

UNITED NATIONS



United Nations Framework Convention on Climate Change



United Nations Climate Change Conference 2012 COP 18 and CMP 8 Doha, 26 November – 7 December 2012

Daily Programme

Opening Ceremony

An opening ceremony, to be attended by the H.E. Ms. Maite Nkoana-Mashabane, Minister of International Relations and Co-operation of the Republic of South Africa and President of COP 17/CMP 7, H.E. Abdullah bin Hamad Al-Attiyah, President Elect of COP 18/CMP 8 and Ms. Christiana Figueres, Executive Secretary of the United Nations Framework Convention on Climate Change, will mark the opening of the sessions.

Parties are guaranteed four seats per delegation. A limited number of overflow seats are available on a first come, first served basis.

IGOs are guaranteed two seats per delegation. NGO participants are advised to view the opening on the CCTV monitors or on webcast. For constituency members, a limited number of tickets are distributed through the respective constituency focal points.

Five hundred places are available in the gallery as an overflow for Parties and observer organizations. Entry will be on a first come, first served basis. Plenary 2 will be an overflow room where the opening can be viewed. Security and fire regulations do not permit participants to stand and security will enforce this requirement.

Participants are asked to take their seats by 09.45 in Plenary 1 to ensure that the sessions can open promptly at 10.00.

The Daily Programme is available to view and download through the ISPS portal PaperSmart.un.org. Participants are kindly reminded to consult the CCTV monitors for any last-minute changes. In order to reduce paper consumption, participants are kindly requested to retain copies of documents throughout the sessions.

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FCCC/2012/II/OD/1

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Plenary meetings

Conference of the Parties (COP)

(Open meeting)

10.00–13.00 (The meeting will include an opening ceremony, see p. 1)

<u>1st meeting</u> (webcast link)

Plenary 1

1. Opening of the session [Item 1 of the provisional agenda]

2. Organizational matters [Item 2 of the provisional agenda]

> Election of the President of the Conference of the Parties at its eighteenth session [*Item 2(a) of the provisional agenda*]

Adoption of the rules of procedure *[Item 2(b) of the provisional agenda]*

Adoption of the agenda [Item 2(c) of the provisional agenda]

Election of officers other than the President *[Item 2(d) of the provisional agenda]*

Admission of organizations as observers [Item 2(e) of the provisional agenda]

Organization of work, including the sessions of the subsidiary bodies [Item 2(f) of the provisional agenda]

Click here for the full COP provisional agenda and all corresponding documents.

Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) (Open meeting)

To start upon completion of the opening of the COP



- I. Opening of the session [Item 1 of the provisional agenda]
- 2. Organizational matters [Item 2 of the provisional agenda]

Adoption of the agenda [Item 2(a) of the provisional agenda] Plenary 1

Election of replacement officers [*Item 2(b) of the provisional agenda*]

Organization of work, including the sessions of the subsidiary bodies [Item 2(c) of the provisional agenda]

Click here for the full CMP provisional agenda and all corresponding documents.

Subsidiary Body for Scientific and Technological Advice (SBSTA) (Open meeting)

15.00-18.00	<u>1st me</u>	eeting (webcast link)	Plenary 2
	1.	Opening of the session [Item 1 of the provisional agenda]	
	2.	Organizational matters [Item 2 of the provisional agenda]	
		Adoption of the agenda [Item 2(a) of the provisional agenda]	
		Organization of the work of the session [Item 2(b) of the provisional agenda]	
	3.	Nairobi work programme on impacts, vulnerability and adaptation to climate change [Item 3 of the provisional agenda]	
	4.	Report of the Adaptation Committee [Item 4 of the provisional agenda]	
	5.	Methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries [Item 5 of the provisional agenda]	
	6.	Development and transfer of technologies and report of the Technology Executive Committee [Item 6 of the provisional agenda]	
	7.	Research and systematic observation [Item 7 of the provisional agenda]	
	8.	Forum and work programme on the impact of the implement of response measures [Item 8 of the provisional agenda]	tation
	9.	Matters relating to Article 2, paragraph 3, of the Kyoto Prote [Item 9 of the provisional agenda]	ocol
	10.	Issues relating to agriculture [Item 10 of the provisional agenda]	

