



VACANCY ANNOUNCEMENT

Director, D-1

Means of Implementation Division

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
11 September 2023 23:59 hrs CET	VA 23/067/Mol	As soon as possible	Two years with possibility of extension	Bonn, Germany

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The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the Paris Agreement by a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

The UNFCCC secretariat has been through a period of large scale and complex transformation. The Director of the Means of Implementation Division is responsible for supporting Parties and other stakeholders in mobilizing and scaling up support for the implementation of the Convention, the Kyoto Protocol and the Paris Agreement, in terms of climate finance, climate technology development and transfer, and climate-related capacity-building.

What will you be doing:

The Director of the Means of Implementation Division will be a global thought leader who brings an exceptional understanding of public and private finance. The Director will have the capacity to build bridges between public and private sector finance to unlock capital which will be dedicated to climate change mitigation, adaptation, and damage coverage, by understanding and unlocking the barriers to finance and by developing innovative approaches. The Director of the Means of Implementation will foster strong relationships with multilateral financial institutions and development banks and other relevant partners. The Director will provide support to the negotiations on the implementation the Convention, the Kyoto Protocol and the Paris Agreement, and will ensure proper management of mandated support-related work.

Where will you be working:

This position is located at the UNFCCC secretariat in Bonn, and reports to the Senior Director (D-2) of the Programmes Coordination Department.

You will have the following responsibilities:

Within delegated authority, you will be responsible and accountable for the following:

- 1. Strategic Planning and Policy Advice, bridging the public and private sector financial world:**
 - a. Promotes forward-looking and innovative approaches in climate finance, technology and capacity building;
 - b. Leads strategic analysis of the Division's area of work, including with regard to the transformation of the financial system and the climate finance architecture;



- c. Strategically interacts with key stakeholders and partners in private and public sectors to promote implementation of relevant mandates and outcomes;
- d. Provides advice to the direct supervisor as well as the Executive Secretary (ES) and the Management Team (MT) on the Means of Implementation Division's scope of action and contributes to the development of secretariat policies and strategies, and to the overall management of the secretariat;
- e. Forges appropriate partnerships and collaboration with external actors to further the implementation of the Convention and the Paris Agreement in developing countries as it relates to the mandates on finance, technology and capacity-building;

2. Representation, Partnerships and Resource Mobilization:

- a. Oversees the operational activities and technical work in support of constituted bodies and expert groups the areas of climate finance, capacity-building and technology;
- b. Advances secretariat support for global, regional, and country initiatives focused on climate finance strategies, mobilisation and delivery of public and private finance capital, enabling environments, and enhancing access in developing countries;
- c. Provides authoritative Means of Implementation Division related expertise to UNFCCC negotiations and institutions;
- d. Works closely with the Communications and Engagement division to enhance knowledge and understanding of the needs to effectively support efforts of developing countries efforts to address climate change;
- e. Represents the secretariat at high and senior expert levels in various international fora relating to the implementation of the Convention, the Kyoto Protocol and the Paris Agreement, and interacts with senior managers of partner organizations;
- f. Supports the secretariat in policy discussions at the highest levels, including in intergovernmental meetings, multilateral fora, private sector management leadership platforms particularly in relation to the intergovernmental activities on climate finance goals and private sector finance commitments;
- g. Contributes to a unified and coherent secretariat-wide approach to resource mobilization and partnership, in close coordination with Resource Mobilization and Partnership (RMP) subdivision;

3. Management:

- a. Manages, guides, develops and trains staff under his/her supervision; leverages the team's work and staff development to provide high quality technical support to UNFCCC's business needs, aiming at enhancing their performance and delivery;
- b. Fosters collaborative work methods, innovative approaches and effective communication among staff in the Division and across organizational boundaries;
- c. Oversees staff recruitment for the Division, taking due account of geographical and gender balance;
- d. Evaluates staff performance, monitors performance improvement plans and provides transparent and thorough feedback;
- e. Oversees and guides external outreach and liaison with external stakeholders by the Division, such as the organization of the Division's meetings and workshops;
- f. Guides the development of the work programme and budget for the Division, including determining related resources requirements;

4. Leadership:

- a. Oversees and directs the Division's support to sessions of the subsidiary bodies (SBs), the Conference of the Parties (COP), the Conference of the Parties serving as the meeting of



the Parties to the Kyoto Protocol (CMP) and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA), and other bodies and processes established under the Convention, the Kyoto Protocol and the Paris Agreement;

- b. Ensures the translation of finance, technology and capacity building mandates as well as secretariat's strategy and goals into clear and actionable goals for the Division;
- c. Coordinates the development of project proposals in accordance with the approved work plan and mandates; oversees the management of approved projects;
- d. Keeps the division's activities under constant review with the aim of identifying potential improvements and innovations;
- e. In accordance with the secretariat's strategy and goals, directs the Means of Implementation Division's liaison activities with partner organizations, including the CTCN, GEF, GCF, UNDP, and UNEP, multilateral development banks, and other (international) financial institutions.

