



Bonn Climate Change Talks - May 2012
SBSTA 36, SBI 36, AWG-KP 17, AWG-LCA 15, ADP 1
Bonn, 14 May – 25 May 2012

Daily Programme

Plenary meetings

Subsidiary Body for Scientific and Technological Advice (SBSTA)
(Open meeting)

10.00–13.00

[1st meeting](#) 

Saal Bonn

1. Opening of the session
[Item 1 of the provisional agenda]
2. Organizational matters
[Item 2 of the provisional agenda]
 - (a) Adoption of the agenda
[Item 2 (a) of the provisional agenda]
(FCCC/SBSTA/2012/1)
 - (b) Organization of the work of the session
[Item 2 (b) of the provisional agenda]
(FCCC/SBSTA/2012/1)
 - (c) Elections of officers other than the Chair
[Item 2 (c) of the provisional agenda]
 - (d) Elections of replacement officers
[Item 2 (d) of the provisional agenda]

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FCCC/2012/I/OD/1

GE.12-70354



3. Nairobi work programme on impacts, vulnerability and adaptation to climate change
[Item 3 of the provisional agenda]
(FCCC/SBSTA/2012/INF.1)
4. Methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries
[Item 4 of the provisional agenda]
(FCCC/SBSTA/2012/MISC.1 and Add.1, FCCC/SBSTA/2012/MISC.9)
5. Development and transfer of technologies and report of the Technology Executive Committee
[Item 5 of the provisional agenda]
(FCCC/SB/2012/1)
6. Research and systematic observation
[Item 6 of the provisional agenda]
(FCCC/SBSTA/2012/MISC.2 and Add.1-2, FCCC/SBSTA/2012/MISC.3, FCCC/SBSTA/2012/MISC.4)
7. Methodological issues under the Kyoto Protocol
[Item 11 of the provisional agenda]
 - (a) Carbon dioxide capture and storage in geological formations as clean development mechanism project activities
[Item 11 (a) of the provisional agenda]
(FCCC/SBSTA/2012/MISC.8 and Add.1-2)
 - (b) Implications of the inclusion of reforestation of lands with forest in exhaustion as afforestation and reforestation clean development mechanism project activities
[Item 11 (b) of the provisional agenda]
8. Forum and work programme on the impact of the implementation of response measures
[Item 7 of the provisional agenda]
9. Matters relating to Article 2, paragraph 3, of the Kyoto Protocol
[Item 8 of the provisional agenda]
10. Issues relating to agriculture
[Item 9 of the provisional agenda]
(FCCC/SBSTA/2012/MISC.6 and Add.1-2)

Subsidiary Body for Implementation (SBI)
(Open meeting)

10.00–13.00

1st meeting 

Saal Maritim

1. Opening of the session
[Item 1 of the provisional agenda]
2. Organizational matters
[Item 2 of the provisional agenda]
 - (a) Adoption of the agenda
[Item 2 (a) of the provisional agenda]
(FCCC/SBI/2012/1)
 - (b) Organization of the work of the session
[Item 2 (b) of the provisional agenda]
(FCCC/SBI/2012/1)
 - (c) Election of officers other than the Chair
[Item 2 (c) of the provisional agenda]
 - (d) Election of replacement officers
[Item 2 (d) of the provisional agenda]
3. National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention
[Item 3 of the provisional agenda]
 - (a) Status of submission and review of fifth national communications from Parties included in Annex I to the Convention
[Item 3 (a) of the provisional agenda]
(FCCC/SBI/2012/INF.6)
 - (b) Compilation and synthesis of fifth national communications from Parties included in Annex I to the Convention
[Item 3 (b) of the provisional agenda]
(FCCC/SBI/2011/INF.1 and Add.1 and Add.2)
 - (c) Compilation and synthesis of supplementary information incorporated in fifth national communications from Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol and submitted in accordance with Article 7, paragraph 2, of the Kyoto Protocol
[Item 3 (c) of the provisional agenda]
(FCCC/SBI/2011/INF.2)
 - (d) Further implementation of Article 12, paragraph 5, of the Convention
[Item 3 (d) of the provisional agenda]
4. National communications from Parties not included in Annex I to the Convention
[Item 4 of the provisional agenda]

