



VACANCY ANNOUNCEMENT

Team Lead, P-4
Mitigation Division,
Markets and Non-Markets Support and Stakeholders Interaction Subdivision

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
3 March 2023 23:59 hrs CET	VA 23/016/M	As soon as possible	One year and six months with possibility of extension	Bonn, Germany

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The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address climate change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

Where you will be working

This position is located in the UNFCCC secretariat in Bonn, Germany, in the **Mitigation division** and specifically in the **Markets and Non-Markets Support and Stakeholders Interaction subdivision**, which provides effective support on matters relating to intergovernmental, substantive and technical support to Article 6.2, 6.4 and 6.8, Carbon Pricing, stakeholders' interaction, regulations development, delivering mandates under Article 6.2 (including review) and capacity-building on Article 6.

Within the subdivision is the **Market and Non-Market unit**, which coordinates the development of new strategies including updating existing strategies to strengthen the role of mechanisms, ensures responsiveness to the changing environment and needs of stakeholders and pro-actively responds to policy developments related to these mechanisms. The unit is responsible for coordinating input related to the Article 6 negotiation processes from across other Mitigation sub divisions/ units and providing support to the negotiation process on market and non-market related mitigation-related issues.

What you will be doing

Reporting to the subdivision Manager, P-5, you will lead the team responsible for aspects of planning, designing, supporting, coordinating and reporting on the secretariat's strategy development work with particular focus on market-based mechanisms and non-market-based approaches – specifically to support (1) strategic development on market and non-markets related to the division, (2) stakeholder communication, (3) negotiations, (4) implementation of Article 6.8 and (5) to support other units in the subdivision.

Your responsibilities

- 1. Overseeing strategy development and coordination related to market and non-market-based mechanisms:**
 - a. Lead the division's work on monitoring, analysing, and reporting on market and policy developments of significance to UNFCCC's work related to market/non-market-based approaches;



- b. Develop strategic options regarding the efforts by the division and the secretariat to use market/non-market approaches and mechanisms in support of the objectives of UNFCCC; provide authoritative guidance in related areas to other teams in the secretariat; prepare briefs, speaking notes and reports;
- c. Coordinate and oversee in-house policy development and coordination, including the development of proposals for strategic analytical work to be undertaken;
- d. Facilitate development and implementation of strategic projects and initiatives for constituted bodies and for other issues pertaining to mitigation implementation and policy development by the division;
- e. Support the Manager in technical and managerial tasks; support the division's and the secretariat's coordination processes, preparing summary reports and initiating follow-up actions with the secretariat.

2. Providing support to intergovernmental processes:

- a. Define options available to the secretariat within its mandate to assist Parties in reaching common understanding of issues, based on current policies and market situations; provide substantive support to negotiations as determined by the Manager;
- b. Ensure that Parties are effectively supported in negotiations to achieve their desired outcomes by overseeing the preparation of and preparing relevant documents for consideration by the constituted and subsidiary bodies and the Conference of the Parties.

3. Representing the unit and the secretariat in a variety of internal and external fora:

- a. Initiate and support coordination of the division's outreach activities to policy makers, in conjunction with other teams and units;
- b. Represent the unit and the subdivision to counterparts in other UN organizations during consultations, in coordination with relevant units in the Mitigation division;
- c. Provide advice and information on non-controversial issues, strengthening existing partnerships and building new ones;
- d. Participate in communication with governmental and non-governmental officials, including providing authoritative guidance and substantive technical support, as well as fostering and enhancing cooperation;
- e. Serve as lead officer in support of negotiations on policies and strategic development related to market/non-market-based mechanisms and approaches.

4. Providing support to international negotiations:

- a. Coordinate the preparation and implementation of the negotiation support strategy for the division and anticipate challenges that could affect the progress of the negotiations, taking into account the broader context of discussions;
- b. Support the Manager by coordinating the preparation and conduct of negotiations on market/non-market mechanisms and approaches; ensure the provision of sound procedural and substantive support to Parties, Chairs and the Presidency, as appropriate;
- c. Contributes] to defining the role of market/non-market mechanisms in the various agreements;
- d. Keep abreast of progress in negotiations under the UNFCCC, Kyoto Protocol and the Paris Agreement, with a view to understanding and anticipating considerations that could influence the discussions on market/non-market mechanisms and approaches;
- e. Coordinate work on the elaboration of market/non-market mechanisms and approaches under the Convention;
- f. Lead the work on implementation of carbon pricing efforts and non-market approaches under Article 6.8.

