

**Report from breakout group**  
**Workshop on monitoring and evaluation**

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**Third meeting of the Adaptation Committee**

**18-20 June 2013**

**Bonn, Germany**



# Framing, flow and format of the sessions

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- Objectives are for AC to provide technical advice to Parties, but not to train the participants.
- Overall framing of workshop and sessions is good to address the three guiding questions
- First question is meant to set the scene: workshop is not expected to provide definite answer on what success is but rather allow for different perspectives to be shared and to identify commonalities
- Sessions on what is meant by success and how to measure it will be combined and shortened to allow more time to discuss questions 2 and 3, i.e. linking national with project level and learning from M&E results
- 40-60 participants from among Party representatives (taking into account regional balance ), relevant bodies and experts to ensure working style atmosphere



# Role of AC and its members

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- **AC members attending on behalf of the AC and not in their personal role (no need to have all AC members)**
- **Chair/Vice Chair or designated AC member to chair the workshop (e.g. provide opening remarks to guide the workshop and closing remarks to summarize) to be assisted by expert facilitators (e.g. specific technical sessions according to their expertise)**
- **AC to make available summary of proceedings**
- **AC to inform the COP of the workshop and its outcomes in its report to COP 19 and to consider the outcomes at AC5 for providing concrete recommendations to COP 20**



# Tasks to be performed after AC3

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- **Secretariat, under the guidance of the Chair and Vice Chair of the AC, to invite representatives of countries, development agencies and civil society as well as experts**
- **Secretariat, under the guidance of the Chair and Vice Chair of the AC, to compile background material taking into account relevant documents prepared for AC2, discussions at AC2 , the concept paper and any recent information**
- **Secretariat to encourage participants to make relevant information on M&E available**

