



## Announcement for Consultancy

### Operations Coordination Department Consultant, Senior Advisor to Provide Strategic Support for Resource Mobilization and Partnerships with non-State entities

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
01 April 2024 23:59 hrs CET	24/CON01/OC	12 April 2024	Until 28 June 2024 with possibility of extension	Remote

Publication date: 22 March 2024

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address climate change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

**Operations Coordination** will ensure the strategic focus, effective coordination and operational improvement of the Operations department by collaborating with Programmes Coordination and Executive in taking and reviewing decisions on the strategic direction and priorities of the secretariat and the corresponding allocation of resources. It will ensure that all divisions of the department contribute to the secretariat's aspiration to remain a strategically agile and effective organization, fostering the organization-wide culture and values of innovation, agility and flexibility for the achievement of its goals and mandates. Operations Coordination will take a coherent, secretariat-wide approach to resource mobilization and partnerships through coordination, policy support, processes, capacity-building and development of the required intelligence, tools, resources and services.

This position at the UNFCCC secretariat, based in Bonn, Germany, is located in the **Resource Mobilization and Partnerships** Subdivision, Operations Coordination Department, which provides strategic support and advice to ensure a coherent secretariat-wide approach to resource mobilization and partnerships through coordination, policy support, processes, and development of the required intelligence. Resource Mobilization and Partnerships Subdivision also oversees and facilitates partnerships with non-State actors, such as private sector entities, philanthropies, foundations and HNWIs.

#### Purpose

Under the guidance of the Manager of the Resource Mobilization and Partnerships Subdivision and the direct supervision of the Non-Party Engagement lead, you will (i) provide strategic support for targeted outreach to non-State entities to expand the secretariat's partner base and (ii) support implementation of the secretariat's first-ever Resource Mobilization and Partnership Strategy.

#### Tasks

- **Strategic identification and alignment:** Identify potential resource mobilization and partnership opportunities with high-quality non-state actors. Rigorously evaluate alignment with the secretariat's policies, criteria, and overarching goals.
- **Philanthropic Leadership Platform:** Support the UNFCCC Philanthropic Leadership Platform event series, ensuring strategic potential partner engagement.



- **Network for Impact:** Expand and nurture external networks strategically, with the explicit aim of identifying, cultivating, and securing support (financial and/or in-kind) from new, high-impact donors and partners for the secretariat.
- **Partnerships:** Pitch and lead partnership negotiations and ensure risk mitigation considerations.
- **Cross-UN Collaboration:** Foster collaboration with relevant internal and external partners such as UNGC, UNFIP and other UN entities.
- **Provide strategic inputs** to the secretariat’s first-ever Resource Mobilization and Partnership Strategy as a senior-level peer reviewer.
- **Support implementation** of the secretariat’s first-ever Resource Mobilization and Partnership Strategy as a senior-level advisor.

## Outputs

Output	Date	Performance indicators
1. <b>Resource Mobilization and Partnership identification:</b> Identify resource mobilization and partnership opportunities with quality non-State actors in line with the secretariat’s policies and criteria	30 April 2024	Identify at least 30 quality non-State actors for potential partnership/financial contribution; follow up with quality non-State actors for potential partnership/financial contribution to the secretariat
2. <b>Resource Mobilization and Partnership identification at high-level forums:</b> Identify resource mobilization and partnership opportunities with quality non-State actors in line with the secretariat’s policies and criteria in high-level forums	31 May 2024	Strategically identify potential resource mobilization and partnership opportunities. Evaluate non-state actors against the secretariat’s existing policies and criteria, prioritizing entities demonstrating clear alignment with UNFCCC principles and the capability for significant impact through collaboration with the secretariat.
3. <b>Support implementation of the secretariat’s first-ever Resource Mobilization and Partnership Strategy as a senior-level advisor:</b> Actively identify, assess, and engage high-impact non-state actors aligned with the UNFCCC’s mission and priorities; Advise on effective engagement of non-state actors in UNFCCC processes such as COPs and high-level forums	28 June 2024	Provide high-level strategic guidance, support, and expert insights to drive the successful implementation of the Resource Mobilization and Partnership Strategy with non-state actors.



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**Timeframe**

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Start date: 12 April 2024

End date: 28 June 2024, with the possibility of an extension contingent on satisfactory, high-quality delivery of outputs within set timeframes. Payments will be made, without exception, upon certification from the supervisor of the satisfactory and quality completion of deliverables.

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**Duty station and places of travel**

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Remote

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**Requirements**

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Education: Advanced university degree (master's degree or equivalent) in compliance, environmental studies, natural sciences, economics, social sciences, or a related discipline. A first-level university degree, in combination with at least one year of relevant qualifying experience, may be accepted in lieu of the advanced university degree.

Experience: At least fifteen (15) years of relevant working experience in developing strategic partnerships and mobilizing resources from a wide range of stakeholders, with a focus on the private sector, philanthropy, foundations, family offices and HNWIs; At least five years of senior-level management responsibilities of similar complexity in an extensive international and/or corporate organization; Experience working on climate change issues is an asset; Previous UN experience is an asset.

Language requirements: Fluency in written and spoken English is required. Proficiency in other UN languages is an asset.

**How to apply:**

Candidates, whose qualifications and experience match what we are looking for, should use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>

**Please note:**

1. UNFCCC is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply.
2. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.

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