



TEMPORARY APPOINTMENT

INTERIM SECRETARIAT OF THE GREEN CLIMATE FUND

ANNOUNCEMENT NO:	13/TA20/GCF
PUBLICATION DATE:	11 April 2013
DEADLINE FOR APPLICATION	21 April 2013
TITLE AND GRADE:	Associate Programme Officer, P-2
INDICATIVE MONTHLY SALARY:	Starting from: USD 3,894 net (without dependents) USD 4,151 net (with dependents) plus variable post adjustment, currently 49.2 of net salary), plus other UN benefits and pension fund as soon as possible until 31 December 2013
DURATION OF APPOINTMENT:	as soon as possible until 31 December 2013
DUTY STATION:	Bonn, Germany

Background

The Green Climate Fund (“the Fund”) was established with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the Fund will promote the paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change. The Fund is governed and supervised by the Board and was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change (UNFCCC). The task of the Interim Secretariat is to provide technical, administrative and logistic support to the Board until the independent Secretariat of the Fund is established.

The appointment is limited to the Interim secretariat of the Green Climate Fund located in Bonn, Germany. There will be a possibility for subsequent appointment to a post in the independent secretariat in Songdo, Republic of Korea, but such appointment will be subject to a separate recruitment process.

Functions to be performed

Under the direct supervision of the Director of the Interim Secretariat, the incumbent provides support to the Interim Secretariat by assisting in the analysis of relevant information on climate change issues from various sources and facilitating in operationalizing the linkages of the Green Climate Fund (GCF) with the UNFCCC and its bodies, including its thematic bodies. In particular the incumbent::

1. Researches and collects information pertaining to climate finance issues from various sources to keep abreast of issues and provide up-to-date information; assists in the analysis of information to include the relevance and impact on the thematic mandates of the Interim Secretariat;
2. Supports in managing strategic and political aspects of global climate finance as it relates to the operationalization of the GCF;
3. Provides assessment of links between GCF work and UNFCCC, its thematic bodies and related channels of climate finance and drafts policy papers;
4. Assists in promoting efforts of collaboration with counterparts at UNFCCC, other UN agencies, regional and global institutions;

5. Drafts and contributes to a variety of reports and correspondence related to climate finance;
6. Perform any other duties assigned by the Director.

Requirements

Education:: First level university degree in economics, international affairs, social or environmental science or related discipline.

Experience: At least three (3) years of directly related experience at professional level within the area of climate change or climate finance. Experience with an intergovernmental process and the work of the UN or other international organizations is an asset.

Language requirements: Fluency in English. Working knowledge of other UN languages is an asset.

To apply

Candidates whose qualifications and experience match the requirements stated above should use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. **Qualified women candidates and candidates from developing countries are especially encouraged to apply.**
2. **We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.**