- (a) Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention
[Item 4 (a) of the provisional agenda]
(FCCC/SBI/2012/2, FCCC/SBI/2012/12, FCCC/SBI/2012/13, FCCC/SBI/2012/14, FCCC/SBI/2012/MISC.6)
 - (b) Information contained in national communications from Parties not included in Annex I to the Convention¹
[Item 4 (b) of the provisional agenda]
 - (c) Further implementation of Article 12, paragraph 5, of the Convention
[Item 4 (c) of the provisional agenda]
 - (d) Provision of financial and technical support
[Item 4 (d) of the provisional agenda]
(FCCC/SBI/2012/INF.7, FCCC/SBI/2012/MISC.7)
5. Nationally appropriate mitigation actions by developing country Parties
[Item 5 of the provisional agenda]
- (a) Prototype of the registry
[Item 5 (a) of the provisional agenda]
 - (b) Composition, modalities and procedures of the team of technical experts under international consultations and analysis
[Item 5 (b) of the provisional agenda]
(FCCC/SBI/2012/MISC.8)
6. Article 6 of the Convention
[Item 13 of the provisional agenda]
(FCCC/SBI/2012/3, FCCC/SBI/2012/4, FCCC/SBI/2012/5, FCCC/SBI/2012/MISC.4, FCCC/CP/2011/7/Add.2)
7. Matters relating to Article 4, paragraphs 8 and 9, of the Convention
[Item 7 of the provisional agenda]
- (b) Matters relating to the least developed countries
[Item 7 (b) of the provisional agenda]
(FCCC/SBI/2012/7)
8. National adaptation plans²
[Item 8 of the provisional agenda]

¹ At the thirty-fifth session of the Subsidiary Body for Implementation (SBI), there was no consensus to include this item on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided to include this item on the provisional agenda for its thirty-sixth session.

² Decision 1/CP.16, paragraphs 15–18.

- (a) A process to enable least developed country Parties to formulate and implement national adaptation plans, building upon their experience in preparing and implementing national adaptation programmes of action³
[Item 8 (a) of the provisional agenda]
(FCCC/SBI/2012/8, FCCC/SBI/2012/MISC.1, FCCC/SBI/2012/MISC.2, FCCC/SBI/2012/MISC.2/Add.1, FCCC/SBI/2012/MISC.3)
- (b) Modalities and guidelines for least developed country Parties and other developing country Parties to employ the modalities formulated to support national adaptation plans⁴
[Item 8 (b) of the provisional agenda]
(FCCC/SBI/2012/8, FCCC/SBI/2012/MISC.1, FCCC/SBI/2012/MISC.2, FCCC/SBI/2012/MISC.2/Add.1, FCCC/SBI/2012/MISC.3)
9. Approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity⁵
- Activities to be undertaken under the work programme.
[Item 9 of the provisional agenda]
(FCCC/SBI/2012/INF.3, FCCC/TP/2012/1)
10. Capacity-building⁶
[Item 14 of the provisional agenda]
- (a) Capacity-building under the Convention
[Item 14 (a) of the provisional agenda]
(FCCC/SBI/2012/10, FCCC/SBI/2012/MISC.5)
- (b) Capacity-building under the Kyoto Protocol
[Item 14 (b) of the provisional agenda]
(FCCC/SBI/2012/10, FCCC/SBI/2012/MISC.5)
11. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance
[Item 15 of the provisional agenda]
(FCCC/KP/CMP/2005/2)
12. Procedures, mechanisms and institutional arrangements for appeals against the decisions of the Executive Board of the clean development mechanism
[Item 16 of the provisional agenda]
(FCCC/SBI/2011/17 Annex I, FCCC/SBI/2011/MISC.2, FCCC/TP/2011/3, FCCC/KP/CMP/2011/3)

³ Decision 1/CP.16, paragraphs 15, 17, 18.

