



Conference of the Parties

Twenty-first session

Paris, 30 November to 11 December 2015

Item 2(c) of the provisional agenda

Organizational matters

Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary

I. Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Election of the President of the Conference of the Parties at its twenty-first session;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including the sessions of the subsidiary bodies;
 - (g) Dates and venues of future sessions;
 - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.
4. Durban Platform for Enhanced Action (decision 1/CP.17):
 - (a) Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action;
 - (b) Adoption of a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties.



5. Consideration of proposals by Parties under Article 17 of the Convention.
6. Consideration of proposals by Parties for amendments to the Convention under Article 15:
 - (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;
 - (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention.
7. Report of the Adaptation Committee.
8. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.
9. Development and transfer of technologies and implementation of the Technology Mechanism:
 - (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;
 - (b) Linkages between the Technology Mechanism and the Financial Mechanism of the Convention.
10. The 2013–2015 review.
11. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention.
12. Matters relating to finance:
 - (a) Long-term climate finance;
 - (b) Report of the Standing Committee on Finance;
 - (c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;
 - (d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility.
13. Reporting from and review of Parties included in Annex I to the Convention.
14. Reporting from Parties not included in Annex I to the Convention.
15. Capacity-building under the Convention.
16. Implementation of Article 4, paragraphs 8 and 9, of the Convention:
 - (a) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10);
 - (b) Matters relating to the least developed countries.
17. Gender and climate change.
18. Other matters referred to the Conference of the Parties by the subsidiary bodies.
19. Administrative, financial and institutional matters:
 - (a) Audit report and financial statements for 2014;
 - (b) Budget performance for the biennium 2014–2015;
 - (c) Programme budget for the biennium 2016–2017;

- (d) Decision-making in the UNFCCC process.
- 20. High-level segment:
 - (a) Statements by Parties;
 - (b) Statements by observer organizations.
- 21. Other matters.
- 22. Conclusion of the session:
 - (a) Adoption of the report of the Conference of the Parties on its twenty-first session;
 - (b) Closure of the session.

II. Proposed organization of the session: overview

1. The President of the Conference of the Parties (COP) at its twentieth session will open COP 21 and propose the election of the President of COP 21, who will also serve as the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its eleventh session. The COP and the CMP may then take up some of the organizational and procedural items on their provisional agendas on Monday, 30 November, or Tuesday, 1 December 2015, depending on the scenario for a Leaders Event to be held with the participation of Heads of State or Government on 30 November 2015.
2. The following sessions of the subsidiary bodies have been scheduled in conjunction with COP 21 and CMP 11:
 - (a) Forty-third session of the Subsidiary Body for Scientific and Technological Advice (SBSTA);
 - (b) Forty-third session of the Subsidiary Body for Implementation (SBI);
 - (c) The twelfth part of the second session of the Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP).
3. Given the evolving circumstances in the negotiations leading up to and the political significance of the outcomes of the United Nations Climate Change Conference to be held in Paris, France, the SBI invited¹ the President Designate of COP 21 and CMP 11, in consultation with the secretariat and the Bureau, to finalize the details of the arrangements for COP 21 and CMP 11, including the high-level segment. The secretariat will make information on the final arrangements for the Paris Conference available to Parties and observers immediately after the ADP session scheduled for 19–23 October 2015 in order to allow them to effectively plan for the sessions.
4. The high-level segment will open on Monday, 7 December 2015. National statements by representatives of Parties and on behalf of groups of Parties will be heard on Monday, 7 December, and Tuesday, 8 December 2015. Each Party will be entitled to make no more than one national statement during the conference. A statement by a Head of State or Government made during the Leaders Event prior to the opening of the high-level segment on Monday, 7 December, will serve as the national statement for that Party and will be mentioned in the report on the session under the high-level segment. Statements by

¹ FCCC/SBI/2015/10, paragraph 120.

representatives of intergovernmental organizations and non-governmental organizations will be heard immediately upon completion of statements by Parties.

5. Arrangements will be made to organize the high-level segment of COP 21 and CMP 11 building on earlier efforts on time management, and to ensure a timely and orderly closure of the conference. Therefore, meetings of the COP and the CMP will be convened no later than 11 December 2015 for the adoption of decisions and conclusions. The SBI also recommended that the delivery of statements by representatives of Parties, intergovernmental organizations and non-governmental organizations in the joint meetings of the COP and the CMP during the high-level segment be kept concise and respect the recommended time limits established for previous sessions.²

6. The COP, by decision 1/CP.20, encouraged the Executive Secretary and the President of the COP to convene an annual high-level event on enhancing implementation of climate action. This event is planned to be held on Saturday, 5 December 2015.

