



Announcement for Fellowship

Communications and Engagement Division
Action for Climate Empowerment Unit

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
12 August 2018	22/FPO1/C&E	As soon as possible	One year with possibility of extension	Bonn, Germany

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The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

Thanks to funding from the Government of Italy, the UNFCCC secretariat is launching a new round of the Capacity Award Programme to Advance Capabilities and Institutional Training in one Year (CAPACITY) Fellowship Programme with the aim of developing capacity of negotiators and therefore increasing the level of implementation of the Paris Agreement. The CAPACITY Fellowship Programme contributes to building capacity for addressing climate change in Small Islands Developing States (SIDS) and Least Developed Countries (LDCs), through the development of local professional expertise by:

- Supporting innovative analytical work on climate change in the context of sustainable development;
- Promoting a network of experts who can bring creative and innovative options to bear on questions of climate change;
- Encouraging the leadership potential of young and promising professionals in their fields.

The Programme target group consists of mid-career professionals who are already in a government's employment and who are nationals of and working in a SIDS or LDC Party. While Fellowships are awarded to individuals, the need for development/training, as described below, must occur within the context of the organization for which an applicant works. The training must help the organization to develop its capacity.

Where you will be working

The Communications and Engagement division serves multiple cross-cutting objectives, including communicating authoritative, relevant and timely information to Parties, non-Party stakeholders and the public regarding the secretariat's process and action on climate change, with emphasis on proactively building support among all stakeholders so as to facilitate climate action and increase ambition.

This position is located in the UNFCCC secretariat in Bonn, Germany, in the Action Empowerment Unit, which consists of a team that supports the implementation of Action for Climate Empowerment (ACE) and youth engagement agendas and a team that supports the implementation of gender and climate change work under the Convention and Paris Agreement. Both teams support the intergovernmental process in relation to their respective work streams.



You will report to the Programme Officer (P-3), Action for Climate Empowerment (ACE) team, under the general guidance of the Team Lead (P-4).

What you will be doing

Expertise is sought to undertake tasks supporting the implementation of the [Glasgow Work Programme on Action for Climate Empowerment](#) (GWP) focusing on two main areas of work:

1. Promoting enhanced youth engagement in climate policy and action. This includes providing direct support to the [ACE Hub](#), UNFCCC's [Regional Collaboration Centers](#) and the [Children and Youth Constituency of UNFCCC](#) (YOUNGO).
2. Supporting the integration of youth and ACE across the UNFCCC workstreams.

In particular, you will perform the following duties:

Support to the enhancement of youth engagement in climate policy and action:

- Provide substantive support to activities under the GWP.
- Support the planning and coordination of ACE and youth related events and activities at the global and regional level.
- Undertake background research of the latest news and developments in the area of ACE and youth integration in climate policies, plans and actions.
- Engage Regional Collaboration Centers, the Children and Youth Constituency of UNFCCC (YOUNGO) and relevant non-governmental organizations with a view to enhancing cooperative and coordinated implementation of relevant activities.
- Research and prepare official reports and technical papers, collect, analyse and present data and other related information gathered from various sources as required.
- Prepare website, social media and newsletter content and assist the team in the maintenance of the ACE webpages.
- Perform any other job-related activity: including those required to achieve the goals and objectives of the team, the Engagement subdivision and/or the overall Communication and Engagement Division and secretariat, including participation in meetings, workshops and/or seminars, and making presentations, where appropriate.

Support the integration of youth and ACE across the UNFCCC workstreams:

- Support the team in enhancing synergy and coordination of the work on ACE and youth with other teams and divisions within the secretariat.
- Assess the staff's and management's awareness on ACE.
- Awareness raising and advocacy efforts, including writing articles and media content for internal and external publication, compiling and disseminating good practices and organizing events with the technical teams that support constituted bodies, such as knowledge exchanges.
- Develop capacity building activities and training for the technical teams in the secretariat that support UNFCCC constituted bodies on how to integrate ACE and youth considerations into their respective areas of work.
- Prepare guidelines to support tracking, monitoring and reporting of ACE and youth work integrated across the UNFCCC workstreams.



What we are offering for the Fellow

What the Fellow will learn in this particular fellowship:

- Work in a multicultural and interdisciplinary environment
- Enhance understanding of the UN system and the climate change intergovernmental process
- Develop practical knowledge of youth empowerment and climate action.
- Improve quality of curricula to meet career pathway

What we are looking for

Educational background

Required: Master degree in development studies, economics, communications, international relations, environmental studies, or a related field. A combination of a first-level university degree and an additional two years of relevant work experience may also be accepted in lieu of an advanced degree.

Experience

Required: At least three years of experience in development cooperation, including relationship management at an institutional level, stakeholder engagement and/or capacity building. Experience in climate change and sustainable development would be a strong asset.

Language skills

Required: Proficiency in written and spoken English.

Desired: Knowledge of another UN official language.

Others

1. The Fellowship Programme is open to individuals who are
 - a. Currently employed in a governmental organisation (national, regional, provincial or local) including educational institutions, research institutes and ministries.
 - b. A national of an eligible LDC and SIDS country as listed in the following links (<https://www.un.org/development/desa/dpad/least-developed-country-category/ldcs-at-a-glance.html>) and <https://sustainabledevelopment.un.org/topics/sids/list> (UN members only).
 - c. Maximum of 40 years of age at the closing date of Fellowship Opportunity notice;
2. The secretariat values inclusiveness, diversity and gender equity.

The selection process

You may be invited for assessment of your technical/professional knowledge. If successful, you will be invited for the final stage of the selection process, which consists of an interview to assess the skills and aptitudes required to successfully perform the functions of the post.

At a certain point and as part of the selection process, each candidate will be requested to provide the following information:



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- a. Obtain permission from their employer for leave of absence for the term of the Fellowship, and provide written certification that s/he will return to the Party's governmental institution for at least six months after her/his Fellowship;
- b. Obtain a written letter of intention by their employer that the new knowledge acquired during the fellowship will be integrated in the climate change activities of the government;
- c. Obtain written certification from their employer that the subject of the applied position is relevant to the needs of the organization.

Please note that you should not provide this information at this stage of application.

How to apply:

Candidates from SIDS and LDCs, whose qualifications and experience match what we are looking for, should use the online application system available at

<http://unfccc.int/secretariat/employment/recruitment>

Please note:

1. This Programme is not intended for students, nor to provide support for an advanced degree, such as fieldwork for a PhD degree
2. We will confirm receipt of your application. However, only candidates who have been confirmed for an interview will receive notice of the outcome of the selection process.
3. The monthly stipend including allowances is EUR 4500.
4. The UNFCCC Secretariat will organise the return trip to Bonn.