petroleum gas Ethane Naphtha Bitumen Lubricants Petroleum coke **Refinery Feedstock** Other oil Refinery gas Paraffin waxes White spirit Heavy fuel - low Heavy fuel - medium Heavy fuel - high Light fuel oil/diesel - low Light fuel oil/diesel - medium Light fuel oil/diesel - high Diesel (road) Gasoline (road)

Solid Fuels (Coal and coal products) Anthracite Coking coal Other bituminous coal Sub-bituminous coal Other sub-bituminous coal Lignite/brown coal Oil shale

Peat Coke Coke oven coke Gas coke Patent fuel Coke Coke oven coke Gas coke **BKB/Patent Fuel** Patent Fuel Brown coal briguettes Gas works gas Coke oven gas Blast furnace gas Other gases and mixtures from coal-derived carbon Coal - low Coal - medium Coal - high

Gaseous Fuels

Natural gas

Other Fuels

Municipal solid waste Industrial waste Fuel mixtures (fossil and biomass) Waste gas Other wastes Hydrogen

Biomass

Solid Wood/Wood waste Agricultural waste Charcoal Other solid biomass

Liquid

Bio-alcohol Sulphur lies (Black liquor) Sewage sludge Other liquid biomass

Gas

Landfill gas Sludge gas (sewage gas) Other biogas

Greenhouse gas	Chemical formula	1995 IPCC GWP
Carbon dioxide	CO ₂	1
Methane	CH ₄	21
Nitrous oxide	N ₂ O	310
HFC-23	CHF ₃	11,700
HFC-32	CH ₂ F ₂	650
HFC-41	CH₃F	150
HFC-43-10mee	C ₅ H ₂ F ₁₀	1,300
HFC-125	C ₂ HF ₅	2,800
HFC-134	C ₂ H ₂ F ₄	1,000
HFC-134a	CH ₂ FCF ₃	1,300
HFC-152a	C ₂ H ₄ F ₂	140
HFC-143	$C_2H_3F_3$	300
HFC-143a	CF ₃ CH ₃	3,800
HFC-227ea	C ₃ HF ₇	2,900
HFC-236fa	C ₃ H ₂ F ₆	6,300
HFC-254ca	C₃H₃F₅	560
Perfluoromethane	CF ₄	6,500
Perfluroethane	C ₂ F ₆	9,200
Perfluoropropape	C ₃ F ₈	7,000
Perfluorobutane	C ₂ F ₁₀	7,000
Perfluorocyclobutane	c-c ₄ F ₈	8,700
Perfluoropentane	C ₅ F ₁₂	7,500
Perfluorohexane	C ₆ F ₁₄	7,400
Sulphur hexafluoride	SF ₆	23,900

Annex 3: Global Warming Potentials (GWPs)

Source: Climate Change 1995, The Science of Climate Change: Summary for Policymakers and Technical Summary of the Working Group I Report, page 22.

Annex 4: Default values

1. Fraction of carbon stored for reference approach

Bitumen -1Coal oils and tars (from coking coal -0.75Ethane -0.8Gas/Diesel oil -0.5LPG -0.8Lubricants -0.5Naphtha -0.8Natural gas -0.33

2. Conversion factors

- a. CH_4 volume $\rightarrow CH_4$ Gg = 0.67
- b. Conversion factors for energy

From	То	Multiply by
J	TJ	10 ⁻¹²
KJ	TJ	10 ⁻⁹
MJ	TJ	10 ⁻⁶
GJ	TJ	10 ⁻³
TJ	TJ	1
cal	TJ	4.1868 x 10 ⁻¹²
kcal	TJ	4.1868 x 10 ⁻⁹
Mcal	TJ	4.1868 x 10 ⁻⁶
Gcal	TJ	4.1868 x 10 ⁻³
Tcal	TJ	4.1868
kWh	TJ	3.6 x 10 ⁻⁶
MWh	TJ	3.6 x 10 ⁻³
GWh	TJ	3.6
Btu	TJ	1.0551 x 10 ⁻⁹
kBtu	TJ	1.0551 x 10 ⁻⁶
MBtu	TJ	1.0551 x 10 ⁻³
GBtu	TJ	1.0551
toe	TJ	41.868 x 10 ⁻³
ktoe	TJ	41.868
Mtoe	TJ	4.1868 x 10 ⁴
TJ	J	10 ¹²
TJ	KJ	10 ⁹
TJ	MJ	10 ⁶
TJ	GJ	10 ³
TJ	cal	238.8 x 10 ⁹
TJ	kcal	238.8 x 10 ⁶
TJ	Mcal	238.8 x 10 ³
TJ	Gcal	238.8
TJ	Tcal	238.8 x 10 ⁻³
TJ	kWh	277.8 x 10 ³
TJ	MWh	277.8
TJ	GWh	277.8 x 10 ⁻³
TJ	Btu	947.8 x 10 ⁶
TJ	kBtu	947.8 x 10 ³
TJ	MBtu	947.8
TJ	GBtu	947.8 x 10 ⁻³
TJ	toe	23.88
TJ	ktoe	23.88 x x 10 ⁻³
TJ	Mtoe	23.88 x 10 ⁻⁶

3. Emission factors

- a. <u>Ozone precursors and SO₂ from oil refining Crude oil throughput</u> NOx = 0.06 CO = 0.09 NMVOC = 0.62 SO₂ = 0.93
- Dzone precursors and SO2 from oil refining Catalytic cracker throughput NOx = 0.2
 CO = 42.6
 NMVOC = 0.6
 SO₂ = 1.5
- *NMVOC emissions from storage and handling Crude oil throughput* Secondary seals = 0.2 Primary seals = 0.7 Fixed Roof = 4.9
- d. <u>SO₂ from Sulphur Recovery Plants</u> **139 kg/t**
- 4. **CKD correction factor =** 1.02
- 5. Methane Correction Factor (MCF) Managed — 1.0 Unmanaged – deep (>= 5m) — 0.8 Unmanaged – shallow (< 5m) — 0.4 Methane Correction Factor — 0.6
- 6. Inventory time period (for Cropland remaining Cropland Carbon stock change Mineral soils) = 20 years