7. The principles of openness, transparency and inclusiveness will guide the organization of work during the Paris Conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings, the enhanced availability of electronic documentation, timely meeting announcements and the broadcasting of meeting information on closed-circuit television, the UNFCCC website and Twitter.

III. Annotations to the provisional agenda

1. Opening of the session

8. COP 21 will be opened by the President of COP 20, Mr. Manuel Pulgar-Vidal (Peru).

2. Organizational matters

(a) Election of the President of the Conference of the Parties at its twenty-first session

9. *Background:* The President of COP 20 will call for the election of Mr. Laurent Fabius, Minister of Foreign Affairs and International Development of France, as President of COP 21. Mr. Fabius was nominated by the Western European and other States in accordance with the principle of rotation of the Presidency among regional groups. He will also serve as the President of CMP 11.

(b) Adoption of the rules of procedure

10. *Background:* At COP 20, Parties decided to continue to apply the draft rules of procedure contained in document FCCC/CP/1996/2, with the exception of rule 42, and agreed that the President would continue consultations during the intersessional period and report back to COP 21 in the event of any new developments.

11. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and invite the President of COP 21 to undertake consultations to try to achieve the adoption of the rules.

² FCCC/SBI/2014/8, paragraphs 218–221.

FCCC/CP/1996/2

Organizational matters: adoption of the rules of procedure. Note by the secretariat(c) Adoption of the agenda

12. *Background:* The secretariat, in agreement with the President of COP 20, has drafted the provisional agenda for COP 21, after consultations with the Bureau and Parties.

13. *Action:* The COP will be invited to adopt its agenda.

FCCC/CP/2015/1

Provisional agenda and annotations. Note by the Executive Secretary(d) Election of officers other than the President

14. *Background:* At the request of the President of COP 20, consultations on nominations to the Bureau of COP 21 and CMP 11 were initiated at SBSTA 42 and SBI 42 with the chairs of regional groups and constituencies and will continue during the ADP sessions in the second half of 2015. Chairs were informed that the deadline for submission of nominations is 23 October 2015. Parties are invited to recall decisions 36/CP.7 and 23/CP.18 and give active consideration to the nomination of women for elective posts in bodies established under the Convention.

15. *Action:* The COP will be invited to elect the members of the Bureau of COP 21 and CMP 11 at the earliest opportunity following completion of consultations.

(e) Admission of organizations as observers

16. *Background:* The COP will have before it document FCCC/CP/2015/5 containing the list of organizations seeking admission as observers, following review and consideration by the Bureau of COP 20 and CMP 10.³

17. *Action:* The COP will be invited to consider the list and admit the organizations as observers.

FCCC/CP/2015/5

Admission of observers: organizations applying for admission as observers. Note by the secretariat(f) Organization of work, including the sessions of the subsidiary bodies

18. *Action:* The COP will be invited to agree on the organization of the work of the session, including on the proposed schedule of meetings (see paras. 1–7 above) and the referral of items to the SBSTA and the SBI as indicated under the relevant agenda items. The COP will also be invited to organize the work in a flexible manner so that it can respond to circumstances and developments, and will be guided by the principles of openness, transparency and inclusiveness. In this context the COP will organize its work with a view to ensuring that mandates for COP 21 are addressed.

19. Work will be organized to enable the COP to adopt the text of the protocol, another legal instrument, or an agreed outcome with legal force in accordance with decision 1/CP.17. Negotiations under agenda sub-item 4(b) should conclude by Wednesday, 9 December 2015, to allow for document processing, final translation into the remaining

³ In accordance with decision 36/CMP.1, a single process will be used for the admission of observer organizations to sessions of the COP and the CMP, with decisions on the admission of observer organizations being taken by the COP.

official United Nations languages, and the requisite legal and linguistic review to be completed before presentation of the text for adoption at the COP plenary meeting on Friday, 11 December 2015 (see paras. 37–41 below). Scheduling and organization of this process will build on earlier efforts on time management, and ensure a timely and orderly closure of the conference.

<i>FCCC/CP/2015/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBSTA/2015/3</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBI/2015/11</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/ADP/2013/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(g) Dates and venues of future sessions

20. *Background:* At COP 21, a decision will be required on the host of COP 22 and CMP 12, which, in keeping with the principle of rotation among regional groups, is to come from the African States. In a letter dated 11 December 2014, the African States communicated to the secretariat that the group had endorsed Morocco as the host of COP 22 and CMP 12.

21. As per decision 24/CP.20, the secretariat was requested to conduct a fact-finding mission to Morocco to investigate the logistical, technical, legal and financial elements for hosting the sessions, and to report its findings to the Bureau. The Bureau will provide its recommendations to the COP on the basis of this report.

