United Nations
Framework Convention on
Climate Change

Internship Assignment

Means of Implementation Division
Technology Sub-Division, Support and Implementation Unit

Application Deadline	Announcement Number	Expected Start Date	Duration of assignment	Modality
	25/Intern45/MoI/Technology	March 2026	3-6 months	On-site

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol, and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining issues of our time.

The Means of Implementation Division of the UNFCCC secretariat provides critical assistance to Parties for enhancing access to and mobilizing and scaling up support for the implementation of the Convention, the Kyoto Protocol and the Paris Agreement by supporting the climate finance architecture, international cooperation on climate technology development and transfer, and the implementation of capacity-building arrangements and processes.

The Technology Sub-Division is tasked with supporting intergovernmental work on matters related to technology development and transfer. This includes: supporting the implementation of the technology transfer framework under the UNFCCC and the technology framework under the Paris Agreement, including the technology needs assessment (TNA) process; as well as the work on technology-related elements of secretariat-wide mandates as relates to the compilation and synthesis of information contained in Parties submissions to the secretariat under the UNFCCC and Paris Agreement, namely nationally determined contributions (NDC) and biennial transparency reports (BTR). Where applicable, such information may inform the work of the Technology Executive Committee (TEC) and the Technology Mechanism at large.

Objectives of the internship

Under the direct supervision of a Programme Officer, this assignment is designed to provide the intern with an opportunity to gain experience in data and research related support to the work on technology needs and priorities under the UNFCCC and the Paris Agreement, through the following tasks:

- Assist compilation of information on technology needs and priorities from developing countries focusing on participating countries in the phase III and IV of the Global TNA project;
- Assist review of technology action plans (TAPs), monitoring of their implementation, as well as collection and promotion of related success stories;
- Assist the review and analysis of NDCs and BTRs from a technology perspective, including in the context of linkages with TNAs;
- Assist the organization of TNA-focused events and engagements;
- Support the maintenance and update of TNA/TAP datasets and respective webpages on the technology information platform TT:CLEAR.

Timeframe

The internship is for a period of four to six months. The exact dates will be determined based on the availability of the selected candidate, the organizational needs, and for on-site assignments, the time approved in the internship permit. The selected candidate will be expected to perform the assignment onsite at the UNFCCC premises in Bonn, Germany.

The intern might require a permit to perform the internship in Bonn. This could limit the time on-site and could entail carrying out part of the internship remotely. Thus, any selected candidate is expected to comply with the IT requirements mentioned below.

Requirements

- Applicants must, at the time of application and for the entire duration of the internship, meet one of the following requirements: 1) Be enrolled in a graduate school programme (second university degree or equivalent, or higher, such as a PhD) at a recognized university; or 2) Be enrolled in the final academic year of a first university degree programme (minimum bachelor's level or equivalent) at a recognized university.
- University studies in the fields of economics, engineering, environmental studies, development studies, or related discipline are preferred.
- A good understanding of the climate change field, particularly climate technologies, is a strong asset. Background knowledge and understanding of the UNFCCC process is advantageous.
- Fluency in English (both oral and written) is required. Knowledge of other UN languages is an asset.
- Excellent research and writing skills is required, including for data collection, management, and analysis. Knowledge of qualitative research methods and excellent command of a qualitative data analysis software (e.g. MAXQDA) is a strong asset.

IT requirements

For any remote section of the internship, i.e., outside of Bonn, the selected candidate will require a **laptop or desktop PC** (with Windows 10 or newer) or **Mac** (with the latest macOS update), as well as a **reliable, high-speed internet** connection. An Office 365 license will be provided by UNFCCC to enable the interne to access official emails, SharePoint, OneDrive, and other necessary applications, such as Word and Excel.

Further computer requirements:

- An antivirus application which receives regular updates;
- Browsers must be a newer version with regular updates enabled;
- Regular Windows 10 updates should be enabled with a Windows laptop or PC.

In addition, a **mobile phone** will be required to enable Multifactor Authentication (MFA) through SMS or the Authenticator App.

Internship conditions

UNFCCC secretariat internships are not remunerated, and the selected intern will be responsible for all costs associated with the internship assignment including medical insurance. Interns of the UNFCCC secretariat are not staff members. The selected intern will support **on a full-time basis** (40 hours per week). For more detailed information about UNFCCC Internship programme please visit the internship section on our recruitment webpage.

Application procedure
Applicants who are interested in this assignment and meet the minimum requirements must use the on-line application system, **include a cover letter and attach the necessary documents to evidence they are eligible**. Due to the high number of applications, only candidates under serious consideration will be contacted for assessment.