11. Methodological issues under the Convention *[Item 11 of the provisional agenda]*

Work programme on a common tabular format for the "UNFCCC biennial reporting guidelines for developed country Parties" [*Item 11(a) of the provisional agenda*]

Work programme on the revision of the guidelines for the review of biennial reports and national communications, including national inventory reviews, for developed country Parties

[Item 11(b) of the provisional agenda]

General guidelines for domestic measurement, reporting and verification of domestically supported nationally appropriate mitigation actions by developing country Parties [Item 11(c) of the provisional agenda]

Emissions from fuel used for international aviation and maritime transport [*Item 11(d) of the provisional agenda*]

Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention [Item 11(e) of the provisional agenda]

12. Methodological issues under the Kyoto Protocol [*Item 12 of the provisional agenda*]

Carbon dioxide capture and storage in geological formations as clean development mechanism project activities [Item 12(a) of the provisional agenda]

Land use, land-use change and forestry under Article 3, paragraphs 3 and 4, of the Kyoto Protocol and under the clean development mechanism *[Item 12(b) of the provisional agenda]*

Implications of the implementation of decisions 2/CMP7 to 5/CMP7 on the previous decisions on methodological issues related to the Kyoto Protocol, including those relating to Articles 5, 7 and 8 of the Kyoto Protocol [*Item 12(c) of the provisional agenda*]

Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23) [*Item 12(d) of the provisional agenda*]

Annual report on the technical review of greenhouse gas inventories and other information reported by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol under Article 7, paragraph 1, of the Kyoto Protocol [Item 12(e) of the provisional agenda] Report on the implementation of domestic action by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol based on the information reported in their national communications *[Item 12(f) of the provisional agenda]*

- 13. Other matters *[Item 13 of the provisional agenda]*
- 14. Report on the session [Item 14 of the provisional agenda]

Click here for the full SBSTA provisional agenda and all corresponding documents.

Subsidiary Body for Implementation (SBI) (Open meeting)

15.00-18.00	<u>1st m</u>	eeting (webcast link)	Plenary 1
	1.	Opening of the session [Item 1 of the provisional agenda]	
	2.	Organizational matters [Item 2 of the provisional agenda]	
		Adoption of the agenda [Item 2(a) of the provisional agenda]	
		Organization of the work of the session [Item 2(b) of the provisional agenda]	
		Election of officers other than the Chair [Item $2(c)$ of the provisional agenda]	
		Election of replacement officers [<i>Item 2(d) of the provisional agenda</i>]	
	3.	National communications from Parties included in Annex I Convention	to the
		[Item 3 of the provisional agenda]	
		Status of submission and review of fifth national communications from Parties included in Annex I to the Convention [Item 3(a) of the provisional agenda]	he
		Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the 1990–2010 [Item 3(b) of the provisional agenda]	
		Annual compilation and accounting report for Annex 2 Parties under the Kyoto Protocol for 2012 [Item 3(c) of the provisional agenda]	В

 National communications from Parties not included in Annex I to the Convention [*Item 4 of the provisional agenda*]

> Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention [Item 4(a) of the provisional agenda]

Information contained in national communications from Parties not included in Annex I to the Convention [Item 4(b) of the provisional agenda]

At the thirty-sixth session of the Subsidiary Body for Implementation (SBI), there was no consensus to include this item on the agenda. It was therefore held in abeyance. On a proposal by the Chair, the SBI decided to include this item on the provisional agenda for its thirty-seventh session.

Provision of financial and technical support [*Item 4*(*c*) *of the provisional agenda*]

5. Nationally appropriate mitigation actions by developing country Parties

[Item 5 of the provisional agenda]

Prototype of the registry [*Item 5(a) of the provisional agenda*]

Composition, modalities and procedures of the team of technical experts under international consultations and analysis

[Item 5(b) of the provisional agenda]

- 6. Forum and work programme on the impact of the implementation of response measures *[Item 12 of the provisional agenda]*
- Matters relating to Article 4, paragraphs 8 and 9, of the Convention [Item 7 of the provisional agenda]
 - Progress on the implementation of decision 1/CP10 (Decision 1/CP.16, paragraphs 15–18) [*Item 7(a) of the provisional agenda*]
- 8. Matters relating to Article 3, paragraph 14, of the Kyoto Protocol *[Item 11 of the provisional agenda]*
- 9. Approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity Activities to be undertaken under the work programme (Decision 1/CP.16, paragraphs 26–29) [*Item 10 of the provisional agenda*]
- Matters relating to Article 4, paragraphs 8 and 9, of the Convention
 [Item 7 of the provisional agenda]