22. Regarding other future sessions, in keeping with the principle of rotation among regional groups, the President of COP 23 and CMP 13 is to come from the Asia-Pacific States.

23. SBI 42 recommended dates for the sessional periods in 2020.⁴

24. *Action:* The COP must decide on the host country for COP 22 and CMP 12 and the dates of the sessional periods in 2020. The COP may also wish to invite interested Parties to present offers to host COP 23 and CMP 13 and take any further action it deems appropriate.

(h) Adoption of the report on credentials

25. *Background:* According to rule 19 of the draft rules of procedure being applied, the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than 24 hours after the opening of the session. Any later change in the composition of the delegation shall also be communicated to the secretariat. The credentials must be issued either by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization. The Bureau will examine the credentials and submit its report thereon for adoption by the COP (rule 20 of the draft rules of procedure). Representatives shall be entitled to participate provisionally in the session pending a decision by the COP to accept their credentials (rule 21 of the draft rules of procedure). Only Parties with valid credentials will be able to participate in the

⁴ FCCC/SBI/2015/10, paragraph 127.

adoption of decisions, of amendments to the Convention, or of a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties.

26. *Action:* The COP will be invited to adopt the report on credentials of the representatives of Parties attending COP 21. Representatives may participate provisionally pending this action.

3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

27. *Background:* The Chair of the SBSTA will report on any recommendations of draft decisions or conclusions for adoption at COP 21 arising from the work conducted at SBSTA 42 and 43 and on any other issues that have been mandated for consideration by the SBSTA.

28. *Action:* The COP will be invited to take note of the progress made in the work of the SBSTA in 2015 and consider the recommended draft decisions or conclusions for adoption.

<i>FCCC/SBSTA/2015/2 and Add.1 and 2</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its forty-second session, held in Bonn from 1 to 11 June 2015</i>
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(b) Report of the Subsidiary Body for Implementation

29. *Background:* The Chair of the SBI will report on any recommendations of draft decisions or conclusions for adoption at COP 21 arising from the work conducted at SBI 42 and 43 and on any other issues that have been mandated for consideration by the SBI.

30. *Action:* The COP will be invited to take note of the progress made in the work of the SBI in 2015 and consider the recommended draft decisions or conclusions for adoption.

<i>FCCC/SBI/2015/10 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on its forty-second session, held in Bonn from 1 to 11 June 2015</i>
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4. Durban Platform for Enhanced Action (decision 1/CP.17)

(a) Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action

31. *Background:* The COP, by decision 1/CP.17, launched a process to develop a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties through the ADP. By the same decision, the COP launched a workplan on enhancing mitigation ambition to identify and to explore options for a range of actions that can close the ambition gap with a view to ensuring the highest possible mitigation efforts by all Parties.

32. The COP, again by decision 1/CP.17, decided that the ADP should report to future sessions of the COP on the progress of its work. By the same decision, the COP decided that the ADP should complete its work as early as possible but no later than 2015 in order to adopt this protocol, another legal instrument, or an agreed outcome with legal force at COP 21 and for it to come into effect and be implemented from 2020.

33. By decision 1/CP.20, the COP requested the ADP to make recommendations in relation to further advancing the technical examination process of opportunities with high mitigation potential, including the periodic assessment of the technical expert meetings, to

COP 21. By the same decision, the COP requested that the secretariat update the technical paper on the mitigation benefits of actions, and on initiatives and options to enhance mitigation ambition, and disseminate this information, including by publishing a summary for policymakers.

34. By decision 1/CP.20, the COP requested the secretariat to publish on the UNFCCC website the intended nationally determined contributions as communicated, and to prepare by 1 November 2015 a synthesis report on the aggregate effect of the intended nationally determined contributions communicated by Parties by 1 October 2015.

35. In 2015 the ADP has so far met for the eighth, ninth and tenth parts of its second session. The reports on those parts are referred to in the list below. The eleventh part of the second session of the ADP will be held in Bonn, Germany, from 19 to 23 October 2015. The twelfth part of the second session of the ADP will be held in conjunction with COP 21.

36. *Action:* The COP will be invited to consider the reports of the ADP. The COP will also be invited to decide how to further advance the technical examination process referred to in paragraph 33 above.

