



United Nations
Framework Convention on
Climate Change

Internship Assignment

Mitigation Division
Coordination Implementation Sub-division
Regional Collaboration Center for the Caribbean (St. George, Grenada)

Application deadline 03 September 2025	Announcement number 25/Intern25/M/RCC Caribbean	Duration of Assignment 6 months
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Background

The UNFCCC secretariat (UN Climate Change) is the United Nations entity tasked with supporting the global response to the threat of climate change. UNFCCC stands for United Nations Framework Convention on Climate Change. The Convention has near universal membership (197 Parties) and is the parent treaty of the 2015 Paris Agreement. The main aim of the Paris Agreement is to keep the global average temperature rise this century as close as possible to 1.5 degrees Celsius above preindustrial levels.

Focusing in its early years largely on facilitating the intergovernmental climate change negotiations, the secretariat today supports a complex architecture of bodies that serve to advance the implementation of the Convention, the Kyoto Protocol and the Paris Agreement.

The UNFCCC Regional Collaboration Centres (RCCs) support national climate action through capacity building, technical assistance, and strategic networking – sourcing know-how and resources to drive clean development. The Regional Collaboration Centres provide facilitative support to Parties and Non-Party stakeholders in the regions towards the fulfillment of the mandates under the Kyoto Protocol, the United Nations Framework Convention on Climate Change and the Paris Agreement. Since the adoption of the Paris Climate Change Agreement in December 2015, this also includes facilitative support towards the preparation and implementation of countries' Nationally Determined Contributions (NDCs) and long-term low GHG emission development strategies (LTLEDS).

The UN Climate Change Secretariat partners with organizations to operate six RCCs globally:

- RCC Asia and the Pacific Bangkok (Institute for Global Environmental Strategies [IGES])
- RCC Middle East, North Africa and South Asia MENA and South Asia (World Green Economy Organization [WGEO])
- RCC Eastern and Southern Africa (East African Development Bank [EADB])
- RCC Western and Central Africa (Banque Ouest Africaine de Developpement [BOAD])
- RCC Caribbean (Windward Islands Research & Education Foundation [WINDREF])
- RCC Latin America (UN Environment Programme ([UNEP])

This position is located in St. George, Grenada at the Regional Collaboration Centre for the Caribbean (RCC Caribbean) which was established in 2013 to provide hands-on support to governments, NGOs and the private sector in Latin America. The RCC Caribbean helps channel local, regional, and global resources into climate action, facilitating the implementation of countries' Nationally Determined Contributions, National Adaptation Plans, roadmaps for the implementation of the 2030 Agenda for Sustainable Development, and other relevant policies and strategies in the region.



The RCC Caribbean provides training, advising, and networking support to the region. It plays a crucial role in addressing the impacts of climate change and promoting sustainable environmental development.

Objectives of the internship assignment

Under the direct supervision of the Regional Lead of the RCC Caribbean, this assignment is designed to provide the intern with an opportunity to gain experience in Article 6 of the Paris Agreement and carbon pricing, through the following tasks:

- Strengthen research and analytical skills by conducting guided assessments of national contexts, contributing to reports, and supporting stakeholder interviews and data interpretation.
- Develop policy analysis capacity through the review of national and regional strategies related to carbon markets and climate finance.
- Gain practical experience in stakeholder engagement and coordination by assisting in the planning of events and partner meetings and learning how to document outcomes effectively.
- Enhance communication competencies by contributing to the development of awareness materials, such as presentations and policy briefs.

In addition, upon completion of the internship, the intern will have been able to contribute to the Regional Observatory for Carbon Markets in Latin America and the Caribbean, supporting its research activities and knowledge products. The intern will also participate in the design and delivery of a webinar series on Article 6 and carbon pricing, and may contribute to related briefing notes, presentation decks, or summary reports under supervision.

Timeframe

The internship is for a period of six months, with the expected starting date by September 2025. The exact period will be determined based on the availability of the intern and the needs of the RCC.

The selected candidate will be expected to perform the assignment remotely complying with the IT requirements mentioned below. However, candidates should be available for an on-site internship in RCC Caribbean in St. George, Grenada, if circumstances permit. Interns are expected to align their work schedule with the working hours of the RCC.

Minimum requirements

- Candidates **must be enrolled** in the last year of a Graduate or Master's programme at a recognized university in fields such as **Environmental science, Political science, Economics, Law** or related disciplines at the time of application and for the duration of the internship.
- Candidates must be fluent in English (both oral and written), and fluency in Spanish and French is desirable.
- Demonstrated excellent written and communication skills.
- Candidates must be able to work in a multi-cultural and multi-disciplinary environment.

IT requirements

For any remote section of the internship, i.e., outside of Bonn, the selected candidate will require a **laptop or desktop PC** (with Windows 10 or newer) or **Mac** (with the latest macOS update), as well as a **reliable, high-speed internet** connection. An Office 365 license will be provided by UNFCCC to enable the interne to access official emails, SharePoint, OneDrive, and other necessary applications, such as Word and Excel.

Further computer requirements:

- An antivirus application which receives regular updates;
- Browsers must be a newer version with regular updates enabled;
- Regular Windows 10 updates should be enabled with a Windows laptop or PC.

In addition, a **mobile phone** will be required to enable Multifactor Authentication (MFA) through SMS or the Authenticator App.

Internship conditions

UNFCCC secretariat internships are not remunerated, and the selected intern will be responsible for all costs associated with the internship assignment including medical insurance. Interns of the UNFCCC secretariat are not staff members. The selected intern will work **on a full-time basis** (40 hours per week).

For more detailed information about UNFCCC Internship programme please visit the internship section on our recruitment [webpage](#).

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements must use the [on-line application system](#) **and include a cover letter**. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.