Matters relating to the least developed countries *[Item 7(b) of the provisional agenda]*

11. National adaptation plans [Item 9 of the provisional agenda]

> A process to enable least developed country Parties to formulate and implement national adaptation plans, building upon their experience in preparing and implementing national adaptation programmes of action (Decision 1/CP.16, paragraphs 15, 17 and 18) [*Item* 9(*a*) of the provisional agenda]

> Modalities and guidelines for least developed country Parties and other developing country Parties to employ the modalities formulated to support national adaptation plans (Decision 1/CP.16, paragraphs 15–18) [Item 9(b) of the provisional agenda]

- 12. Report of the Adaptation Committee [Item 8 of the provisional agenda]
- 13. Matters relating to finance *[Item 6 of the provisional agenda]*

Review of the financial mechanism [Item 6(a) of the provisional agenda]

Report of the Global Environment Facility to the Conference of the Parties and additional guidance to the Global Environment Facility [*Item* 6(*b*) of the provisional agenda]

Initial review of the Adaptation Fund under the Kyoto Protocol [Item 6(c) of the provisional agenda]

Further guidance to the Least Developed Countries Fund *[Item 6(d) of the provisional agenda]*

14. Development and transfer of technologies *[Item 13 of the provisional agenda]*

Report of the Technology Executive Committee [*Item 13(a) of the provisional agenda*]

Matters relating to the Climate Technology Centre and Network selection of the host and constitution of the advisory board [*Item 13(b) of the provisional agenda*]

Poznan strategic programme on technology transfer [*Item 13*(*c*) *of the provisional agenda*]

15. Article 6 of the Convention [Item 14 of the provisional agenda]

16. Capacity-building [Item 15 of the provisional agenda]

Capacity-building under the Convention *[Item 15(a) of the provisional agenda]*

Capacity-building under the Kyoto Protocol [*Item 15(b) of the provisional agenda*]

- Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance [Item 16 of the provisional agenda]
- Procedures, mechanisms and institutional arrangements for appeals against the decisions of the Executive Board of the clean development mechanism [Item 17 of the provisional agenda]
- 19. Review of the design of the commitment period reserve *[Item 18 of the provisional agenda]*
- 20. Report of the administrator of the international transaction log under the Kyoto Protocol [Item 19 of the provisional agenda]
- 21. Administrative, financial and institutional matters *[Item 20 of the provisional agenda]*

Audited financial statements for the biennium 2010–2011 [*Item 20(a) of the provisional agenda*]

Budget performance for the biennium 2012–2013 [*Item 20(b) of the provisional agenda*]

- 22. Other matters [*Item 21 of the provisional agenda*]
- 23. Report on the session [Item 22 of the provisional agenda]

Click here for the full SBI provisional agenda and all corresponding documents.

List of participants

The provisional list of registered participants will be available electronically on <<u>unfccc.int</u>>. Any corrections should be given to Ms. Vera-Lynn Watson (Registration Counter) by noon, at the latest, on Wednesday, 28 November 2012.

Groups other than the Convention and Protocol bodies

(Closed meetings)

Please note that this schedule of daily meetings of "Groups other than the Convention and Protocol bodies" will not be reprinted during the session. Participants are kindly requested to retain their copies of this document, and to consult the CCTV monitors for changes or updates.

08.00-09.00	Alliance of Small Island States	Meeting Room 8.4
08.00-09.00	SICA Countries	Meeting Room 229
09.00-10.00	Environmental Integrity Group — Coordination Meeting	Meeting Room 104.2
09.00-10.00	Group of 77 and China	Meeting Room 7.1
11.00-12.00	Alliance of Small Island States	Meeting Room 236
13.00–14.00	Coalition for Rainforest Nations	Meeting Room 239
13.00–14.00	Least Developed Countries — Coordination Meeting	Meeting Room 8.4
14.00-15.00	Group of 77 and China	Meeting Room 7.1
18.00–19.00	Alliance of Small Island States	Meeting Room 236
19.00-20.00	Least Developed Countries — Coordination Meeting	Meeting Room 8.3

Meetings of observer organizations

(Closed meetings)

Please note that this schedule of daily meetings of "Meetings of observer organizations" will not be reprinted during the session. Participants are kindly requested to retain their copies of this document, and to consult the CCTV monitors for changes or updates.

