

**Twelfth meeting of the Adaptation Committee  
Bonn, Germany, 19-22 September 2017**

**Provisional agenda and annotations**

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

## **I. Provisional agenda**

1. Opening and welcome.
2. Adoption of the agenda.
3. Organization of work.
4. Recent collaboration with other adaptation-related institutional arrangements under the Convention.
5. Supporting the implementation of the Paris outcomes:
  - a) Review of adaptation-related institutional arrangements under the Convention in 2017;
  - b) Methodologies for assessing adaptation needs with a view to assisting developing countries, without placing an undue burden on them;
  - c) Modalities to recognize the adaptation efforts of developing country Parties;
  - d) Methodologies to facilitate the mobilization of support for adaptation in developing countries;
  - e) Methodologies for reviewing the adequacy and effectiveness of adaptation and support.
6. Work of the Adaptation Committee's working group on the Technical Examination Process on Adaptation.
7. Technical support and guidance to the Parties on adaptation action:
  - a) Adaptation Committee Task Force on National Adaptation Plans;
  - b) Technical paper on long-term adaptation planning;
  - c) Overview of existing partnerships providing technical support on adaptation;

- d) Meeting to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework.
8. Technical support and guidance to the Parties on means of implementation:
    - a) Provision of information on accessing funding from the Green Climate Fund for the process to formulate and implement national action plans:
      - i. Information paper on experiences of countries in accessing the readiness programme of the Green Climate Fund;
      - ii. Workshop to advance the understanding and overcome challenges relating to:
        - a) The establishment of National Entities for direct access; and
        - b) Accessing the readiness programme for adaptation of the Green Climate Fund;
      - iii. Adaptation Finance Bulletin;
    - b) Input to the draft guidance to the operating entities of the Financial Mechanism of the Convention;
    - c) Advancing the engagement of the private sector in adaptation.
  9. Awareness-raising, outreach and sharing of information: Adaptation Forum.
  10. Report of the Adaptation Committee to the 23<sup>rd</sup> session of the Conference of the Parties.
  11. Organization of intersessional work.
  12. Dates for future meetings.
  13. Any other matters.
  14. Closure of the meeting.

## II. Annotations to the provisional agenda

### 1. Opening and welcome

1. The Co-Chairs of the Adaptation Committee (AC), Mr. Clifford Mahlung and Mr. Donald Lemmen, will officially open the 12<sup>th</sup> meeting of the AC on 19 September 2017 at 10.00 hrs.

### 2. Adoption of the agenda

2. The provisional agenda for the 12<sup>th</sup> meeting of the AC will be presented for adoption.

AC/2017/10

Provisional agenda and annotations for the twelfth meeting of the Adaptation Committee

### 3. Organization of work

3. The structure of the provisional agenda is based on the AC's workplan. In order to best organize the work, the Co-Chairs propose that all items will initially be addressed in plenary. Items that the AC

cannot conclude within the foreseen time slot will be considered in subsequent break-out groups and concluded in plenary on the fourth day of the meeting.

4. Observers will be welcome throughout the meeting. They will be invited to make interventions under all agenda items and to participate in breakout group discussions. Due to a lack of financial resources the meeting will not be made available on webcast.

#### **4. Recent collaboration with other adaptation-related institutional arrangements under the Convention**

5. *Background:* AC members nominated to contribute to the work of other institutional arrangements under the Convention will be invited to briefly report on progress made and on any further action for the AC. This comprises the following:

- Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts, and its Task Force on Displacement;
- Paris Committee on Capacity Building;
- Technology Executive Committee and Climate Technology Centre and Network;
- Least Developed Countries Expert Group (LEG).

6. *Action:* The AC will be invited to take note of the oral updates provided and discuss any further action as necessary.

#### **5. Supporting the implementation of the Paris outcomes**

7. The Adaptation Committee, by decision 1/CP.21, has been mandated to carry out a range of mandates as detailed in sub-items 5 (a) to (e) below.

##### **a) Review of adaptation-related institutional arrangements under the Convention in 2017**

8. *Background:* The COP requested the AC, taking into account its mandate and its second three-year workplan, and with a view to preparing recommendations for consideration and adoption by the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA 1), to review, in 2017, the work of adaptation-related institutional arrangements under the Convention, with a view to identifying ways to enhance the coherence of their work, as appropriate, in order to respond adequately to the needs of Parties.

