



VACANCY ANNOUNCEMENT
MITIGATION, DATA AND ANALYSIS (MDA) PROGRAMME
Non-Annex I Support

ANNOUNCEMENT NO:	VA 14/035/MDA
PUBLICATION/TRANSMISSION DATE:	14 April 2014
DEADLINE FOR APPLICATION:	13 May 2014
TITLE AND GRADE:	Associate Programme Officer, P-2
POST NUMBER:	FCA-2924-P2-006
DURATION OF APPOINTMENT:	One and a half years, with possibility of extension
DUTY STATION:	Bonn, Germany
EXPECTED DATE FOR ENTRY ON DUTY	As soon as possible

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol by a range of activities, including substantive and organizational support to meetings of the Parties.

The Mitigation, Data and Analysis (MDA) programme supports the intergovernmental negotiations on matters relating to national communications, inventories, assigned amounts and policy instruments. MDA is also responsible for the substantive support of the international transaction log and registry systems under the Kyoto Protocol.

Responsibilities

The Associate Programme Officer post is located in the non-Annex I Support (NAIS) sub-programme, which consists of three units: (1) National Communications Support (NCS), (2) Nationally Appropriate Mitigation Actions (NAMA) & Registry and (3) Response Measures (RM). The incumbent is accountable for response measures support to Parties as they strive to understand and minimize the adverse economic, social and environmental impacts of implementation of response measures on other Parties, especially developing country Parties. The incumbent reports to the Response Measures Programme Officer (Team Lead). The key results expected are:

- Support to the forum on impact of implementation of response measures
 - Support to economic diversification initiatives that have mitigation and response measures co-benefits
 - Support to intergovernmental processes
 - Knowledge management
1. Support to the Forum on impact of implementation of response measures:
 - a. Organizes workshops and technical meetings, and ensuring effective participation and by experts, practitioners and relevant organizations and preparing the reports;
 - b. Carries out research and prepares technical papers on selected aspects of critical areas of concern related to impacts of implementation of response measures to include collecting, analysing and presenting statistical data and other information gathered from diverse sources like:
 - assessment and analysis of impacts of response measures, including economic modelling, employment, income, economic growth rates and living standards in developing countries;

- overview of progress on activities for addressing adverse economic and social consequences of response measures on developing countries made at various levels, including national and regional, bilateral and multilateral;
- experiences and opportunities for economic diversification and resilience-building in developing country Parties;
- promotion of just transition and creation of decent work in accordance with nationally defined development priorities and strategies;
- Parties' reporting on actions and impacts related to the implementation of response measures, including in their national communications and biennial reports;
- impact of response measures on gender and health.

2. Support to Economic diversification initiatives:

Assist in the provision of effective support to developing country Parties as they seek to identify and prepare national economic diversification strategies, plans and/or programmes that have mitigation, adaptation and response measures co-benefits

3. Support to intergovernmental processes:

- a. Ensures that Parties are effectively supported in negotiations to achieve their desired outcomes by preparing inputs to reports and relevant documents for consideration by the subsidiary bodies and the COP, preparing briefing notes and assisting in the organization of negotiating groups and side-events during the sessions;
- b. Supports the implementation of response measures-related activities under the Convention and Kyoto Protocol through the provision of effective, coordinated and coherent cross-cutting support to the work of the secretariat in identifying the impact of the implementation of response measures as laid out in corresponding mandates.

4. Knowledge management:

Is accountable for the development and implementation of a structured and user-friendly repository of information on response measures as a platform for engaging and mobilizing Parties and a wide range of organizations, institutions and the private sector in the implementation of activities related to the impact of the implementation of response measures

5. Performs any other job related activity required to achieve the goals and objectives of the team, the sub-Programme, the Programme or the Secretariat.

Requirements

(Only candidates who meet the essential requirements stated below will be considered.)

Educational Background: First level university degree in economics, social sciences, environmental studies, natural sciences, engineering, development studies, or a related discipline.

Experience: At least three (3) years relevant professional working experience on climate change, sustainable development, economics, or social issues, with strong drafting skills on policy and technical papers is required. Experience in compiling, analysing and updating information and/or content of information systems, databases or webpages is also desirable.

Specific Professional Knowledge: Knowledge and experience on climate change mitigation issues is desirable as well as familiarity with the UNFCCC intergovernmental process, in particular as it relates to impact of implementation of response measures. Knowledge of information exchange and interaction with various stakeholders including governments, international organizations, research institutions, private sector and NGOs is also an important asset.

Job-related skills: Sound analytical and strong drafting skills; good planning and organizational skills.

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Language requirements: Fluency in English is required, including the strength in both written and oral communications as demonstrated through the writing of technical and other official documents. Knowledge of a second official UN language is desirable.

To apply

Candidates, whose qualifications and experience match the requirements for this position, should use the on-line application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. **Qualified women candidates and candidates from developing countries are especially encouraged to apply.**
2. **Service is limited to the UNFCCC secretariat.**
3. **We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.**
4. **Salary and Allowances: USD 46,819 to 52,745 net (without dependents)
USD 49,916 to 56,454 net (with dependants)
(plus variable post adjustment, currently 53.9% of net salary), plus other UN benefits as indicated in the link below:**
<https://unfccc.int/secretariat/employment/conditions-of-employment.html>