

# **United Nations**Climate Change Secretariat

#### **Nations Unies**

Secrétariat de Changements Climatiques

#### **VACANCY ANNOUNCEMENT**

#### SUSTAINABLE DEVELOPMENT MECHANISMS (SDM) PROGRAMME

Strategy, Collaboration & Coordination (SCC) Sub-programme

VACANCY ANNOUNCEMENT NO: VA 13/021SDM PUBLICATION/TRANSMISSION DATE: 01 March 2013 DEADLINE FOR APPLICATION 30 March 2013

TITLE AND GRADE: Programme Officer, P-3 POST NUMBER: CDM-2933-V560-P3-001

INDICATIVE NET ANNUAL SALARY: US\$ 56,091 to 62,803 (without dependents)

**US\$ 60,091 to 67,387 (with dependents)** 

(plus variable post adjustment, currently 52.3 of net salary) plus other UN benefits and pension fund One and a half years, with possibility of extension

DURATION OF APPOINTMENT: One and a half years, v DUTY STATION: Bonn, Germany

EXPECTED DATE FOR ENTRY ON DUTY

As soon as possible

#### **Background**

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol by a range of activities, including substantive and organizational support to meetings of the Parties.

The Sustainable Development Mechanisms (SDM) Programme supports the implementation of the Kyoto mechanisms, the Clean Development Mechanism (CDM) and Joint implementation (JI). The Strategy, Collaboration and Communication Unit supports SDM in the development of current and future market-based mechanisms, including through supporting intergovernmental negotiations and interactions with other national and regional developments related to emissions trading and offset mechanisms.

## Responsibilities

Under the direct supervision of the Team Lead, International Negotiations, and the overall supervision of the Manager, Strategy, Collaboration, & Coordination, the incumbent will be required to analyse political, policy and legal issues, draw conclusions and develop draft material for consideration by managers and regulatory and intergovernmental bodies. In particular the incumbant will:

- 1. Provide authoritative substantive and procedural support to the intergovernmental process and to the Chairs of relevant negotiating groups in relation to the development of market-based mechanisms under the Kyoto Protocol and within the wider international framework of climate action as it evolves, including through servicing the relevant intergovernmental bodies, assessing needs and planning actions, conducting analysis of policy and legal issues, preparing relevant documents, and participating in secretariat-level coordination mechanisms.
- 2. Support the servicing of the Executive Board of the Clean Development Mechanism and the Joint Implementation Supervisory Committee in relation to the strategic direction taken in the work of these bodies and the strengthening of the role and operation of market-based mechanisms, including through working with the operational teams supporting these bodies, providing advice, identifying and preparing scenarios, risks and options for the development and use of the mechanisms, conducting analysis of

policy and legal issues, and preparing briefings, documentation and related materials for the consideration of these bodies.

3. Provide advice to the management of the programme and, where appropriate, to the Executive Board of the Clean Development Mechanism and the Joint Implementation Supervisory Committee in relation to the monitoring, analysis and reporting of national and regional legislative developments regarding market-based mechanisms and the functioning and development of carbon markets, including through identification and analysis of relevant issues in policy development and implementation, preparing inputs and documentation, and building and maintaining networks with organizations and stakeholders engaged in the development of policies regarding the further development of market-based mechanisms.

## Essential Requirements (Only candidates who meet the requirements stated below will be considered.)

**Education:** First level university degree in Political Science, Public Administration, Law, Environmental Law, Environmental Management or International Relations.

**Experienc**e: A minimum of five years of relevant work experience in research and the analysis of political, policy and legal issues related to project-based mechanisms and emissions trading systems. One year in an international environment would be an asset.

**Specific professional knowledge and job-related skills:** Up to date knowledge of topics and issues relating to environment, climate change, project-based mechanisms and emissions trading systems. **Language requirements:** Fluency in English, Working knowledge of another UN language desirable

#### **Expected competencies**

**Professionalism:** The capacity to identify problems/issues and participate in their resolution. Ability to establish priorities and to plan, coordinate and monitor own work plan.

Commitment to Continuous Learning: Willingness to keep abreast of new developments in their field of work.

**Communication:** Ability to provide thorough, well-reasoned contributions to documents and papers.

**Technological Awareness**: The capacity to make effective use of required computer software and other equipment relevant to the post.

**Teamwork:** Good interpersonal skills and ability to establish and maintain effective working relations in a multi-cultural organization.

### To apply

Candidates whose qualifications and experience match the requirements for this position, should use the on-line application system available at <a href="http://unfccc.int/secretariat/employment/recruitment">http://unfccc.int/secretariat/employment/recruitment</a>.

## Please note:

- 1. Qualified women candidates and candidates from developing countries are especially encouraged to apply.
- 2. Service is limited to the UNFCCC Secretariat.
- 3. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.