



## Internship Assignment

Mitigation, Data and Analysis (MDA) Programme  
Mitigation and Transparency Support

Announcement number	Application deadline	Duration of assignment
18/Intern39/MDA_Mitigation and Transparency Support	23 July 2018	Three to five Months

### Background

The **United Nations Framework Convention on Climate Change (UNFCCC)** is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol through a range of activities, including substantive and organizational support to meetings of the Parties.

The internship is with the Mitigation and Transparency Implementation Support (MTIS) sub-programme under the Mitigation, Data and Analysis Programme, which consists of three units: (1) Mitigation and Transparency Support, (2) Training and Certification, and (3) Mitigation Impacts Analysis and Support. The incumbent reports to the Team Lead, MTS Unit and receives guidance from the Manager, MTIS sub-programme.

### Objectives of the internship assignment

The objective of the intern is to raise awareness regarding the existing measurement, reporting and verification arrangements, the transparency framework and matters related to the NDCs, by conducting various communications and outreach activities.

### The particular functions are:

- Conduct research and prepare write-ups for the website and social media platforms on matters related to NDC and transparency
- Assist with the social media work of the Unit
- Monitor and analyze statistics related to social media content
- Assist in planning and organizing other communication activities as required

### Timeframe

The internship is for a period of minimum three to five months, the exact period will be determined based on the availability of the intern and the needs of the programme. There is the possibility of an extension to a maximum of six months, subject to the intern's on-going university enrolment and performance.

### Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's or PhD programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written); working knowledge of other UN languages (i.e. Spanish, French) is highly desirable. Candidates should have strong writing and note-taking skills. Studies in the fields of communications/media, economics,



Page 2

development studies, environmental sciences, international relations, or other related fields with a good understanding of climate change are preferred. Previous work/internship experience using social media is needed.

#### **Internship conditions**

**UNFCCC secretariat internships are not remunerated** and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internship section on our recruitment [webpage](#).

#### **Application procedure**

Candidates who are interested in this assignment and meet the minimum requirements must use the [on-line application system](#) and include a cover letter. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.