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Climate Change

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**Conference of the Parties**  
**Twenty-second session**  
**Marrakech, 7–18 November 2016**

Item 2(c) of the provisional agenda  
**Organizational matters**  
**Adoption of the agenda**

**Provisional agenda and annotations**

**Note by the Executive Secretary**

**I. Provisional agenda**

1. Opening of the session.
2. Organizational matters:
  - (a) Election of the President of the Conference of the Parties at its twenty-second session;
  - (b) Adoption of the rules of procedure;
  - (c) Adoption of the agenda;
  - (d) Election of officers other than the President;
  - (e) Admission of organizations as observers;
  - (f) Organization of work, including for the sessions of the subsidiary bodies;
  - (g) Dates and venues of future sessions;
  - (h) Adoption of the report on credentials.
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  - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
  - (b) Report of the Subsidiary Body for Implementation;
  - (c) Report of the Ad Hoc Working Group on the Paris Agreement.

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4. Preparations for the entry into force of the Paris Agreement and the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement.
5. Consideration of proposals by Parties for amendments to the Convention under Article 15:
  - (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;
  - (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention.
6. Report of the Adaptation Committee.
7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.
8. Development and transfer of technologies:
  - (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;
  - (b) Linkages between the Technology Mechanism and the Financial Mechanism of the Convention.
9. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention.
10. Matters relating to finance:
  - (a) Long-term climate finance;
  - (b) Report of the Standing Committee on Finance and review of the functions of the Standing Committee on Finance;
  - (c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;
  - (d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility;
  - (e) Sixth review of the Financial Mechanism;
  - (f) Initiation of a process to identify the information to be provided by Parties in accordance with Article 9, paragraph 5, of the Paris Agreement.<sup>1</sup>
11. Reporting from and review of Parties included in Annex I to the Convention.
12. Reporting from Parties not included in Annex I to the Convention.
13. Capacity-building under the Convention.
14. Implementation of Article 4, paragraphs 8 and 9, of the Convention:
  - (a) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10);
  - (b) Matters relating to the least developed countries.
15. Gender and climate change.

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<sup>1</sup> Decision 1/CP.21, paragraph 55.

16. Other matters referred to the Conference of the Parties by the subsidiary bodies.
17. Administrative, financial and institutional matters:
  - (a) Audit report and financial statements for 2015;
  - (b) Budget performance for the biennium 2016–2017;
  - (c) Decision-making in the UNFCCC process;
  - (d) Review of the process established by decision 14/CP.1 relating to the selection and nomination of the Executive Secretary (at the level of Under-Secretary-General) and the Deputy Executive Secretary (at the level of Assistant Secretary-General).
18. High-level segment:
  - (a) Statements by Parties;
  - (b) Statements by observer organizations.
19. Other matters.
20. Conclusion of the session:
  - (a) Adoption of the report of the Conference of the Parties on its twenty-second session;
  - (b) Closure of the session.

## II. Proposed organization of the session: overview

### (a) Opening and the launch and completion of work in all bodies

1. The President of the Conference of the Parties (COP) at its twenty-first session will open COP 22 and propose the election of the President of COP 22, who will also serve as the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its twelfth session. The COP will then take up some of the organizational and procedural items on its provisional agenda, including the adoption of the agenda and the organization of work. The COP will refer items on its agenda to the subsidiary bodies, as appropriate. The opening plenary meeting of the COP will then be adjourned. Next, the President will open CMP 12 and take up some of the organizational and procedural items on its provisional agenda, after which the opening plenary meeting of the CMP will be adjourned.

2. After launching their work, the COP and CMP will convene in a joint plenary meeting to hear statements on behalf of groups of Parties. Based on guidance urging Parties and presiding officers to conclude the conference in a timely manner,<sup>2</sup> it is envisaged that statements made on behalf of groups of Parties will be concise.

3. The following sessions of the subsidiary bodies have been scheduled in conjunction with COP 22 and CMP 12:

- (a) Forty-fifth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA);
- (b) Forty-fifth session of the Subsidiary Body for Implementation (SBI);

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<sup>2</sup> FCCC/SBI/2014/8, paragraph 218.

(c) Second part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA).

4. The COP and the CMP will convene plenary meetings during the first week of the conference to take up the items on their agendas that have not been referred to the SBSTA, the SBI or the APA.

5. During the Marrakech Conference, meetings will be organized in line with the conclusions of the SBI<sup>3</sup> to ensure the observance of clear and effective time management practices, as well as the relevant procedures and working practices agreed to by all Parties.

6. In order to ensure that draft texts can be processed and made available in all United Nations official languages before presentation to the COP and the CMP for consideration adoption, and to enable the timely closure of the conference, all negotiations in the COP and the CMP must conclude by Wednesday, 16 November.

7. In keeping with the conclusions adopted at SBI 40,<sup>4</sup> all meetings are scheduled to end by 6 p.m. each day in order to give Parties and regional groups sufficient time to prepare for daily meetings, but may, in exceptional circumstances, and on a case-by-case basis, continue for two to three hours.

8. The SBI also recommended<sup>5</sup> that the secretariat, when organizing sessional periods, follow the practice of holding no more than two meetings of plenary and/or contact groups concurrently, with the total number of meetings held concurrently, including informals, not exceeding six, to the extent possible. It further recommended that the secretariat continue to take into consideration, when scheduling meetings, the constraints faced by delegations and avoid clashes on similar issues, to the extent possible.

9. The principles of openness, transparency and inclusiveness will guide the organization of work during the Marrakech Conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings to take stock of progress and ensure transparency, the enhanced availability of electronic documentation, timely meeting announcements and the broadcasting of meeting information on closed-circuit television, the UNFCCC website and Twitter.

