

**Sixth meeting of the Executive Committee of the Warsaw International Mechanism for  
Loss and Damage associated with Climate Change Impacts  
Bonn, Germany, 11–13 October 2017**

**Agenda and annotation**

**Note by the co-chairs**

**I. Agenda**

1. Opening of the meeting.
2. Organizational matters:
  - (a) Adoption of the agenda;
  - (b) Organization of the work of the meeting.
3. Supporting the implementation of the Paris outcomes:<sup>1</sup>
  - (a) Clearing House for Risk Transfer;
  - (b) Task Force on Displacement.
4. Recommendations to improve knowledge and capacity to address slow onset events and their impacts.<sup>2</sup>
5. Development of activities for the five-year rolling workplan of the Executive Committee.
6. Awareness raising, outreach and sharing of information:
  - (a) Side event on financial tools and instruments to address the risks of slow onset events;
  - (b) Launching of the clearing house for risk transfer;
  - (c) Placeholder to consider other formal engagements, if any, by the Excom at COP 23;
  - (d) Communication strategy.
7. Report of the Executive Committee to the Conference of the Parties.
8. Date and venue of the meetings in 2018.
9. Organization of intersessional work.
10. Any other matters.
11. Closure of the meeting.

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<sup>1</sup> Decision 1/CP.21, paragraphs 48 and 49.

<sup>2</sup> Activity (d) of Action Area 3 of the initial two-year workplan: Assessment and development of recommendations to improve the state of knowledge to understand, and capacity to address, slow onset events and their impacts, including the capacity of regional agencies.



## II. Annotations to the agenda

### 1. Opening of the meeting

1. The co-chairs of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts (Excom), Mr. Orville Grey and Ms. Monika Antosik, will open the 6<sup>th</sup> meeting of the Excom (Excom 6) on 11 October 2017.

### 2. Organizational matters:

#### (a) Adoption of the agenda

2. The provisional agenda for Excom 6 will be presented for adoption.

Excom/2017/6/1 Provisional agenda and annotations for the sixth meeting of the Executive Committee
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#### (b) Organization of the work of the meeting

3. An initial schedule of the work will be communicated to the Excom members prior to the meeting. With a view to increasing efficiency of the work of the Excom during the meeting, members are kindly requested, to the extent possible, to share comments and suggestions on the matters included in the agenda prior to the meeting.
4. Observers are welcome throughout the meeting. Audio recording of the plenary discussions will be made available after the meeting with a view to ensuring transparency of the proceedings.

### 3. Supporting the implementation of the Paris outcomes:

#### (a) Clearing House for Risk Transfer

5. The COP, by decision 1/CP.21, requested the Excom to establish a clearing house for risk transfer that serves as a repository for information on insurance and risk transfer (Clearing House), in order to facilitate the efforts of Parties to develop and implement comprehensive risk management strategies.<sup>3</sup>
6. Excom 2 (February 2016) initiated work on this matter. Excom 4 (September 2016) adopted a concept paper which includes an implementation plan for launching a beta version of the Clearing House by COP 23. Two sets of user needs assessments were carried out<sup>4</sup> between October and December 2016. Excom 5 (March 2017) endorsed a 'Look and Feel' of the Clearing House, and requested an intersessional working group and the secretariat to identify and engage potential partners, develop the beta version in collaboration with partners and present it for feedback by members.
7. The secretariat, in consultation with the intersessional working group, has been developing a beta version jointly with the InsuResilience Secretariat and in collaboration with relevant organizations.

#### Action

8. The Excom will be invited to provide feedback on the current version of the Clearing House, keeping in mind the time frame and potential resource requirements, and with a view to launching it at COP 23.

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<sup>3</sup> Decision 1/CP.21, paragraph 48.

<sup>4</sup> See <<http://unfccc.int/9997>>.

**(b) Task Force on Displacement**

9. In response to a request by the COP, the Excom established a task force on displacement (Task Force).<sup>5</sup> The Task Force held its first meeting on 18–19 May 2017 and developed its draft workplan which the Excom subsequently endorsed. A summary of the meeting proceedings and the workplan of the Task Force are available on the Task Force webpage.<sup>6</sup>
10. The co-facilitators of the Task Force will make a brief report on the progress made thereon.

Action

11. The Excom will be invited to take note of the progress made in the implementation of the workplan of the Task Force, and look forward to receiving draft recommendations in the later part of 2018 in line with the workplan of the Task Force.

**4. Recommendations to improve knowledge and capacity to address slow onset events and their impacts<sup>7</sup>**

12. Excom 5 adopted a set of guiding questions for undertaking activity (d) of Action Area 3 of the initial two-year workplan of the Excom. It requested the secretariat to undertake technical work associated with those questions in accordance with the guidance adopted at Excom 5,<sup>8</sup> and report back to an intersessional working group on this topic.
13. The secretariat reported back on the initial outcome of the technical work ('a draft compendium') to the co-coordinators of the intersessional working group, following which the group developed a set of discussion points with a view to guiding the work at Excom 6 in addressing the remaining work on this activity, 'Assess and develop recommendations to improve the state of knowledge to understand, and capacity to address, slow onset events and their impacts, including the capacity of regional agencies'.

Action

14. The Excom will be invited to consider the information contained in document Excom/2017/6/2 and discuss any further action as necessary.

