



## Fourth Meeting of Lead Reviewers for the Review of Biennial Reports and National Communications of Annex I Parties

6–7 March 2017

### LOGISTICAL INFORMATION SHEET

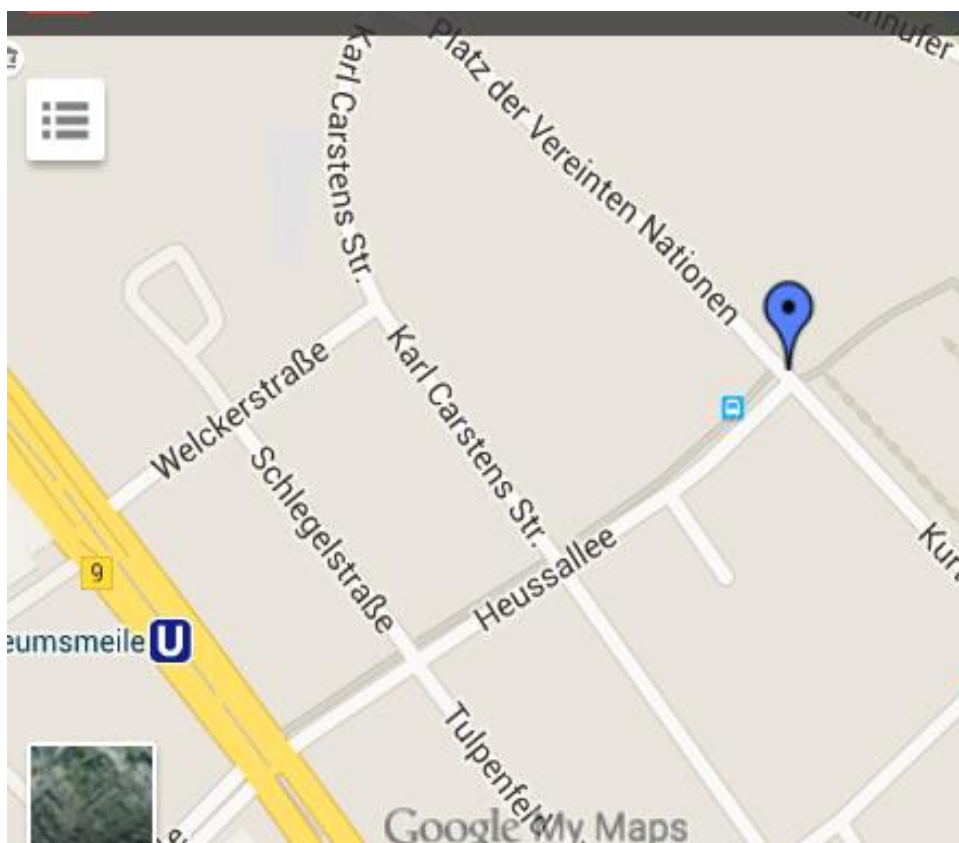
#### Venue

The fourth meeting of lead reviewers of reviews of biennial reports and national communications will be held from 6–7 March 2017 at:

United Nations Campus  
Altes Abgeordneten-Hochhaus (AAH)  
Platz der Vereinten Nationen 1  
53113 Bonn, Germany

Tel.: general (+49 228) 815 1000  
Tel: centralized review (+ 49 228) 815 1126

For directions and logistical information about UNFCCC Campus, Bonn, please follow this link: <[http://unfccc.int/secretariat/map\\_and\\_directories/items/2748.php](http://unfccc.int/secretariat/map_and_directories/items/2748.php)>.



External visitors to the UNFCCC campus can enter the campus through the main gate at Platz der Vereinten Nationen 1. Please identify yourself to the security in charge as soon as you arrive. Please have your passport or national ID ready.

#### Registration

Registration will take place on Monday, 6 March 2017 from 8:00 to 8:45 a.m. in the AAH. Participant badges will be issued at the registration. Please provide your national passport as well as your original boarding passes processing of DSA payment, if applicable.