<i>FCCC/CP/2014/10/Add.1</i>	<i>Report of the Conference of the Parties on its twentieth session, held in Lima from 1 to 14 December 2014. Addendum. Part two: Action taken by the Conference of the Parties at its twentieth session</i>
<i>FCCC/ADP/2014/4</i>	<i>Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action on the seventh part of its second session, held in Lima from 2 to 13 December 2014</i>
<i>FCCC/ADP/2015/2</i>	<i>Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action on the eighth part of its second session, held in Geneva from 8 to 13 February 2015</i>
<i>FCCC/ADP/2015/3</i>	<i>Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action on the ninth part of its second session, held in Bonn from 1 to 11 June 2015</i>
<i>FCCC/ADP/2015/4</i>	<i>Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action on the tenth part of its second session, held in Bonn from 31 August to 4 September</i>
<i>FCCC/ADP/2015/5</i>	<i>Report of the Ad Hoc Working Group on the Durban Platform for Enhanced Action on the eleventh part of its second session, held in Bonn from 19 to 23 October 2015</i>
<i>FCCC/CP/2015/7</i>	<i>Synthesis report on the aggregate effect of the intended nationally determined contributions. Note by the secretariat</i>
<i>FCCC/TP/2015/4</i>	<i>Updated compilation of information on mitigation benefits of actions, initiatives and options to enhance mitigation ambition. Technical paper</i>
<i>FCCC/TP/2015/4/Add.1</i>	<i>Updated compilation of information on mitigation benefits of actions, initiatives and options to enhance mitigation ambition. Technical paper. Addendum. Renewable energy supply</i>

<i>FCCC/TP/2015/4/Add.2</i>	<i>Updated compilation of information on mitigation benefits of actions, initiatives and options to enhance mitigation ambition. Technical paper. Addendum. Energy efficiency in urban environments</i>
<i>ADP.2015.6.NonPaper</i>	<i>Climate Action Now. Summary for Policymakers</i>

- (b) Adoption of a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties

37. *Background:* The COP, by decision 1/CP.17, launched a process to develop a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties through the ADP. By the same decision, the COP also decided that the ADP should complete its work as early as possible but no later than 2015 in order to adopt this protocol, another legal instrument or an agreed outcome with legal force at COP 21 and for it to come into effect and be implemented from 2020 (see paragraphs 31 and 32 above).

38. By decision 1/CP.20, the COP decided that the ADP would intensify its work with a view to making available a negotiating text before May 2015. The ADP made the negotiating text available at the eighth part of its second session, in February 2015.⁵

39. Pursuant to decision 1/CP.20, on 19 March 2015 the secretariat communicated the negotiating text in accordance with the provisions of the Convention and the draft rules of procedure being applied, thereby fulfilling all relevant legal and procedural requirements for COP 21 to adopt a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties.

40. The negotiations need to conclude by Wednesday, 9 December 2015, for the final document to be considered and adopted by the COP (see para. 19 above).

41. *Action:* Pursuant to decision 1/CP.17, the COP will be invited to adopt a protocol, another legal instrument, or an agreed outcome with legal force under the Convention applicable to all Parties.

5. Consideration of proposals by Parties under Article 17 of the Convention

42. *Background:* Article 17 of the Convention outlines the procedure for the adoption of protocols to the Convention. In accordance with this Article, Parties have submitted six proposals for a protocol to the Convention. Five proposals were submitted in 2009 and were communicated to Parties and signatories to the Convention by 6 June 2009 and, for information, to the Depositary on 25 June 2009. One proposal was submitted in 2010 and communicated to Parties and signatories to the Convention on 28 May 2010 and, for information, to the Depositary on 17 June 2010.

43. COP 20 agreed to include this item on the provisional agenda for COP 21 pursuant to rules 10(c) and 16 of the draft rules of procedure being applied.⁶

44. *Action:* The COP will be invited to consider the proposals listed below and take any action it deems appropriate.

⁵ FCCC/ADP/2015/1.

⁶ FCCC/CP/2014/10, paragraph 64.

<i>FCCC/CP/2009/3</i>	<i>Draft protocol to the Convention prepared by the Government of Japan for adoption at the fifteenth session of the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2009/4</i>	<i>Draft protocol to the Convention presented by the Government of Tuvalu under Article 17 of the Convention. Note by the secretariat</i>
<i>FCCC/CP/2009/5</i>	<i>Draft protocol to the Convention prepared by the Government of Australia for adoption at the fifteenth session of the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2009/6</i>	<i>Draft protocol to the Convention prepared by the Government of Costa Rica to be adopted at the fifteenth session of the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2009/7</i>	<i>Draft implementing agreement under the Convention prepared by the Government of the United States of America for adoption at the fifteenth session of the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2010/3</i>	<i>Proposed protocol to the Convention submitted by Grenada for adoption at the sixteenth session of the Conference of the Parties. Note by the secretariat</i>

6. Consideration of proposals by Parties for amendments to the Convention under Article 15

45. *Background:* Article 15 of the Convention contains procedures for amending the Convention. In accordance with this Article, Parties submitted two proposals for consideration at COP 17.

