



Internship Assignment

Communications and Outreach (CO) Programme
Momentum for Change (MfC)

Announcement number	Duration of assignment	Duty Station
16/Intern021/CO	Two to six months	Bonn, Germany

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The Convention secretariat supports the Convention and its Kyoto Protocol through a range of activities, including substantive and organizational support to meetings of the Parties.

The Communications and Outreach (CO) programme is responsible for external communications, media relations, online public information and outreach to stakeholders in support of the Convention and the Kyoto Protocol. The programme leads the public advocacy work of the Climate Change Secretariat and the strategic high-level engagement of stakeholders involved in the development of climate change policies. The programme supports the communications and outreach work of the secretariat and will seek to increase the number of outreach partnerships, in particular with the private sector and other key stakeholders, with a view to facilitating enhanced action under the Convention.

In this regard, the **Momentum for Change (MfC) initiative** aims to create a public platform that raises awareness about concrete mitigation and adaptation actions being implemented by a wide range of stakeholders at regional, national, or local level. Momentum for Change areas of focus currently include:

- Women for Results: recognizing the critical leadership and participation of women in addressing climate change;
- Financing for Climate Friendly Investment: recognizing successful financial innovations for adaptation and climate mitigation;
- ICT Solutions: recognizing successful climate change mitigation or adaptation activities in the field of information and communication technology.

In 2016, MfC will launch calls for applications for its current three focus areas. A small number of these activities will be chosen by the Momentum for Change Advisory Panel as the 2016 Momentum for Change Lighthouse Activities and will be presented in a series of special events during the 2016 United Nations Climate Change conference in Marrakech, Morocco. These and all projects that are considered to have met the basic eligibility criteria will be also displayed on the secretariat's website and through other media channels.



Objectives of the internship assignment

Assist the MfC team in implementing communications activities in the lead-up to the United Nations Climate Change Conference in Marrakech, Morocco.

The particular functions are:

- Assist the MfC team by researching and gathering information on communications tools and tactics;
- Assist with the development, distribution and maintenance of all print and electronic material;
- Support weekly social media calendar by preparing draft messages and monitoring channels for mentions of the MfC initiative;
- Help liaise with Lighthouse Activity representatives and write updates for their activities;
- Help to prepare briefing materials for Advisory Panel members prior to teleconferences;
- Perform other relevant ad-hoc projects and assignments related to communication or research as required.

Timeframe

The internship is for a period of minimum two to maximum six months. The exact period will be determined based on the availability of the intern and the needs of the programme. There is the possibility of an extension, subject to the intern's on-going university enrolment and performance. The selected intern will work onsite at the UNFCCC campus in Bonn, Germany.

Minimum requirements

Candidates must have completed an undergraduate degree and be enrolled in a Master's programme at a recognized university at the time of application and for the duration of the internship. Candidates must be fluent in English (both oral and written) and have strong writing skills. Studies in the field of public policy, public relations or journalism are preferred.

Internship conditions

UNFCCC secretariat internships are not remunerated and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work on a full-time basis (40 hours per week) at the UNFCCC premises in Bonn, Germany. For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment webpage:

https://unfccc.int/secretariat/internship_programme/items/2653.php.



Application procedure

Candidates who are interested in this assignment and meet the minimum requirements are encouraged to send their curriculum vitae and a cover letter to internship@unfccc.int with the subject line: “Application: Internship, Communications – Momentum for Change.” Due to the high number of applications, only candidates under serious consideration will be contacted for a telephone interview.