The lead reviewers meeting will take place in conference room F-030 in the Altes Abgeordnetenhochhaus (AAH) building. Signs will be available to direct you when inside the building.

**Daily subsistence allowance (DSA)**

Funded participants are eligible for DSA in accordance with UNFCCC rules.<sup>1</sup> The DSA is calculated from the official arrival day of the meeting depending on the flight schedule through the conclusion of the meeting, in addition to one day DSA to cover miscellaneous travel expenses including visa and airport taxes. Information on DSA for eligible participants was also provided along with the travel arrangements.

DSA payment will be organized on Monday, 6 March 2017; during the first coffee break. You can pick up your DSA in euros at the Westtours office located on the ground floor in Langer Eugen (LEU). Please show your passport and hand-in the DSA voucher earlier received.

**Catering**

Water is available outside the conference room. Please note that no other drinks or food are allowed in the conference room.

The canteen is located on the 29<sup>th</sup> floor of LEU.

**Transportation**

**FROM FRANKFURT AIRPORT**

Frankfurt airport is approximately 160 km from Bonn. The intercity express (ICE) from Frankfurt stops at Siegburg station (10 km from Bonn central station). Trains leave from Frankfurt airport train station (long-distance/fernbahn) two to three times every hour between 5 a.m. and 9 p.m. The train ride from Frankfurt airport to Siegburg takes approximately 40 minutes with ICE.

Please note that depending on your arrival terminal, you might have to take the sky train in the airport to get to the long-distance train station. The sky train is free and is within the airport radius.

You already have your train ticket but just in case: further information on reservations can be found at: < [http://www.bahn.de/p\\_en/view/index.shtml](http://www.bahn.de/p_en/view/index.shtml)>. Tickets can also be purchased at the Deutsche Bahn information desk and ticket sales counters at the airport. You can pay with a credit card or in cash (Euro).

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*From Siegburg to Bonn city center*

**Travelling by tram**

- No. 66, to Bonn Hauptbahnhof (approx. 25 minutes' ride, costs: 6.80 EUR).

**Travelling by taxi**

- The taxi fare from Siegburg railway station to Bonn center is approximately EUR 32.

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*From Siegburg to Bad Godesberg centre*

**Travelling by taxi**

- The taxi fare from Siegburg railway station to Bad Godesberg centre is approximately 50 EUR.

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<sup>1</sup> Note on travel for participants funded by UNFCCC secretariat: any changes made to the date of departure and/or arrival may incur a fee. Changes for private reasons are to be paid by the traveler. The UNFCCC secretariat will not be responsible for costs associated with any changes you may wish to make to your ticket, for example upgrading, re-routing or stop-over.

## FROM DÜSSELDORF AIRPORT

Düsseldorf airport is approximately 90 km from Bonn. The train ride with the Regional Express (RE) to Bonn main station “Bonn Hauptbahnhof” takes approximately 15 minutes. The Sky train takes you to the airport railway station where you can take a train to Bonn. The Sky train operates daily from 3.45 a.m. to 00.45 a.m. every 3.5–7 minutes between the terminal and main-railway line station. A bus transfer is guaranteed should the sky train not be operational. Buses depart from the station, level 0, every 20 minutes from 1.05 a.m. to 3.25 a.m. The journey to the terminal takes approximately eight minutes. The Sky train accepts valid VRR and VRS tickets. Passengers who do not have either of these tickets must buy a ticket (EUR 1.40) before travelling on the Sky train or substitute bus service. Ticket vending machines are available at the platforms.

Further information on reservations can be found at:

<[http://www.bahn.de/p\\_en/view/index.shtml](http://www.bahn.de/p_en/view/index.shtml). Tickets can also be purchased at the Deutsche Bahn information desk and ticket sales counters at the airport. You can pay with a credit card or in cash (Euro).