5. You will perform any other job-related activity required to achieve the goals and objectives of the secretariat.

Competencies:

Communicating with impact: Promotes the organization's mission and values with authority and gravitas to external stakeholders at all levels; Engages effectively in complex and sensitive negotiations; Communicates regularly and openly with staff at all levels within the business unit and across the organization; Expresses views and messages that reinforce the strategic goals of the organization; Identifies and involves key staff in constructing and delivering critical communications with stakeholders; Deals swiftly with inappropriate or inaccurate communication, and takes responsibility for the communications standards in the programme / unit.

Being Responsive to Clients and Partners: Creates a culture of service and client orientation in which managers make client needs a top priority; Seeks feedback from clients and partners and feeds this back to the team to update service standards; Places clients at the centre of strategies, policies and processes; Challenges managers to consider how to elevate service standards further, and to work more effectively with clients; Regularly audits all division systems and processes to ensure they are aligned to deliver excellent client service; Takes personal responsibility for any lapses in service standards and acts swiftly to redress these; Scans the internal and external environment for opportunities to establish cooperative partnerships and alliances.

Managerial Competencies

Exercising Sound Judgment and Decision-Making: Creates an environment where decisions are taken expeditiously; Contributes to broader organizational decisions, providing a considered and impartial perspective which takes the interests of the organization, and all those affected, into account; Assimilates multiple sources of information, identifies high-level themes, and recognizes subtle interrelationships across issues; Challenges the assumptions behind decisions, and their underlying logic, stepping away from the immediate situation to consider the wider context; Ensures decisions made within individual units, departments or divisions do not adversely impact operations elsewhere within the organization; Oversees the decisions of managers within own unit / programme, holding them to account for their decisions without undermining their authority.



Leading and Empowering Others: Pushes autonomy and empowerment downwards to the unit / programme, creating an environment where managers feel motivated to perform; Empowers and holds managers accountable for serving as a role model in achieving gender equity targets; Ensures that individual teams and work units within the division feel connected to the wider organization; Shows a deep understanding of the division's capabilities and resources, and uses this to allocate activities and coordinate delivery across the different work units; Inspires staff within the unit / programme, and across the organization, by connecting with individuals at all levels; Proactively seeks out opportunities to represent and speak for the organization externally.

Thinking Strategically and Building the Vision: Generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; Understands the broader organizational and political context in which the unit / programme operates; Is aware of and sensitive towards the strategic priorities of the organization, external partners and the wider development and humanitarian context.

What are we looking for:

Educational Background

Required: Advanced university degree in environmental science, economics, finance, public policy, international development cooperation or a related area. A first-level university degree in combination with additional two years of qualifying experience may be accepted in lieu of the advanced university degree.

Experience

Required: At least fifteen years of progressively responsible professional experience, on issues related to climate change or implementation of the Convention, the Kyoto Protocol and the Paris Agreement, with a focus on financial mechanisms and financial resources for adaptation and mitigation, development and transfer of technologies, capacity building and education, international development cooperation, or complex negotiations in an international environment. Experience in developing countries is an asset.

Language skills

Required: Fluency in English (both oral and written).

Desirable: Knowledge of another UN official language.

Specific professional knowledge

Sound knowledge of financial instruments and processes in the finance sector, technologies and technology transfer processes, capacity building activities and international development cooperation. Proven track record of international negotiation skills/support on climate change issues is an asset.

What is the selection process?

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview. The above listed set of competencies will be applied for this particular post.



How to apply:

Candidates, whose qualifications and experience match what we are looking for, should use the online application system available at <http://unfccc.int/secretariat/employment/recruitment>. Candidates are expected to submit a motivation letter as part of their online application.

Please note:

1. Service is limited to the UNFCCC secretariat.
2. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.
3. UNFCCC has retained Russell Reynolds Associates as an adviser on this appointment.
4. Indicative net annual salary and allowances:
US\$ 106,023
(plus variable post adjustment, currently 36.3% of net salary),
plus other UN benefits as indicated in the link below:
<https://unfccc.int/secretariat/employment/conditions-of-employment.html>

UNFCCC is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply.
