



Internship Assignment

Adaptation Programme
Cross-Cutting Support and Outreach Sub-programme

| Application Deadline | Announcement number | Expected beginning | Duration of assignment | Duty Station |
|----------------------|-------------------------------------|--------------------|------------------------|---------------|
| 15 February 2017 | 17/Intern07/Adaptation/Stakeholders | 3 April 2017 | Up to six months | Bonn, Germany |

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol through a range of activities, including substantive and organizational support to meetings of the Parties.

The Adaptation Programme of the UNFCCC secretariat supports the intergovernmental process in relation to adaptation. This process includes activities relating to the Adaptation Committee (AC), national adaptation plans (NAPs), national adaptation programmes of action (NAPAs), the Nairobi work programme, the Warsaw international mechanism for loss and damage, and research and systematic observation. The Adaptation Programme engages Parties and stakeholders including national, regional, multilateral and international organizations, the public and private sectors, civil society and other relevant stakeholders. The programme also addresses the process of reviewing the adequacy of the long-term global goal and the consideration of various matters related to science.

Through its Stakeholder engagement, knowledge management and outreach unit (SEKM) the CSO subprogramme focuses on adaptation-wide stakeholder engagement, crosscutting work, generic communication and outreach, and other relevant internal activities servicing the entire Adaptation programme. Among other key activities the SEKM unit serves as the main interface with the Ad Hoc Working Group on the Paris Agreement (APA) and supporting it on any cross-cutting matters or issues that are not within the purview of any specific workstream in the programme, while ensuring any relevant input from other workstreams, and undertakes any follow-up work on INDCs and NDCs on adaptation and the adaptation communications (pursuant to decision 1/CP.21).

Objectives of the internship assignment

The intern will work with the SEKM unit and its team members, under the overall supervision of the sub-programme's manager and team lead.

Particular functions:

The intern is expected to contribute to the work on coordinating the collaborative implementation of the Paris Agreement, especially adaptation communications item. The intern is expected to perform a range of research, compilation and synthesis-related tasks, including but not limited to:



- Undertaking background research and preparing an overview (document and visual materials) of arrangements for communicating information on adaptation under the UNFCCC and, where available, in other international processes;
- Supporting the organization of the negotiating session on the adaptation communications under the APA to be held in May 2017, including a workshop on the same issue to be held on 6 May (logistics, preparing presentations and taking notes for internal reporting);
- Finding various types of specific information in the adaptation components of intended nationally determined contributions of countries in order to respond to new questions and evolving needs of the programme;
- Monitoring, on a daily basis, the developments in subnational climate action in the United States, and contributing to a summary thereof.

Timeframe

The internship is for a minimum of two month's duration with the possibility of extension up to a maximum of six months within the period 3 April to 29 September 2017 (or earlier, depending on the availability of the selected candidate). There is the possibility of extension, subject to the intern's on-going university enrolment and performance.

Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's or Doctorate programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written) and have strong writing and note-taking skills. Knowledge of additional UN languages is an asset. Studies in the fields of economics, development studies, environmental sciences, international relations or other related fields with good understanding of climate change and its negotiating process are preferred.

Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment webpage:

https://unfccc.int/secretariat/internship_programme/items/2653.php.

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements are encouraged to send their curriculum vitae and a cover letter to internship@unfccc.int with the subject line: "Application: Adaptation Stakeholders Engagement", with indication of the period of availability and preferred duration of internship in the cover letter. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview. Closing date for applications: 15 February 2017.