

**Fifth meeting of the Executive Committee of the Warsaw International Mechanism for  
Loss and Damage associated with Climate Change Impacts  
Bonn, Germany, 21–24 March 2017**

**Provisional agenda and annotation**

**Note by the co-chairs**

**I. Provisional agenda**

1. Opening of the meeting.
2. Organizational matters:
  - (a) Election of officers;
  - (b) Adoption of the agenda;
  - (c) Organization of the work of the meeting.
3. Current status of the mandates ensuing from decision 1/CP.21, paragraphs 48 and 49:
  - (a) Establishing a clearing house for risk transfer that serves as a repository for information on insurance and risk transfer;
  - (b) Establishing a task force to develop recommendations for integrated approaches to avert, minimize and address displacement related to the adverse impacts of climate change.
4. Implementing activities of the initial two-year workplan.
5. Consideration of emerging mandates ensuing from decisions 3 and 4/CP.22.
6. Development of activities for the five-year rolling workplan, taking into account, inter alia, relevant inputs made by Parties and relevant organizations.
7. Date and venue of the meetings in 2017.
8. Organization of intersessional work.
9. Any other matters.
10. Closure of the meeting.

**II. Annotations to the agenda**

**1. Opening of the meeting**

1. The co-chairs of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts (Excom), Ms. Pepetua Election Latasi and Ms. Shereen D'Souza, will open the 5<sup>th</sup> meeting of the Excom (Excom 5) on 21 March 2017.

**2. Organizational matters:**

**(a) Election of officers**

2. Pursuant to decision 2/CP.20,<sup>1</sup> the Excom, at its 1<sup>st</sup> meeting, elected its co-chairs, to serve for a term of one year, with one being a member from an Annex I Party and the other being a member

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<sup>1</sup> Decision 2/CP.20, paragraph 10.



from a non-Annex I Party.

Action:

3. The Excom will be invited to elect its co-chairs, in accordance with its rules of procedure, to serve for a term of one year, effective from the Excom's first meeting in 2017.

**(b) Adoption of the agenda**

4. The provisional agenda for Excom 5 will be presented for adoption.

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**(c) Organization of the work of the meeting**

5. An initial schedule of the work will be communicated to the Excom members prior to the meeting. With a view to increasing efficiency of the work of the Excom during the meeting, members are kindly requested, to the extent possible, to share comments and suggestions on the matters included in the provisional agenda prior to the meeting.
6. Deliberations related to the development of activities for the five-year rolling workplan of the Excom will take a form of facilitated discussion in Day 2 and 3 of the meeting.
7. Observers are welcome throughout the meeting. Audio recording of the plenary discussions will be made available after the meeting with a view to ensuring transparency of the proceedings.

**3. Current status of the mandates ensuing from decision 1/CP.21, paragraphs 48 and 49:**

**(a) Establishing a clearing house for risk transfer that serves as a repository for information on insurance and risk transfer**

8. The COP, by decision 1/CP.21, requested the Excom to establish a clearing house for risk transfer that serves as a repository for information on insurance and risk transfer, in order to facilitate the efforts of Parties to develop and implement comprehensive risk management strategies.<sup>2</sup>
9. Accordingly, the Excom initiated its consideration of this matter at Excom 2 (February 2016) and adopted at its last meeting (September 2016), a concept paper, including the indicative implementation plan for the establishment of the clearing house, including a launch of beta site of an online platform by COP 23 (November 2017).
10. Two sets of user needs assessments were conducted,<sup>3</sup> in line with the concept paper, between October to December 2016. Taking into account the results from these assessments, the secretariat, under the guidance of the coordinator of the intersessional working group on the clearing house and in accordance with the indicative implementation plan, developed draft requirements (e.g. contents, structure, key functions) in a form of a 'look and feel' of a possible online platform for the clearing house, which was shared with the intersessional working group on the clearing house through its coordinator.

Action

11. The Excom will be invited to endorse the 'look & feel' of the online platform for clearing house and, in line with the concept paper, agree on next steps including in relation to collaborating partners and hosting of the platform, keeping in mind potential resource requirements.

<sup>2</sup> Decision 1/CP.21, paragraph 48.

<sup>3</sup> See <<http://unfccc.int/9997>>.

**(b) Establishing a task force to develop recommendations for integrated approaches to avert, minimize and address displacement related to the adverse impacts of climate change**

12. The Excom, at its last meeting, adopted the terms of reference (ToRs) for a task force on displacement (Task Force), and selected four members of the Excom to serve in the Task Force.
13. In line with the ToRs, ten institutions and groups were invited to nominate technical experts,<sup>4</sup> of which 7 nominations have been received as of 1 March 2017. The first meeting of the Task Force will be organized at the earliest feasible timing upon completion of the nominations in order to prepare its draft workplan, including a list of activities, associated deliverables and respective timelines, for approval by the Excom.

Action

14. The Excom will be invited to take note of the progress made in operationalizing the Task Force, and look forward to receiving inputs from the Task Force in future meetings.