9. At its 10<sup>th</sup> meeting the AC considered the initial findings from a desk review of relevant information that it had requested the secretariat to carry out.<sup>1</sup> It requested the secretariat to issue a call for submissions from Parties and other stakeholders to further inform the review. At its 11<sup>th</sup> meeting the AC considered a synthesis and analysis of these submissions and an updated map of adaptation-related institutional arrangements against the needs of Parties.<sup>2</sup>

10. On the basis of the above, the AC, at its 11<sup>th</sup> meeting, began drafting recommendations and agreed to finalize them at its 12<sup>th</sup> meeting. The updated AC 11 document prepared for this meeting (AC/2017/11) takes into consideration views expressed at AC 11 and contains the draft recommendations for finalization.

11. *Action:* The AC will be invited to consider document AC/2017/11 and finalize the recommendations contained therein to be included in the report of the AC to COP 23.

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<sup>1</sup> Contained in document AC/2016/12, available at <unfccc.int/9653>.

<sup>2</sup> Contained in document AC/2017/3, available at <unfccc.int.10060>.

AC/2017/11	Review of the work of adaptation-related institutional arrangements under the Convention
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**b) Methodologies for assessing adaptation needs with a view to assisting developing countries, without placing an undue burden on them**

12. *Background:* The COP requested the AC, taking into account its mandate and its second three-year workplan, and with a view to preparing recommendations for consideration and adoption by CMA 1, to consider methodologies for assessing adaptation needs with a view to assisting developing countries, without placing an undue burden on them.

13. At its 10<sup>th</sup> meeting, the AC considered a desk review of existing methodologies for assessing adaptation needs and their current applications and limitations. This included needs for adaptation action and support (finance, technology and capacity building) and the information is contained in document AC/2016/13.<sup>3</sup> Based on discussions at its 10<sup>th</sup> meeting, the AC agreed to further consider this issue, including through convening an expert meeting and a call for submissions from Parties and other stakeholders<sup>4</sup> to inform its work on this topic.

14. At its 11<sup>th</sup> meeting, the AC considered document AC/2017/4,<sup>5</sup> prepared on the basis of the discussions at AC 10 and the submissions received.<sup>6</sup> A revised version of that document served as the basis for discussion at the small expert meeting held on 13 May 2017. Based on the discussion at the expert meeting the document and the draft recommendations contained therein have been further refined and are contained in document AC/2017/12.

15. *Action:* The AC will be invited to consider document AC/2017/12 and finalize the recommendations contained therein to be included in the report of the AC to COP 23.

AC/2017/12	Methodologies for assessing adaptation needs with a view to assisting developing countries, without placing an undue burden on them
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**c) Modalities to recognize the adaptation efforts of developing country Parties**

**d) Methodologies to facilitate the mobilization of support for adaptation in developing countries**

**e) Methodologies for reviewing the adequacy and effectiveness of adaptation and support**

16. *Background:* The COP requested the AC and the LEG to jointly develop modalities to recognize the adaptation efforts of developing country Parties, as referred to in Article 7, paragraph 3, of the Paris Agreement, and make recommendations for consideration and adoption by CMA 1.

<sup>3</sup> This document is available at [unfccc.int/files/adaptation/groups\\_committees/adaptation\\_committee/application/pdf/ac10\\_4b\\_meth\\_adapt\\_needs.pdf](http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac10_4b_meth_adapt_needs.pdf).

<sup>4</sup> Details on the call for submissions are available at [unfccc.int/10005](http://unfccc.int/10005).

<sup>5</sup> This document is available at [unfccc.int/files/adaptation/groups\\_committees/adaptation\\_committee/application/pdf/ac11\\_6b\\_meth\\_odologies.pdf](http://unfccc.int/files/adaptation/groups_committees/adaptation_committee/application/pdf/ac11_6b_meth_odologies.pdf).

<sup>6</sup> Document AC/2017/4 also contains a summary of all submissions received.

17. The COP further requested the AC and the LEG, in collaboration with the Standing Committee on Finance (SCF) and other relevant institutions, to develop methodologies, and make recommendations for consideration and adoption by CMA 1 on:

- a. Taking the necessary steps to facilitate the mobilization of support for adaptation in developing countries in the context of the limit to global average temperature increase referred to in Article 2 of the Paris Agreement;
- b. Reviewing the adequacy and effectiveness of adaptation and support referred to in Article 7, paragraph 14(c), of the Paris Agreement.