(b) High-level segment

10. The inauguration of the high-level segment will take place in the morning of Tuesday, 15 November (see paras. 115–124 below).

11. On 8 August 2016, the King of Morocco sent invitations to Heads of State and Government to attend the high-level segment on Tuesday, 15 November. Further information on the participation of leaders will be communicated to Parties before the opening of the Marrakech Conference.

(c) Mandated and other events

12. There are three events mandated to be convened during the Marrakech Conference:

(a) The facilitative dialogue on enhancing ambition and support,<sup>6</sup> to be convened in two parts. Part I of the dialogue will be convened on Friday, 11 November, and will seek

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<sup>3</sup> FCCC/SBI/2014/8, paragraphs 218–221.

<sup>4</sup> FCCC/SBI/2014/8, paragraph 219.

<sup>5</sup> FCCC/SBI/2010/10, paragraph 164.

<sup>6</sup> Decision 1/CP.21, paragraph 115.

to assess progress in the areas of ambition and support as well as to showcase specific case studies or initiatives. Part II will be convened in the morning of Wednesday, 16 November, to allow ministers to contribute to the dialogue and engage in a policy discussion to identify relevant opportunities to enhance ambition on mitigation action and the provision and mobilization of support;

(b) The second biennial ministerial high-level dialogue on climate finance.<sup>7</sup> This event will be convened in the afternoon of Wednesday, 16 November, and will mainly focus on adaptation finance, particularly the challenges and opportunities in the mobilization and delivery of, and access to, financial resources at a scale needed to address the increasing impacts of climate change in the context of sustainable development. The dialogue will be informed by the report of the 2016 in-session workshop on long-term climate finance and the 2016 biennial assessment and overview of climate finance flows prepared by the Standing Committee on Finance;

(c) The high-level event on enhancing climate action.<sup>8</sup> This event will be convened in the morning of Thursday, 17 November. During the Marrakech Conference, the high-level climate champions, Ms. Hakima El Haite and Ms. Laurence Tubiana, will also convene a series of events on selected thematic areas that will provide an opportunity to showcase action and its impacts. The climate champions will also create space for participatory dialogues on the specific needs, challenges and features of some of the sectors included in the thematic areas to help identify the priorities for the workplan of the climate champions in 2017. The climate champions will report on their ongoing activities throughout 2016.

13. SBI 44 and SBSTA 44 noted the interest of some Parties in a high-level event on economic diversification and sustainable development being held at COP 22.<sup>9</sup> In this regard, the President of COP 22, with the assistance of the secretariat, will make arrangements for conducting a high-level event on sustainable economic transition and economic diversification.

14. Many other events will also be organized at the Marrakech Conference. Further information on mandated and other events will be communicated to Parties before the opening of the conference.

### III. Annotations to the provisional agenda

#### 1. Opening of the session

15. COP 22 will be opened by the President of COP 21, Ms. Ségolène Royal (France).

#### 2. Organizational matters

##### (a) Election of the President of the Conference of the Parties at its twenty-second session

16. *Background:* The President of COP 21 will call for the election of Mr. Salaheddine Mezouar, Minister of Foreign Affairs and Cooperation of Morocco, as President of COP 22. Mr. Mezouar was nominated by the African States in accordance with the principle of

<sup>7</sup> Decision 3/CP.19, paragraph 13, and decision 5/CP.21, paragraphs 4 and 5.

<sup>8</sup> Decision 1/CP.21, paragraph 120.

<sup>9</sup> FCCC/SBI/2016/8, paragraph 118, and FCCC/SBSTA/2016/2, paragraph 52.

rotation of the Presidency among regional groups. He will also serve as President of CMP 12.

(b) Adoption of the rules of procedure

17. *Background:* At COP 21, Parties decided to continue to apply the draft rules of procedure contained in document FCCC/CP/1996/2, with the exception of rule 42, and agreed that the President would continue consultations during the intersessional period and report back to COP 22 in the event of any new developments.

18. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and invite the President of COP 22 to undertake consultations to try to achieve the adoption of the rules.

FCCC/CP/1996/2	<i>Organizational matters: adoption of the rules of procedure. Note by the secretariat</i>
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(c) Adoption of the agenda

19. *Background:* The secretariat, in agreement with the President of COP 21, has drafted the provisional agenda for COP 22, after consultations with the Bureau and Parties.

20. *Action:* The COP will be invited to adopt its agenda.

FCCC/CP/2016/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(d) Election of officers other than the President

21. *Background:* At the request of the President of COP 21, consultations on nominations to the Bureau of COP 22 and CMP 12 were initiated during the sessions of the subsidiary bodies held in Bonn in May 2016 with the chairs and coordinators of regional groups and constituencies. Chairs and coordinators were informed that the deadline for submission of nominations is 11 November 2016. Parties are invited to recall decisions 36/CP.7 and 23/CP.18 and give active consideration to the nomination of women for elective posts in bodies established under the Convention.

22. *Action:* The COP will be invited to elect the members of the Bureau of COP 22 and CMP 12 at the earliest opportunity following completion of consultations.

(e) Admission of organizations as observers

23. *Background:* The COP will have before it document FCCC/CP/2016/3 containing the list of organizations seeking admission as observers, following review and consideration by the Bureau of COP 21 and CMP 11.<sup>10</sup>

24. *Action:* The COP will be invited to consider the list and admit the organizations as observers.

FCCC/CP/2016/3	<i>Admission of observers: organizations applying for admission as observers. Note by the secretariat</i>
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<sup>10</sup> In accordance with decision 36/CMP.1, a single process will be used for the admission of observer organizations to sessions of the COP and the CMP, with decisions on the admission of observer organizations being taken by the COP.