08.00-09.00	Youth non-governmental organizations (YOUNGOs)	Side Event Room 4
09.00-10.00	Business non-governmental organizations (BINGOs)	Side Event Room 5
09.00-10.00	Farmers non-governmental organizations (Farmers)	Side Event Room 10
09.00-10.00	Indigenous peoples organizations (IPOs)	Side Event Room 2
09.00-10.00	Research and independent non-governmental organizations (RINGOs)	Side Event Room 8
09.00-10.00	Trade union non-governmental organizations (TUNGOs)	Side Event Room 7
09.00–10.00	Women and gender non-governmental organizations (Women and Gender)	Side Event Room 6
13.00-14.00	Organization of the Petroleum Exporting Countries	Meeting Room 204

Press briefings

The live daily schedule of press briefings is available <u>here</u>. Participants may also consult the CCTV monitors for changes or updates.

Welcome Reception on the occasion of COP 18/CMP 8

His Excellency Abdullah Bin Hamad AlAttiyah, President of COP 18/CMP 8, is pleased to invite all participants to COP 18/CMP 8 to a welcome reception to be held in conjunction with the inauguration of the Qatar Sustainability Expo at the Doha Exhibition Centre on Monday, 26 November 2012 at 19.00.

The reception is open to all participants and participants are reminded that in order to enter the Reception at the Doha Exhibition Centre, they need to be registered and show their conference badge.

Please note that security screening is in place therefore all invitees to the Reception will be screened before entering the Doha Exhibition Centre.

Participants are informed that the regular shuttles that are provided to and from the hotels to the Qatar National Convention Center should be used as the shuttles stop at the Doha Exhibition Centre. Please consult <<u>www.cop18.qa/en-us/participantinfo/transport.aspx</u>> for the schedule of the shuttle.

Election of officers of bodies under the Convention and the Protocol

Update of nominations received by the secretariat

Please consult the <u>UNFCCC elections website</u> for latest information on election procedures and daily updates of election nominations and election results.

Special announcements

Vacancies at the UNFCCC secretariat	Conference participants are encouraged to bring to the attention of qualified individuals in their countries/organizations the link to the employment page of the secretariat website:
	< <u>unfccc.int/secretariat/employment/recruitment</u> >
	In particular, we would like to draw attention to the senior management position of Coordinator Finance, Technology and Capacity Building (FTC) Programme
	The secretariat is committed to ensuring equitable geographical distribution and gender balance among its staff. To this end, it would like to especially encourage qualified women candidates and candidates from developing countries to apply for vacancies.

Announceme	ents
	e information in this section will not be reprinted during the sessions. This information is ormation for Participants (IFP) brochure and the <u>Side Events and Exhibits (SEE)</u> brochure.
Medical and	For medical emergencies, please contact one of the two medical clinics, located on the
Security	ground floor of the QNCC in room G325, and on the Level 1 of the QNCC near the
Emergencies	Pool cafe.
	For other emergencies, please contact United Nations security staff (wearing a
	United Nations uniform) deployed around the premises, or call:
	On-site Security Duty Officer:
	Tel: +974 44707911
	Outside the QNCC, you may call the following emergency numbers for assistance:
	Emergency Services (Fire and Metro Police) :
	Tel: +974 44707999
	Medical Emergencies:
	Tel: + 974 44708080

