



First Meeting of Lead Reviewers for the review of Biennial Reports and National Communications of Annex I Parties

6 – 7 March 2014

UN Campus, Altes Abgeordnetenhaus (AHH), Conference Room 1 (F-030)
Bonn, Germany

DRAFT AGENDA

<u>Day 1: Thursday, 6 March</u>	
08:00 – 08:45	Registration
09:00 – 09:15	Welcome and Opening remarks Donald Cooper, MDA Coordinator, UNFCCC secretariat
09:15 – 09:30	Mandate and objectives of the lead reviewers meeting Katia Simeonova, UNFCCC secretariat
<i>Theme 1: Review requirements and approaches</i>	
09:30 – 10:30	Review requirements for Biennial Reports and National Communications and approaches to the review process Barbara Muik, UNFCCC secretariat Ruta Bubniene, UNFCCC secretariat
10:30 – 11:00	Coffee break
11:00 – 11:30	<i>Questions and answers</i> <i>Discussion</i>
<i>Theme 2: Review tools</i>	
11:30 – 12:15	The review report templates Inkar Kadyrzhanova, UNFCCC secretariat <i>Questions and answers</i>

12:15 – 12:45	<p>Synthesis and Analysis report, Data Interface and other review tools Daniel Hooper, UNFCCC Secretariat</p> <p><i>Questions and answers</i></p>
12:45 – 14:15	Lunch
14:15 – 16:15	<p>The virtual team room (VTR) Bernd Hackman, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>
16:15 – 16:45	Coffee break
<i>Theme 3: Multilateral Assessment</i>	
16:45 – 17:30	<p>The Multilateral Assessment Xuehong Wang, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>
17:30 – 18:00	Summary and wrap-up of the meeting
18:00	End day 1
18:00	Social event

<u>Day 2: Friday, 7 March</u>	
<i>Theme 4: Training seminar on review of Biennial Reports and National Communications</i>	
09:00 – 9:10	<p>Introduction to the training materials Javier Hanna, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>

09:10 – 9:55	<p>Module 1: Guidelines and process for the review of national communications and biennial reports Xuehong Wang, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>
9:55 – 10:55	<p>Module 2: Technical review of targets and of policies and measures, their effects and their contribution to achieving those targets Sylvie Marchand, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>
10:55 – 11:15	Coffee break
11:15 – 12:15	<p>Module 3: Technical review of greenhouse gas emissions, emission trends, projections and the total effect of policies and measures Barbara Muik, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>
12:15 – 13:15	<p>Module 4: Technical review of provision of financial support, technology transfer and capacity building Ruta Bubniene, UNFCCC secretariat</p> <p><i>Questions and answers</i></p>
13:15 – 14:30	Lunch
14:30 – 16:00	<i>Work on conclusions and recommendations of the lead reviewers meeting</i>
16:00 – 16:30	Coffee break
16:30 – 17:20	<i>Work on conclusions and recommendations of the lead reviewers meeting (continuation)</i>
17:20 – 17:30	<p>Closing remarks Katia Simeonova, UNFCCC secretariat</p>
17:30	End of the meeting