(f) Organization of work, including for the sessions of the subsidiary bodies

25. *Action:* The COP will be invited to agree upon the organization of the work of the session, including on the proposed schedule of meetings (see paras. 1–14 above) and the referral of items to the SBSTA and the SBI as indicated under the relevant agenda items.

26. In response to the invitation by CMP 11, the COP will be invited to request the APA to undertake the necessary preparatory work concerning the issue that the Adaptation Fund may serve the Paris Agreement.<sup>11</sup>

27. The COP will be further invited to organize the work in a manner that is flexible enough to respond to changing circumstances and new developments, that is guided by the principles of openness, transparency and inclusiveness, and that can ensure that mandates given to COP 22 are addressed.

<i>FCCC/CP/2016/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBSTA/2016/3</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBI/2016/9</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/APA/2016/3</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(g) Dates and venues of future sessions

28. *Background:* At COP 22, a decision will be required on the host of COP 23 and CMP 13, which, in keeping with the principle of rotation among regional groups, is to come from the Asia-Pacific States.

29. Regarding other future sessions, in keeping with the principle of rotation among regional groups, the President of COP 24 and CMP 14 will come from the Eastern European States.

30. SBI 44 recommended dates for the sessional periods in 2021.<sup>12</sup>

31. *Action:* The COP must decide on the host country for COP 23 and CMP 13 and the dates of the sessional periods in 2021. The COP may also wish to invite interested Parties to present offers to host COP 24 and CMP 14 and take any further action it deems appropriate.

(h) Adoption of the report on credentials

32. *Background:* According to rule 19 of the draft rules of procedure being applied, the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than 24 hours after the opening of the session. Any later change in the composition of the delegation shall also be communicated to the secretariat. The credentials must be issued either by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic

<sup>11</sup> Decision 1/CMP.11, paragraph 9 states that the CMP invites COP 22 to request the APA to undertake the necessary preparatory work concerning the issue referred to in paragraph 8 of the same decision and to forward a recommendation to the CMP for its consideration and adoption no later than at CMP 15 (November 2019).

<sup>12</sup> FCCC/SBI/2016/8, paragraph 155.

integration organization, by the competent authority of that organization. The Bureau will examine the credentials and submit its report thereon for adoption by the COP (rule 20 of the draft rules of procedure). Representatives shall be entitled to participate provisionally in the session pending a decision by the COP to accept their credentials (rule 21 of the draft rules of procedure). Only Parties with valid credentials will be able to participate in the adoption of decisions and amendments to the Convention.

33. *Action:* The COP will be invited to adopt the report on credentials of the representatives of Parties attending COP 22. Representatives may participate provisionally pending this action.

### 3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

34. *Background:* The Chair of the SBSTA will report on any draft decisions and conclusions recommended at SBSTA 44 and 45 for consideration and adoption at COP 22 and on any other issues the COP has mandated the SBSTA to consider.

35. *Action:* The COP will be invited to take note of the progress made in the work of the SBSTA in 2016 and to consider the recommended draft decisions and conclusions for adoption.

FCCC/SBSTA/2016/2	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its forty-fourth session, held in Bonn from 16 to 26 May 2016</i>
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(b) Report of the Subsidiary Body for Implementation

36. *Background:* The Chair of the SBI will report on any draft decisions and conclusions recommended at SBI 44 and 45 for consideration and adoption at COP 22 and on any other issues the COP has mandated the SBI to consider.

37. *Action:* The COP will be invited to take note of the progress made in the work of the SBI in 2016 and to consider the recommended draft decisions and conclusions for adoption.

FCCC/SBI/2016/8 and Add.1	<i>Report of the Subsidiary Body for Implementation on its forty-fourth session, held in Bonn from 16 to 26 May 2016</i>
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(c) Report of the Ad Hoc Working Group on the Paris Agreement

38. *Background:* The COP, by decision 1/CP.21, established the APA to prepare for the entry into force of the Paris Agreement and for the convening of the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA). The APA convened the first part of its first session from 16 to 26 May 2016 in Bonn, the report on which is referred to below. The second part of the first session will be convened in conjunction with COP 22 in Marrakech.

39. The Co-Chairs of the APA will report on the progress of its work in preparing for the entry into force of the Paris Agreement and for the convening of CMA 1.

40. *Action:* The COP will be invited to consider the report of the APA on the progress of its work in 2016 and to take any action it deems appropriate.

FCCC/APA/2016/2	<i>Report of the Ad Hoc Working Group on the Paris Agreement on the first part of its first session, held in</i>
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*Bonn from 16 to 26 May 2016*

#### **4. Preparations for the entry into force of the Paris Agreement and the first session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement**

41. *Background:* By decision 1/CP.21, the COP adopted the Paris Agreement and invited Parties to the Convention to sign the Agreement at the high-level signature ceremony to be convened by the Secretary-General of the United Nations on 22 April 2016, or at their earliest opportunity, and to deposit their respective instruments of ratification, acceptance, approval or accession, where appropriate, as soon as possible.<sup>13</sup>

42. The COP, by the same decision, decided to oversee the implementation of the work programme resulting from the relevant requests contained in the same decision.<sup>14</sup> The COP requested the APA to report regularly on the progress of its work and to complete its work by CMA 1.<sup>15</sup> The COP will also consider reports from the subsidiary and constituted bodies, as well as from other entities, on progress in the implementation of the work programme arising from decision 1/CP.21.

43. During the sessions of the subsidiary bodies held in Bonn in May 2016, the Presidency and the incoming Presidency convened informal consultations with Parties on the modalities for inclusiveness in the development of the Paris Agreement rulebook in the event of the early entry into force of the Paris Agreement in 2016 or 2017. An aide memoire on those consultations is available on the UNFCCC website.<sup>16</sup>

44. *Action:* The COP will be invited to consider the status of signature and ratification of the Paris Agreement. The COP will also be invited to consider progress made in the implementation of the work programme arising from decision 1/CP.21, as well as progress made in the preparations for the convening of CMA 1. The COP will be further invited to take any action it deems appropriate.