18. At an initial joint meeting in May 2016, the AC and the LEG agreed to take a three-step approach for organizing the work, whereby they would first gather and synthesize information relevant to the mandates; following which they would identify a suite of possible methodologies and modalities (“options”) and validate them through outreach to Parties and relevant stakeholders; and finally, they would select options to include in recommendations for CMA 1.<sup>7</sup> The AC and the LEG further set up a joint working group, supported by members of the SCF, to work intersessionally and to document the evolving discussion on the mandates.

19. Relevant information was gathered through desk reviews, submissions from Parties and other stakeholders, including the SCF, as well as through events organized at the margins of the climate change conferences in Marrakech (November 2016) and Bonn (May 2017). The joint working group, with the assistance of the secretariat, has revised its paper providing the modalities and methodologies, taking into account the outcomes of the discussions and feedback from Parties and non-Party stakeholders at the May sessions, with a view to finalizing the recommendations and presenting them to Parties at COP 23.

20. *Action:* The AC and the LEG will be invited to consider document AC-LEG/2017/3 and finalize the recommendations contained therein to be included in the report of the AC to COP 23 and the report of the LEG to SBI 47.

AC-LEG/2017/3	Draft options for the Adaptation Committee and the Least Developed Countries Expert Group to address decision 1/CP.21, paragraphs 41 and 45
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## **6. Work of the Adaptation Committee’s working group on the Technical Examination Process on Adaptation (TEP-A)**

21. *Background:* At its 11<sup>th</sup> meeting, the AC welcomed the progress made by its TEP-A working group, endorsed the draft agenda for the 2017 Technical Expert Meeting on Adaptation (TEM-A) and provided further details to be taken into account in the organization of the meeting. The AC further considered and endorsed the proposed topics for the TEP-A in 2018 (Adaptation planning for vulnerable groups, communities and ecosystems) and 2019 (Adaptation finance, including the private sector) and agreed to keep the topic for 2020 open.

22. The AC requested the working group to continue supporting the work of the secretariat in organizing the 2017 TEM-A. The TEM-A took place on 16 and 17 May 2017 under the umbrella topic of “Integrating climate change adaptation with the Sustainable Development Goals (SDGs) and the Sendai Framework on Disaster Risk Reduction”.<sup>8</sup>

<sup>7</sup> Relevant output of this work can be found at <unfccc.int/9785>.

<sup>8</sup> See <tep-a.org>.

23. Decision 1/CP.21 further requests the secretariat to prepare annually, on the basis of the TEMs and in time to serve as an input to a summary for policymakers, a technical paper on opportunities to enhance adaptation action, as well as options to support their implementation, information on which should be made available in a user-friendly format. The 2017 technical paper is contained in document FCCC/TP/2017/3, and user-friendly online versions of the technical paper and the summary for policy makers will be made available on <[tep-a.org](http://tep-a.org)> and widely disseminated.<sup>9</sup> The summary for policymakers will feed into a high-level event coordinated by the high-level champions.

24. *Action:* The AC will be invited to consider an oral report from the TEP-A working group on feedback received and lessons learned. The AC will further be invited to request the working group to initiate work on the 2018 TEMs, on the topic of adaptation planning for vulnerable groups, communities and ecosystems.

## 7. Technical support and guidance to the Parties on adaptation action

### a) Adaptation Committee Task Force on National Adaptation Plans

25. *Background:* In 2016 the AC agreed on the flexible workplan of its Task Force on National Adaptation Plans (NAP taskforce) for the period 2016–2018,<sup>10</sup> on which the taskforce reports regularly to the AC.

26. A representative of the taskforce will be invited to provide an oral report on progress made since the last meeting of the AC. The NAP taskforce has provided inputs, inter alia, to the following products and activities:

- a. The AC's technical paper on long-term adaptation planning;
- b. The AC's information paper on experiences of countries in accessing the GCF readiness programme in supporting adaptation;
- c. The TEC's efforts to identify ways to develop joint guidance for aligning technology needs assessments (TNAs) with the process to formulate and implement NAPs, led by the TEC in response to a mandate by the COP.<sup>11</sup>

27. *Action:* The AC will be invited to consider the oral progress report made by its NAP taskforce and decide on next steps, as appropriate, taking into account discussions under other relevant items at the meeting.

