



Announcement for Fellowship

Communications and Outreach (CO)
Public Information and Media Services Unit

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
04 June 2018	18/FP04/CO	As soon as possible	One year with possibility of extension	Bonn, Germany

Publication date: 04 May 2018

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the historic Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

Thanks to funding from the Government of Italy, the UNFCCC secretariat is launching the Capacity Award Programme to Advance Capabilities and Institutional Training in one Year (CAPACITY) as a new Fellowship Programme with the aim of developing capacity of negotiators and therefore increase the level of implementation of the Paris Agreement. The CAPACITY Fellowship Programme will contribute to building capacity for addressing climate change in Small Islands Developing States (SIDS) and Least Developed Countries (LDCs), through the development of local professional expertise by:

- Supporting innovative analytical work on climate change in the context of sustainable development;
- Promoting a network of experts who can bring creative and innovative options to bear on questions of climate change;
- Encouraging the leadership potential of young and promising professionals in their fields.

The Programme target group consists of mid-career professionals who are already in a government's employment and who are nationals of and working in a SIDS or LDC Party. While Fellowships are awarded to individuals, the need for development/training must occur within the context of the organization for which an applicant works. The training must help the organization to develop its capacity.

Where will you be working

The Communications and Outreach (CO) programme is responsible for external communications, media relations, online public information and outreach to stakeholders in support of the Convention and the Paris Agreement. The programme leads the public advocacy work of the secretariat and the strategic high-level engagement of stakeholders involved in the development of climate change policies. The programme supports the communications and outreach work of the secretariat and will seek to increase the number of outreach partnerships, in particular with the private sector and other key stakeholders, with a view to facilitating enhanced action under the Convention.



What will you be doing

Expertise is sought to support the secretariat's Newsroom and Social Media Team. In particular, you will:

- Assist in the preparation of written content for UNFCCC's social media channels. This includes tweets; and Facebook, LinkedIn and Instagram posts;
- Assist with targeted social media campaigns and prepare social media kits, including web cards and draft messages;
- Craft and Edit social videos which can be embedded as native video on UNFCCC's social media platforms;
- Assist with Facebook Live and Instagram Live broadcasts. This includes the live interaction with UNFCCC's social media community during live streaming;
- Compile social media analytics

What are we looking for

Educational background

Required: Master degree in Communication, Public Information, Journalism, Social Media or a related field. A combination of a first-level university degree and an additional two years of relevant work experience may also be accepted in lieu of an advanced degree.

Experience

Required: At least three years of experience in digital communication (web and social media). Experience in climate change and sustainable development would be a strong asset.

Language skills

Required: Proficiency in written and spoken English.

Desired: Knowledge of another UN official language.

Others

1. The Fellowship Programme is open to individuals
 - a. Currently employed in a governmental organisation (national, regional, provincial or local) including educational institutions, research institutes and ministries.
 - b. Be a national of an eligible LDC and SIDS country.



2. The secretariat will consider candidates only from SIDS or LDC Parties with a view to ensuring gender balance in the selection of candidates.

What is the selection process

You may be invited for assessment of your technical/professional knowledge and/or an interview to assess the skills and aptitudes required to successfully perform the functions of the post.

At a certain point and as part of the selection further considered candidates will be requested to provide the following information:

- a. Obtain permission from their employer for leave of absence for the term of the Fellowship, and provide written certification that s/he will return to the Party's governmental institution for at least six months after her/his Fellowship;
- b. Obtain a written letter of intention by their employer that the new knowledge acquired during the fellowship will be integrated in the climate change activities of the government upon their return;
- c. Obtain written certification from their employer that the subject of the applied position is relevant to the needs of the releasing entity/organization.

How to apply:

Candidates from SIDS and LDCs, whose qualifications and experience match what we are looking for, should use the online application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. This Programme is not intended for students, and does not provide financial support for an advanced degree, such as fieldwork for a PhD degree
2. We will confirm receipt of your application. However, only candidates who have been confirmed for an interview will receive notice of the outcome of the selection process.
3. The monthly stipend including allowances is US\$ 4,663
4. The UNFCCC Secretariat will organise the return trip to Bonn and pay a baggage allowance of up to USD 150 (one way)
