



Conference of the Parties  
Tenth session  
Buenos Aires, 6–17 December 2004

# Daily Programme

No. 3

## Official meetings <sup>2</sup>

For ease of reference for participants, attached to the last page of this programme is the agenda for the tenth session of the Conference of the Parties, as adopted on 6 December 2004.

### Conference of the Parties (COP)

(Open meeting)

10 a.m. – 1 p.m.

2<sup>nd</sup> meeting

Plenary I  
(Ceibo)

1. Preparations for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
  - (a) Matters relating to Article 6 of the Kyoto Protocol: preparatory work  
[Agenda item 6 (b)]  
([FCCC/CP/2004/7](#))
2. Report of the Executive Board of the clean development mechanism  
[Agenda item 7]  
([FCCC/CP/2004/2](#) and [Add.1](#))

<sup>1</sup> The Daily Programme is also available on the UNFCCC COP 10 web site at: <[http://unfccc.int/meetings/cop\\_10/](http://unfccc.int/meetings/cop_10/)> and includes hotlinks to the documents, schedules and other items listed.

<sup>2</sup> Please consult the CCTV monitors for any last-minute changes to this programme.

Participants are kindly requested to retain copies of documents throughout the sessions, in order to reduce paper consumption.

3. Exchange of views on UNFCCC activities relevant to other intergovernmental meetings<sup>3</sup>  
 [Agenda item 8]  
[\(FCCC/CP/2004/INF.1\)](#)
- (a) International conference for the 10-year review of implementation of the Barbados Programme of Action  
 [Agenda item 8 (a)]
- (b) World Conference on Disaster Reduction  
 [Agenda item 8 (b)]
- (c) Process for providing input to the fourteenth session of the Commission on Sustainable Development (CSD 14)  
 [Agenda item 8 (c)]

### In-session workshop

## Impacts of, and vulnerability and adaptation to, climate change

Application of methods and tools, including regional models, for assessing impacts and vulnerability and adaptation. Linkages between adaptation and sustainable development.

3–7 p.m. in Plenary II (Ombrú)

Contact: Olga Pilifosova  
[opilifosova@unfccc.int](mailto:opilifosova@unfccc.int)

### Informal groups of the Convention bodies

11.30 a.m. – 1 p.m.	SBI	Contact group on the submission of second and, where appropriate, third national communications (non-Annex I Parties)	Espinillo (Yellow Pavilion)
3–4.30 p.m.	SBI	Contact group on capacity-building	Arrayan (Green Pavilion)
4.30–6 p.m.	SBSTA	Contact group on issues relating to registry systems under Article 7, paragraph 4, of the Kyoto Protocol	Ibirá Pitá (Yellow Pavilion)
7–8 p.m.	SBI	Contact group on the financial mechanism of the Convention	Coihue (Yellow Pavilion)
7–8 p.m.	SBSTA	Contact group on development and transfer of technologies	Ibirá Pitá (Yellow Pavilion)

<sup>3</sup> The exchange of views will be reflected in the report of COP 10 and serve to assist the Executive Secretary in reporting to the above-mentioned meetings.

### Groups other than the Convention bodies

(Closed meetings)

8–9 a.m.	African Group	Caldén (Yellow Pavilion)
8–9 a.m.	Alliance of Small Island States	Tala (Green Pavilion)
9–10 a.m.	Group of 77 and China	Caldén (Yellow Pavilion)
Noon–1 p.m.	Eastern European Group	Quebracho (Green Pavilion)
1–2 p.m.	Least developed countries	Pehuén (Green Pavilion)
1–2 p.m.	Group of Central American countries	Quebracho (Green Pavilion)
1–2 p.m.	Asian Group	Tala (Green Pavilion)
1–2 p.m.	Organization of Arab Petroleum Exporting Countries and the Organization of the Petroleum Exporting Countries	Arrayán (Green Pavilion)
2–3 p.m.	Group of 77 and China	Caldén (Yellow Pavilion)
2–4 p.m.	CAMCA	Quebracho (Green Pavilion)

### Status report on consideration of agenda items as at 7 December 2004

In an effort to increase transparency regarding informal consultations, additional contact information is included in this table to assist delegations in following the results better. Delegations may wish to contact the designated officials or the secretariat staff member indicated. Arrangements are being made to facilitate availability of draft texts and these will be announced in due course.