### b) Technical paper on long-term adaptation planning

28. *Background:* The AC, at its 8<sup>th</sup> meeting (September 2015), and in line with its workplan, considered a scoping note for a technical paper on long-term adaptation planning<sup>12</sup> and requested the Co-Chairs to work with the secretariat to revise the outline, taking into account the input received. It requested the secretariat to share the revised outline with the AC shortly after the closure of AC8.

<sup>9</sup> Note that the COP, by decision 1/CP.21, para. 131 decided to conduct, in 2017, an assessment of the TEP-A, so as to improve its effectiveness.

<sup>10</sup> See <[unfccc.int/9917](http://unfccc.int/9917)>.

<sup>11</sup> The COP, by decision 3/CP.21 (report of the Adaptation Committee) requested the TEC, in collaboration with the Climate Technology Centre and Network, the AC and the LEG, to consider how it can help Parties align their TNAs with the process to formulate and implement NAPs.

<sup>12</sup> See document AC/2015/11 at <[unfccc.int/9029](http://unfccc.int/9029)>.

29. After the adoption of the Paris Agreement and decision 1/CP.21, the AC revised its workplan to accommodate its new tasks deriving thereof. In this context it agreed to continue work on the technical paper on long-term adaptation planning in 2017, with inputs from its NAP Taskforce.

30. *Action:* The AC will be invited to consider the draft technical paper contained in document AC/2017/13 and to agree on next steps in the finalization and publication of the paper.

AC/2017/13	Draft technical paper on long-term adaptation planning
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**c) Overview of existing partnerships providing technical support on adaptation**

31. *Background:* The COP, by decision 1/CP.16, decided that the AC should provide technical support and guidance to the Parties and promote synergy and strengthening engagement with national, regional and international organizations, centres and networks.

32. In its consideration of this matter the AC agreed to utilize a range of modalities to identify gaps in the provision of technical support to the Parties, and modalities to address these gaps. As a result of previous work on this matter the AC held a side event at SB 44 with national, regional and international organizations, centres and networks on collaboration to provide technical support. The purpose was to discuss the possible establishment of a partnership platform with regional centres.

33. At its 10<sup>th</sup> meeting, the AC considered the report on this event<sup>13</sup> and agreed not to establish a new partnership platform in the near future. It did, however, invite the secretariat team supporting the NWP, in collaboration with the Climate Technology Centre and Network (CTCN), to prepare an overview of the landscape of existing platforms, including gaps, and report back to AC 12 on progress made. The summary of the results so far is contained in document AC/2017/14.

34. *Action:* The AC will be invited to consider the information contained in document AC/2017/14 and provide further guidance to the secretariat, as appropriate.

AC/2017/14	Draft overview of the landscape of existing platforms providing technical support to developing country Parties on adaptation
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**d) Meeting to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework**

35. *Background:* In accordance with its workplan, the AC agreed to develop, with the support of the NWP, an inventory of ongoing monitoring and evaluation work, including by the LEG, the Global Environment Facility (GEF), and GIZ, as well as existing platforms fostering knowledge exchange on adaptation monitoring and evaluation, including PROVIA. At its 11<sup>th</sup> meeting the AC took note of a status report on this matter and agreed to continue considerations at AC 13.

36. As a next step to build on this work, the AC's workplan contains provisions for convening a meeting, in 2018, to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework for Disaster Risk Reduction 2015–2030. A draft concept note for this meeting is contained in document AC/2017/15.

37. In its consideration of inputs to, and background information for, the meeting, the AC may wish to keep in mind the discussions at the 2017 technical expert meetings, which focused on integrating

<sup>13</sup> Contained in document AC/2016/15 and available on <unfccc.int/9653>.

climate change adaptation with the SDGs and the Sendai Framework on Disaster Risk Reduction, and the corresponding technical paper (see agenda item 6 above).

38. *Action:* The AC will be invited to consider the concept note contained in document AC/2017/15 and agree on next steps in the organization of the meeting.

AC/2017/15	Draft concept note on a meeting to exchange views on national adaptation goals/indicators and how they relate to indicators/goals for sustainable development and for disaster risk reduction in the context of the Sendai Framework
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## 8. Technical support and guidance to the Parties on means of implementation

### a) Provision of information on accessing funding from the Green Climate Fund for the process to formulate and implement national adaptation plans

#### i. Information paper on experiences of countries in accessing the readiness programme for adaptation of the Green Climate Fund (GCF)

39. *Background:* The AC agreed to engage continuously with the GCF to understand its policies and programmatic priorities as they relate to adaptation and as they evolve. In this context the AC included in its workplan the development of an information paper, in collaboration with the LEG, the SCF and the GCF, on experiences of countries in accessing the GCF readiness programme in supporting adaptation, including for the process to formulate and implement NAPs.