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## FROM BONN/COLOGNE AIRPORT

### Travelling by bus

Cologne/Bonn airport is approximately 25 km from Bonn. The Airport Express bus SB 60 from Terminal 1 takes you to Bonn main station. Exit at “Bonn Hauptbahnhof” (Bonn Central Station). See description below on how to get to the UN Campus from Bonn center. The Airport Express bus SB 60 operates every 30 minutes on weekdays between Bonn and the airport and every 30 or 60 minutes on Saturdays and Sundays. (approx. 27 minutes’ ride, costs: 7.90 EUR). Some airlines offer a combined ticket that includes the bus ticket. The ticket can be purchased from the bus driver. You can use this ticket as a “City ticket” to travel by bus or tram to your final destination within Bonn (Please validate your ticket at the red validation machine in the bus or tram in Bonn).

For additional information and timetables, please see: <<http://en.swb-busundbahn.de/service/airport-express-sb60.html>>.

### Travelling by train

The Regional-Express takes you to Bonn-Beuel Bahnhof. Get off at “Bonn-Beuel”. From “Bonn-Beuel” tram 62 (towards Dottendorf Quirinusplatz) takes you to “Bonn Hauptbahnhof”. See description below on how to get to the UN Campus from Bonn center.

Further information on reservations can be found at:

<[http://www.bahn.de/p\\_en/view/index.shtml](http://www.bahn.de/p_en/view/index.shtml)>.

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## GETTING AROUND THE CITY

Useful information is available at

<<http://www.bonn-region.de/travel-info--service/benefits-prices.html>>.

The city's public transport system includes buses, trams (S-Bahn), subway (U-Bahn) and official taxis.

*From Bonn city center (“Bonn Hauptbahnhof”) to UN campus*

### Travelling by subway (U-Bahn)

- Lines 16 or 63 towards Bad Godesberg (approx. 5 minutes’ ride, costs: EUR 2.80 for one-way trip. You can also buy multiple travel tickets (Mehrfahrtenkarte) and/or weekly tickets (Wochenkarte).  
Get off at “Heussallee/Museumsmeile” stop. After you get off the tram, follow the signs to the UN Campus.

### Travelling by bus

- Lines 610, 611: platform C4. Direction Heiderhof (approx. 10 minutes’ ride, costs: EUR 2.80).  
Disembark at “Deutsche Welle” stop. The UN campus is right in front of you.

### Travelling by taxi

- The taxi fare from Bonn city center to UN Campus (Platz der Vereinten Nationen) is about EUR 10. The central phone number for Bonn taxis is +49 228 555 555.

*From Bad Godesberg centre to UN campus*

### **Travelling by subway (U-Bahn)**

- Line 16 towards Bad Godesberg/Koeln-Niehl, line 63 towards Bad Godesberg/Bonn Tannenbusch (approx. 10 minutes' ride, costs: 2.80 EUR).

Get off at "Heussallee/Museumsmeile" stop. After you get off the tram, follow the signs to the UN Campus. Please walk along Heussallee until you see the main gate of the United Nations.

### **Travelling by bus**

- Line 610 towards Duisdorf Bahnhof, line 611 towards Lessenich Sportplatz from "Bad Godesberg Bf/Rheinallee" (approx. 18 minutes' ride, costs: 2.80 EUR).

Exit at "Heussallee" stop. After you get off the bus, follow the signs to the UN Campus.

### **Travelling by taxi**

The taxi fare from Bonn Bad Godesberg to the UN Campus (Platz der Vereinten Nationen) is about EUR 10.

### **Accommodation**

Experts should make their own hotel bookings. Please mention UNFCCC to facilitate your booking under the UN rate. Indicate to the hotel that you are participating in a UNFCCC meeting.

Should you be interested, below are some websites for recommended hotels:

- <[http://www.tripadvisor.com/SmartDeals-g187370-s1-Bonn\\_North\\_Rhine\\_Westphalia-Hotel-Deals.html](http://www.tripadvisor.com/SmartDeals-g187370-s1-Bonn_North_Rhine_Westphalia-Hotel-Deals.html)>;
- <<http://www.bonn-region.de/en/>>;
- <<http://www.eden-bonn.de/index.php/en/hotel-eden-am-kurpark.html>>;
- <<http://www.caesar.de/gaestehausvermietung.html>>;
- <<https://www.deraghotels.de/hotel-kanzler-bonn/>>;
- <<http://www.guennewig.de/hotel-bristol-bonn/>>;
- <[http://www.inselhotel.com/en/Insel\\_Hotel](http://www.inselhotel.com/en/Insel_Hotel)>.