**4. Implementing activities of the initial two-year workplan**

15. The COP, by decision 3/CP.22, welcomed the progress made by the Excom in implementing its initial two-year workplan, and requested the Excom to continue to implement activities from its initial two-year workplan.<sup>5</sup>
16. The Excom, at Excom 3 and Excom 4 (April and September 2016, respectively), reviewed the status of implementation of activities from the initial two-year workplan. The up-to-date status of implementation of activities is contained in Reference document for item 4.
17. Noting some action areas of the initial two-year workplan end with activities to identify follow-up actions or make recommendations for the respective thematic areas, the Excom, at its last meeting, developed a non-exhaustive list of potential future work for review at its subsequent meeting(s) when considering its future work/activities. The list is also contained in Reference document for item 4.
18. The Excom, at its last meeting, also agreed on a number of specific intersessional tasks to advance various activities of the initial two-year workplan, and established working groups or made requests to the secretariat, accordingly. Co-/Coordinators of these working groups will be invited to report, as appropriate, on the current status of intersessional activities and to propose ways forward on the respective intersessional work.

Action

19. The Excom will be invited to consider the current status of the activities, including reports by the intersessional working groups and the list as referred to in paragraph 17 above, with a view to agreeing on elements to prioritize its efforts in the lead up to Excom 6 (2017, date *tbd*), and on making transition to continue the work in the context of the five-year rolling workplan, as appropriate.

Reference document for item 4	Status of activities of the initial two-year workplan
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**5. Consideration of emerging mandates ensuing from decisions 3 and 4/CP.22**

20. In addition to requesting the Excom to continue to implement activities from its initial two-year workplan, the COP, by decision 3/CP.22, also requested the Excom:

<sup>4</sup> For the current membership of the Task Force, see <<http://unfccc.int/9978>>.

<sup>5</sup> Decision 3/CP.22, paragraphs 1 and 2.

- a. To include in its five-year rolling workplan a strategic workstream to guide the implementation of the Warsaw International Mechanism's function of enhancing action and support, including finance, technology and capacity-building, to address loss and damage associated with the adverse effects of climate change, as provided for in decision 2/CP.19 (3/CP.22, paragraph 4);
- b. To include in its five-year rolling workplan relevant work for advancing the operationalization of the mandates ensuing from decision 1/CP.21, paragraphs 48 and 49 (3/CP.22, paragraph 6).

#### Action

21. As these requests specifically relate to the five-year rolling workplan, the Excom will be invited to consider the above mentioned mandates in the context of item 6 of the provisional agenda.

### **6. Development of activities for the five-year rolling workplan, taking into account, inter alia, relevant inputs made by Parties and relevant organizations**

22. The COP, by its decision 3/CP.22, approved the indicative framework for the five-year rolling workplan of the Excom<sup>6</sup> as the basis for developing corresponding activities, starting at the first meeting of the Excom in 2017, taking into account relevant inputs provided by Parties and relevant organizations.
23. 3 Parties and 7 relevant organizations provided inputs as at 1 March 2017, which have been made available online<sup>7</sup> and shared with the Excom on a rolling basis. A synthesis of the submissions is contained in Reference document for item 6.
24. Decisions 3/CP.22 and 4/CP.22 also contain the following relevant provisions:
  - a. Evaluating progress towards implementation on an interim basis (3/CP.22, paragraph 7);
  - b. Prioritizing activities in thematic areas (4/CP.22, paragraph 3);
  - c. Enhancing collaboration, cooperation and partnerships with bodies, entities and work programmes (4/CP.22, paragraph 4(a));
  - d. Considering the establishment of, as appropriate, additional substructures (e.g. expert groups) to assist the Excom in conducting its work and supporting its efforts to enhance action and support for loss and damage as provided for in decision 2/CP.19, paragraph 5(c)(i–iii) (4/CP.22, paragraph 4(b));
  - e. Improving access to, interaction with, relevant scientific and technical panels, bodies and expertise, to ensure that the best available science is highlighted in the work of the WIM (4/CP.22, paragraph 4(c));
  - f. Assisting the secretariat in determining the scope of the technical paper regarding financial support for addressing L&D (4/CP.22, paragraph 2(h)).
25. Arrangements will be made, during Day 2 and 3 of the meeting, for a facilitated discussion to advance development of comprehensive and strategic activities for the five-year rolling workplan in a participatory way, based on:
  - a. The framework for the five-year rolling workplan as endorsed by the COP<sup>8</sup>; and
  - b. Further guidance by COP 22 as referred to in paragraph 24 above;

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<sup>6</sup> FCCC/SB/2016/3, Annex I.

<sup>7</sup> See <<http://unfccc.int/10064>>.

<sup>8</sup> FCCC/SB/2016/3, Annex I.

and taking into consideration, *inter alia*:

- c. Inputs by Parties and relevant organizations referred to in paragraph 24 above; and
- d. The list of non-exhaustive activities referred to in paragraph 17 above.

26. Information regarding this facilitated discussion is also contained in Reference document for item 6.

Action

27. The Excom will be invited to consider outcomes of the facilitated discussion mentioned in paragraph 25 above, and agree on a common understanding including on strategic visions of its work, an initial set of actions, and a process for developing further activities of the five-year rolling workplan.

Reference document for item 6	Inputs for the development of activities for the five-year rolling workplan
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**7. Date and venue of the meetings in 2017**

28. The COP, by decision 2/CP.20,<sup>9</sup> decided that the Excom shall meet at least twice per year, while retaining its flexibility to adjust the number of meetings, as appropriate.

Action

29. The Excom will be invited to consider and agree on the dates of its next meeting in 2017.

**8. Organization of intersessional work**

30. The Excom will be invited to endorse the champions, including co-/coordinators, for the established working groups to lead the implementation of activities intersessionally.

**9. Any other matters**

31. Any other matters arising during the meeting will be taken up under this item.

**10. Closure of the meeting**

32. Excom 5 is scheduled to close on Friday 24 March 2017.

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<sup>9</sup> Decision 2/CP.20, paragraph 12.