



Announcement for Fellowship

Means of Implementation Division
Technology Subdivision

| Deadline for application | Announcement number | Expected date for entry on duty | Duration of appointment | Duty Station |
|--------------------------|---------------------|---------------------------------|--|---------------|
| 12 August 2022 | 22/FPO6/MoI | As soon as possible | One year with possibility of extension | Bonn, Germany |

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The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

Thanks to funding from the Government of Italy, the UNFCCC secretariat is launching a new round of the Capacity Award Programme to Advance Capabilities and Institutional Training in one Year (CAPACITY) Fellowship Programme with the aim of developing capacity of negotiators and therefore increasing the level of implementation of the Paris Agreement. The CAPACITY Fellowship Programme contributes to building capacity for addressing climate change in Small Islands Developing States (SIDS) and Least Developed Countries (LDCs), through the development of local professional expertise by:

- Supporting innovative analytical work on climate change in the context of sustainable development;
- Promoting a network of experts who can bring creative and innovative options to bear on questions of climate change;
- Encouraging the leadership potential of young and promising professionals in their fields.

The Programme target group consists of mid-career professionals who are already in a government's employment and who are nationals of and working in a SIDS or LDC Party. While Fellowships are awarded to individuals, the need for development/training, as described below, must occur within the context of the organization for which an applicant works. The training must help the organization to develop its capacity.

Where you will be working

The position is located in the UNFCCC secretariat in Bonn, in the Means of implementation division (MoI) which provides critical assistance to Parties for enhancing access to and mobilizing and scaling up support for the implementation of the Convention, the Kyoto Protocol and the Paris Agreement by supporting the climate finance architecture, international cooperation on climate technology development and transfer, and the implementation of the capacity-building arrangements and processes.

The position is located in the Technology subdivision, Support and Implementation Unit (SIU) within the (MoI) division. The Unit supports the UN climate change intergovernmental process on matters related to technology development and transfer, the substantive work of the Technology Executive Committee and its interaction with the Climate Technology Centre and Network, the process for conducting Technology Needs Assessment undertaken by developing countries and communication and outreach activities.



What you will be doing

Expertise is sought in the following areas:

Under the direct supervision of the Team Lead of the SIU and the general guidance of the Manager, Technology subdivision, you will be mainly responsible for providing:

(1) support to the inter-governmental process on matters related to technology development and transfer; (2) support to the substantive work of the TEC in relevant thematic areas; (3) support the process for conducting Technology Needs Assessment undertaken by developing countries; (4) support to the implementation of communication and outreach activities of the Technology subdivision.

You will carry out the tasks outlined below:

1. Provide support to the intergovernmental process on matters related to technology development and transfer by:
 - (a) Supporting the intergovernmental work and negotiations on technology-related matters under the COP, CMA, SBSTA and SBI, as required and appropriate, through the preparation of pre and in-session documents, as well as providing support to Presiding officers during sessions and inter-sessional meetings;
 - (b) Conducting review and analysis of climate change and technology-related issues relevant to the global stocktake process, including analysing and synthesizing relevant Parties' submissions; and
 - (c) Assisting the preparation and organization of mandated workshops and expert meetings relevant to the negotiation process.

2. Provide support to substantive the work of the TEC in accordance with the agreed rolling workplan of the TEC in relevant thematic areas, by:
 - (a) Supporting the work of the Taskforces on Implementation, Support and the Global stocktake, through:
 1. Conducting analytical work on policy options, preparing background documents and concept notes, liaising with relevant stakeholders and observers to support the implementation taskforce work on updating the guidelines for conducting technology needs assessments;
 2. Conducting analytical work on policy options, preparing background documents and concept notes, liaising with relevant stakeholders and observers, to support the support taskforce work on preparing a technical paper on innovative financing and investment options for technology development and transfer;
 3. Conducting analytical work on policy options, preparing background documents and concept notes, liaising with relevant stakeholders and observers, to support the global stocktake taskforce work on updating the TEC synthesis report on matters related to technology development and transfer as input for the Global stocktake process;