Reference document for item 4 Excom/2017/6/2	A draft compendium and discussion points for assessing and developing recommendations to improve knowledge to understand, and capacity to address, slow onset events and their impacts, including the capacity of regional agencies
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**5. Development of activities for the five-year rolling workplan of the Executive Committee**

15. Excom 5 held a two-day facilitated discussion on the development of activities for the five-year rolling workplan of the Excom. It resulted in fleshing out a set of desired results for each of the strategic workstreams. Excom 5 agreed for an intersessional working group to refine the desired results, for the secretariat to map inputs for potential activities against the desired results, and for the Excom to hold a facilitated session, closed to members, at the beginning of Excom 6.
16. The facilitated closed session will take place on 9 and 10 October at the venue of Excom 6.
17. The co-coordinators shared the refined desired results with the intersessional working group on 4 May 2017. An initial mapping of inputs along with the desired results was shared with the Excom

<sup>5</sup> Decision 1/CP.21, paragraph 49.

<sup>6</sup> See <<http://unfccc.int/10302>>.

<sup>7</sup> Activity (d) of Action Area 3 of the initial two-year workplan: Assessment and development of recommendations to improve the state of knowledge to understand, and capacity to address, slow onset events and their impacts, including the capacity of regional agencies.

<sup>8</sup> Detailed steps of the guidance are contained in Annex I of reference document Excom/2017/5/2.

on 4 August 2017. One set of inputs was received intersessionally, containing feedback on the mapping results and additional proposals for activities. A second version of the mapping of proposals for activities, with the newly received inputs as an annex, was subsequently shared with the Excom, and it is contained in document Excom/2017/6/3.

Action

18. The Excom will be invited to develop a set of activities for its five-year rolling workplan at the facilitated session, drawing on the intersessional work, and present it at Excom 6 for further observers' inputs, as appropriate, and adoption.

Reference document for item 5 Excom/2017/6/3	Inputs for the development of activities for the five-year rolling workplan
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**6. Awareness raising, outreach and sharing of information**

**(a) Side event on financial tools and instruments to address the risks of slow onset events**

19. Excom 5 agreed to hold a side event in the context of Action Area 7, activity (e) of its initial two-year workplan, discussed a concept note for the event and established an intersessional working group. Excom 5 requested the intersessional working group, with assistance by the secretariat, to finalize the concept note and make arrangements associated with holding the side event at COP 23, and report at Excom 6 on the progress.
20. A draft agenda, along with a note on the associated awareness-raising campaign, were shared with the intersessional working group on 15 June 2017, and subsequently endorsed.

Action

21. The Excom will be invited to take note of the progress made and agree on its on-site engagement at COP 23, including speaking role(s) of the Excom.

Reference document for item 6(a) Excom/2017/6/4	Side event on financial tools and instruments to address the risk of loss and damage associated with slow onset events
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**(b) Launching of the clearing house for risk transfer**

22. Excom 5 agreed to launch a beta version of the Clearing House at COP 23. See agenda item 3(a) for the status of the development of the beta version.

Action

23. The Excom will be invited to consider ways to raise awareness about the launching of the Clearing House, and agree on steps to be taken, as appropriate.

**(c) Placeholder to consider other formal engagements, if any, by the Excom at COP 23**

Action

24. The Excom will be invited to decide on how the Excom will be represented, should the co-chairs and/or members receive any requests for the Excom's engagements during COP 23.

**(d) Communication strategy**

25. Noting the importance of enhancing the effectiveness of Excom's outreach and communication, Excom 5 initiated discussion on this matter, and established an intersessional working group to further work on a communication strategy of the Excom, and report at Excom 6 on the progress.

Action

26. The Excom will be invited to consider input by the intersessional working group, and agree on next steps, as appropriate.

## **7. Report of the Executive Committee to the Conference of the Parties**

27. The COP, by decision 2/CP.19, requested the Excom to report annually to the COP, through the subsidiary bodies and make recommendations, as appropriate.<sup>9</sup>

28. Due to the late timing of Excom 6, Excom 5 agreed to issue its annual report in two parts this year. The first part, which contains the progress of the work of the Excom between October 2016 and August 2017, was issued on 24 August 2017 in order to comply with the deadline for official documents for translation for COP 23. The second part will be issued immediately after Excom 6 with the information on the main proceedings of Excom 6, including a set of recommendations to be forwarded to the COP.

### Action

29. The Excom will be invited to agree on a set of recommendations, to be contained in its report to the COP, including those developed under items 4 and 5 above, as appropriate.

## **8. Date and venue of the meetings in 2018**

30. The COP, by decision 2/CP.20,<sup>10</sup> decided that the Excom shall meet at least twice per year, while retaining its flexibility to adjust the number of meetings, as appropriate.

### Action

31. The Excom will be invited to consider and agree on the dates of its next meeting and on possible timing of any other meeting(s) to take place in 2018.

## **9. Organization of intersessional work**

32. The Excom will be invited to endorse the champions, including co-/coordinators, for the established working groups to lead the implementation of activities intersessionally.

## **10. Any other matters**

33. The Excom, during the course of its intersessional work, exchanged views on issues related to the engagement with the IPCC. The co-chairs invited members to prepare some preliminary thoughts for the discussions at Excom 6, and two members volunteered to undertake the work accordingly.

34. The Excom members volunteered to contribute to the intersessional work will be invited to briefly report on the status of work and on any further action for the Excom.

### Action

35. The Excom will be invited to consider ways forward suggested by the Excom volunteer members regarding engagement with the IPCC and discuss any further action as necessary.

36. Any other matters arising during the meeting will be taken up under this item.

## **11. Closure of the meeting**

37. Excom 6 is scheduled to close on Friday 13 October 2017.

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<sup>9</sup> Decision 2/CP.19, paragraph 3.

<sup>10</sup> Decision 2/CP.20, paragraph 12.