



Internship Assignment

Communications and Outreach (CO) Programme
Digital Strategy

Announcement number	Application deadline	Duration of assignment
18/Intern31/CO-Digital Strategy	8 July 2018	Three to six months

Background

UN Climate Change supports all aspects of the intergovernmental process to address climate change, including the implementation of the Paris Agreement and all global climate action.

The Communications and Outreach (CO) programme of UN Climate Change is responsible for external communications, media relations, online public information and outreach to stakeholders in support of climate action.

Objectives of the internship assignment

Under the supervision of the website officer, the intern will assist the CO programme in ensuring the quality of the UN Climate Change digital platforms.

The particular functions are:

- Assist in ensuring the quality and correct formatting of content including metadata;
- Support the provision of strategic advice on digital products, channels and platforms to client programmes;
- Assist in the conduction of internal CMS (Drupal) user training sessions;
- Support internal users with CMS-related questions or issues;
- Assist in any other ad-hoc tasks related to the UN Climate Change digital tools.

Timeframe

The internship is for a period of minimum three to maximum six months. The internship programme runs throughout the year. Candidates are therefore encouraged to apply at their earliest convenience, clearly indicating in their cover letter the preferred time period and the duration of the internship.

Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written) and have a high degree of digital literacy. Studies in the field of **(multi-)media, communication science, computer science or graphic design** are preferred, but other fields of study will be considered, provided that the candidates have relevant experience.



Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the [internships](#) section of our website.

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements are encouraged to send their application including a cover letter through the on-line [recruitment system](#). Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone or Skype interview.