⁴ Decision 1/CP.16, paragraphs 15–18.

⁵ Decision 1/CP.16, paragraphs 26–29.

⁶ The COP, by decision 2/CP.17, requested the SBI to further enhance the monitoring and review of effectiveness of capacity-building by organizing an annual in-session Durban Forum on Capacity-building. It also requested the SBI to organize the first meeting of the Durban Forum during its thirty-sixth session. The summary report of the Durban Forum will be considered by the SBI at its thirty-seventh session.

Subsidiary Body for Scientific and Technological Advice (SBSTA)

(Open meeting)

15.00–18.00

[2nd meeting](#) 

Saal Bonn

1. Methodological issues under the Convention
[Item 10 of the provisional agenda]
 - (a) Work programme on a common reporting format for the “UNFCCC biennial reporting guidelines for developed country Parties”
[Item 10 (a) of the provisional agenda]
 - (b) Work programme on the revision of the guidelines for the review of biennial reports and national communications, including national inventory reviews
[Item 10 (b) of the provisional agenda]
 - (c) General guidelines for domestic measurement, reporting, and verification of domestically-supported nationally appropriate mitigation actions by developing country Parties
[Item 10 (c) of the provisional agenda]
 - (d) Emissions from fuel used for international aviation and maritime transport
[Item 10 (d) of the provisional agenda]
(FCCC/SBSTA/2012/MISC.7)
 - (e) Common metrics to calculate the carbon dioxide equivalence of greenhouse gases
[Item 10 (e) of the provisional agenda]
(FCCC/SBSTA/2012/INF.2)
 - (f) Greenhouse gas data interface
[Item 10 (f) of the provisional agenda]
2. Methodological issues under the Kyoto Protocol
[Item 11 of the provisional agenda]
 - (c) Land use, land-use change and forestry under Article 3, paragraphs 3 and 4, of the Kyoto Protocol and under the clean development mechanism
[Item 11 (c) of the provisional agenda]
 - (d) Implications of the implementation of decisions 2/CMP.7 to 5/CMP.7 on the previous decisions on methodological issues related to the Kyoto Protocol, including those relating to Articles 5, 7 and 8 of the Kyoto Protocol
[Item 11 (d) of the provisional agenda]
3. Scientific, technical and socio-economic aspects of mitigation of climate change
[Item 12 of the provisional agenda]

4. Cooperation with other international organizations
[Item 13 of the provisional agenda]
(FCCC/SBSTA/2012/INF.3)
5. Other matters
[Item 14 of the provisional agenda]

Subsidiary Body for Implementation (SBI)

(Open meeting)

15.00–18.00

2nd meeting 

Saal Maritim

1. Arrangements for intergovernmental meetings
[Item 18 of the provisional agenda]
(FCCC/SBI/2012/11)
2. Development and transfer of technologies
[Item 12 of the provisional agenda]
 - (a) Report of the Technology Executive Committee
[Item 12 (a) of the provisional agenda]
(FCCC/SBI/2012/1)
 - (b) Matters relating to the Climate Technology Centre and Network: selection of the host and constitution of the advisory board
[Item 12 (b) of the provisional agenda]
(FCCC/SBI/2012/INF.4)
 - (c) Poznan strategic programme on technology transfer
[Item 12 (c) of the provisional agenda]
(FCCC/SBI/2012/9)
3. Administrative, financial and institutional matters
[Item 19 of the provisional agenda]
 - (a) Budget performance for the biennium 2012–2013
[Item 19 (a) of the provisional agenda]
(FCCC/SBI/2012/INF.5)
 - (b) Continuing review of the functions and operations of the secretariat
[Item 19 (b) of the provisional agenda]
 - (c) Implementation of the Headquarters Agreement
[Item 19 (c) of the provisional agenda]
 - (d) Methodology for the collection of international transaction log fees in the biennium 2014–2015
[Item 19 (d) of the provisional agenda]
(FCCC/TP/2010/1, FCCC/SBI/2009/MISC.3 and Add.1, FCCC/SBI/2010/MISC.4, FCCC/KP/CMP/2011/7 and Corr.1, FCCC/KP/CMP/2010/8, FCCC/KP/CMP/2009/19)
 - (e) Privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol
[Item 19 (e) of the provisional agenda]

