



**UNITED
NATIONS**

Wednesday, 30 November 2011



United Nations
Framework Convention on
Climate Change

**United Nations Climate Change Conference 2011
COP 17 and CMP 7
Durban, 28 November – 9 December 2011**

Daily Programme

Conference of the Parties (COP)

(Open meeting)

10.00–

3rd meeting

**Plenary
Baobab**

Statement by Dr. Rajendra Kumar Pachauri, Chairman of the
Intergovernmental Panel on Climate Change (IPCC)

Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP)

(Open meeting)

10.10–13.00

2nd meeting

**Plenary
Baobab**

1. Issues relating to the clean development mechanism
[Item 7 of the provisional agenda]
(FCCC/KP/CMP/2011/3)
2. Issues relating to joint implementation
[Item 8 of the provisional agenda]
(FCCC/KP/CMP/2011/4)

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FCCC/2011/IV/OD/3

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3. Adaptation Fund
[Item 10 of the provisional agenda]
 - (a) Report of the Adaptation Fund Board
[Item 10(a) of the provisional agenda]
(FCCC/KP/CMP/2011/6)
 - (b) Review of the Adaptation Fund
[Item 10(b) of the provisional agenda]
(FCCC/KP/CMP/2011/6, FCCC/KP/CMP/2011/MISC.1)
4. Matters relating to compliance under the Kyoto Protocol
[Item 9 of the provisional agenda]
 - (a) Report of the Compliance Committee
[Item 9(a) of the provisional agenda]
(FCCC/KP/CMP/2011/5 and Corr.1)
 - (b) Appeal by Croatia against a final decision of the enforcement branch of the Compliance Committee in relation to the implementation of decision 7/CP.12
[Item 9(b) of the provisional agenda]
(FCCC/KP/CMP/2010/2, FCCC/KP/CMP/2011/2 and FCCC/TP/2011/6)
5. Proposal from Kazakhstan to amend Annex B to the Kyoto Protocol
[Item 6 of the provisional agenda]
(FCCC/KP/CMP/2010/4)
6. Consideration of proposals by Parties for amendments to the Kyoto Protocol
[Item 5 of the provisional agenda]
(FCCC/KP/CMP/2009/2, FCCC/KP/CMP/2009/3, FCCC/KP/CMP/2009/4, FCCC/KP/CMP/2009/5, FCCC/KP/CMP/2009/6, FCCC/KP/CMP/2009/7, FCCC/KP/CMP/2009/8, FCCC/KP/CMP/2009/9, FCCC/KP/CMP/2009/10, FCCC/KP/CMP/2009/11, FCCC/KP/CMP/2009/12, FCCC/KP/CMP/2009/13, FCCC/KP/CMP/2010/3)

Conference of the Parties (COP)

(Open meeting)

15.00–18.00

3rd meeting, resumed session

**Plenary
Baobab**

1. Technology Executive Committee – Modalities and Procedures
[Item 7 of the provisional agenda]
(FCCC/CP/2011/8)
2. Dates and venues of future sessions
[Item 2(g) of the provisional agenda]

3. Consideration of proposals by Parties for amendments to the Convention under its Articles 15 and 16
[Item 6 of the provisional agenda]
(FCCC/CP/2011/3, FCCC/CP/2011/4, FCCC/CP/2011/5)
4. Consideration of proposals by Parties under Article 17 of the Convention
[Item 5 of the provisional agenda]
(FCCC/CP/2009/3, FCCC/CP/2009/4, FCCC/CP/2009/5, FCCC/CP/2009/6, FCCC/CP/2009/7, FCCC/CP/2010/3)
5. Green Climate Fund – Report of the Transitional Committee
[Item 8 of the provisional agenda]
(FCCC/CP/2011/6 and Add.1)
6. Other matters
[Item 17 of the provisional agenda]

As agreed at the opening plenary, the President will hold consultations in respect of items 11, 12 and 13 with a view to formally adopt the agenda as soon as possible.