(a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention

46. *Background:* By a letter dated 24 May 2011, the Russian Federation transmitted to the secretariat the text of a proposal for an amendment to Article 4, paragraph 2(f), of the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 17 and sent it, for information, to the Depository on 22 June 2011.

47. COP 20 decided to include this sub-item on the provisional agenda for COP 21.⁷

48. *Action:* The COP will be invited to consider the proposal and take any action it deems appropriate.

<i>FCCC/CP/2011/5</i>	<i>Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention. Note by the secretariat</i>
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(b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention

⁷ FCCC/CP/2014/10, paragraph 67.

49. *Background:* By a letter dated 26 May 2011, Papua New Guinea and Mexico transmitted to the secretariat the text of a proposal for amendments to Articles 7 and 18 of the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 17 and sent it, for information, to the Depositary on 22 June 2011.

50. At COP 17, the President noted that a revised proposal had been received.⁸ COP 20 decided to include this sub-item on the provisional agenda for COP 21.⁹

51. *Action:* The COP will be invited to consider the proposal and take any action it deems appropriate.

FCCC/CP/2011/4/Rev.1 Revised proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention. Note by the secretariat

7. Report of the Adaptation Committee

52. *Background:* The COP, by decision 2/CP.17, requested the Adaptation Committee to report annually to the COP through the subsidiary bodies.

53. See the SBSTA 43 provisional agenda and annotations¹⁰ and the SBI 43 provisional agenda and annotations¹¹ for further details.

54. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. The COP will further be invited to elect members of the Adaptation Committee.

8. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

55. *Background:* The COP, by decision 2/CP.19, requested the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts to report annually to the COP through the SBSTA and the SBI and to make recommendations as appropriate.

56. See the SBSTA 43 provisional agenda and annotations¹² and the SBI 43 provisional agenda and annotations¹³ for further details.

57. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

⁸ FCCC/CP/2011/4/Rev.1.

⁹ FCCC/CP/2014/10, paragraph 70.

¹⁰ FCCC/SBSTA/2015/3.

¹¹ FCCC/SBI/2015/11.

¹² As footnote 10 above.

¹³ As footnote 11 above.

9. Development and transfer of technologies and implementation of the Technology Mechanism

(a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network

58. *Background:* The COP, by decision 17/CP.20, decided that the Technology Executive Committee (TEC) and the Climate Technology Centre and Network (CTCN) shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.

59. See the SBSTA 43 provisional agenda and annotations¹⁴ and the SBI 43 provisional agenda and annotations¹⁵ for further details.

60. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. The COP will further be invited to elect members of the TEC and government representatives of the Advisory Board of the CTCN.

(b) Linkages between the Technology Mechanism and the Financial Mechanism of the Convention

61. *Background:* The COP, by decision 1/CP.18, agreed to further elaborate, at COP 20, linkages between the Technology Mechanism and the Financial Mechanism of the Convention, taking into consideration the recommendations of the Board of the Green Climate Fund (GCF), developed in accordance with decision 3/CP.17, paragraph 17, and of the TEC, developed in accordance with decision 4/CP.17, paragraph 6.

62. COP 20 agreed to include this item on the provisional agenda for COP 21, pursuant to rules 10(c) and 16 of the draft rules of procedure being applied.¹⁶

63. *Action:* The COP will be invited to further elaborate linkages between the Technology Mechanism and the Financial Mechanism taking into consideration the recommendations of the TEC and the Board of the GCF on this matter, and to take any action it deems appropriate.

<i>FCCC/CP/2014/6</i>	<i>Linkages between the Technology Mechanism and the Financial Mechanism of the Convention: recommendations of the Technology Executive Committee</i>
<i>FCCC/SB/2015/1</i>	<i>Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2015</i>
<i>FCCC/CP/2015/3</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2015/3/Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat. Addendum</i>
<i>Further information</i>	< www.unfccc.int/focus/technology/items/7000.php > < www.gcfund.org >

¹⁴ As footnote 10 above.

¹⁵ As footnote 11 above.

¹⁶ FCCC/CP/2014/10, paragraph 90.

10. The 2013–2015 review

64. *Background:* The COP decided to periodically review the adequacy of the long-term global goal and overall progress made towards achieving it,¹⁷ with the assistance of the SBSTA and the SBI,¹⁸ supported by a structured expert dialogue and under the guidance of the subsidiary bodies.¹⁹

65. See the SBSTA 43 provisional agenda and annotations²⁰ and the SBI 43 provisional agenda and annotations²¹ for further details.

66. *Action:* The COP will be invited to consider the report of the SBSTA and the SBI on this matter and take any appropriate action based on the 2013–2015 review.

11. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention

67. *Background:* Article 4, paragraph 2(d), of the Convention provides that a second review of the adequacy of Article 4, paragraph 2(a) and (b), shall take place not later than 31 December 1998. At COP 4, the COP President informed Parties that it had proved impossible to reach any agreed conclusions or decisions on the matter. During the consideration of the provisional agenda for COP 5, the Group of 77 and China proposed amending the item to read “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. There was no agreement on this, and the COP adopted the agenda for that session with the item held in abeyance. This item was included on the provisional agendas for COP 6 up to and including COP 12, with a footnote reflecting the amendment proposed by the Group of 77 and China. COP 13, acting on a proposal by the President, decided to invite the Executive Secretary to reflect on the situation in the light of developments at that session and come forward with proposals to be considered by SBI 28. On a proposal by the President, and on the basis of the recommendation made by the SBI, it was decided at COP 14 to defer consideration of this item to COP 16.²² COP 16, acting on a proposal by the President, deferred its consideration of the item, pursuant to rule 13 of the draft rules of procedure being applied, to COP 17. At COP 17, 18, 19 and 20, the agenda was adopted with the item held in abeyance, and the President undertook consultations on the matter and reported back to Parties on the outcome of the consultations. COP 20 agreed that in accordance with rule 16 of the draft rules of procedure being applied, this item will be considered at COP 21.

68. *Action:* The COP will be invited to consider this item and take any action it deems appropriate.

12. Matters relating to finance

(a) Long-term climate finance

69. *Background:* The COP, by decision 5/CP.20, requested the secretariat to organize annual in-session workshops through to 2020 and to prepare a summary report on the

¹⁷ Decision 1/CP.16, paragraph 138, and decision 1/CP.18, paragraph 79.

¹⁸ Decision 2/CP.17, paragraph 162.

¹⁹ Decision 1/CP.18, paragraphs 85 and 86.

²⁰ As footnote 10 above.

²¹ As footnote 11 above.

²² FCCC/CP/2008/7, paragraph 10.

workshops for annual consideration by the COP and the biennial high-level ministerial dialogues on climate finance. It decided that in 2015 and 2016, the in-session workshops will focus on the issues of adaptation finance, needs for support to developing country Parties and cooperation on enhanced enabling environments and support for readiness activities. By the same decision, the COP requested the secretariat to prepare a compilation and synthesis of the biennial submissions on the strategies and approaches for scaling up climate finance from 2014 to 2020 in order to inform the in-session workshops.

70. An in-session workshop on long-term climate finance was organized in conjunction with the forty-second sessions of the subsidiary bodies and the ninth part of the second session of the ADP in June 2015.²³

71. *Action:* The COP will be invited to consider the summary report on the workshop and take necessary action as deemed appropriate.

<i>FCCC/CP/2015/2</i>	<i>Summary report on the in-session workshop on long-term climate finance in 2015. Note by the secretariat</i>
<i>FCCC/CP/2015/INF.1</i>	<i>Compilation and synthesis of the biennial submissions from developed country Parties on their strategies and approaches for scaling up climate finance from 2014 to 2020. Note by the secretariat</i>
<i>Further information</i>	<i><http://unfccc.int/6814></i>

(b) Report of the Standing Committee on Finance

72. *Background:* By decision 2/CP.17, the COP decided that the Standing Committee on Finance shall, at each ordinary session of the COP, report and make recommendations to the COP, for its consideration, on all aspects of its work.

73. In accordance with previous decisions adopted by the COP and its workplan for 2015,²⁴ the Committee will report on the outcomes of its work, which includes, inter alia, recommendations for action by the COP on the following issues:

- (a) Outcome of the forum for the communication and continued exchange of information among bodies and entities dealing with climate change finance;²⁵
- (b) Measurement, reporting and verification of support beyond the biennial assessment and overview of climate finance flows;
- (c) Methodologies for the reporting of financial information by Parties included in Annex I to the Convention;
- (d) Guidance to the Global Environment Facility (GEF) and the GCF;
- (e) Frequency of guidance to the Financial Mechanism;
- (f) Issues related to possible future institutional linkages and relations between the Adaptation Fund and other institutions under the Convention.

74. *Action:* The COP will be invited to consider the report of the Standing Committee on Finance containing recommendations on the above-mentioned issues and take any action it deems appropriate.

²³ See <http://unfccc.int/cooperation_support/financial_mechanism/long-term_finance/items/8939.php>.

²⁴ FCCC/CP/2014/5, annex VIII.

²⁵ More information is available at <<http://unfccc.int/7552.php>>.

