



United Nations
Framework Convention on
Climate Change

Internship Assignment

Mitigation Division
Coordination Implementation Sub-division
Regional Collaboration Center for the Caribbean (St. George's, Grenada)

Application deadline	Announcement number	Expected start date	Duration of Assignment
28 April 2024	24/Intern20/M-RCC Caribbean	As soon as possible	Six months

Background

The UNFCCC secretariat (UN Climate Change) is the United Nations entity tasked with supporting the global response to the threat of climate change. UNFCCC stands for United Nations Framework Convention on Climate Change. The Convention has near universal membership (197 Parties) and is the parent treaty of the 2015 Paris Agreement. The main aim of the Paris Agreement is to keep the global average temperature rise this century as close as possible to 1.5 degrees Celsius above pre-industrial levels.

Focusing in its early years largely on facilitating the intergovernmental climate change negotiations, the secretariat today supports a complex architecture of bodies that serve to advance the implementation of the Convention, the Kyoto Protocol and the Paris Agreement.

The UNFCCC Regional Collaboration Centres (RCCs) support national climate action through capacity-building, technical assistance, and strategic networking – sourcing know-how and resources to drive clean development. The Regional Collaboration Centres provide facilitative support to Parties and Non-Party stakeholders in the regions towards the fulfillment of the mandates under the Kyoto Protocol, the United Nations Framework Convention on Climate Change and the Paris Agreement. Since the adoption of the Paris Climate Change Agreement in December 2015, this also includes facilitative support towards the preparation and implementation of countries' Nationally Determined Contributions (NDCs) and long-term low GHG emission development strategies (LT-LEDs).

The UN Climate Change Secretariat partners with organizations to operate six RCCs globally:

- RCC Asia and the Pacific Bangkok (Institute for Global Environmental Strategies [IGES])
- RCC Middle East, North Africa and South Asia MENA and South Asia (World Green Economy Organization [WGEO])
- RCC Eastern and Southern Africa (East African Development Bank [EADB])
- RCC Western and Central Africa (Banque Ouest Africaine de Developpement [BOAD])
- RCC Caribbean (Windward Islands Research & Education Foundation [WINDREF])
- RCC Latin America (UN Environment Programme ([UNEP])

This position is located in St. George's Grenada at the Regional Collaboration Centre Caribbean (RCC Caribbean) which was established in 2013 by the United Nations Climate Change (UN Climate Change) and the Windward Islands Research and Education Foundation (WINDREF) at St. George's University.

The RCC Caribbean helps channel local, regional, and global resources into climate action, facilitating the implementation of countries' Nationally Determined Contributions, National Adaptation Plans,



roadmaps for the implementation of the 2030 Agenda for Sustainable Development, and other relevant policies and strategies in the region.

The RCC Caribbean provides training, advising, and networking support to the region. It plays a crucial role in addressing the impacts of climate change and promoting sustainable environmental development.

St. George's University, in collaboration with WINDREF, serves as the host institution for the RCC Caribbean. The university's Department of Public Health and Preventive Medicine (DPHPM) is actively involved in the center's activities.

Objectives of the internship assignment

Under the direct supervision of the Regional Lead of the RCC Caribbean, the intern will perform a range of activities related to the implementation of the workplan of the RCC, including but not limited to:

- Conducting desk research in relation to countries' situations and needs in the following area Article 6 and Carbon Pricing, National Determined Contributions (NDC), and Communication and Knowledge management.
- Assisting in and conducting desk research of information on existing national and regional strategies, frameworks and initiatives on Article 6 and Carbon Pricing and National Determined Contributions (NDC).
- Supporting analysis of data and information in areas related to Article 6 and Carbon Pricing and National Determined Contributions (NDC).
- Assisting in organization of events and other types of engagements related to the topics of Article 6 and Carbon Pricing and National Determined Contributions (NDC).
- Assisting in preparation of various type of written outputs pertaining to aforementioned topics.
- Assisting in other activities as requested.

Timeframe

The internship is for a period of six months, with the expected starting date between April and May 2024. The exact period will be determined based on the availability of the intern and the needs of the RCC.

The internship may take place either **in-person** (preferable option) at the **RCC Caribbean premises in St. George's** on a full-time basis (40 hours per week) or **remotely**. In case of internship taking place remotely, interns are expected to align their work schedule with the working hours of the RCC.

Minimum requirements

- Candidates **must be enrolled** in the last year of an undergraduate or in a Graduate or Master's programme at a recognized university in fields such as **Sociology, Environmental science, Political science, Economics, or related disciplines at the time of application and for the duration of the internship**.
- Candidates must be fluent in English (both oral and written) and French or Spanish.



- Demonstrated excellent written and communication skills.
- Candidates must be able to work in a multi-cultural and multi-disciplinary environment.

Computer requirements

For a remote internship, candidates will require a **laptop or desktop PC** (with Windows 10 or newer) or **Mac** (with the latest MacOS update), as well as a **reliable, high-speed internet** connection. An Office 365 license will be provided by the UNFCCC to enable the candidate to access official emails, SharePoint, OneDrive and other office applications, such as Word and Excel.

Further computer requirements:

- An antivirus application which receives regular updates;
- Browsers must be a newer version with regular updates enabled;
- Regular Windows 10 updates should be enabled with Windows laptop or PC.

In addition, a **mobile phone** will be required to enable Multifactor Authentication (MFA) through SMS or the Authenticator App.

Internship conditions

UNFCCC secretariat internships are not remunerated, and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. In case of remote internship, interns are expected to work with their own computer and internet access. For in-person internship, interns will be provided a laptop and internet connection. For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment [webpage](#).

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements must use the [on-line application system](#) and **include a cover letter**. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.