



UNFCCC FELLOWSHIP PROGRAMME

WHAT IS THE FELLOWSHIP PROGRAMME?

- The Fellowship Programme aims to enhance the capacity of developing countries and countries with economies in transition (EITs) to address climate change by:
 - Supporting innovative analytical work on climate change in the context of sustainable development strategies
 - Promoting a network of experts who can apply creative and effective options to climate change policy
 - Encouraging the leadership potential of promising young professionals
- Under the Fellowship Programme, professionals from developing countries and EITs working in a climate change-related field (in governmental, non-governmental or academic organizations or in the private sector) are invited to undertake policy-related, analytical work of relevance to their countries at the headquarters of the Convention secretariat in Bonn, Germany. The exact work programme to be pursued is determined in consultation with each fellow according to his/her own area of expertise and interest. Fellows are welcome to conduct a work project in any of the secretariat Programmes.
- Fellows are expected to prepare an analytical paper of 20-30 pages containing the results of their work at the end of the fellowship period. The paper may be prepared in one of the working languages of the secretariat, English or French. In special cases, the paper may be prepared in one of the other official languages of the UN (Arabic, Chinese, Russian or Spanish). The paper will be reviewed by secretariat staff and the UNFCCC will maintain publication rights.
- This Programme does not provide financial support for an advanced degree, such as fieldwork for a PhD degree.

APPLICANT INFORMATION

Eligibility criteria

- The UNFCCC Fellowship Programme annually awards up to five fellowships. Candidates must meet the following criteria to be eligible to apply:
 - Be a national of a developing country or a country with an economy in transition which is currently a Party to the Convention.
 - Normally be no more than 40 years of age on the closing date of the application.
 - Have completed and been awarded at least a Masters degree, or equivalent, at the time of application.
 - Have good communication skills in English.
 - Be working in a governmental, non-governmental or academic institution or in the private sector, and have obtained permission from their employer for leave of absence for the term of the fellowship.
 - Normally have work experience of at least three years.
- The Fellowship Programme is not intended for students. Applicants may not take up a fellowship whilst they have a degree in progress.

Opportunities for work projects

- There are a wide range of opportunities for fellows in the secretariat. Work projects may be carried out in any of the secretariat Programmes:
 - Planning, Coordination and Emerging Issues (including cooperative mechanisms (Activities implemented jointly under the pilot phase (AIJ) and the Kyoto Protocol mechanisms) and emissions trading);
 - Science and Technology (including methodological issues and technology);
 - Implementation (including Annex I and non-Annex I Party implementation questions and compliance issues)

- Information, Outreach and Administrative Services (including public awareness, education and outreach, and administration);
- Intergovernmental and Conference Affairs (including legal matters, linkages with other UN bodies and conference organization).
- It is important that the secretariat be able to support your proposed work project to enable you to derive maximum benefit from your fellowship. You are therefore encouraged to consult the secretariat web site (<http://www.unfccc.de>) or the Fellowship Programme Office, for more information on the work of the secretariat.

Conditions

- Fellowships are awarded for a period of three months and must normally be commenced within six months of the award being made. Fellowships cannot be extended and only in exceptional cases can the start of a fellowship be deferred beyond six months.
- Fellowship periods will be individually arranged to accommodate, to the extent possible, the particular needs of each fellow.
- The award is a fixed, non-negotiable sum which is intended to cover living expenses while at the UNFCCC secretariat in Bonn. In addition, the Programme covers travel costs by the least costly route.
- Accompanying family members will not be covered and are the sole responsibility of the fellow.
- Each fellow must obtain medical clearance and also provide proof of health insurance with full international coverage before travelling to Germany. It is the responsibility of the fellow to arrange for insurance against risks occurring during the fellowship.
- Fellows are responsible for making their own housing and other arrangements, although assistance in securing accommodation will be provided.
- Fellows cannot be considered for employment at the secretariat until a period of six months has elapsed after the end of the fellowship.

Application Procedures

- All applications must be submitted with the required documentation on the Fellowship Programme application form. The application form may be obtained from the Fellowship Programme Office at the address below or from the secretariat web site (<http://www.unfccc.de>).
- Application forms and correspondence relating to the Fellowship Programme should be sent to the Fellowship Programme Office at the address below:

Fellowship Programme Office
Climate Change secretariat,
P.O. Box 260 124,
D-53153 Bonn, Germany
Tel: (49-228) 815-1000; Fax: (49-228) 815-1999
E-mail: secretariat@unfccc.de