



ANNOUNCEMENT FOR TEMPORARY APPOINTMENT

Associate Programme Officer, P-2

Sustainable Development Mechanisms (SDM) Programme
Stakeholder and Regional Support
Strategy and Relationship Management Unit

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
14 April 2016	16/TA07/SDM	1 May 2016	11 months	Bonn, Germany

Publication date: 31 March 2016, Post number: 31009780

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol by a range of activities, including substantive and organizational support to meetings of the Parties.

The Sustainable Development Mechanisms (SDM) programme is leading in the development and effective implementation of innovative market-based approaches to mitigate climate change and drive sustainable development. SDM supports the implementation of the three Kyoto mechanisms - the Clean Development Mechanism (CDM), Joint Implementation (JI), and International Emissions Trading (IET), as well as the elaboration of new mechanisms under the Convention: Framework for Various Approaches (FVA), Non-Market-based Approaches (NMA) and the New-Market-Based Mechanism (NMM).

Where will you be working:

Under the general guidance of the Manager of the Strategy and Relationship Management Unit (P-5) and the direct supervision of the Team Leader, Stakeholder and Regional Support (P-4) you will be a member of the team responsible for maintaining and improving SDM's relationship with current external stakeholders and partners and for establishing new ones to strengthen the use of the Clean Development Mechanism (CDM) and Joint Implementation (JI). The incumbent supports the work in the area of capacity building among stakeholders in the mechanisms.

The key results expected are:

- Supporting the design and delivery of work programmes to encourage and improve stakeholder involvement;
- Conducting research and analysis of stakeholder inputs and DOE/AIE performance;
- Developing proposals for improvements to existing requirements and/or creation of additional tools and guidelines;
- Supporting and monitoring the implementation of appropriate, dedicated channels of communication for key stakeholders.

You will have the following responsibilities:

1. Supporting the design and delivery of work programmes to encourage and improve stakeholder involvement and more active participation:
 - Assists in policy development, including the review and analysis of issues and trends, preparation of evaluations or other research activities and studies.
 - Designs and implement practitioner workshops on different technical aspects of the CDM



and JI processes.

2. Conducting research and analysis of stakeholder inputs and DOE/AIE performance:
 - Identifies, evaluates and reports on emerging issues in the understanding and correct application of requirements established by the CDM Executive Board and Joint Implementation Supervisory Committee;
 - Prepares inputs, documents and presentations to support the relevant activities and decision making of the programme.
3. Developing proposals for improvements to existing requirements and/or creation of additional tools and guidelines:
 - Designs appropriate measurement systems, fosters their adoption to improve the mechanism and monitors and measures their implementation;
 - Proposes changes in the framework of regulations and standards based on research conducted and assessments of the implementation of the existing framework.
4. Supporting and monitoring the implementation of appropriate, dedicated channels of communication for key stakeholders, in particular representatives of DOEs/AIEs:
 - Responds as the initial contact point to requests for clarification, replying to unsolicited submissions and assessing requests for deviation from approved methodologies and registered project documentation;
 - Communicates with governmental and non-governmental officials; provides authoritative guidance and technical support as well as fostering cooperation.
5. Performing any other job-related activity required to achieve the goals and objectives of the secretariat.

What are we looking for

Educational background

Required:	A university degree in engineering, communications, economics, international relations, law, politics, public policy, or a related field.
Asset:	A post-graduate degree either completed or in progress.

Experience

Required:	A minimum of three years of progressively responsible experience in policy analysis, governmental relations, or other area of work relevant to the duties of the position, including hands-on experience from operating/supporting market mechanisms.
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Language skills

Required:	Fluency in English (both oral and written).
Asset:	Working knowledge of another official UN language.

Specific professional knowledge

Required:	Familiarity with market based mechanisms/approaches
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Job related skills

Required:	Ability to understand how market mechanisms function and to provide analysis how they are influenced by developments at the micro- and macro level. Ability to conduct analyses of issues and trends affecting the market based approaches
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How to apply:



Candidates, whose qualifications and experience match what we are looking for, should use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. Qualified women candidates and candidates from developing countries are especially encouraged to apply.
2. Service is limited to the UNFCCC Secretariat.
3. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.
4. Indicative net monthly salary and allowances:
US\$ 3,983 to 4,487 (without dependents)
US\$ 4,247 to 4,803 (with dependents)
(plus variable post adjustment, currently 24.9% of net salary),
plus other UN benefits as indicated in the link below:

<https://unfccc.int/secretariat/employment/conditions-of-employment.html>
