



ANNOUNCEMENT FOR TEMPORARY APPOINTMENT

Programme Officer, P-3

Sustainable Development Mechanisms (SDM) Programme
Stakeholders and Regional Support team

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
25 May 2018 23:59 CET	TA18/14/SDM	01 June 2018	Until 31 December 2018	Bonn, Germany

Publication date: 11 May 2018, Post number: 30515795, Funding: 40 CDM 16804

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the historic Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

The **Sustainable Development Mechanisms (SDM)** programme is leading in the development and effective implementation of innovative approaches to broaden the engagement in and effectiveness of action to mitigate climate change and drive sustainable development. SDM supports the implementation of the three Kyoto mechanisms - the Clean Development Mechanism (CDM), Joint Implementation (JI), and International Emissions Trading (IET) as well as supports the negotiations related to mechanisms, cooperative and non-market approaches under Article 6 of the Paris Agreement. SDM also manages the NAZCA platform and engages with non-Party stakeholders in climate action.

Stakeholders and regional support team is responsible for managing the effective delivery of support to a variety of stakeholders through partnerships and the RCCs and providing the secretariat with a regional presence by partnering with institutions based in the regions thus offering an accessible, informed and effective in-country platform form multi-stakeholders to engage with regulators, share information and build capacity on climate action.

What will you be doing

Under the general guidance of the Team Lead, Stakeholder and Regional Support (P-4) you will serve as a member of the team responsible for maintaining and improving SDM's relationship with current external stakeholders and partners and for establishing new ones to strengthen the use of the Clean Development Mechanism (CDM) and Joint Implementation (JI). You will support the work in the area of capacity building among stakeholders in the mechanisms.

Expected key results:

- Coordinates the work of the Regional Collaboration Centres (RCCs);
- Provides expertise in matters relating to increasing the access and participation of stakeholders within mechanisms in relation to the regional distribution of the CDM and JI.
- Provides technical input on the engagement of stakeholders in mechanisms, in particular the CDM and JI processes.



You will have the following responsibilities:

1. Coordinates the work of the Regional Collaboration Centres (RCCs):
 - a. Assists the RCCs in promoting CDM development;
 - b. Provides substantive support to the development of Standardized Baselines (SBs) and contributes to the development of country profiles;
 - c. Provides support to workshops and conferences and other capacity building events and promotes the role of the RCCs in the Nairobi Framework;
 - d. Ensures appropriate communication and information sharing between RCCs;
 - e. Ensures the effective use of the CRM and SharePoint systems, as well as other similar systems developed for the use of the RCCs;
 - f. Supports the consideration of policy inputs prepared by RCCs and contributes to the achievement of RCCs goals and objectives in line with their workplans;
2. Provides expertise in matters relating to increasing the access and participation of stakeholders within mechanisms in relation to the regional distribution of the CDM:
 - a. Supports an expansion of the RCC's scope of work to other activities under the secretariat framework but not directly linked to the CDM;
 - b. Participates in the evaluation of the stakeholder issues in their participation in mechanisms with a view to strengthening their engagement;
3. Provides technical input on the engagement of stakeholders in mechanisms, in particular the CDM and JI processes:
 - a. Assists in developing strategic partnerships with external organizations to leverage the effectiveness of SDM's work and enhance the participation of stakeholders in the mechanisms, including in relation to the Nairobi Framework;
 - b. Provides technical support to project-related submissions and queries.
4. Performs any other job-related activity required to achieve the goals and objectives of the secretariat.

What are we looking for

Educational background

Required: Advanced degree in Environmental Management, Business Administration, Economics, Development Studies or related fields is required. A combination of a first degree in the relevant disciplines and additional experience may be accepted in lieu of an advanced degree.

Experience

Required: A minimum of five (5) years of professional and practical experience in public information management, client/customer communication and support is required.

Asset: International experience or previous involvement in an international and multi-cultural setting.
Experience in the implementation, management, and monitoring of technical assistance projects.
Experience with the United Nations system or similar international organizations.



Language skills

Required: For the position advertised fluency in oral and written English is required. Knowledge of other United Nations official languages is an advantage.

Advantage: Knowledge of other United Nations official languages

Specific professional knowledge

Required: Very good IT skills (Word, Excel, Power Point)

Job related skills

Required:

- Excellent organizational, coordination, interpersonal and time management skills;
- Strong oral and written communication skills;
- Ability to negotiate and communicate effectively and persuasively with various stakeholder;
- Flexibility and adaptability to changing workloads;
- Problem-solving skills.

How to apply:

Candidates, whose qualifications and experience match what we are looking for, should use the online application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. Qualified women candidates and candidates from developing countries are especially encouraged to apply.
2. Service is limited to the UNFCCC Secretariat.
3. We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.
4. Indicative net monthly salary and allowances:
US\$ 4,929.
(plus variable post adjustment, currently 38.1% of net salary), plus other UN benefits as indicated in the link below:

<https://unfccc.int/secretariat/employment/conditions-of-employment.html>