- (f) Policy and budgetary implications of funding the travel and participation in meetings of the constituted bodies of all members and alternate members
[Item 19 (f) of the provisional agenda]
(FCCC/SBI/2012/INF.1)
- 4. Forum and work programme on the impact of the implementation of response measures
[Item 11 of the provisional agenda]
- 5. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol
[Item 10 of the provisional agenda]
- 6. Matters relating to Article 4, paragraphs 8 and 9, of the Convention
[Item 7 of the provisional agenda]
 - (a) Progress on the implementation of decision 1/CP.10
[Item 7 (a) of the provisional agenda]
- 7. Review of the design of the commitment period reserve
[Item 17 of the provisional agenda]
- 8. Matters relating to finance
[Item 6 of the provisional agenda]
 - (a) Initial review of the Adaptation Fund under the Kyoto Protocol
[Item 6 (a) of the provisional agenda]
(FCCC/SBI/2012/INF.2, FCCC/KP/CMP/2011/MISC.1, FCCC/KP/CMP/2011/6, FCCC/KP/CMP/2011/6/Add.1)
 - (b) Other matters
[Item 6 (b) of the provisional agenda]
(FCCC/SBI/2012/7, FCCC/CP/2011/7)
- 9. Other matters
[Item 20 of the provisional agenda]

List of participants

The provisional list of registered participants will be distributed through the pigeonholes for delegates, and will be available electronically on unfccc.int. Any corrections should be given to Ms. Vera-Lynn Watson (Registration Counter) by noon, at the latest, on Wednesday, 16 May 2012.

Groups other than the Convention and Protocol bodies

(Closed meetings)

In order to reduce paper consumption, this schedule of daily meetings of “Groups other than the Convention and Protocol bodies” will not be reprinted during the session. Participants are kindly requested to retain their copies of this document, and to consult the CCTV monitors for changes or updates.

08.00–09.00	African Group — Coordination Meeting	Schumann
08.00–09.00	SICA Countries	Hauptmann

09.00–10.00	Congo Basin Countries	Planck
09.00–10.00	Environmental Integrity Group	Haber
09.00–10.00	Group of 77 and China	Beethoven
13.00–14.00	Coalition for Rainforest Nations	König
13.00–14.00	Asia-Pacific Group	Schumann
14.00–15.00	Group of 77 and China	Beethoven
18.00–19.00	African Group — Coordination Meeting	Schumann

Meetings of observer organizations

(Closed meetings)

In order to reduce paper consumption, this schedule of daily meetings of observer organizations will not be reprinted during the session. Participants are kindly requested to retain their copies of this document, and to consult the CCTV monitors for changes or updates.

Please note that the following events will take place at the following venues:

	Ministry of Environment (MoE), Robert-Schuman-Platz Room “Air” Room “Solar” Room “Wind”	Ministry of Transport (MoT) Robert-Schuman-Platz Room “Metro” Room “Tram”	Hotel Maritim Terrace “Brunnenterrasse”
08.00–09.00	Farmers non-governmental organizations (Farmers)		Metro (MoT)
08.00–09.00	Youth non-governmental organizations (YOUNGOs)		Solar (MoE)
09.00–10.00	Business non-governmental organizations (BINGOs)		Wind (MoE)
09.00–10.00	Indigenous peoples organizations (IPOs)		Metro (MoE)
09.00–10.00	Local government and municipal authorities (LGMAs)		Brunnenterrasse (Maritim)
09.00–10.00	Women and gender non-governmental organizations		Air (MoE)
09.00–10.00	Trade union non-governmental organizations (TUNGOs)		Solar (MoE)
10.00–11.00*	Research and independent non-governmental organizations (RINGOs)		Wind (MoE)
13.00–14.00	Organization of the Petroleum Exporting Countries (OPEC)		Tram (MoT)

* Please note that the RINGOs meetings take place only on 15, 17, 19, 22 and 24 May.