Shuttle Buses	A complimentary transport service will be provided between selected conference shuttle hubs and the QNCC. Full service will operate from 26 November to 7 December 2012. The hub locations and further information are available at www.cop18.qa/en-us/participantinfo/transport.aspx .
Virtual Participation Centre	COP 18/CMP 8 includes newly created virtual conference facilities, comprising a Climate Change Studio and Bloggers Area.
	A. Climate Change Studio
	The Climate Change Studio is a recent initiative whereby selected Parties and observer organizations have the opportunity to be interviewed by a professional journalist on their observations, solutions and actions concerning climate change. All interviews will be filmed, edited and broadcast on <u>RTCC Climate Change TV</u> , the world's first Internet broadcaster dedicated entirely to climate change issues. Interviews will be catalogued in a fully searchable database alongside other interviews with world leaders, expert observers, decision makers and activists in the international climate change debate. The Climate Change Studio is located in the central part of Hall 4, next to the podium.
	Interview preference will be given to those observer organizations that did not obtain a Side event slot at COP 18/CMP 8, but other organizations as well as Parties are also invited to apply. Once your application is accepted, the content of your interview will be discussed and there will be time to meet briefly with the journalist to fine-tune the interview before shooting.
	The latest schedule of interviews at the Climate Change Studio can be viewed on the <u>UNFCCC website</u> .
	For more information, or to request an interview, please contact:
	Mr. Marcos Montoiro climatechangestudio@unfccc.int
	B. Bloggers Area
	Introduced at COP 16/CMP 6 in Cancun, the Bloggers Area is a work area for bloggers and online communicators from the observer community. It is located in Hall 4 of the QNCC. There are around 50 work spaces, each equipped with table, chair, electrical power connection and a hard-wired Internet connection. In addition, an open wireless network is available. Bandwidth is provided off a GB backbone and can be managed to assist in uploading.
	Use of the Bloggers Area is prioritized for designated online communications professionals such as bloggers from approved observer organizations. Other computer centres in the conference venue are available for other participants (see the "Information for Participants" brochure). Bloggers wanting to use the Bloggers Area are requested to contact the Side Events and Exhibits Office, whose offices are located in Hall 4, and will be issued with badges accordingly
	Contact information:

Ms. Geeta Reddy see@unfccc.int

Availability of meeting rooms	The demand for meeting rooms is expected to exceed the capacity of the conference premises and priority will be given to meetings directly associated with the negotiating process. The secretariat appreciates participants. understanding in this connection. Meetings will therefore only be confirmed at the earliest one day prior to the requested meeting taking place.
Delegation nameplates	Delegates are kindly requested not to remove country nameplates from the meeting rooms. The secretariat is unable to replace these at short notice and this can lead to serious disruptions at meetings.
Credentials	Credentials must be issued by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by a competent authority of that organization. Representatives, alternate representatives and advisers are requested to deposit the corresponding letters of credentials in the External Relations Office, located in the Conference Affairs Services offices on the Ground Floor Level of the QNCC near the Theatre. No other office of the secretariat or of the Host Government is designated to receive credentials.
Media Centre and press facilities	Press and media facilities in Hall 9 will be available for set-up on Saturday, 24 November, and will be fully operational from Sunday, 25 November to Friday, 7 December. The Media Centre will be equipped with computers, printers, electrical power outlets for laptops, and closed-circuit television to follow the meetings.
	The secretariat's Media and Communications team will be available to provide information and respond to queries and interview requests. There may be limited seating available for print media in the plenary hall, as well as limited space for television staff, photographers and official delegation media representatives. The main meetings, press conferences and other activities will be broadcast live into the Media Centre. There will also be overflow rooms when certain meetings reach full capacity.
	The secretariat provides a special online reporting service to the media. Every day, an online video will be made available at < <u>unfccc.int</u> >, summarizing the secretariat's press briefings. The videos can be viewed and downloaded for podcast. The secretariat encourages online media to link to the videos. All videos can also be found on < <u>www.youtube.com/climateconference</u> > and on iTunes.
	Audio-visual and sound feeds of the main meetings, press conferences and other events will be provided to broadcasters by the host broadcaster Qatar Television (QTV).
Climate Change Publications Counter	Publications that are clearly attributed to a Party or an admitted observer organization that is not exhibiting may be distributed and displayed at the Climate Change Publications Counter, after approval by the secretariat. The counter is located in Booths 189-193 inside the exhibition area in Hall 4.
	For approval, please provide a sample to Ms. Geeta Reddy at the Side Events and Exhibits Coordination Office. The counter cannot manage large volumes, but will assist in changing the range of documents on display. Organizers of Exhibits are requested to display and distribute documents at their own booths. Side Event advertisements and invitations can be posted on the notice boards located in the QNCC.
	Documents that are deposited elsewhere or not attributed to the conference will be removed.
	Contact information:
	Ms. Geeta Reddy
	see@unfccc.int

Facilities for observer organizations

Offices for the business and industry non-governmental organizations (BINGOs), environmental non-governmental organizations (ENGOs), farmers non-governmental organizations (Farmers), indigenous peoples organizations (IPOs), local government and municipal authorities (LGMAs), research and independent non-governmental organizations (RINGOs), trade union non-governmental organizations (TUNGOs), youth non-governmental organizations (YOUNGOs) and the women and gender nongovernmental organizations (Women and Gender) are located in Hall 4 of the QNCC.