40. Outlines and initial drafts of the paper have been considered by the AC at its 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> meetings, and a draft ready for approval is now contained in document AC/2017/16. The paper will also serve as input to the AC's upcoming workshop which will be discussed under agenda item 8 (a) ii. below.

41. *Action:* The AC will be invited to consider the information paper contained in document AC/2017/16 and provide guidance to the secretariat on the finalization and distribution of the paper.

AC/2017/16	Information paper on experiences of countries in accessing the readiness programme for adaptation of the Green Climate Fund
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#### ii. Workshop to advance the understanding and overcome challenges relating to:

##### a. The establishment of national entities for direct access; and

##### b. Accessing the readiness programme for adaptation of the Green Climate Fund

42. *Background:* As noted in its workplan, the AC agreed to identify and collect lessons learned and good practices from national implementing entities (NIEs) of funds, programmes/entities and initiatives, on the necessary enabling environments, institutional arrangements and governance for adaptation. In this context, it agreed to organize a workshop in 2017 for the engagement of relevant stakeholders, including experts on NIEs and National Designated Authorities, to advance understanding and overcome challenges relating to the establishment of NIEs and accessing the GCF readiness programme for adaptation.

43. At its 10<sup>th</sup> meeting, the AC endorsed the concept note for the workshop and requested the secretariat, in collaboration with two designated AC members, to update the concept note and to



produce a background paper for consideration at AC 11. The AC further invited the GCF secretariat to collaborate closely with the AC in the preparation of the workshop.

44. AC 11 considered and endorsed the updated concept and background information,<sup>14</sup> recognized the merits of linking this workshop to a relevant international meeting organized by the GCF and requested the secretariat to continue consulting with the GCF on possible collaboration and dates for the workshop. The GCF secretariat then informed the AC that no such meetings were foreseen for the 2<sup>nd</sup> half of 2017, so early 2018 would be a more likely option for a possible collaboration on the workshop.

45. *Action:* The AC will be invited to take note of an oral progress report on the workshop and agree on next steps, including possible collaboration, related events, dates and venues.

### iii. Adaptation Finance Bulletin

46. *Background:* At its 11<sup>th</sup> meeting the AC recognized the preparation of a finance bulletin as an opportunity to bridge the gap between information on adaptation finance and adaptation stakeholders. It agreed to prepare a periodic finance bulletin to inform stakeholders of the evolving policies and programmatic priorities of the GCF and other funds, in consultation with the GCF, GEF, LEG and SCF. The first issue of the Adaptation Finance Bulletin was published on the AC's website<sup>15</sup> on 8 August 2017 and distributed through social media and Climate-L mail distribution.

47. *Action:* The AC will be invited to consider when it wishes to prepare the next issue of the Adaptation Finance Bulletin, taking into account the timing of expected new developments under the relevant bodies and entities.

### b) Input to the draft guidance to the operating entities of the Financial Mechanism of the Convention

48. *Background:* In a letter dated 30 March 2017, the Co-Chairs of the SCF invited the AC to provide inputs to the SCF with regard to the draft guidance to the operating entities of the Financial Mechanism to be provided to COP 23. This input should be based on the annual reports of the operating entities, i.e. the GCF and the GEF. The SCF informed the AC that it aims to recommend draft guidance for consideration by COP 23 through its annual report to the COP on the basis of inputs, inter alia, received from the AC.

49. The SCF will consider inputs received from constituted bodies at its 16<sup>th</sup> meeting, taking place from 18-21 September 2017. As this coincides with the dates of AC12, the AC will have to develop its input during the inter-sessional period, so to be able to convey it to the SCF before the opening of SCF16.

50. *Action:* The Co-Chairs will have invited the AC to finalize its input to the draft guidance to the operating entities of the Financial Mechanism during the intersessional period, and no further action should be required at its 12<sup>th</sup> meeting.

