



Internship Assignment

Sustainable Development Mechanisms (SDM) Programme
Strategy and Relationship Management
Stakeholder and Regional Support

Announcement number	Duration of assignment	Duty Station
17/Intern38/SDM-SRM/Stakeholder and Regional Support	3-6 months	Bonn, Germany

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The secretariat supports the Convention, the Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties.

The Sustainable Development Mechanisms (SDM) programme is leading in the development and effective implementation of innovative approaches to broaden the engagement in and effectiveness of action to mitigate climate change and drive sustainable development. SDM supports the operationalization of the cooperative approaches established by Article 6 of the Paris Agreement and broader efforts to engage non-Party stakeholders in climate action. SDM manages the NAZCA (Non-State Actor Zone for Climate Action) platform, supports the COP Presidencies' Climate Action Champions and supports the implementation of the three Kyoto mechanisms - the Clean Development Mechanism (CDM), Joint Implementation (JI), and International Emissions Trading (IET).

Objectives of the internship assignment

The internship assignment is with the Stakeholder and Regional Support (SRS) team in the Strategy and Relationship Management unit in SDM. The team is responsible for:

- i) Overall coordination of the Nairobi Framework Partnership (NFP), a partnership established in 2006 by UN Secretary General Kofi Annan, coordinated by UNFCCC, with participation of a range of UN organizations and other international organizations, to support developing countries in preparing and implementing their plans to address climate change, called Nationally Determined Contributions (NDCs) under the Paris Climate Change Agreement;
- ii) Support to the Regional Collaboration Centres (RCC), which are partnerships with regional development banks and other institutions designed to help under-represented regions increase their attractiveness and potential for CDM, by building their capacity and reducing the risk for investors. These centres are intended to support the identification of CDM projects, provide assistance for the design of such projects, address issues identified by validators, and offer opportunities to reduce transaction costs;
- iii) Development of capacity among all (SDM) stakeholders.



Under the direct supervision of the Associate Programme Officer (P-2) and the overall guidance of the Team Lead (P-4) of the SRS team, the intern will produce and provide substantive data, statistics, analysis and reports.

The particular functions are:

1. Support the design and implementation of the NFP project's investment plan. For this task, the intern will:
 - Map private donors with appetite to invest in climate-related actions (including collection of specific information and contact details);
 - Maintain and update the list of donors and projects and merge the contacts in the Customer Relationship Management (CRM) database;
 - Contact potential donors with the support of UNFCCC staff to seek their interest in the NFP's project pipeline;
 - Liaise with other teams in SDM and across the secretariat responsible for partnership management to find areas of collaboration.
2. Support the RCC activities by:
 - Generating reports and statistics related to a number of projects supported by each region and their status update;
 - Analyse consistency of SharePoint sites in terms of content, particularly the technical elements (projects, standardized baselines (SBLs)), and generating a report on areas for improvement.

Learning areas

During the period of the internship, a successful applicant will develop a deep understanding of the issues related to major climate change players and project implementation; further develop research and SharePoint skills; and get an understanding of matters related to the implementation of capacity building policies and project activities.

Timeframe

The internship is for a period of minimum three to maximum six months. The exact period will be determined based on the availability of the intern, the needs of the programme, and the intern's on-going university enrolment and performance.

Requirements

- **Education:** Completed first level university degree, and currently enrolled in a postgraduate degree in international relations, environmental policy & management, economics, finance or business administration.
- **Language skills:** Fluency in both written and verbal English is essential. A working knowledge of other UN languages is an asset.



Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (i.e. 40 hours per week) at the UNFCCC premises in Bonn, Germany.

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements must use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment> and include a cover letter. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.