Press briefings

In order to reduce paper consumption, the daily schedule of press briefings is available electronically at unfccc.int. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Wecome Reception

On the occasion of the opening of the United Nations Climate Change Conference, a welcoming reception hosted by the Federal Ministry for the Environment, Nature Protection and Nuclear Safety and the City of Bonn will take place on **Monday 14 May 2012 at 19.00** at the Kunst- und Ausstellungshalle der Bundesrepublik Deutschland, Friederich-Ebert-Allee 4, 53113 Bonn (Underground station: Heussallee/Museumsmeile). All conference participants are invited.

Participants are reminded that in order to enter the reception venue they need to be registered and show their conference badge.

Election of officers of bodies under the Convention and the Protocol

Update on nominations outstanding from COP 17 and CMP 7

(as at 13 May 2012)

Bureau of the COP and the CMP*

COP Vice-President		Asia-Pacific
COP Vice-President		Asia-Pacific

Bureau of the Subsidiary Body for Implementation (SBI)

SBI Vice-Chair	Mr. Narcis Paulin Jeler (Romania)	Eastern Europe
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Bureau of the Subsidiary Body for Scientific and Technological Advice (SBSTA)

SBSTA Vice-Chair	Mr. Narcis Paulin Jeler (Romania)	Eastern Europe
SBSTA Rapporteur		

**Bureau of the Ad Hoc Working Group on Further Commitments
for Annex I Parties under the Kyoto Protocol (AWG-KP)**

AWG-KP Rapporteur

**Bureau of the Ad Hoc Working Group on the Durban Platform
for Enhanced Action (ADP)**

ADP Chair	Mr. Harald Dovland (Norway)	WEOG
ADP Chair	Mr. Kishan Kumarsingh (Trinidad and Tobago)	GRULAC
ADP Vice Chair	Mr. Harald Dovland (Norway)	WEOG
ADP Rapporteur		

Adaptation Committee*

Member		Asia-Pacific
Member		Asia-Pacific
Member		Eastern Europe
Member		GRULAC
Member		GRULAC
Member		WEOG
Member		WEOG
Member		Annex I
Member		Annex I
Member		Non-Annex I
Member		Non-Annex I

* In accordance with the decisions of the COP and CMP, the nominees will be deemed elected at COP 17 or CMP 7, as appropriate, once received by the secretariat.

Standing Committee *

Member	Asia-Pacific
Member	Asia-Pacific
Member	GRULAC
Member	GRULAC
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Annex I
Member	Non-Annex I
Member	Non-Annex I

Executive Board of the Clean Development Mechanism *

Alternate	Non-Annex I
Alternate	Non-Annex I

Compliance Committee - Facilitative Branch *

Alternate	Non-Annex I
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Joint Implementation Supervisory Committee *

Member	Non-Annex I
Alternate	Non-Annex I

Adaptation Fund Board *

Member	Asia-Pacific
Alternate	Asia-Pacific
Alternate	Non-Annex I

* In accordance with the decisions of the COP and CMP, the nominees will be deemed elected at COP 17 or CMP 7, as appropriate, once received by the secretariat.

Special announcements

Vacancies at the UNFCCC secretariat

Conference participants are encouraged to bring to the attention of qualified individuals in their countries/organizations the link to the employment page of the secretariat website:

unfccc.int/secretariat/employment/recruitment

A number of professional position are currently advertised including four managerial posts:

- Coordinator of the Communication and Knowledge Management programme
- Coordinator of the Mitigation, Data and Analysis programme
- Manager of the Information Technology Services (ITS) programme
- Manager of the Process Management Unit of the Sustainable Development Mechanisms programme (deadline has been extended until 24 May 2012)

In addition several professional positions at different levels are advertised.

The secretariat is committed to ensuring equitable geographical distribution and gender balance among its staff. To this end, it would like to especially encourage qualified women candidates and candidates from developing countries to apply for vacancies.