COP agenda item		Status
2	Organizational matters	
2 (a)	Status of ratification of the Convention and its Kyoto Protocol	Sub-item completed
2 (b)	Adoption of the rules of procedure	President to report to COP 10 if any new developments occur
2 (c)	Adoption of the agenda	Agenda adopted, with item 5 and sub-item 6 (a) held in abeyance
2 (d)	Election of officers other than the President	Consultations in progress. Election expected next week
2 (e)	Admission of organizations as observers	The COP approved the list contained in document FCCC/CP/2004/3 and Add.1
2 (f)	Organization of work, including the sessions of the subsidiary bodies	Relevant items were referred to the SBSTA and the SBI
2 (g)	Date and venue of the eleventh session of the Conference of the Parties	President to hold consultations. Secretariat contact: Ms. Salwa Dallalah

9	Administrative and financial matters	
9 (c)	Procedure for the appointment of an Executive Secretary	President to hold consultations. Secretariat contact: Mr. Richard Kinley

SBSTA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted, as amended
2 (b)	Organization of the work of the session	Organizational matters agreed
2 (c)	Election of officers other than the Chair	Consultations in progress. Elections expected next week
3	Scientific, technical and socio-economic aspects of impacts of, and vulnerability and adaptation to, climate change	To be taken up by the SBSTA on Thursday, 9 December
4	Scientific, technical and socio-economic aspects of mitigation of climate change	To be taken up by the SBSTA on Friday, 10 December
5	Methodological issues	
5 (a)	Good practice guidance for land use, land-use change and forestry (LULUCF) activities under the Kyoto Protocol, harvested wood products and other issues relating to LULUCF	Contact group, co-chaired by Mr. William Agyemang-Bonsu (Ghana) and Mr. Audun Rosland (Norway)
5 (b)	Small-scale afforestation and reforestation project activities under the clean development mechanism	Contact group, co-chaired by Ms. Thelma Krug (Brazil) and Mr. Jim Penman (United Kingdom of Great Britain and Northern Ireland)
5 (c)	Emissions from fuel used in international aviation and maritime transport	Informal consultations by Mr. Eduardo Calvo Buendía (Peru). Secretariat contact: Mr. Stelios Pesmajoglou
5 (d)	Issues relating to greenhouse gas inventories	Informal consultations by Ms. Branca Americano (Brazil) and Ms. Helen Plume (New Zealand) Secretariat contact: Mr. Stelios Pesmajoglou
5 (e)	Issues relating to Articles 7 and 8 of the Kyoto Protocol	This issue will be considered jointly with the contact group under sub-item 5 (f)
5 (f)	Issues relating to registry systems under Article 7, paragraph 4, of the Kyoto Protocol	Contact group, chaired by Mr. Murray Ward (New Zealand)
5 (g)	Emissions projections of Parties included in Annex I to the Convention	Chair of the SBSTA to prepare draft conclusions
6	Development and transfer of technologies	Contact group, co-chaired by Mr. Kishan Kumarsingh (Trinidad and Tobago) and Mr. Holger Liptow (Germany)
7	“Good practices” in policies and measures among Parties included in Annex I to the Convention	Informal consultations by Mr. Tony Surridge (South Africa) and Mr. Michael Young (Ireland) Secretariat contact: Ms. Katia Simeonova
8	Research and systematic observation	Contact group, co-chaired by Mr. Stefan Rösner (Germany) and Mr. Soobaraj Nayroo Sok Appadu (Mauritius)
9	Cooperation with relevant international organizations	Informal consultations by Ms. Outi Berghäll (Finland) and Ms. Marcela Main (Chile) Secretariat contact: Ms. Rocio Lichte

10	Other matters	
10 (a)	Issues relating to the implementation of Article 2, paragraph 3, of the Kyoto Protocol	Informal consultations by the Chair of the SBSTA Secretariat contact: Ms. June Budhooram
10 (b)	Any other matters	Chair of the SBSTA to prepare draft conclusions

