



ANNOUNCEMENT FOR TEMPORARY APPOINTMENT

Programme Officer, P-3

Finance, Technology and Capacity-building (FTC) Programme
Climate Finance and Capacity building Sub-programme

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
21 July 2017	17/TA13/FTC	As soon as possible	Until 28 February 2018	Bonn, Germany

Publication date: 07 July 2017, Post number: 31020248, Funding: 16802

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the historic Paris Agreement by a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

The Finance, Technology and Capacity-building (FTC) programme supports the mobilization of financial resources, international cooperation on technology development and transfer, capacity-building; and education, training and public awareness to enable enhanced action by Parties related to climate change.

What will you be doing

Under the direct supervision of the Team Leader of the Unit and under the general guidance of the Manager of the Climate Finance and Capacity Building sub-programme, you will (a) provide technical advice and support to the Standing Committee on Finance and intergovernmental processes on matters related to transparency of support; (b) undertake technical work on transparency of support and mobilization of climate finance; and (c) support outreach efforts of the unit and the subprogramme. You will also provide overall support to matters related to tracking and transparency of support (climate finance and capacity-building).

You will have the following responsibilities:

1. Supporting the intergovernmental processes of the COP, CMP, APA, and the SBSTA, as well as the work of the Standing Committee on Finance, you will:

- a) Provide substantive and technical support on agenda items related to transparency of support under the APA and the SBSTA by preparing annotations, other official documents, strategies and briefing/scenario notes;
- b) Advice and support the chairs and facilitators of the respective negotiating groups by formulating recommendations and proposals for conclusions and decisions, including identifying problems and proposing corrective actions;
- c) Provide substantive to the work of the Standing Committee on Finance on matters related to measurement, reporting and verification of support, including by identifying and formulating proposals for possible activities in 2018 as part of the standing workplan on MRV beyond the biennial assessment and overview of climate finance flows;



- d) Provide technical support for the organization of meetings and events that address matters related to transparency of support including pre-sessional roundtables by drafting, annotations, speaking notes, options for consideration, and background papers; and
- e) Ensure that Parties are provided with the relevant information to support their decision-making by providing technical guidance on matters relating to modalities, procedures and guidelines pertinent to transparency of support provided, need, and received, as well as modalities for the accounting of financial resources provided and mobilized through public interventions.

2. You will undertake work related to transparency of support and mobilization of climate finance through the provision of technical documentation. In particular, you will:

- a) Provide substantive support in scoping the 2018 biennial assessment and overview of climate finance flows of the Standing Committee on Finance, including:
 - o preliminary analyses of available information on climate finance flows by source, channel, financial instruments, and trends; and
 - o identification of relevant considerations for a framework for the assessment of climate finance flows in the broader context;
- b) Support the preparation of the compilation and synthesis of information on climate finance and capacity-building provided by Parties as part of their reporting obligations through national the sixth communications and third biennial reports, as well as through biennial update reports and other national reports;
- c) Prepare a variety of written outputs, e.g. technical papers, background papers, concept notes and other substantive documents on matters related to transparency of support and the mobilization of climate finance as part of obligations of Parties under the Convention and the Paris Agreement; and
- d) Identify and implements, in collaboration with other units, improvements for enhancing access to information on climate finance and capacity building support provided to developing countries, including through portals and web-based platforms administered by the sub-programme.

3. Relating to outreach and liaising activities, you will:

- a) Contribute to the development of strategic partnerships and collaborations with relevant stakeholders to maximize impact of cooperation on climate finance transparency and tracking;
- b) Identify opportunities for engaging with multilateral development banks, bilateral and other channels, international organizations, as well as other reporting entities to promote harmonization of methodologies for tracking and reporting mitigation and adaptation finance; and
- c) Identify and engages with initiatives that focus on the development of metrics relevant to measuring collective progress towards the goals outlined in the Article 2 of the Paris Agreement.



What are we looking for

Educational background

Required: Advanced university degree in economics, social sciences, environmental studies, natural sciences, engineering, development studies, or a related discipline. Additional years of relevant experience may substitute an advanced degree.

Experience

Required: At least five (5) years relevant professional working experience on climate change policy and finance, sustainable development, economics, or social issues, with strong drafting skills on policy and technical papers.

Desirable:: Experience in compiling, analysing, and updating information and/or content of information systems, databases or webpages.

Language skills

Required: Fluency in English (both oral and written) is essential.

Desired: Working knowledge of another UN official language is desirable.

Specific professional knowledge

Required: Knowledge and experience on climate finance tracking and reporting issues is desirable as well as familiarity with the UNFCCC process as it relates to climate finance transparency. Knowledge of information exchange and interaction with various stakeholders including governments, international organizations, research institutions, private sector and NGOs, is also an important asset. Sound analytical and strong drafting skills and good planning and organizational skills.

How to apply:

Candidates, whose qualifications and experience match what we are looking for, should use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. Qualified women candidates and candidates from developing countries are especially encouraged to apply.
2. Service is limited to the UNFCCC Secretariat.
3. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.
4. Indicative net monthly salary and allowances:
US\$ 4,881.00 to 5,474.00
(plus variable post adjustment, currently 29.8% of net salary),
plus other UN benefits as indicated in the link below:
<https://unfccc.int/secretariat/employment/conditions-of-employment.html>