Announcements

In order to reduce paper consumption, the information in this section will not be reprinted during the sessions. This information is available in the "Information for Participants" brochure at unfccc.int.

Conference brochures

In line with the secretariat's efforts towards climate neutrality, the brochures "Information for Participants" and "Side Events and Exhibits" are available in electronic format only at unfccc.int.

The secretariat encourages all participants to support this initiative by refraining from printing, or printing only the required information if necessary.

Security

Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience, but it is expected that participants will appreciate the need for such arrangements.

Building fire regulations

In order to ensure compliance with building fire regulations, UN Security may ask participants to refrain from accessing meeting rooms or vacate meeting rooms if the room capacity is full. Thank you for your cooperation.

Medical and security Emergencies

For medical emergencies, please contact the German Red Cross, located in the Emergency Room, on the ground floor in the corridor next to the main staircase.

On-site Red Cross:
Tel: +49 228 810 1907

For other emergencies, please contact United Nations security staff (wearing either a United Nations uniform or an armband) located at the entrance or call:

On-site Security Duty Officer:
Tel: +49 151 623 78846

Outside the Hotel Maritim, you can call the following emergency numbers for assistance:

Police:
Tel: 110

Fire brigade:
Tel: 112

Emergency doctor / ambulance:
Tel: 112

Use of audio/video recording devices by participants at UNFCCC sessions

The making of audio and video recordings, including any external transmission, by Party or observer organization delegations during open and closed official meetings and in designated security zones is not permitted. The secretariat provides audio recordings of official meetings, as required by Parties. Webcasts are provided for open plenary meetings.

Webcasts of the sessions

For the duration of the sessions, all official meetings and press conferences will be available live and on-demand, with English or floor audio streams. On-demand files will be available shortly after the close of each meeting. Please check the UNFCCC website for the date and time of webcast sessions at unfccc.int.

Availability of meeting rooms

The demand for meeting rooms is expected to exceed the capacity of the conference premises and priority will be given to meetings directly associated with the negotiating process. The secretariat appreciates participants' understanding in this connection. Meetings will therefore only be confirmed at the earliest one day prior to the requested meeting taking place.

Lost and found items

Participants are reminded not to leave personal belongings in meeting rooms. The Security office, located next to the main entrance of the Hotel Maritim, is responsible for lost and found items.

Delegation nameplates

Delegates are kindly requested not to remove country nameplates from the meeting rooms. The secretariat is unable to replace these at short notice and this can lead to serious disruptions at meetings.

Credentials

Representatives, alternate representatives and advisers should present credentials issued either by their Head of State or Government, or by their Minister for Foreign Affairs. Delegations are kindly requested to present the corresponding letters of credentials to the External Relations team located in the Conference Affairs Office in "La Marée" (Maritim Hotel foyer).

Media services

The UNFCCC media support staff have their offices on the first floor through corridor Einstein, behind the Media Centre.

The Press Conference Room is located in Saal Haydn (Maritim Hotel, first floor). Staff in the media offices facilitate booking of the Press Conference Room and interviews with United Nations officials. The Press Conference Room is available for Parties and observer organizations that wish to book a thirty-minute slot for a press briefing. Additional general information is available at <unfccc.int> or from:

Ms. Carrie Assheuer
Tel: +49 172 179 88 36
<press@unfccc.int>

**Online
Services@Bonn**

Apart from website information on <unfccc.int>, the secretariat is offering the mobile version of the UNFCCC website <mobile.unfccc.int> and the official iPhone/iPad application ‘Negotiator’ for the conference.

Using the iPhone/iPad application ‘Negotiator’, users can:

- get logistical information about the conference (directories, venue maps, etc.);
- read the latest documents, agendas and meeting information;
- view the latest YouTube videos and photos from the conference;
- join the conference via the Facebook and Twitter channels.

Please note: The iPhone/iPad app, ‘Negotiator’ can be downloaded for FREE via iTunes app store: <unfccc.int/iphoneapp>.

Community tools, such as Facebook, Twitter and Flickr will allow to participate in and respond to the conference in Bonn. All links can be found on the Bonn conference page on <unfccc.int>.