### c) Advancing the engagement of the private sector in adaptation

51. *Background:* As reflected in its workplan, the AC agreed to identify, in 2017, the authoritative actors from the private sector and to prepare a mapping of their influence. This would serve as a basis to identify next steps regarding private sector engagement, building on the NWP's Private Sector Initiative. As a follow up to this work the AC agreed to convene, in 2018, a meeting to foster greater

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<sup>14</sup> Contained in document AC/2017/7 available at <unfccc.int/10060>.

<sup>15</sup> <unfccc.int/6053>.

contribution of the private sector to the process to formulate and implement NAPs, including examples of involvement so far.

52. At its 11<sup>th</sup> meeting the AC considered the initial proposal for developing a comprehensive mapping of relevant private sector stakeholders in the area of adaptation and requested the secretariat to make an initial draft available for consideration at AC12. It welcomed the contributions by observers and established a small working group consisting of AC members and interested observers to support the work.

53. A paper has been prepared for consideration at AC12, comprising an initial draft report on a survey conducted to inform the mapping, a literature review undertaken by the secretariat, and some possible first steps for the organization of the meeting referred to in paragraph 5151 above. The paper is contained in document AC/2017/17.

54. *Action:* The AC will be invited to consider the information contained in document AC/2017/17 and agree on next steps, including with regard to the meeting to be organized in 2018.

AC/2017/17	Advancing the engagement of the private sector in adaptation: Initial draft report on a survey and literature review undertaken by the secretariat, and possible steps towards the organization of a meeting
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## 9. Awareness-raising, outreach and sharing of information: Adaptation Forum

55. *Background:* The AC, in its workplan, agreed to hold an Adaptation Forum, as appropriate, seeking synergy or in conjunction with the high-level event.<sup>16</sup>

56. At AC11 the secretariat reported that no resources were available to organize a large Forum and that no offers had been received to host or to collaborate. Experience from COP 22 in Marrakesh indicated that the AC's influence on the organization of the high-level event is limited and that the high-level event may not be the best forum for raising the profile of adaptation. The AC agreed that while not planning an Adaptation Forum in 2017, it would keep the door open for a possible Forum in the future and would consider ways to fundraise and partner with other organizations and events, such as the 2018 Adaptation Futures conference. It could also consider reaching out beyond the climate change community, including to processes relating to the SDGs, recognizing that climate change is cross-cutting to all SDGs.

57. The AC agreed to re-establish its working group on the Adaptation Forum to consider modalities, topics and linkages to other organizations for possible future forums. The AC agreed to note, in its report to the COP, that there are currently no resources available to organize a Forum.

58. *Action:* The AC will be invited to consider how and when it wants to conduct its next Adaptation Forum, including which modality may best be suited to ensure added value.

## 10. Report of the Adaptation Committee to the 23<sup>rd</sup> session of the Conference of the Parties

59. *Background:* The COP, by decision 2/CP.17, requested the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work and, as appropriate, on further action that may be required under the Convention, for consideration by the COP.

60. The Co-Chairs requested the secretariat to prepare a draft report, containing information on the work of the AC from October 2016 to the end of September 2017.

<sup>16</sup> High-level event pursuant to decision 1/CP.21, para. 120.

61. *Action:* The AC will be invited to consider the outline and content of the draft report which will be circulated to members before the meeting. The AC will be invited to request the secretariat to revise the draft report, including inserting the relevant recommendations agreed under previous agenda items, and circulate it to AC members for approval in the week following AC12. The secretariat has been informed that in order for the report to be translated in all UN languages in time for COP 23, it needs to be finalized by 29 September.

### **11. Organization of intersessional work**

62. *Action:* The AC will be invited to agree on leads and members of its groups established to guide the implementation of activities contained in the workplan.

### **12. Dates for future meetings**

63. *Action:* Based on a survey carried out before the meeting to identify the best possible dates for AC members to meet, the AC will be invited to endorse the dates for AC 13.

64. The AC may further discuss possible dates/venues/hosts for other meetings planned for 2018, subject to the availability of financial resources:

- AC 14 in September 2018;
- Workshop to advance the understanding and overcome challenges relating to:
  - a) The establishment of National Entities for direct access; and
  - b) Access the readiness programme for adaptation of the Green Climate Fund;
- Workshop to advance the engagement of the private sector in adaptation;
- Meeting to exchange views on national adaptation goals/indicators.

### **13. Any other matters**

65. *Action:* Any other matters arising during the meeting will be taken up under this item.

### **14. Closure of the meeting.**

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