



Announcement for Consultancy (Individual Contractor)

Individual Contractor – RCC Latin America

Consultancy Service of an Adaptation Regional Specialist, **Adaptation Division**

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
30 July 2024 23:59 hrs CET	24/CON04/A	As soon as possible	12 months on a part time basis	RCC Latin America office (Panama City, Panama) or remote

Publication date: 16 July 2024

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention, the Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties.

The Adaptation division of the UNFCCC secretariat supports the intergovernmental process. This process includes activities relating to national adaptation plans, national adaptation programmes of action (NAPAs), the Nairobi work programme (NWP), the work programme on loss and damage, the work of the Adaptation Committee, the work programme of the Least Developed Countries Expert Group (LEG), the work on Local Communities and Indigenous Peoples Platform (LCIPP), research and systematic observation under the Subsidiary Body for Scientific and Technological Advice (SBSTA), and support for the implementation of adaptation action under the Subsidiary Body for Implementation (SBI) and the Paris Agreement.

The Regional Collaboration Centres (RCCs) support national climate action through capacity-building, technical assistance, and strategic networking. Since the adoption of the Paris Agreement in December 2015, the RCCs have had the broader task of supporting the implementation of the Paris Agreement.

The UN Climate Change secretariat and its partner organizations operate six RCCs worldwide, of which RCC Latin America facilitates the acceleration of climate action in 17 countries in the region. RCC Latin America was established in 2013 and is currently hosted by the UN Environment Programme (UNEP) office in Panama City.

Purpose

Under the direct supervision of the Regional Lead of the RCC Latin America (RCC LatAm) and overall guidance of the substantive teams of the Adaptation Division, the Regional Adaptation Specialist will implement the activities under the Adaptation workstream of the RCC LatAm work plan, including supporting countries in formulating and implementing national adaptation plans (NAPs). The Regional Adaptation Specialist will leverage the RCC's regional presence and network to advance the work on NAPs.



Tasks

The incumbent will be responsible for the following tasks, under the supervision of the RCC LatAm team lead:

Support the strategic planning and implementation of regional adaptation priorities, including advancing support to countries on national adaptation plans.

- Develop a comprehensive database of regional adaptation partners and initiatives to facilitate stakeholder engagement on NAPs.
- Compile adaptation country profiles, including identifying gaps, needs, and support provided to inform regional priorities, strategic planning, and policy advice.
- Support the LEG&NAP Unit in compiling information on the progress on NAPs, as well as on obstacles, and challenges faced by the countries in making progress.
- Support the delivery of regional capacity-building support and outreach activities on the formulation and implementation of NAPs.
- Increase the visibility and ambition of adaptation efforts through proactive outreach, awareness-raising activities, and engagement platforms.

Perform any other job-related activity required to achieve the goals and objectives of the Adaptation division and/or secretariat

- Participate in cross-divisional projects, provide support in unforeseen areas of need, and adapt to evolving priorities within the scope of the Adaptation Division and the RCC's support of adaptation-related activities.

Outputs

Output	Date	Performance indicators
Support the LEG&NAP Unit in compiling information on the progress on NAPs, as well as on obstacles, and challenges faced by the countries in making progress.	Monthly	The database detailing the progress made regarding countries' NAPs is updated.
Compile adaptation country profiles, including identifying gaps, needs, and support provided to inform regional priorities, strategic planning, and policy advice.	Monthly	The country profiles are dully updated.
Support the delivery of regional capacity-building support and outreach activities on the formulation and implementation of NAP	Monthly	Regional capacity-building events are supported and delivered
Perform job-related activity required to achieve the goals and objectives of the Adaptation division and/or secretariat	Monthly	Adaptation Division and the RCC adaptation-related activities.



Timeframe

This consultant is expected to work 12 months on a part-time basis for 130.5 days with the possibility to extend for another 65.25 days.

Duty station and places of travel

The consultant will work on-site at the RCC Latin America office (Panama City, Panama) or remotely from his/her place of living as needed.

Requirements**I. Academic Qualifications:**

Advanced university degree (Masters) international relations, law, climate change, environmental or social sciences or related areas is required. Additional 2 years of experience in lieu of the advanced degree.

II. Years of experience:

At least 3 years of professional experience relevant to climate change adaptation, development assistance, sustainable development and associated international and national governance and regulatory systems. Demonstrable skills and competencies in stakeholder engagements on adaptation and resilience; transformations and loss and damage. Familiarity with UNFCCC process and the landscape of adaptation support. Knowledge and working experience in the field of addressing climate change are essential. Excellent oral and written communication skills, especially in communicating with technical experts and policy makers.

III. Language: Fluency in English and Spanish (both oral and written) is required and will be evaluated during the interview process. Working proficiency in other UN languages is an asset.

III. Competencies:

Applying professional expertise: Demonstrates working knowledge and interest in the substantive functions of the work unit, including those not within own area of expertise; manages effectively and fairly across different substantive functions to establish integrated, multidisciplinary teams to address complex issues; coordinates the input of different functional specialists to achieve sound, integrated solutions; drives others to develop their functional and substantive skillsets, and to build their understanding of related disciplines; maintains and disseminates an understanding of best practice standards in all substantive areas represented within the work unit.

Communicating with impact: Speaks clearly and directly and is able to express views in an understandable, credible and persuasive manner; writes in a well-structured and logical manner, in keeping with established UN standards; openly shares information and keeps people informed; uses appropriate communication tools to disseminate information; listens carefully to understand other's views and responds appropriately; seeks feedback and adjusts language, tone, style and format to match the audience.

Delivering results: Conducts a critical analysis of situations to develop sound goals and work plans; consults with others to develop integrated, consistent and harmonized plans; allocates and uses time efficiently, and monitors own performance against timelines and milestones; foresees risks, plans for contingencies, and



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adapts to take account of changing circumstances; perseveres to deliver projects and pursues results despite obstacles and setbacks; manages competing demands and focuses on priorities to deliver results.

How to apply:

Candidates, whose qualifications and experience match what we are looking for, should use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>

Please note:

1. UNFCCC is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply.
2. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.

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