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INFORMATION NOTE

Opening of the Online Registration System

United Nations Climate Change Conference COP 23/CMP 13/CMA 1.2 6–17 November 2017, Bonn, Germany

I refer to the United Nations Climate Change Conference to be held in Bonn, Germany, from 6 to 17 November 2017. A “One conference, Two zones” concept has been developed to manage the expected level of participation and events in an inclusive manner.

The “**Bula Zone**” will include plenary halls and meeting rooms for negotiations in the World Conference Center Bonn (WCCB). This will be complemented by UN Campus facilities and temporary structures built to accommodate meeting rooms, delegation offices and media facilities in the immediate surroundings areas.

The “**Bonn Zone**” will be located in the adjacent “Rheinaue Park” and will accommodate climate action events including high-level events, side events, exhibits and media activities, as well as delegation pavilions.

Both zones will be well connected through regular bus lines with enhanced service. A 1.4 km connecting road will be enhanced with a special shuttle service. In addition, bicycles will be available on loan free of charge.

The Online Registration System (ORS) is now open for registration to all Parties and observer States to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement for their attendance at the conference and access **to the Bula Zone. Please note that those with badges for the Bula Zone will be able to access the Bonn Zone without additional registration.**

Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



An online Registration System exclusively for the Bonn Zone will be opened in due course.

The formal notification on the above-mentioned sessions and the corresponding provisional agendas will also be issued in due course, in accordance with the draft rules of procedure being applied.

The ORS for the **Bula Zone** will remain open for registration until the end of the Conference. Online registration is the only official channel for nominating participants for the sessions. The secretariat is not in a position to receive nominations sent by any other method such as e-mail, letter or fax. The ORS is available at the following web address:

<https://onlinereg.unfccc.int/>

The user manual for the system is available at the following web address:

https://onlinereg.unfccc.int/onlinereg/public/UNFCCC_ORIS_User_Manual-Parties_and_Observer_States.pdf

The manual contains complete information and guidelines on how to access and use the system. Requests for technical support can be sent to the following e-mail address:

onlinereg@unfccc.int

Yours sincerely,

(Signed by)

Halldór Thorgeirsson
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