SBI agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Organizational matters agreed
2 (c)	Election of officers other than the Chair	Consultations in progress
3	National communications from Parties included in Annex I to the Convention	
3 (a)	Summary report on in-depth reviews	Chair to prepare draft conclusions
3 (b)	Report on the workshop on the preparation of fourth national communications	
3 (c)	Status report on the review of third national communications	
4	National communications from Parties not included in Annex I to the Convention	
4 (a)	Submission of second and, where appropriate, third national communications	Contact group, co-chaired by Mr. Soobaraj Nayroo Sok Appadu (Mauritius) and Mr. Anders Turesson (Sweden)
4 (b)	Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention	Chair to prepare draft conclusions
4 (c)	Provision of financial and technical support	Chair to prepare draft conclusions
4 (d)	Compilation and synthesis of initial national communications	Chair to prepare draft conclusions
5	Financial mechanism of the Convention	
5 (a)	Special Climate Change Fund	Contact group, co-chaired by Mr. Rawleston Moore (Barbados) and Mr. Jozef Buys (Belgium)
5 (c)	Matters relating to the implementation of decision 5/CP.8	
5 (d)	Additional guidance to the Global Environment Facility	
5 (b)	Report of the Global Environment Facility to the Conference of the Parties	Chair to prepare draft COP conclusions
6	Article 6 of the Convention	Contact group, chaired by Mr. Crispin d'Auvergne (Saint Lucia)
7	Capacity-building	Contact group, co-chaired by Ms. Shirley Moroka (South Africa) and Mr. Roger Cornforth (New Zealand)
8	Implementation of Article 4, paragraphs 8 and 9, of the Convention	
8 (a)	Progress on the implementation of activities under decision 5/CP.7	Contact group, co-chaired by Mr. Samuel Adejuwon (Nigeria) and Mr. Paul Watkinson (France)
8 (b)	Matters relating to the least developed countries	Contact group, co-chaired by Mr. Bubu Jallow (The Gambia) and Mr. Ricardo Moita (Portugal)
9	Administrative and financial matters	
9 (a)	Audited financial statements for the biennium 2002–2003	Chair to prepare draft COP decision
9 (b)	Budget performance for the biennium 2004–2005	Informal consultations by Mr. Harald Dovland (Norway). Secretariat contact: Mr. Asfaha Beyene
10	Continuing review of the functions and operations of the secretariat	Informal consultations by Mr. Harald Dovland (Norway). Secretariat contact: Ms. Nattley Williams

11	Other matters	
11 (a)	Level of emissions for the base year of Croatia	Informal consultations by Mr. Jim Penman (United Kingdom of Great Britain and Northern Ireland). Secretariat contact: Ms. Astrid Olsson
11 (b)	Any other matters	None

## Meetings of non-governmental organizations (NGOs)

(Closed meetings)

Daily meetings of non-governmental organizations will take place as follows:

9–10 a.m.	BINGOs (business and industry organizations)	Tipa (Yellow Pavilion)
10–11 a.m.	RINGOs (research and independent organizations)	Ibirá Pitá (Yellow Pavilion)
2–3 p.m.	ENGOS (environmental groups)	Lapacho (Green Pavilion)

## Publications

### UNFCCC 10th anniversary publication

To mark the tenth anniversary of the entry into force of the United Nations Framework Convention on Climate Change, the secretariat has published a special book: “The First Ten Years”. This publication provides an overview of actions taken during the past decade to combat climate change and mitigate its adverse effects. It looks at recent emissions trends and prospects, and considers how concern about climate change fits in with strategies for sustainable development.

Colourful graphs, charts and photographs accompany the text.

Copies of “The First Ten Years” are available from the Climate Change Kiosk following the close of the opening meeting. The publication can also be downloaded from the UNFCCC web site: [unfccc.int](http://unfccc.int).

CCKIOSK

## Press briefings

Algarrobo is the assigned press conference room during COP 10. Delegations that wish to hold a press conference for a time slot of 30 minutes are kindly requested to contact the Conference Spokesperson, Michael Williams, in the Media Coordination offices in the Green Pavilion and on telephone number 577 377 22.

Aguaribay is the assigned press conference room for observer organizations.

### Official press briefings

12–12.30 p.m.	European Union	Algarrobo (Yellow Pavilion)
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### Press briefings of observer organizations

9.30–10 a.m.	ENGOS	Aguaribay (Green Pavilion)
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## Announcements

### Provision of statements to the Media Centre

Delegations wishing to have their statements distributed to the media are kindly requested to leave copies at the Media Information Counter in the Green Pavilion. Staff will make copies of all statements received and distribute them within the Centre.

