



## **Internship Assignment**

### Adaptation Programme National Adaptation Plans and Policy Sub-programme

Announcement number	Duration of assignment
17/Intern09/Adaptation/ NAPP	3 months

### **Background**

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol through a range of activities, including substantive and organizational support to meetings of the Parties.

The Adaptation Programme of the UNFCCC secretariat supports the intergovernmental process in relation to adaptation. This process includes activities relating to national adaptation plans (NAPs), national adaptation programmes of action (NAPAs), the Nairobi work programme, the Warsaw international mechanism for loss and damage, and the research and systematic observation. It also supports several constituted bodies under the Convention such as the Adaptation Committee, the Least Developed Countries Expert Group (LEG). The Adaptation Programme engages Parties and stakeholders including national, regional, multilateral and international organizations, the public and private sectors, civil society and other relevant stakeholders. The programme also addresses the process of reviewing the adequacy of the long-term global goal and the consideration of various matters related to science. The Adaptation Programme also engages Parties and stakeholders including national, regional, multilateral and international organizations, across public and private sectors, civil society and other relevant stakeholders. The Programme addresses the process of reviewing the adequacy of the long term global goal and the consideration of various matters related to climate science.

The National Adaptation Plans and Policy (NAPP) subprogramme supports the work of the LEG. As part of its work, the LEG compiles case studies including on data, methods and tools to support the process to formulate and implement NAPs.

### **Objectives of the internship assignment**

The intern will work under the supervision of the Manager of the NAPP sub-programme and in close consultation with NAPP team members.

#### **Particular functions:**

The intern is expected to perform a range of compilation and synthesis-related tasks, including but not limited to:

1. Compilation, evaluation and analysis of relevant background material on climate change adaptation

The work will include:

- Compilation, evaluation and analysis of relevant information on climate change adaptation related to the process, to formulate and implement NAPs for several



countries, as part of country case studies on NAPs. This would include information on, *inter alia*, national efforts to address sustainable development goals, national development frameworks, climate change risks and vulnerabilities, and adaptation policies, projects and programmes;

- Updating sub-programme project databases for NAPAs and NAPs.
- 2. Contributing towards the preparation of relevant background documents for LEG meetings and events

The work will include:

- Drafting written inputs on NAP country case studies for LEG meetings and regional training workshops on NAPs.

### 3. NAP Central

The work will include:

- Compilation and tagging of information, data and resources related to the process to formulate and implement NAPs;
- Assist in updating content on NAP Central as necessary, in the context of the NAPAs, NAPs and other adaptation-related activities in developing countries.

## Timeframe

This is an internship of three months' duration (longer internships can be considered depending on the needs of the student). The exact internship period will be determined based on the availability of the intern and the needs of the programme.

## Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written), have strong writing skills, and be skilled in data collection and research. Fluency in other working languages from the least developed countries, especially Spanish, Portuguese and French, is an asset. Studies in the fields of environmental sciences, climate change or related fields are preferred.

## Internship conditions

**UNFCCC secretariat internships are not remunerated** and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment webpage:

[https://unfccc.int/secretariat/internship\\_programme/items/2653.php](https://unfccc.int/secretariat/internship_programme/items/2653.php).

## Application procedure

Candidates who are interested in this assignment and meet the minimum requirements are encouraged to send their curriculum vitae and a cover letter to [internship@unfccc.int](mailto:internship@unfccc.int) with the subject line: "Application: Adaptation, NAPP Sub-programme". Due to the high number of



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applications, only candidates under serious consideration will be contacted for a telephone interview. Applicants will be considered on a rolling basis, at least two months before the intended start date.