<i>FCCC/CP/2015/8</i>	<i>Report of the Standing Committee on Finance to the Conference of the Parties</i>
<i>Further information</i>	<i><http://unfccc.int/6877.php></i>

(c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund

75. *Background:* The Board of the GCF will submit an annual report to the COP,²⁶ and is expected to report on:

- (a) The progress made in the implementation of its 2015 workplan;
- (b) The implementation of decision 7/CP.20;
- (c) The implementation of the guidance contained in decisions 3/CP.17, 6/CP.18, 4/CP.19 and 5/CP.19.

76. In response to decision 2/CP.17, paragraph 121(b), the Standing Committee on Finance will provide to the COP draft guidance for the GCF based on the annual report of the GCF to the COP, inputs from the thematic bodies under the Convention and the views submitted by Parties.

77. *Action:* The COP will be invited to provide guidance to the GCF on policies, programme priorities and eligibility criteria, taking into consideration the reports of the Board of the GCF and the Standing Committee on Finance as well as the third annual report to the Conference of the Parties on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2015/3</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2015/3/Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat. Addendum</i>
<i>FCCC/CP/2015/8</i>	<i>Report of the Standing Committee on Finance to the Conference of the Parties</i>
<i>FCCC/CP/2015/INF.2</i>	<i>Third annual report to the Conference of the Parties on the operation of the registry of nationally appropriate mitigation actions. Note by the secretariat</i>
<i>FCCC/CP/2015/MISC.1</i>	<i>Views and recommendations from Parties on the elements to be taken into account in developing guidance to the Green Climate Fund. Submissions from Parties</i>
<i>Further information</i>	<i><www.unfccc.int/5869.php></i> <i><www.unfccc.int/6877.php></i>

(d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility

²⁶ As provided in paragraph 6(c) of the governing instrument for the GCF, available at http://www.gcfund.org/fileadmin/00_customer/documents/pdf/GCF-governing_instrument-120521-block-LY.pdf.

78. *Background:* The memorandum of understanding between the COP and the Council of the GEF provides that the GEF will report annually to the COP on the implementation of the guidance received. The GEF is expected to report on:

(a) Progress made in the implementation of guidance received through decisions 4/CP.20, 8/CP.20 and 9/CP.20, as well as the relevant conclusions of SBI 41;²⁷

(b) Progress made in the implementation of guidance received through decision 10/CP.20 on the operations of the Least Developed Countries Fund.

79. In response to decision 9/CP.18, paragraph 9, the Standing Committee on Finance will provide to the COP draft guidance for the GEF based on the annual report of the GEF to the COP, inputs from the thematic bodies under the Convention and the views submitted by Parties.

80. *Action:* The COP will be invited to provide guidance to the GEF on policies, programme priorities and eligibility criteria, taking into consideration the reports of the GEF and the Standing Committee on Finance, as well as the third annual report to the COP on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2015/4</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2015/8</i>	<i>Report of the Standing Committee on Finance to the Conference of the Parties</i>
<i>FCCC/CP/2015/INF.2</i>	<i>Third annual report to the Conference of the Parties on the operation of the registry of nationally appropriate mitigation actions. Note by the secretariat</i>
<i>Further information</i>	< www.unfccc.int/3655.php > < www.unfccc.int/6877.php >

13. Reporting from and review of Parties included in Annex I to the Convention

81. *Background:* See the SBI 43 provisional agenda and annotations²⁸ for further details.

82. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

14. Reporting from Parties not included in Annex I to the Convention

83. *Background:* See the SBI 43 provisional agenda and annotations²⁹ for further details.

84. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

²⁷ FCCC/SBI/2014/21, paragraphs 30–35, 71 and 87.

²⁸ As footnote 11 above.

²⁹ As footnote 11 above.

15. Capacity-building under the Convention

85. *Background:* See the SBI 43 provisional agenda and annotations³⁰ for further details.

86. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

16. Implementation of Article 4, paragraphs 8 and 9, of the Convention

(a) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10)

87. *Background:* See the SBSTA 43 provisional agenda³¹ and annotations and the SBI 43 provisional agenda³² and annotations for further details.

88. *Action:* The COP will be invited to refer this sub-item to the SBSTA and the SBI for their consideration and to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

(b) Matters relating to the least developed countries

89. *Background:* SBI 42 recommended a draft decision³³ on the extension of the mandate of the Least Developed Countries Expert Group for consideration and adoption at COP 21.

90. See the SBI 43 provisional agenda and annotations³⁴ for further details.

91. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI. The COP will be invited to consider and adopt the draft decision referred to in paragraph 89 above.

17. Gender and climate change

92. *Background:* See the SBI 43 provisional agenda and annotations³⁵ for further details.