### Climate Change Kiosk

Located in the exhibit area, the Climate Change Kiosk (CCKIOSK) is staffed daily between 9 a.m. and 7 p.m. The Climate Change Kiosk's primary goal is to provide information about the climate change process and the secretariat. A special feature of the CCKIOSK is the climate talk series that features presentations by delegates, NGOs, specialized agencies and others on a specific theme. This year's theme is "Ten years on ... success stories in the climate change process". Please visit the kiosk or consult the [online schedule](#).

### Information for participants

A booklet on the facilities available at the conference venue, entitled [Information for participants](#), is available from the Information desk in the Green Pavilion and also on the UNFCCC COP 10 web site.

A [guide for participants](#) as well as information on Argentina, Buenos Aires, hotels, and renting office space and equipment can be found on the UNFCCC COP 10 web site.

**Facilities for non-governmental organizations**

Offices for the business and industry organizations (BINGOs), environmental groups (ENGOs), the local NGO (FOROBA) and the Indigenous Peoples Organizations (IPOs) are located in the Green Pavilion. Contact information is provided below:

BINGOs

+54 11 4777-5631

Facilitator: Nick Campbell

[nick.campbell@atofina.com](mailto:nick.campbell@atofina.com)

ENGOS

+54 11 4777-5630

Facilitator: Sanjay Vashist

[sanjay@climatenetwork.org](mailto:sanjay@climatenetwork.org)

FOROBA (local NGO)

+54 11 4777-5632

Facilitator: Miguel Rementerí

[marem@quimica.com.ar](mailto:marem@quimica.com.ar)

IPOs

+54 11 4777-5633

Facilitator: Parshuram Tamang

[prtamang@yahoo.co.uk](mailto:prtamang@yahoo.co.uk) or [ps@tamang.w.link.com.np](mailto:ps@tamang.w.link.com.np)

**Security**

Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience at times, but it is expected that participants will understand the need for such arrangements.

**Lost and found items**

Participants are reminded not to leave personal belongings in meeting rooms. The Security office, located opposite the Registration area in the Foyer, is responsible for lost and found items.

**Meditation room**

A room for meditation and prayer is available to participants behind Plenary II (Ombú).

**Pigeonholes for delegates**

Pigeonholes for the distribution of official documents and messages, which delegates are kindly requested to check at regular intervals, are located next to the Documents counter. Messages may also be placed on the message boards opposite the Information desk in the Green Pavilion. Participants are requested to refrain from distributing non-official material via the pigeonholes.



## Contact information

Liaison with Government delegates and registration; funding for delegations	Horacio Peluffo
Liaison with observer organizations and liaison for side events and exhibits	Barbara Black
Conference Spokesperson	Michael Williams
Deputy Conference Spokesperson	Gustavo Poch
Media Coordinator	Axel Wuestenhagen
Media Accreditation	Carrie Assheuer

## Events

For a full schedule of side events during the sessions and a list of the exhibits, please see the brochure "**...inSide climate change**", available from the Information desk and the Documents distribution counter, or visit the UNFCCC [web site](#). The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process. For short-term changes please consult the CCTV monitors.

### UNFCCC and related events

Time	Title	Theme	Organizer	Venue
1 p.m. – 3 p.m.	New Annex I greenhouse gas inventory reporting software and related developments	Updated information on the new Annex I greenhouse gas inventory reporting software and developments in the UNFCCC greenhouse gas inventory database.	UNFCCC James Grabert +49 228 815 1413 <a href="mailto:ekeip@unfccc.int">ekeip@unfccc.int</a>	Cedro
1 p.m. – 3 p.m.	GEF assistance to address capacity-building and adaptation	Highlights of: (1) Ongoing activities of the GEF to assist countries to prepare and subsequently implement their national adaptation programmes of action; (2) the GEF Strategic Priority on Adaptation (SPA), which supports pilot adaptation projects; and (3) activities carried out to support national capacity self-assessments.	Global Environment Facility Richard Hosier +1 202 458 0290 <a href="mailto:rhosier@thegef.org">rhosier@thegef.org</a>	Cardón
6 p.m. – 8 p.m.	Development and transfer of technologies	Ongoing work under the agenda item on the development and transfer of technologies, including the outcome of the innovative financing workshop.	UNFCCC Daniele Violetti +49 228 815 1610 <a href="mailto:dvioletti@unfccc.int">dvioletti@unfccc.int</a>	Cedro
6 p.m. – 8 p.m.	2006 IPCC Guidelines for National Greenhouse Gas Inventories	The IPCC aims to complete the new "Guidelines for the National Greenhouse Gas Inventories" in early 2006. Issues discussed in the five meetings of authors/experts will be presented to give an overview of revisions in inventory methodologies prior to the expert/Government reviews of the draft in 2005.	WMO/UNEP Intergovernmental Panel on Climate Change Renate Christ +41 22 730 8208 <a href="mailto:IPCC-Sec@wmo.int">IPCC-Sec@wmo.int</a>	Cardón