Communications and Media Team

Members of the secretariat's Communications and Media Team may be contacted in person or by e-mail.

Communications and Media Team			
Mr. Eric Hall	Mr. Alexander Saier		
Spokesperson	Media Coordinator		
E-mail: <u>ehall@unfccc.int</u>	E-mail: <u>mediainfo@unfccc.int</u>		
Ms. Carrie Assheuer Press accreditation and registration E-mail: <u>press@unfccc.int</u>	Mr. John Hay Media Liaison Officer Booking of interviews with the UNFCCC Executive Secretary E-mail: <u>press@unfccc.int</u>		
Ms. Elke Hoekstra	Ms. Annetta Dunn		
Media Information Desk	Booking of press conferences		
E-mail: <u>ehoekstra@unfccc.int</u>	E-mail: <u>pressconf@unfccc.int</u>		
Mr. Tim Davis	Ms. Lucy Waruingi		
Manager, International Broadcast Centre	Media Training Workshop		
E-mail: <u>davis.tim52@gmail.com</u>	E-mail: <u>lwaruingi@unfccc.int</u>		
Mr. Bahaa Elkoussy Director UNIC Beirut E-mail: <u>elkoussy@un.org</u>			
Mr. Jamil Mroue	Mr. Sadri Barrage		
Spokesperson for the Government of	Media Liaison for the Government of		
Qatar	Qatar		
E-mail: j-mroue@cop18.qa	E-mail: <u>s-barrage@cop18.qa</u>		

Additional general information is available in the press section of <<u>unfccc.int</u>>.

The Prayer and Meditation Room is located on Level 1 of the QNCC. Two rooms, one for women and one for men, are available.

Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience, but it is expected that participants will appreciate the need for such arrangements.

Use of audio/video recording devices by participants at UNFCCC sessions

Praver and

Security

Meditation room

The making of audio and video recordings, including any external transmission, by Party or observer organization delegations during open and closed official meetings and in designated security zones is not permitted. The secretariat provides audio recordings of official meetings, as required by Parties. Webcasts are provided for open plenary meetings.

Webcasts	For the duration of the conference, all official meetings and press conferences will be available live and on-demand. Webcasts will be made available with Arabic, English and floor language streams. On-demand files will be available shortly after the close of each meeting. Please check the UNFCCC website, or the UNFCCC Negotiator app for date and time of webcast sessions.
Pigeonholes for Delegates	Pigeonholes for the distribution of official documents and messages are located on the Ground Floor Level near the main PaperSmart desks beyond the Registration area and through the underpass connection to the QNCC. Delegates are requested to check their pigeonholes at regular intervals.
	Participants are requested to refrain from distributing non-official material, such as information related to other meetings, future conferences or publicity material, via the pigeonholes. Flyer leaflets for side events will not be authorized. On an exceptional basis, personalized invitations, publications or documents relevant to the climate change negotiations that are clearly attributed to a Party or an admitted observer organization may be authorized for distribution through the pigeonholes. Parties requiring such authorization are requested to provide a sample of the item for distribution to the External Relations Team. IGOs and NGOs are requested to provide a sample to the Observer Organizations Liaison Team. The teams are based at the UNFCCC Conference Affairs Services office on the Ground Floor Level of the QNCC, at the end of the hall coming from the car park next to the Theatre.
Building fire regulations	In order to ensure compliance with building fire regulations, UN Security may ask participants to refrain from accessing meeting rooms or vacate meeting rooms if the room capacity is full.
Lost and found items	Participants are reminded not to leave personal belongings in meeting rooms. For security reasons, unattended items found anywhere on the conference premises will be removed by security. The Security office/Lost and found office, located adjacent to the main entrance on the Ground Floor Level of the QNCC, is responsible for lost and found items.
Web Coverage and daily reports of the COP 18 meetings	 The following organizations kindly provide daily web coverage, daily reports and a summary and analysis of the COP 18 meetings on their webpages: <u>ENB</u> (by IISD); <u>TWN</u> (by TWN); <u>Outreach</u> (by Stakeholder Forum for Sustainable Development); <u>ECO</u> (by CAN). Click here for ECO content for mobile devices. The <u>CAN International App</u> is available in the Apple iTunes App Store.