<i>FCCC/SBSTA/2016/2</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its forty-fourth session, held in Bonn from 16 to 26 May 2016</i>
<i>FCCC/SBI/2016/8 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on its forty-fourth session, held in Bonn from 16 to 26 May 2016</i>
<i>FCCC/APA/2016/2</i>	<i>Report of the Ad Hoc Working Group on the Paris Agreement on the first part of its first session, held in Bonn from 16 to 26 May 2016</i>

<sup>13</sup> Decision 1/CP.21, paragraph 4.

<sup>14</sup> Decision 1/CP.21, paragraph 9.

<sup>15</sup> Decision 1/CP.21, paragraph 10.

<sup>16</sup> <[http://unfccc.int/files/meetings/marrakech\\_nov\\_2016/application/pdf/eif\\_summary.pdf](http://unfccc.int/files/meetings/marrakech_nov_2016/application/pdf/eif_summary.pdf)>.

## 5. Consideration of proposals by Parties for amendments to the Convention under Article 15

45. *Background:* Article 15 of the Convention contains procedures for amending the Convention. In accordance with this Article, Parties submitted two proposals for consideration at COP 17.

(a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention

46. *Background:* By a letter dated 24 May 2011, the Russian Federation transmitted to the secretariat the text of a proposal<sup>17</sup> for an amendment to Article 4, paragraph 2(f), of the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 17 and sent it, for information, to the Depositary on 22 June 2011.

47. COP 21 decided to include this sub-item on the provisional agenda for COP 22.<sup>18</sup>

48. *Action:* The COP will be invited to consider the proposal and take any action it deems appropriate.

*FCCC/CP/2011/5*

*Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention. Note by the secretariat.*

(b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention

49. *Background:* By a letter dated 26 May 2011, Papua New Guinea and Mexico transmitted to the secretariat the text of a proposal for amendments to Articles 7 and 18 of the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 17 and sent it, for information, to the Depositary on 22 June 2011.

50. At COP 17, the President noted that a revised proposal had been received.<sup>19</sup> COP 21 decided to include this sub-item on the provisional agenda for COP 22.<sup>20</sup>

51. *Action:* The COP will be invited to consider the proposal and take any action it deems appropriate.

*FCCC/CP/2011/4/Rev.1*

*Revised proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention. Note by the secretariat.*

## 6. Report of the Adaptation Committee

52. *Background:* The COP, by decision 2/CP.17, requested the Adaptation Committee to report annually to the COP through the subsidiary bodies. By the same decision it decided to review the effectiveness and performance of the Adaptation Committee at COP 22, with a view to adopting an appropriate decision on the outcome of this review.

<sup>17</sup> FCCC/CP/2011/5.

<sup>18</sup> FCCC/CP/2015/10, paragraph 81.

<sup>19</sup> FCCC/CP/2011/4/Rev.1.

<sup>20</sup> FCCC/CP/2015/10, paragraph 83.

53. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. The COP will further be invited to elect members of the Adaptation Committee.

FCCC/SB/2016/2

*Report of the Adaptation Committee*

## 7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

54. *Background:* The COP, by decision 2/CP.19, established the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts subject to review, including of its structure, mandate and effectiveness, at COP 22, with a view to adopting an appropriate decision on the outcome of this review.<sup>21</sup> It requested the Executive Committee of the Warsaw International Mechanism to report annually to the COP through the SBSTA and the SBI and to make recommendations as appropriate.<sup>22</sup>

55. COP 21 requested the Executive Committee to establish a clearing house for risk transfer that serves as a repository for information on insurance and risk transfer,<sup>23</sup> and a task force to develop recommendations for integrated approaches to avert, minimize and address displacement related to the adverse impacts of climate change.<sup>24</sup> It also requested the Executive Committee to report on progress thereon in its annual report.<sup>25</sup>

56. In response to a request by the Alliance of Small Island States to the President of COP 21, the Presidency and the incoming Presidency convened informal consultations with Parties during the forty-fourth sessions of the subsidiary bodies on the review of the Warsaw International Mechanism to be carried out at COP 22. An aide memoire on those consultations is available on the UNFCCC website.<sup>26</sup>

57. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

FCCC/SB/2016/3

*Report of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts*

## 8. Development and transfer of technologies

### (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network

58. *Background:* The COP, by decision 17/CP.20, decided that the Technology Executive Committee (TEC) and the Climate Technology Centre and Network (CTCN) shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.

<sup>21</sup> Decision 2/CP.19, paragraph 1.

<sup>22</sup> Decision 2/CP.19, paragraph 3.

<sup>23</sup> Decision 1/CP.21, paragraph 48.

<sup>24</sup> Decision 1/CP.21, paragraph 49.

<sup>25</sup> Decision 1/CP.21, paragraph 50.

<sup>26</sup> <[http://unfccc.int/files/meetings/marrakech\\_nov\\_2016/application/pdf/wim\\_summary.pdf](http://unfccc.int/files/meetings/marrakech_nov_2016/application/pdf/wim_summary.pdf)>.

59. *Action:* The COP will be invited to refer this sub-item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. The COP will further be invited to elect members of the TEC and government representatives of the Advisory Board of the CTCN.