**Pigeonholes for
delegates**

Delegates are kindly requested to check their pigeonholes at regular intervals.

Invitations, leaflets and other documents that are clearly attributed to a Party or an admitted observer organization can be authorized for distribution in the pigeonholes, located adjacent to the Documents Counter. Please contact the Observer Organizations Liaison Office Team located in the office of Conference Affairs Services in “La Marée” (Maritim Hotel foyer) for guidance and authorization.

**Climate Change
Publications
Counter**

Publications that are clearly attributed to a Party or an admitted observer organization that is not exhibiting may be distributed and displayed at the Climate Change Publications Counter, after approval. The counter is located on the ground floor in the central foyer of the Hotel Maritim. For approval, please provide a sample to the Observer Organizations Liaison Team at the Side Events and Exhibits Coordination Office, located in the office of Conference Affairs Services in “La Marée” (Maritim Hotel foyer). The counter cannot manage large volumes, but will assist in changing the range of documents on display.

Organizers of Exhibits are requested to display and distribute documents at their own booths. Side Event advertisements and invitations can be posted on the noticeboards located opposite the Information Counter.

Documents that are deposited elsewhere or not attributed will be removed.

Contact information:
Ms. Edith Kimotho
Tel: +49 228 815 1948
<ekimotho@unfccc.int>

Facilities for observer organizations The business and industry non-governmental organizations (BINGO) and the environmental non-governmental organizations (ENGO) constituencies have offices located on the ground floor of the Ministry of Transport.

BINGO office – Room 0.120
Facilitator: Ms. Andrea Bacher (ICC)
<andrea.bacher@iccwbo.org>

ENGO office – Room 0.116
Facilitator: Mr. Wael Hmaidan
(CAN International)
<whmaidan@climatenetwork.org>

Meditation room The Meditation Room is located on the first floor of the Maritim Hotel, behind “Saal Haydn“, in the corridor leading to UNFCCC staff offices.

Key contacts

In order to reduce paper consumption, the information in this section will not be reprinted during the sessions. This information is available in the "Information for Participants" brochure at <unfccc.int>.

Executive Secretary	Ms. Christiana Figueres
Conference of the Parties (COP)	Ms. June Budhooram
Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP)	Ms. June Budhooram
Subsidiary Body for Implementation (SBI)	Mr. Youssef Nassef
Subsidiary Body for Scientific and Technological Advice (SBSTA)	Ms. Wanna Tanunchaiwatana
Director for Implementation Strategy	Mr. Halldór Thorgeirsson
Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)	Mr. Sergey Kononov
Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA)	Ms. Olga Pilifosova
Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP)	Mr. Andrew Higham
Coordinator, Conference Affairs Services	Ms. Salwa Dallalah
Chief Legal Adviser	Mr. Dan Bondi Ogolla
Liaison with Government delegates and registration; funding for delegations	Mr. Horacio Peluffo
Liaison with observer organizations	Ms. Megumi Endo
Conference Spokesperson	Mr. Eric Hall

Events

Descriptions of the events listed below have been reproduced as received, and without formal editing. The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process.

Please note that the following events will take place at the following venues:

Ministry of Environment (MoE), Robert-Schuman-Platz Room "Solar" Room "Wind"	Ministry of Transport (MoT) Robert-Schuman-Platz Room "Metro" Room "Rail"	Hotel Maritim Saal „Beethoven“ Room „Hady“ Room „Schumann“
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UNFCCC and related events

Time	Title/Theme	Organizer	Venue
13.15– 14.45	Latest submissions of national communications from non-Annex I Parties The side-event will consist of presentations of the latest submissions of national communications from non-Annex I Parties, followed by a Q&A session and general discussion.	Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Uazamo Kaura ukaura@unfccc.int (+49 228 8151474)	Rail (MoT)

Side events

In order to reduce paper consumption, the schedule of side events and a list of the exhibits is available electronically at <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Other events, Other activities and Outside events

In order to reduce paper consumption, the daily schedule of other events, other activities and outside events is available electronically at <unfccc.int>.