



## **Internship Assignment**

Adaptation Programme  
Cross-Cutting Support and Outreach subprogramme  
Adaptation Committee Unit

Application deadline	Announcement number	Duration of assignment
14 January 2018	17/Intern64/Adaptation CSO-ACU	Up to six months

### **Background**

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address climate change. The Convention secretariat supports the Convention, its Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties.

The Adaptation Programme of the UNFCCC secretariat supports the intergovernmental process in relation to adaptation. This process includes activities relating to the Adaptation Committee (AC), national adaptation plans (NAPs), the Nairobi work programme, the Warsaw International Mechanism for Loss and Damage, research and systematic observation and adaptation provisions of the Paris Agreement. The Adaptation Programme engages Parties and stakeholders including national, regional, multilateral and international organizations, the public and private sectors, civil society and other relevant stakeholders.

The Cross-Cutting Support and Outreach (CSO) Sub-programme through its AC Unit (ACU) supports the work of the AC. As part of its work, the AC provides technical support and guidance to the Parties on adaptation action and on means of implementation, which include finance, technology and capacity-building. The AC also promotes the implementation of adaptation in a coherent manner under the Convention and conducts the technical examination process on adaptation (TEP-A). In this context, Parties and observer organizations are invited to share information and lessons learned on concrete opportunities for strengthening resilience, reducing vulnerabilities and increasing the understanding and implementation of adaptation actions.

### **Organizational setting and reporting**

The intern will work with the ACU and its team members, under the overall supervision of the ACU team lead.

### **The particular functions are:**

The intern is expected to support the ACU in implementing the AC's work plan and specifically to contribute to work related to the monitoring and evaluation (M&E) of adaptation action, including by undertaking research and compilation of information in support of a meeting on national adaptation goals/indicators and their relation to indicators for sustainable development and for disaster risk reduction. The intern is expected to perform a range tasks, including but not limited to:



- Reviewing national adaptation goals/indicators contained in NAPs, nationally determined contributions and national communications;
- Reviewing relevant national reports prepared under the Sendai framework for disaster risk reduction and the voluntary reporting framework for the Sustainable Development Goals (SDGs);
- Updating the AC's compilation of adaptation M&E tools;
- Analyzing submissions received under the NWP on indicators of adaptation and resilience at national and/or local levels or specific sectors;
- Reviewing and compiling relevant information by the United Nations Office for Disaster Risk Reduction in the context of developing national-level indicators for disaster risk reduction and by the Inter-agency and Expert Group on SDGs indicators.

### Timeframe

The internship is for three months (with possible extension to a maximum of six months), subject to the intern's performance and ongoing enrolment. The exact period will be determined based on the availability of the intern and the needs of the programme.

### Minimum requirements

- Candidates must be enrolled in a Master's or Doctorate programme at a recognized university at the time of application and for the duration of the internship.
- Candidates must be fluent in English (both oral and written) and have strong writing and note-taking skills. Knowledge of additional UN languages is an asset.
- Preference is given to candidates studying in the fields of economics, development studies, environmental sciences, international relations, or other related fields with good understanding of climate change and its negotiating process.

### Internship conditions

**UNFCCC secretariat internships are not remunerated** and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internship section on our recruitment [webpage](#).

### Application procedure

Candidates who are interested in this assignment and meet the minimum requirements must use the [on-line application system](#) and include a cover letter. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.