<i>FCCC/SB/2016/1</i>	<i>Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2016</i>
<i>Further information</i>	<i>&lt;www.unfccc.int/ttclear&gt;</i>

(b) Linkages between the Technology Mechanism and the Financial Mechanism of the Convention

60. *Background:* The COP, by decision 1/CP.18, agreed to further elaborate, at COP 20, linkages between the Technology Mechanism and the Financial Mechanism of the Convention, taking into consideration the recommendations of the Board of the Green Climate Fund (GCF), developed in accordance with decision 3/CP.17, paragraph 17, and of the TEC, developed in accordance with decision 4/CP.17, paragraph 6.

61. COP 21 invited the Board of the GCF to provide its recommendations, in accordance with decision 1/CP.18, paragraph 62, for consideration by COP 22.<sup>27</sup>

62. COP 21 requested the TEC, the CTCN and the operating entities of the Financial Mechanism to continue to consult on and further elaborate, including through an in-session workshop at the forty-fourth sessions of the subsidiary bodies, the linkages between the Technology Mechanism and the Financial Mechanism.<sup>28</sup>

63. COP 21 also requested the TEC to include, in its annual report, the findings arising from the activities referred to in paragraph 62 above for consideration at COP 22, taking into consideration the GCF recommendations referred to in paragraph 61 above.<sup>29</sup>

64. *Action:* The COP will be invited to consider the findings from the ongoing consultations referred to in paragraph 62 above and recommendations from the Board of the GCF referred to in paragraphs 60 and 61 above with a view to defining the linkages between the Technology Mechanism and the Financial Mechanism and completing its work on this matter.

<i>FCCC/CP/2014/6</i>	<i>Linkages between the Technology Mechanism and the Financial Mechanism of the Convention: recommendations of the Technology Executive Committee</i>
<i>FCCC/SB/2016/1</i>	<i>Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2016</i>
<i>FCCC/CP/2016/7 and Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>Further information</i>	<i>&lt;www.unfccc.int/focus/technology/items/7000.php&gt;</i> <i>&lt;www.gcfund.org&gt;</i>

<sup>27</sup> Decision 13/CP.21, paragraph 4.

<sup>28</sup> Decision 13/CP.21, paragraph 8.

<sup>29</sup> Decision 13/CP.21, paragraph 9.

## 9. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention

65. *Background:* Article 4, paragraph 2(d), of the Convention provides that a second review of the adequacy of Article 4, paragraph 2(a) and (b), shall take place not later than 31 December 1998. At COP 4, the COP President informed Parties that it had proved impossible to reach any agreed conclusions or decisions on the matter. During the consideration of the provisional agenda for COP 5, the Group of 77 and China proposed amending the item to read “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. There was no agreement on this, and the COP adopted the agenda for that session with the item held in abeyance. This item was included on the provisional agendas for COP 6 up to and including COP 12, with a footnote reflecting the amendment proposed by the Group of 77 and China. COP 13, acting on a proposal by the President, decided to invite the Executive Secretary to reflect on the situation in the light of developments at that session and come forward with proposals to be considered by SBI 28. On a proposal by the President, and on the basis of the recommendation made by the SBI, it was decided at COP 14 to defer consideration of this item to COP 16.<sup>30</sup> COP 16, acting on a proposal by the President, deferred its consideration of the item, pursuant to rule 13 of the draft rules of procedure being applied, to COP 17. At COP 17, 18, 19, 20 and 21, the agenda was adopted with the item held in abeyance, and the President undertook consultations on the matter and reported back to Parties on the outcome of the consultations. COP 21 agreed that in accordance with rule 16 of the draft rules of procedure being applied, this item will be considered at COP 22.

66. *Action:* The COP will be invited to consider this item and take any action it deems appropriate.

## 10. Matters relating to finance

### (a) Long-term climate finance

67. *Background:* The COP, by decision 5/CP.20, requested the secretariat to organize annual in-session workshops through to 2020 and to prepare a summary report on the workshops for annual consideration by the COP and the biennial high-level ministerial dialogues on climate finance.<sup>31</sup> It decided that in 2015 and 2016, the in-session workshops would focus on the issues of adaptation finance, needs for support to developing country Parties and cooperation on enhanced enabling environments and support for readiness activities.<sup>32</sup> By the same decision, the COP requested the secretariat to prepare a compilation and synthesis of the biennial submissions on the strategies and approaches for scaling up climate finance from 2014 to 2020 in order to inform the in-session workshops.<sup>33</sup>

68. An in-session workshop on long-term climate finance was organized in conjunction with the forty-fourth sessions of the subsidiary bodies and the first part of the first session of the APA in May 2016.<sup>34</sup> The secretariat prepared a summary report on the workshop for consideration by the COP, highlighting the deliberations of the participants, including Parties and representatives from international finance institutions, United Nations agencies,

<sup>30</sup> FCCC/CP/2008/7, paragraph 10.

<sup>31</sup> Decision 5/CP.20, paragraph 12.

<sup>32</sup> Decision 5/CP.20, paragraph 13.

<sup>33</sup> Decision 5/CP.20, paragraph 11.

<sup>34</sup> Documents and presentation slides used during the workshop are available at <<http://www.unfccc.int/9518>>.

civil society organizations and other stakeholders. The outcomes of the workshop will inform the second high-level ministerial dialogue on climate finance.<sup>35</sup>

69. *Action:* The COP will be invited to consider the summary report on the workshop and take necessary action as deemed appropriate. The COP will also be invited to provide guidance on the organization of future workshops on long-term finance.

<i>FCCC/CP/2016/5</i>	<i>In-session workshop on long-term climate finance in 2016. Summary report by the secretariat</i>
<i>Further information</i>	< <a href="http://www.unfccc.int/6814.php">www.unfccc.int/6814.php</a> > < <a href="http://www.unfccc.int/9518.php">www.unfccc.int/9518.php</a> > < <a href="http://www4.unfccc.int/submissions/SitePages/sessions.aspx">http://www4.unfccc.int/submissions/SitePages/sessions.aspx</a> >

(b) Report of the Standing Committee on Finance and review of the functions of the Standing Committee on Finance

70. *Background:* By decision 2/CP.17, the COP decided that the Standing Committee on Finance (SCF) shall, at each ordinary session of the COP, report and make recommendations to the COP, for its consideration, on all aspects of its work.