93. *Action:* The COP will be invited to refer this item to the SBI for its consideration and to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>FCCC/CP/2015/6</i>	<i>Report on gender composition. Note by the secretariat</i>
<i>Further information</i>	<i><www.unfccc.int/gender_and_climate_change/items/7516.php></i>

³⁰ As footnote 11 above.

³¹ This sub-item will be referred to the SBSTA for consideration under item 3 of the SBSTA 43 provisional agenda, "Nairobi work programme on impacts, vulnerability and adaptation to climate change" and item 9, "Impact of the implementation of response measures".

³² This sub-item will be referred to the SBI for consideration under item 12 of the SBI 43 provisional agenda, "Impact of the implementation of response measures".

³³ Contained in document FCCC/SBI/2015/10/Add.1.

³⁴ As footnote 11 above.

³⁵ As footnote 11 above.

18. Other matters referred to the Conference of the Parties by the subsidiary bodies

94. *Background:* Any other matters concerning the Convention referred to the COP by the subsidiary bodies will be taken up under this agenda item.

95. *Action:* The COP will be invited to consider for adoption any other draft decisions or conclusions recommended by the subsidiary bodies and pertaining to the Convention.

19. Administrative, financial and institutional matters:

(a) Audit report and financial statements for 2014

96. *Background:* See the SBI 43 provisional agenda and annotations³⁶ for further details.

97. *Action:* The COP will be invited to refer this sub-item to the SBI for its consideration and to consider for adoption any draft decisions or conclusions recommended by the SBI.

(b) Budget performance for the biennium 2014–2015

98. *Background:* See the SBI 43 provisional agenda and annotations³⁷ for further details.

99. *Action:* The COP will be invited to refer this sub-item to the SBI for its consideration and to consider for adoption any draft decisions or conclusions recommended by the SBI.

(c) Programme budget for the biennium 2016–2017

100. *Background:* SBI 42 recommended a draft decision³⁸ on this issue for consideration and adoption at COP 21.

101. *Action:* The COP will be invited to consider and adopt the draft decision referred to in paragraph 100 above.

(d) Decision-making in the UNFCCC process

102. *Background:* COP 20 considered this matter and requested the COP 20 President, in collaboration with France as the host of COP 21, to undertake forward-looking, open-ended informal consultations on decision-making in the UNFCCC process in conjunction with the SBSTA 42 and SBI 42 and to report back at COP 21. Such consultations were undertaken in conjunction with SBSTA 42 and SBI 42. COP 20 also agreed to that the consideration of this sub-item would continue at COP 21.

103. *Action:* The COP will be invited to consider this matter and take any action it deems appropriate.

20. High-level segment

(a) Statements by Parties

³⁶ As footnote 11 above.

³⁷ As footnote 11 above.

³⁸ Contained in document FCCC/SBI/2015/10/Add.1.

104. Depending on the nature and level of participation at the Paris Conference, the high-level segment will be organized in such a way as to best accommodate statements by Parties.

105. Each Party will be entitled to make no more than one national statement during the Paris Conference. A statement by a Head of State or Government made prior to the opening of the high-level segment on Monday, 7 December 2015, will serve as the national statement for that Party and will be mentioned in the report on the session under the high-level segment (see para. 4 above).

106. There will be one list of speakers and each Party, including Parties to both the Convention and its Kyoto Protocol, will speak only once. Parties may wish to note that on the basis of guidance from the SBI urging Parties and presiding officers to conclude conferences in a timely manner,³⁹ statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged. In fairness to all speakers, time limits will be strictly enforced. Following United Nations practice, a mechanism will be used to assist speakers in respecting this limit. A bell will signal to speakers when the time limit is approaching. Speakers will be interrupted should they exceed the time limit.

107. The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have statements posted on the UNFCCC website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to <external-relations@unfccc.int>.

108. Information related to the list of speakers for the Leaders Event on Monday, 30 November, and the high-level segment on 7 and 8 December 2015, including when the registration will be opened and the registration form, will be included in the notification to Parties for the sessions.

(b) Statements by observer organizations

109. Representatives of intergovernmental and observer organizations will be invited to make statements at the high-level segment. A joint plenary meeting of the COP and the CMP will be convened during the conference to hear these statements.

110. Arrangements should be made for the delivery of these statements with a time limit of two minutes. Time limits will be strictly enforced (see para. 106 above). The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy (see para. 107 above).

21. Other matters

111. Any other matters for the attention of the COP will be taken up under this agenda item.

22. Conclusion of the session

(a) Adoption of the report of the Conference of the Parties on its twenty-first session

112. *Background:* A draft report on the session will be prepared for adoption by the COP at the end of the session.

³⁹ FCCC/SBI/2014/8, paragraph 218.

113. *Action:* The COP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

114. The President will declare the session closed.