4. Supporting the organization of events (dialogues, webinars, etc) in relation to the work above through:
 - i. Preparing draft agenda, concept notes, identifying and supporting speakers, liaising with partner organisations, etc;
 - ii. Liaising with ICT on necessary arrangements and tools needed for virtual events; and
 - iii. Drafting summary reports of the events.
3. Provide support to the process for conducting Technology Needs Assessment undertaken by developing countries, by:
 - (a) Supporting the work of the TEC on matters related to determination of technology needs of developing country Parties, including by analyzing linkages between the processes for technology needs assessments, nationally determined contributions and national adaptation plans;
 - (b) Compiling, synthesizing and analysing information on technology needs of developing country Parties and support provided by developed country Parties from technology needs assessment reports and other relevant sources of information;
 - (c) Tracking the implementation of Technology Action Plans of developing country Parties and promote success stories, including through the technology information platform (TT:CLEAR), social media and information material in collaboration with partner organizations engaged in the global project on Technology Needs Assessments; and
 - (d) Supporting the organization of meetings and events on matters related to the assessment of technology needs of developing country Parties organized in conjunction with Regional Climate Weeks, negotiation sessions and intersessionally.
4. Provide support to the implementation of communication and outreach activities of unit;
 - (a) Supporting the implementation of the communication and outreach strategy of the sub-division to promote the work of the TEC and the technology subdivision in facilitating enhanced action on climate technology development and transfer in collaboration with the CTCN;
 - (b) Promoting the work of the TEC through social media and relevant mailing lists, including by mapping internal and external stakeholders who can amplify the communication and outreach strategy key messaging and help achieve the strategy's goal;
 - (c) Establishing, maintaining and strengthening relationships with target audiences, including by highlighting the TEC's added value as a key resource on policy matters related to technology development and transfer; and
 - (d) Supporting the maintenance and updating of the technology information platform (TT:CLEAR).



What we are offering for the Fellow

During the fellowship period, the successful applicant will develop a deep understanding of the UNFCCC process, particularly on issues related to climate technology development and transfer and the global stocktake process. The fellow will also be able to further develop their skills related to research, analytical thinking, and document drafting. Online and (if possible) onsite training will be available during the fellowship to support the fellowship's career development.

What we are looking for

Educational background

Required: Master degree in (M.A. or equivalent) in engineering, environmental science and policy studies, economics, development studies or a related field. A combination of a first-level university degree and an additional two years of relevant work experience may also be accepted in lieu of an advanced degree.

Experience

Required: At least three years of relevant professional working experience in the substantive aspects of climate change mitigation, adaptation, means of implementation, sustainable development or economics, of which at least one (1) year of professional working experience has been gained at the international level.

Language skills

Required: Proficiency in written and spoken English.

Desired: Knowledge of another UN official language.

Others

1. The Fellowship Programme is open to individuals who
 - a. Currently employed in a governmental organisation (national, regional, provincial or local) including educational institutions, research institutes and ministries.
 - b. A national of an eligible LDC and SIDS country as listed in the following links (<https://www.un.org/development/desa/dpad/least-developed-country-category/lpcs-at-a-glance.html> and <https://sustainabledevelopment.un.org/topics/sids/list> (UN members only).
 - c. Maximum of 40 years of age at the closing date of Fellowship Opportunity notice;
2. The secretariat values inclusiveness, diversity and gender equity.



The selection process

You may be invited for assessment of your technical/professional knowledge. If successful, you will be invited for the final stage of the selection process, which consists of an interview to assess the skills and aptitudes required to successfully perform the functions of the post.

At a certain point and as part of the selection process, each candidate will be requested to provide the following information:

- a. Obtain permission from their employer for leave of absence for the term of the Fellowship, and provide written certification that s/he will return to the Party's governmental institution for at least six months after her/his Fellowship;
- b. Obtain a written letter of intention by their employer that the new knowledge acquired during the fellowship will be integrated in the climate change activities of the government;
- c. Obtain written certification from their employer that the subject of the applied position is relevant to the needs of the organization.

Please note that you should not provide this information at this stage of application.

How to apply:

Candidates from SIDS and LDCs, whose qualifications and experience match what we are looking for, should use the online application system available at <http://unfccc.int/secretariat/employment/recruitment>

Please note:

1. This Programme is not intended for students, nor to provide support for an advanced degree, such as fieldwork for a PhD degree
2. We will confirm receipt of your application. However, only candidates who have been confirmed for an interview will receive notice of the outcome of the selection process.
3. The monthly stipend including allowances is EUR 4500.
4. The UNFCCC Secretariat will organise the return trip to Bonn.