71. By decision 6/CP. 21 the SCF was requested to report to COP 22 on the progress made in the implementation of its workplan, including the outcomes of the 2016 biennial assessment and overview of climate finance flows.

72. By decision 6/CP.21, the COP decided to initiate the review of the functions of the SCF referred to in paragraph 23 of decision 6/CP.20 at COP 22. COP 21 requested SBI 45 to prepare draft terms of reference for the review of the functions of the SCF on the basis of the submissions referred to in paragraph 11 of decision 6/CP.21.<sup>36</sup>

73. *Action:* The COP will be invited to consider the report of the SCF and take any action it deems appropriate. The COP will further be invited to elect the members of the SCF. The COP will also be invited to consider and adopt the draft terms of reference for the review of the functions of the SCF as prepared by the SBI.

<i>FCCC/CP/2016/8</i>	<i>Report of the Standing Committee on Finance to the Conference of the Parties</i>
<i>FCCC/CP/2016/MISC.1</i>	<i>Views on the terms of reference for the review of the functions of the Standing Committee on Finance</i>

(c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund

74. *Background:* The Board of the GCF submits an annual report to the COP as provided for in its governing instrument<sup>37</sup> containing information such as the

<sup>35</sup> Decision 5/CP.21, paragraph 4.

<sup>36</sup> Decision 6/CP.21, paragraph 10.

<sup>37</sup> See paragraph 6(c) of the governing instrument of the GCF, available at <[https://www.greenclimate.fund/documents/20182/56440/Governing\\_Instrument.pdf/caa6ce45-cd54-4ab0-9e37-fb637a9c6235](https://www.greenclimate.fund/documents/20182/56440/Governing_Instrument.pdf/caa6ce45-cd54-4ab0-9e37-fb637a9c6235)>.

implementation of the guidance provided at COP 21 and any other relevant decisions of the COP.<sup>38</sup>

75. As mandated by decision 2/CP.17, paragraph 121(b), the SCF will provide draft guidance to the GCF for consideration by the COP based on the annual report of the GCF to the COP, inputs from the thematic bodies under the Convention and the views submitted by Parties.

76. *Action:* The COP will be invited to provide guidance to the GCF on policies, programme priorities and eligibility criteria, taking into consideration the reports of the Board of the GCF and the SCF as well as the annual report to the Conference of the Parties on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2016/7 and Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2016/8</i>	<i>Report of the Standing Committee on Finance to the Conference of the Parties</i>
<i>FCCC/CP/2016/INF.1</i>	<i>Operation of the registry of nationally appropriate mitigation actions. Report by the secretariat</i>
<i>Further information</i>	< <a href="http://www.unfccc.int/5869.php">www.unfccc.int/5869.php</a> > < <a href="http://www.unfccc.int/6877.php">www.unfccc.int/6877.php</a> > < <a href="http://www4.unfccc.int/submissions/SitePages/sessions.aspx">http://www4.unfccc.int/submissions/SitePages/sessions.aspx</a> >

(d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility

77. *Background:* The memorandum of understanding between the COP and the Council of the Global Environment Facility (GEF) provides that the GEF will report annually to the COP on the implementation of the guidance received. The GEF is expected to report on actions taken to implement the guidance provided at COP 21<sup>39</sup> of and any other relevant decisions of the COP.

78. As mandated by decision 2/CP.17, paragraph 121(b), the SCF will provide draft guidance to the GEF for consideration by the COP based on the annual report of the GEF to the COP, inputs from the thematic bodies under the Convention and the views submitted by Parties.

79. *Action:* The COP will be invited to provide guidance to the GEF on policies, programme priorities and eligibility criteria, taking into consideration the reports of the GEF and the SCF, as well as the fourth annual report to the COP on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2016/6 and Add.1 and 2</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2016/8</i>	<i>Report of the Standing Committee on Finance to the Conference of the Parties</i>
<i>FCCC/CP/2016/INF.1</i>	<i>Operation of the registry of nationally appropriate</i>

<sup>38</sup> Decision 7/CP.21, paragraph 28.

<sup>39</sup> Decision 8/CP.21.

<i>Further information</i>	<p><i>mitigation actions. Report by the secretariat</i></p> <p>&lt;<a href="http://www.unfccc.int/3655.php">www.unfccc.int/3655.php</a>&gt;</p> <p>&lt;<a href="http://www.unfccc.int/6877.php">www.unfccc.int/6877.php</a>&gt;</p> <p>&lt;<a href="http://www4.unfccc.int/submissions/SitePages/sessions.aspx">http://www4.unfccc.int/submissions/SitePages/sessions.aspx</a>&gt;</p>
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(e) Sixth review of the Financial Mechanism

80. *Background:* COP 4 decided to review the Financial Mechanism of the Convention every four years in accordance with Article 11, paragraph 4, of the Convention.<sup>40</sup> By decision 9/CP.20, the COP decided to initiate the sixth review of the Financial Mechanism at COP 22, in accordance with the criteria contained in the guidelines annexed to decision 8/CP.19, or as the guidelines may be subsequently amended.

81. *Action:* The COP will be invited to initiate the sixth review of the Financial Mechanism and agree on the terms of reference for the sixth review, taking into account the criteria contained in the annex to decision 8/CP.19.