**Side events**

Time	Title	Theme	Organizer	Venue
1 p.m. – 3 p.m.	BINGOs anniversary event – 10 years of business achievements	An opportunity for a number of business groups (10 minutes' each) to demonstrate their climate change achievements and successes over the past 10 years. Coordinated by the ICC on behalf of BINGOs.	International Chamber of Commerce Norine Kennedy +1 212 703 5052 <a href="mailto:nkennedy@uscib.org">nkennedy@uscib.org</a>	Aguaribay
1 p.m. – 3 p.m.	U.S. actions to address climate change	This event will include a panel discussion by senior officials on climate change activities in the United States of America. It will include the Climate Change Science Program and the Technology Program as well as agricultural initiatives and voluntary programs.	United States of America Pablo Valdez +1 202 647 4283 <a href="mailto:valdezpm2@state.gov">valdezpm2@state.gov</a>	Alerce
6 p.m. – 8 p.m.	Climate change and the underground waters in Buenos Aires and Mar del Plata cities	Climate change has a clear influence on the underground waters in coastal cities such as Buenos Aires, elevating the water table, or Mar del Plata, causing saline intrusion. In both cases population is threatened, imposing different infrastructure demands.	Fundacion e-ciudad Marcelo Sanoner +54 11 4777 6120 <a href="mailto:mfsanoner@infovia.com.ar">mfsanoner@infovia.com.ar</a>	Aguaribay
6 p.m. – 8 p.m.	Synergies and tradeoffs between air pollution control and greenhouse gas mitigation	Emissions of greenhouse gases and air pollution originate from the same sources; they interact in the atmosphere and individually or jointly cause harmful effects. The event will show recent studies that highlight the synergies and tradeoffs that influence the cost-effectiveness of emission control strategies.	International Institute for Applied Systems Analysis Susan Riley +43 22 36807536 <a href="mailto:riley@iiasa.ac.at">riley@iiasa.ac.at</a>	Alerce
6 p.m. – 8 p.m.	Art and climate change	A round-table discussion on art and climate change	Foro del Buen Ayre Ricardo Beltramino +55 341 4490585 <a href="mailto:secretario@fundacionsustentable.org">secretario@fundacionsustentable.org</a>	Lapacho

## Events in the Blue Pavilion

### European Union

The European Union (EU) will host daily events during the conference.  
Details may be found at: <[www.euclimatepresentation.net](http://www.euclimatepresentation.net)>.

Time	Title	Theme	Organizer	Venue
1 p.m. – 3 p.m.	Portuguese Impacts and Adaptations Study (SIAM)	A country-wide, multi-sectoral study of impacts of climate change and possible adaptation measures.	Faculty of Sciences of the University of Lisbon Portugal Filipe Duarte Santos	Room 2 (EU area)
6 p.m. – 8 p.m.	Towards a long-term European strategy on climate change policy	A report on two science-policy workshops on post-2012 climate change policy, held earlier this year by EFIEA. The event ends with a panel discussion involving senior policy-makers and scientists.	RIVM–Tyndall Centre Netherlands and United Kingdom Bert Metz (RIVM), Cédric Philibert (IEA), Saleemul Huq (IIED)	Room 1 (EU area)