### **Food & Drink near the UN Campus**

You can find something to eat at the following places all within walking distance from the UN campus:

- Deutsche Welle, Kurt-Schumacher-Straße;
- Deutsche Post, Kurt-Schumacher-Straße;
- Presseclub, Heinrich-Brüning-Straße;
- Vapiano, Ollenhauerstraße;
- Ginyuu, Ollenhauerstraße.

### **ATM**

Operated by Deutsche bank: available in the foyer of the "Langer Eugen" (LEU), UN Campus.

Operated by Sparda-Bank: available on Heussallee; 2 minutes' walk from the UN Campus (direction tram stop "Heussallee").

**General information during your stay in Bonn**

Time zone:	GMT + 1
Currency:	Euro (€)
Current exchange rate:	1.00 US\$ = (approx.) 0.915 Euro
Credit Cards:	Worldwide-recognized credit cards are mostly accepted in larger stores
Official language:	German
Electricity:	230V 50Hz
Electric Plug Details:	Two round pins



Telephone country code:	+49
Health:	No vaccinations required for travelling to Germany; but the World Health Organization recommends that all travelers should be covered for diphtheria, tetanus, measles, mumps, rubella and polio, regardless of their destination
Temperature/Weather:	In Winter days are glorious. Start your days with fresh, but cold mornings, bright, sunny days and cold nights. Daytime temperatures in March usually vary between 5°C and 12°C, at night temperatures are between 0°C and -2°C, mix of cloudy and clear skies, rainy weather
Value added tax (VAT):	Prices for goods and services include VAT of 19 per cent for regular goods and 7 per cent for food and books. If permanent residence is outside the European Union, a large portion of the VAT may be refunded provided shopping is done at stores displaying 'Tax-Free for Tourists' signs by completing tax-free form and presenting it to the custom officials at the airport before checking in. Said form, after being checked and stamped by the officials should be taken to specific counters for cash refund
Emergency	Police: Tel: 110 Doctor/ambulance: Tel: 112 Fire brigade: Tel: 112 Telephone information service: 1183 (national), Tel: 11834 (international)
Additional information:	Please visit < <a href="http://www.bonn.de/index.html?lang=en">http://www.bonn.de/index.html?lang=en</a> >

**Bike rental****Radstation am Hauptbahnhof**

Quantiusstraße 26 (next to the main train station Bonn)  
53115 Bonn  
Tel.: +49 228 981 4636

Opening hours:

Monday – Friday: 06:00–21:00 hours  
Saturday: 07:00–20:00 hours  
Sunday: 08:00–20:00 hours

**Drahtesel**

Moltkestraße 10  
53173 Bonn, Godesberg  
Tel.: +49 228 361 545

Opening hours:

Monday – Friday: 10:00–13:00 and 14:00–19:00 hours  
Saturday: 10:00–16:00 hours  
Sunday: closed

**What's on in  
Bonn**

Please refer to the following websites for information on events during the lead reviewers meeting:

- <[https://bonn.de/tourismus\\_kultur\\_sport\\_freizeit/veranstaltungskalender/index.html?lang=en](https://bonn.de/tourismus_kultur_sport_freizeit/veranstaltungskalender/index.html?lang=en)>;
- <<http://www.bonn-region.de/en/>>.

**IMPORTANT NOTICE**

**Please note that all participants are responsible for medical, accident and travel insurance, for death or disability compensation, for loss or damage to personal property and for any other costs or losses that may incur during travel time or the period of participation. In this context, it is strongly recommended that appropriate insurance be obtained for the period of participation.**