Key contacts

Please note that the information in this section will not be reprinted during the sessions. This information is available in the <u>Information for Participants (IFP)</u> brochure.

Executive Secretary	Ms. Christiana Figueres
Deputy Executive Secretary	Mr. Richard Kinley
Conference of the Parties (COP)	Ms. June Budhooram
Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP)	Ms. June Budhooram
Subsidiary Body for Implementation (SBI)	Mr. Youssef Nassef Ms. Katia Simeonova
Subsidiary Body for Scientific and Technological Advice (SBSTA)	Ms. Wanna Tanunchaiwatana
Director for Implementation Strategy	Mr. Halldór Thorgeirsson
Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG-KP)	Mr. Sergey Kononov
Ad Hoc Working Group on Long-term Cooperative Action under the Convention (AWG-LCA)	Ms. Olga Pilifosova
Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP)	Mr. Andrew Higham
Coordinator, Conference Affairs Services	Ms. Salwa Dallalah
Coordinator and Principal Legal Adviser	Mr. Dan Bondi Ogolla
Liaison with Government delegates and registration; funding for delegations	Mr. Horacio Peluffo
Liaison with observer organizations	Ms. Megumi Endo
Conference Spokesperson	Mr. Eric Hall

Events

Descriptions of the events listed below have been reproduced as received, and without formal editing. The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process.

Time	Title/Theme	Organizer	Venue
13.15– 14.45	Joint Implementation Supervisory Committee: question and answer session The Joint Implementation Supervisory Committee will explain its work programme and the progress made so far, and answer questions from the audience.	Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Kay Merce < <u>kmerce@unfccc.int</u> > +49 228 8151507	Press Conference Room 2
13.15– 14.45	Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE): Stocktaking of mandate and activities of the CGE work programme The CGE will present its work on the provision of technical assistance to non- Annex I Parties, followed by a Q&A session and a general discussion.	Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Uazamo Kaura < <u>ukaura@unfccc.int</u> > +49 228 8151474	Side Events Room 6

UNFCCC and related events

Side events and exhibits

The <u>schedule of side events</u> and a <u>list of the exhibits</u> is available in electronic form only. Participants are kindly requested to consult the CCTV monitors for changes or updates. Side events are held in Hall 5 whilst exhibits are in Hall 4.

Interviews at the Climate Change Studio

The schedule of interviews at the Climate Change Studio during the session is available at <<u>unfccc.int</u>>. Participants are kindly requested to consult the CCTV monitors for changes or updates. For further information or for scheduling of an interview, please contact Mr. Marcos Montoiro at the Side Events and Exhibits Coordination Office (Hall 4) or via email at <<u>climatechangestudio@unfccc.int</u>>.

Other events, Outside events and Additional activities

The daily schedule of other events, other activities and outside events is available electronically at <unfccc.int>.

Forthcoming events Descriptions of the events listed below have been reproduced as received, and without formal editing.

Time	Title/Theme	Organizer	Venue
Tue, 27 Nov 16.45– 18.15	Fast-start finance information event2012This event will give developed countryParties the opportunity to present anddiscuss their latest data on fast-startfinance. The overall aim is to increase thegeneral transparency of fast-start financeactivities and to facilitate lessons learnedfrom fast-start finance.	Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Mr. Alejandro Kilpatrick < <u>AKilpatrick@unfccc.int</u> > +974 333 15982	Side Event Room 2
Wed, 5 Dec 11.00– 13.00 and 15.00– 18.00	 The COP18/CMP8 incoming President, H.E. Abdullah bin Hamad Al-Attiyah, is extending an invitation to all Ministers and Heads of Delegation to participate in an Informal Ministerial Round Table on Wednesday, 5 December 2012 This informal initiative of the President, responding to requests from Parties, will offer the opportunity for an exchange of views around the theme: "Ambition, support and delivery, now and in the future". The overarching question for the Informal Ministerial Round Table is: "How can Mitigation, Adaptation and Means of Implementation be strengthened now and in the future?" The discussion will offer the opportunity for high-level informal reflections and for a constructive exchange of views on issues. The participation will be open to all interested Parties. Detailed information on the format of the event and on the topics for the discussion will be provided in the coming days. 		Qatar National Conference Center