(f) Initiation of a process to identify the information to be provided by Parties in accordance with Article 9, paragraph 5, of the Paris Agreement<sup>41</sup>

82. *Background:* By decision 1/CP.21, the COP decided to initiate, at COP 22, a process to identify the information to be provided by Parties, in accordance with Article 9, paragraph 5, of the Paris Agreement with a view to providing a recommendation for consideration and adoption at CMA 1.

83. *Action:* The COP will be invited to initiate the process to identify the information to be provided by Parties in accordance with Article 9, paragraph 5, of the Paris Agreement.

## 11. Reporting from and review of Parties included in Annex I to the Convention<sup>42</sup>

84. *Background:* SBI 44 recommended a draft decision on the outcome of the first round of the international assessment and review process (2014–2015) for consideration and adoption at COP 22.<sup>43</sup>

85. See the SBI 45<sup>44</sup> provisional agenda and annotations for further details.

86. *Action:* The COP will be invited to refer this item to the SBI for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI. The COP will be invited to consider and adopt the draft decision referred to in paragraph 84 above.

<sup>40</sup> Decision 3/CP.4, paragraph 2.

<sup>41</sup> Decision 1/CP.21, paragraph 55.

<sup>42</sup> The COP may wish to request SBI 45 to assist in revising the modalities and procedures for international assessment and review in accordance with decision 2/CP.17, paragraph 26.

<sup>43</sup> Contained in document FCCC/SBI/2016/8/Add.1.

<sup>44</sup> FCCC/SBI/2016/9.

## 12. Reporting from Parties not included in Annex I to the Convention

87. *Background:* COP 19 decided to review the mandate and terms of reference of the Consultative Group of Experts at COP 22 with a view to adopting a decision at the same session.<sup>45</sup>

88. See the SBI 45<sup>46</sup> provisional agenda and annotations for further details.

89. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

## 13. Capacity-building under the Convention

90. *Background:* SBI 44 developed the terms of reference of the Paris Committee on Capacity-building (PCCB), and recommended a draft decision on this matter for consideration and adoption at COP 22.<sup>47</sup>

91. COP 21 adopted the terms of reference for the third comprehensive review of the implementation of the framework for capacity-building in developing countries established under decision 2/CP.7 (hereinafter referred to as the capacity-building framework) and requested SBI 44 to conduct the review.<sup>48</sup>

92. SBI 44 initiated, but did not conclude, its consideration of the third comprehensive review of the implementation of the capacity-building framework, and agreed to continue its consideration of the matter at SBI 45.<sup>49</sup>

93. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI. The COP will also be invited to consider and adopt the terms of reference of the PCCB, and to elect the members of the PCCB.

## 14. Implementation of Article 4, paragraphs 8 and 9, of the Convention

### (a) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10)

94. *Background:* See the SBSTA 45<sup>50</sup> and SBI 45<sup>51</sup> provisional agendas and annotations for further details.

95. *Action:* The COP will be invited to refer this sub-item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

### (b) Matters relating to the least developed countries

96. *Background:* See the SBSTA 45<sup>52</sup> and SBI 45<sup>53</sup> provisional agendas and annotations for further details.

<sup>45</sup> Decision 19/CP.19, paragraph 8.

<sup>46</sup> As footnote 44 above.

<sup>47</sup> Contained in document FCCC/SBI/2016/8/Add.1.

<sup>48</sup> Decision 14/CP.21, paragraphs 1 and 2.

<sup>49</sup> On the basis of the draft decision text contained in document FCCC/SBI/2016/8/Add.1.

<sup>50</sup> FCCC/SBSTA/2016/3.

<sup>51</sup> As footnote 44 above.

97. *Action:* The COP will be invited to refer this sub-item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

## 15. Gender and climate change

98. *Background:* COP 18 requested the secretariat to gather and maintain information on the gender composition of constituted bodies established under the Convention and the Kyoto Protocol and delegations to sessions under the Convention and the Kyoto Protocol, and to report this information to the COP for its consideration on an annual basis to track progress made towards meeting the goal of gender balance in advancing gender-sensitive climate policy.<sup>54</sup>

99. COP 18 invited Parties and institutions established pursuant to the Convention and the Kyoto Protocol to review, at COP 22, progress made in meeting the goal of gender balance through the gradual but significant increase in the participation of women.<sup>55</sup>

100. COP 20 established a two-year work programme for promoting gender balance and achieving gender-responsive climate policy,<sup>56</sup> and requested the secretariat to include in its next annual report, referred in paragraph 98 above, information regarding the implementation by the secretariat of those decisions that include a gender approach, in keeping with applicable gender-related policies under the Convention.<sup>57</sup>

101. COP 20 invited Parties and admitted observer organizations to provide information on progress made in meeting the goals of gender balance and gender-responsive climate policy<sup>58</sup> and agreed to review this information at COP 22.<sup>59</sup>

102. *Action:* The COP will be invited to refer the consideration of this matter to the SBI and to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>FCCC/CP/2016/4</i>	<i>Gender composition. Report by the secretariat</i>
<i>Further information</i>	<i>&lt;www.unfccc.int/7516&gt;</i>

## 16. Other matters referred to the Conference of the Parties by the subsidiary bodies

103. *Background:* Any other matters concerning the Convention referred to the COP by the subsidiary bodies will be taken up under this agenda item.

104. *Action:* The COP will be invited to consider for adoption any other draft decisions or conclusions recommended by the subsidiary bodies under this agenda item.

<sup>52</sup> As footnote 50 above.

<sup>53</sup> As footnote 44 above.

<sup>54</sup> Decision 23/CP.18, paragraph 8.

<sup>55</sup> Decision 23/CP.18, paragraphs 4 and 5.

<sup>56</sup> Decision 18/CP.20, paragraph 3.

<sup>57</sup> Decision 18/CP.20, paragraph 4.

<sup>58</sup> Parties should submit their views via the submission portal at <<http://www.unfccc.int/5900>>.

