



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES - Secrétariat

VACANCY ANNOUNCEMENT

SUSTAINABLE DEVELOPMENT MECHANISMS (SDM) PROGRAMME

Strategy and Policy Development

VACANCY ANNOUNCEMENT NO:	VA 11/001/SDM
PUBLICATION/TRANSMISSION DATE:	04 January 2011
DEADLINE FOR APPLICATION	02 February 2011
TITLE AND GRADE:	Manager, P-5
POST NUMBER:	CDM-2933-V560-P5-001
INDICATIVE NET ANNUAL SALARY:	US\$ 80,629 to 86,412 (without dependents) US\$ 86,791 to 93,318 (with dependents) (plus variable post adjustment, currently 47.1% of net salary) plus other UN benefits and pension fund
DURATION OF APPOINTMENT:	One and a half years, with possibility of extension
DUTY STATION:	Bonn, Germany
EXPECTED DATE FOR ENTRY ON DUTY	As soon as possible

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol by a range of activities, including substantive and organizational support to meetings of the Parties.

The Sustainable Development Mechanisms (SDM) Programme supports the implementation of the Kyoto mechanisms, the Clean Development Mechanism (CDM) and Joint implementation (JI). The Strategy and Policy Development Unit supports the development of current and future market-based mechanisms, including through supporting intergovernmental negotiations and interactions with other national and regional developments related to emissions trading and offset mechanisms.

Responsibilities

Reporting directly to the Director of the Sustainable Development Mechanisms programme, the Manager, Strategy and Policy Development monitors, analyses and reports on carbon market activities and policies where the Secretariat's relevant provisions are concerned; coordinates the implementation of existing SDM policies, as well as the development of revised strategies in order to strengthen the role of market-based mechanisms; pro-actively interprets and responds to market and policy developments. She/he analyses and interprets market and policy developments to form the basis for the decision-making processes in SDM, the Secretariat, and Regulatory Bodies. In particular, the incumbent:

1. Provides on-going analysis and policy direction and guidance to the UNFCCC Secretariat, Regulatory Bodies, intergovernmental bodies and stakeholder officials on the carbon market, the development of market-based mechanisms and the intergovernmental negotiations for ensuring effective immediate and long-term implementation of existing mandates and policies.

2. Leads the formulation of strategies and processes to further strengthen the role and operation of market-based mechanisms in addressing climate change, as well as evaluate and respond to market conditions in current and new market-based mechanisms.

3. Advises on the planning and operational activities of the Secretariat and Regulatory Bodies by evaluating policy and business developments so as to ensure that future activities, and the development of appropriate policy instruments, are anticipated; identifies and monitors the implementation of respective changes to ensure that they meet shifting conditions and mandates.

4. Oversees the design and implementation of strategic planning and monitoring initiatives within SDM and the coordination of related communications and processes.

5. Manages the resources of the unit, planning and prioritising work, supervising and guiding teams, and administrative responsibilities.

Requirements

- Advanced university degree in Economics, Political Science, International Relations, Environmental Law or Environmental Sciences. A combination of relevant academic qualifications and extensive experience may be accepted in lieu of the advanced degree.
- At least 10 years relevant experience in development and analysis of political, policy and/or legal issues and instruments related to project-based mechanisms and emissions trading systems. At least three years in an international environment.
- Ability to analyse and Synthesize business and industrial development trends and transform these into relevant policies and commonly agreed objectives that direct the work plan at SDM; network and communicate with a diverse set of stake holders in order to shape and guide decision making; create and maintain appropriate systems for strategic analysis and related internal communication.
- Fluency in English with excellent drafting skills. Knowledge of another UN language an asset.

Evaluation criteria

Professionalism:

- Expert knowledge in the field of work under his/her responsibility.
- Ability to produce high-quality outputs on key technical issues.
- The capacity to review, evaluate and direct the technical work of staff under his/her supervision.
- Ability to identify key strategic issues.
- Tact and negotiating skills.

Commitment to Continuous Learning:

- Extremely proactive in the understanding and promotion of new developments in the appropriate field of work.

Communication:

- Excellent spoken and written communication skills, ability to defend and explain difficult issues with respect to key decisions.
- Proven ability to communicate complex concepts orally.
- Willingness and ability to act as a spokesperson and promoter both internally and externally.

Technological Awareness:

- Good conceptual understanding of technology in the workplace and ability to use relevant software and other applications and equipment relevant to the post.

Teamwork:

- Good interpersonal skills and the ability to establish and maintain effective working relations in a multi-cultural organization.

Judgement/Decision-making:

- Excellent judgement and proven decision-making skills.
- The capacity to analyse problems and develop innovative, effective solutions.
- Ability to display initiative, resourcefulness and imagination.
- Ability to harness and direct resources to best effect.

Leadership:

- Proven managerial and leadership skills.
- Ability to integrate professional knowledge together with pragmatic objectives to produce a results-orientated work programme for individuals and teams.
- Proven record of building and managing teams and creating an enabling environment.
- Excellent proven ability to lead, supervise, mentor, develop and encourage good performance.

To apply

Candidates whose qualifications and experience match the requirements for this position, please use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>

Please note:

1. **Qualified women candidates and candidates from developing countries are especially encouraged to apply**
2. **Service is limited to the UNFCCC Secretariat**
3. **We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.**