### Argentina

Time	Title	Theme	Organizer	Venue
1 p.m. – 3 p.m.	The Great American Chaco	Vulnerability and proposals for sustainable development	Programe de Acción Subregional Chaco (PAS-Chaco) in collaboration with Deutsche Gesellschaft für technische Zusammenarbeit (GTZ), Red Interaccional de Organizaciones que trabajan en Desertificación (RIOD-LAC) and United Nations Development Programme (UNDP)	Auditorio Argentino
6 p.m. – 8 p.m.	Impacts of Climatic Variability and Climate Change in South America	Climatic variability and climate change in South America	ITDT (Instituto Torcuato Di Tella) in collaboration with SAyDS (Secretaria de Ambiente y Desarrollo Sustentable)	Auditorio Argentino

**Events in the BINGO room**

Launch of the IETA 2004 GHG Report

6 p.m. – IETA  
8 p.m. – Edwin Aalders  
[aalders@ieta.org](mailto:aalders@ieta.org)

Green Pavilion

**Outside Activities**

Greenpeace Climate Ark

A scaled-down replica of the Greenpeace Climate Ark – currently on display at the Buenos Aires obelisk – will be situated at the entrance to COP 10 for the duration of the conference. The Ark will host a climate impact photo exhibition and a series of side events and press briefings.

Climate Impacts in Argentina

A panel discussion with Dr. Joan Carlos Leiva (IANIGLA) and Dr. Vicente Barros (University of Buenos Aires).

10.30 a.m. The event will be preceded by “Singing in the Rain”, an all-singing, all-dancing visual representation of the impacts of climate change.

Greenpeace  
Climate Ark

**Agenda for the tenth session of the Conference of the Parties**

1. Opening of the session
  - (a) Statement by the President of the Conference at its ninth session
  - (b) Election of the President of the Conference at its tenth session
  - (c) Statement by the President
  - (d) Addresses of welcome
  - (e) Statement by the Executive Secretary
2. Organizational matters
  - (a) Status of ratification of the Convention and its Kyoto Protocol
  - (b) Adoption of the rules of procedure
  - (c) Adoption of the agenda
  - (d) Election of officers other than the President
  - (e) Admission of organizations as observers
  - (f) Organization of work, including the sessions of the subsidiary bodies
  - (g) Date and venue of the eleventh session of the Conference of the Parties
  - (h) Calendar of meetings of Convention bodies, 2005–2009
  - (i) Adoption of the report on credentials
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom
  - (a) Report of the Subsidiary Body for Scientific and Technological Advice
  - (b) Report of the Subsidiary Body for Implementation
4. Review of implementation of commitments and of other provisions of the Convention
  - (a) Financial mechanism of the Convention
  - (b) National communications
    - (i) National communications from Parties included in Annex I to the Convention
    - (ii) National communications from Parties not included in Annex I to the Convention
  - (c) Capacity-building
  - (d) Development and transfer of technologies
  - (e) Implementation of Article 4, paragraph 8, of the Convention
  - (f) Matters relating to the least developed countries
  - (g) Issues relating to land use, land-use change and forestry
  - (h) Article 6 of the Convention
  - (i) Other matters referred to the Conference of the Parties by the subsidiary bodies

5. *held in abeyance*
6. Preparations for the first session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
  - (a) *held in abeyance*
  - (b) Matters relating to Article 6 of the Kyoto Protocol: preparatory work
  - (c) Issues relating to land use, land-use change and forestry
  - (d) Other matters referred to the Conference of the Parties by the subsidiary bodies
7. Report of the Executive Board of the clean development mechanism
8. Exchange of views on UNFCCC activities relevant to other intergovernmental meetings<sup>4</sup>
  - (a) International conference for the 10-year review of implementation of the Barbados Programme of Action
  - (b) World Conference on Disaster Reduction
  - (c) Process for providing input to the fourteenth session of the Commission on Sustainable Development (CSD 14)
9. Administrative and financial matters
  - (a) Audited financial statements for the biennium 2002–2003
  - (b) Budget performance in the biennium 2004–2005
  - (c) Procedure for the appointment of an Executive Secretary
10. High-level segment: the 10<sup>th</sup> anniversary of the entry into force of the Convention
11. Statements by observer organizations
12. Other matters
13. Conclusion of the session
  - (a) Adoption of the report of the Conference on its tenth session
  - (b) Closure of the session.

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<sup>4</sup> The exchange of views will be reflected in the report of COP 10 and serve to assist the Executive Secretary in reporting to the above-mentioned meetings.