Observer organizations should e-mail their submissions to <[secretariat@unfccc.int](mailto:secretariat@unfccc.int)>.

<sup>59</sup> Decision 18/CP.20, paragraphs 15 and 16.

## 17. Administrative, financial and institutional matters

### (a) Audit report and financial statements for 2015

105. *Background:* See the SBI 45<sup>60</sup> provisional agenda and annotations for further details.

106. *Action:* The COP will be invited to refer this sub-item to the SBI for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

### (b) Budget performance for the biennium 2016–2017

107. *Background:* See the SBI 45<sup>61</sup> provisional agenda and annotations for further details.

108. *Action:* The COP will be invited to refer this sub-item to the SBI for consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

### (c) Decision-making in the UNFCCC process

109. *Background:* COP 21 considered this matter and requested the COP 21 President, in collaboration with Morocco as the host of COP 22, to undertake forward-looking, open-ended informal consultations on decision-making in the UNFCCC process in conjunction with SBSTA 44 and SBI 44 and to report back at COP 22. COP 21 also agreed that the consideration of this sub-item would continue at COP 22.

110. *Action:* The COP will be invited to consider this matter and take any action it deems appropriate.

### (d) Review of the process established by decision 14/CP.1 relating to the selection and nomination of the Executive Secretary (at the level of Under-Secretary-General) and the Deputy Executive Secretary (at the level of Assistant Secretary-General).

111. *Background:* A proposal was received from Saudi Arabia to include this sub-item on the provisional agenda for COP 22.

112. Decision 14/CP.1, paragraph 7, addresses the process for the appointment of the Executive Secretary. SBI 30 considered this issue in its discussions on the proposed programme budget for the biennium 2010–2011.<sup>62</sup>

113. Parties may wish to consider the role of the Secretary-General, Parties, the Bureau and the secretariat in both the nomination and selection processes for the above-mentioned post, taking into account new realities concerning the secretariat, climate change issues and the expectations of the international community after the adoption of the Paris Agreement. Parties may also wish to consider these issues in the context of the position of the Deputy Executive Secretary.

114. *Action:* The COP will be invited to consider this matter and take any action it deems appropriate.

FCCC/CP/2016/INF.2

*Background information on decision 14/CP.1 and the process to appoint the Executive Secretary. Note by the secretariat*

<sup>60</sup> As footnote 44 above.

<sup>61</sup> As footnote 44 above.

<sup>62</sup> FCCC/SBI/2009/2, paragraphs 36–39.

## 18. High-level segment

### (a) Statements by Parties

115. The inauguration of the high-level segment will take place in the morning of Tuesday, 15 November. Heads of State and Government have been invited to participate in the high-level segment on that day.

116. National statements will be heard in the joint plenary meetings of the COP and the CMP to be held on Tuesday, 15 November, and Wednesday, 16 November. Parties should note that there will be one opportunity to deliver a national statement during the high-level segment. National statements may be delivered by the Head of State or Government, a minister or the head of delegation.

117. Separate meetings of the COP and the CMP will be held in the afternoons of Thursday, 17 November, and Friday, 18 November, for the consideration and adoption of recommended decisions and conclusions.

118. There will be one list of speakers and each Party, including Parties to both the Convention and its Kyoto Protocol, will speak only once. Parties may wish to note that, as per SBI guidance urging Parties and presiding officers to conclude conferences in a timely manner,<sup>63</sup> statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and additional time will be provided for these. In fairness to all speakers, time limits will be strictly enforced. Following United Nations practice, a mechanism will be used to assist speakers in respecting this limit. A bell system will signal to speakers when the time limit is exceeded. Speakers will be interrupted should they exceed the time limit.

119. The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have statements posted on the UNFCCC website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to <external-relations@unfccc.int>.

120. Registration for the list of speakers will be open from Wednesday, 7 September, to Friday, 28 October 2016. Information related to the list, including a registration form, was included in a notification of the sessions sent to Parties.

121. The President of COP 22 will convene the second biennial high-level ministerial dialogue on climate finance,<sup>64</sup> which will be held in the afternoon of Wednesday, 16 November (see para. 12(b) above). This dialogue will be informed by the in-session workshop on long-term finance, which was held in conjunction with SBSTA 44, SBI 44 and APA 1. He will also convene a high-level event on enhancing climate action,<sup>65</sup> which will be held in the morning of Thursday, 17 November (see para. 12(c) above), and a high-level event on sustainable economic transition and economic diversification, to be held in the afternoon of Thursday, 17 November (see para. 13 above).

122. Further arrangements for the high-level dialogue and event during the high-level segment will be put in place in consultation with Parties and with the support of the secretariat. Information on the dialogue and event will be made available on the UNFCCC website.

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<sup>63</sup> FCCC/SBI/2014/8, paragraph 218.

<sup>64</sup> Decision 3/CP.19, paragraph 13, and decision 5/CP. 21, paragraphs 4 and 5.

<sup>65</sup> Decision 1/CP.21, paragraph 120.

(b) Statements by observer organizations

123. Representatives of intergovernmental and observer organizations will be invited to make statements at the high-level segment. The COP and the CMP will convene in a joint plenary meeting on the morning of Thursday, 17 November, to hear these statements.

124. Arrangements should be made for the delivery of these statements with a time limit of two minutes. Time limits will be strictly enforced (see para. 118 above). The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy (see para. 119 above).

**19. Other matters**

125. Any other matters for the attention of the COP will be taken up under this agenda item.

**20. Conclusion of the session**

(a) Adoption of the report of the Conference of the Parties on its twenty-second session

126. *Background:* A draft report on the session will be prepared for adoption by the COP at the end of the session.

127. *Action:* The COP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

128. The President will declare the session closed.

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