5. Overseeing implementation of the work programme of the Markets and Non-Markets unit:

- a. Supervise the activities of the unit and provide leadership in the planning and preparation of the budget and work programme and implementation of the division's strategic work relating



- to the market/non-market mechanisms and approaches; delegate responsibilities, coordinate and monitor, as needed, to ensure attainment of the relevant objectives;
- b. Prepare substantive inputs to the work programme of the unit and determine priorities and options for the completion of outputs and their timely delivery;
 - c. Ensure consistency and quality control on all substantive processes and outputs;
 - d. Formulate proposals and provide advice to the Manager on options to streamline the work in the area of strategy development.

6. Perform any other job-related activity required to achieve the goals and objectives of the unit, subdivision, division and/or the secretariat.

Competencies:

Applying Professional Expertise: Demonstrates a working knowledge and interest in the substantive functions of the work unit, including those not within own area of expertise; Manages effectively and fairly across different substantive functions to establish integrated, multidisciplinary teams to address complex issues; Coordinates the input of different functional specialists to achieve sound, integrated solutions; Drives others to develop their functional and substantive skillsets, and to build their understanding of related disciplines; Maintains and disseminates an understanding of best practice standards in all substantive areas represented within the work unit.

Communicating with impact: Communicates with confidence to external audiences and credibly represents the organization; Negotiates effectively with individuals and groups; Encourages effective and open communications within the unit, holds regular meetings and actively fosters communication among staff members; Delivers engaging and persuasive presentations that hold the attention of the audience, and presents complex information in a manner that is understandable to non-experts; Supports and coaches team members in the preparation of effective communication.

Being Responsive to Clients and Partners: Identifies the work unit's key partners and clients, and communicates information about these groups regularly to staff members; Takes swift action to address insufficient client service; Works with partners and clients to define client service standards, monitors the work unit's performance and reviews standards on a regular and ongoing basis; Thinks ahead to anticipate the needs of clients and other key stakeholders; Focuses systems and processes on the delivery of excellent client service, and acts quickly to address any barriers to success.

Managerial Competencies:

Thinking Strategically and Building the Vision: Generates a broad and compelling direction for the programme of work in support of the Executive Secretary's vision for the organization, and inspires others to commit to that direction; Assesses the political environment, both internally and externally, and builds strategies to deliver results which take account of political complexities; Identifies and prioritizes strategic issues, opportunities and risks, and develops a vision and strategy for the way forward that enhances the future potential of the UN; Develops rational, long-range, strategies that are consistent with the UN's mandates and direction; Translates strategy into clear and measurable goals and results; Communicates how the vision impacts and drives team and individual work plans; Develops innovative strategies to drive change and manage the impact of change; Thinks strategically and creatively to reshape approaches in the midst of changing realities.



Your qualifications

Educational Background:

Required: Advanced university degree (Masters) in development studies, economics, political science, international relations, environmental studies, or in a related discipline. A combination of a university degree plus two years of substantial professional experience in the field may be accepted in lieu of an advanced degree in the relevant discipline.

Experience:

Required: At least seven (7) years relevant professional working experience on climate change, carbon markets, policy analysis and/or development, including experience of methodology development, economic modelling, stakeholder engagement and/or capacity building. Two years of relevant work experience in an international setting is an asset.

Language skills:

Required: Fluency in written and spoken English is required. Working knowledge of other UN official language is an asset.

Specific professional knowledge and skills and Job-related skills

- Experience in policy research, analyzing information and designing/implementing recommendations.
- Knowledge and experience of climate change and/or carbon markets and policies are essential.
- Knowledge of economics and experience of interaction with various stakeholders including governments and governmental agencies, international organizations, research institutions, private sector and non-governmental organizations.
- Familiarity with the UNFCCC intergovernmental process is desirable.
- Sound analytical and strong drafting and editing skills, good planning and organizational skills, clarity of written and oral communications.
- Excellent communications and negotiating skills, ability to communicate with both technical and non-technical staff;
- Proven ability to prioritize and deliver tasks on time and to produce quality results while meeting established goals;
- Excellent knowledge of substantive subjects in the context of climate change;
- Ability to coordinate multi-stakeholders.

What is the selection process?

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview. The above listed set of competencies will be applied for this particular post.

How to apply:

Candidates, whose qualifications and experience match what we are looking for, should use the online application system available at <http://unfccc.int/secretariat/employment/recruitment>



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Please note:

1. Service is limited to the UNFCCC secretariat.
2. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.
3. Indicative net annual salary and allowances:
US\$ 77,326 to US\$ 85,737
(plus variable post adjustment, currently 27.7% of net salary),
plus other UN benefits as indicated in the link below:
<https://unfccc.int/secretariat/employment/conditions-of-employment.html>

UNFCCC secretariat is committed to diversity and inclusion within its workforce, and encourages candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply.
