



Internship Assignment

Communications and Outreach (CO) Programme
Action for Climate Empowerment (ACE)

Announcement number	Application deadline	Duration of assignment	Duty Station
17/Intern33/CO_ACE	23 July 2017	Two to six months	Bonn, Germany

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention, the Kyoto Protocol and the Paris agreement through a range of activities, including substantive and organizational support to meetings of the Parties.

The Communications and Outreach (CO) programme is responsible for external communications, media relations, online public information and outreach to stakeholders in support of the Convention and the Kyoto Protocol. The programme leads the public advocacy work of the UNFCCC Secretariat and the strategic high-level engagement of stakeholders involved in the development of climate change policies. The programme supports the communications and outreach work of the secretariat and will seek to increase the number of outreach partnerships, in particular with the private sector and other key stakeholders, with a view to facilitating enhanced action under the Convention.

Action for Climate Empowerment (ACE) places great importance on achieving education, training and public awareness at both global and local level, whether it be school or university students, teachers, workers, farmers, government officials, investors or business leaders.

Objectives of the internship assignment

Under the supervision of the UNFCCC secretariat ACE Focal Point, and in close collaboration with staff members of the CO Programme, the intern will support the implementation of the Doha work programme on Article 6 of the Convention, on matters related to youth, education, training, public awareness, public participation, public access to information, and international cooperation.

The particular functions are:

- Assist the team in organizing and preparing education and youth events at COP 23 / CMP 13 / CMA 1-2;
- Support the promotion of the Global Youth Video Competition 2017;
- Prepare written outputs such as feature articles, newsletters, power point presentations, Tweets, Facebook posts on Action for Climate Empowerment;
- Assist the team in the maintenance of the ACE webpages;
- Support the organization of activities for national focal points for ACE;
- Assist with the preparation of official ACE documents related to education, training and public awareness;
- Assist in other related tasks being carried out by the CO programme as required.



Timeframe

The internship is for a period of minimum two to maximum six months. The exact period will be determined based on the availability of the intern, the needs of the programme, and the intern's on-going university enrolment and performance.

Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written) and have strong writing, analytical and research skills. Studies in the field of **public policy, public relations or journalism** are preferred.

Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment webpage:

https://unfccc.int/secretariat/internship_programme/items/2653.php.

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements are encouraged to send their application including a cover letter through the on-line recruitment system available at <http://unfccc.int/secretariat/employment/recruitment>. Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.