Presidency of COP 17/CMP 7

**INDABA
Open-ended informal consultation**

Wednesday, 30 November 2011
13.00–14.00 (Plenary Baobab)
Open to Parties and Observer States and Observer Organizations

Secretariat contact: Mr. Andrew Higham
ahigham@unfccc.int

H.E. Ms. Nozipho Joyce Mxakato-Diseko, on behalf of the President of COP 17/CMP 7, invites delegates to an Indaba to continue discussions that were initiated in Panama on the cross-cutting issues and how to ensure an enhanced multilateral rules-based system that will achieve the full, effective and sustained implementation of the Convention.

A note from the Presidency with background on the concept of Indaba and containing guiding questions to help focus discussion is available at <unfccc.int>.

Contact groups and informal consultations of the Convention and Protocol bodies

SBSTA

10.00–11.30	Informal consultations on the revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention (Parties and Observer States only)	Albizia
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10.45–11.30	Contact group on methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries (Open to Parties and observers)	Honey Buchu
11.30–13.00	Informal consultations on research and systematic observation (Parties and Observer States only)	Sweet Thorn
15.00–16.30	Informal consultations on materiality standard under the clean development mechanism (Open to Parties and observers)	Albizia
15.00–16.30	Informal consultations on methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries (Parties and Observer States only)	Natal Flame Bush
16.30–17.15	Contact group on carbon dioxide capture and storage in geological formations as clean development mechanism project activities (Open to Parties and observers)	Sagewood
17.15–18.00	Informal consultations on carbon dioxide capture and storage in geological formations as clean development mechanism project activities (Parties and Observer States only)	Sagewood
SBI		
10.00–10.45	Contact group on financial mechanism of the Convention (Open to Parties and observers)	Candelabra
10.00–10.45	Informal consultation on the progress on the implementation of decision 1/CP.10 (Open to Parties and observers)	Natal Flame Bush
10.45–11.30	Informal consultation on financial mechanism of the Convention (Parties and Observer States only)	Candelabra
12.15–13.00	Informal consultation on matters relating to the least developed countries (Open to Parties and observers)	Rock Ash
15.00–15.45	Contact group on Annex I national communications and greenhouse gas inventory (Open to Parties and observers)	Marula
15.00–16.30	Informal consultation on procedures, mechanisms and institutional arrangements for appeals against the decisions of the EB of the CDM (Parties and Observer States only)	Kudu Lily
15.45–16.30	Informal consultation on national adaptation plans (Open to Parties and observers)	Wild Bush Petunia
16.30–17.15	Informal consultation on financial mechanism of the Convention (Parties and Observer States only)	Marula
17.15–18.00	Contact group on national communications from Parties not included in Annex I to the Convention (Open to Parties and observers)	Wild Bush Petunia

SBSTA/SBI

11.30–12.15	Joint contact group on development and transfer of technologies (Open to Parties and observers)	Wild Bush Petunia
16.30–18.00	Joint informal consultations on development and transfer of technologies (Parties and Observer States only)	Kudy Lily

AWG-KP

11.30–13.00	Spin-off group on Chapter II (LULUCF) (Parties and Observer States only)	Kudu Lily
16.30–18.00	Spin-off group on Chapter I (amendments/numbers) (Parties and Observer States only)	Honey Buchu

AWG-LCA

10.00–11.30	Informal group on nationally appropriate mitigation commitments or actions by developed country Parties (agenda item 3.2.1) (Open to Parties and observers)	Safsaf Willow
11.30–13.00	Informal group on nationally appropriate mitigation actions by developing country Parties (agenda item 3.2.2) (Open to Parties and observers)	Safsaf Willow
11.30–13.00	Informal group on finance (item 3.4) (Open to Parties and observers)	Honey Buchu
15.00–16.30	Informal group on a shared vision for long-term cooperative action (agenda item 3.1) (Open to Parties and observers)	Honey Buchu
16.30–17.15	Informal group on enhanced action on adaptation (agenda item 3.3) (Open to Parties and observers)	Sweet Thorn
17.15–18.00	Informal group on various approaches, including opportunities for using markets, to enhance the cost-effectiveness of, and to promote, mitigation actions, bearing in mind different circumstances of developed and developing countries (agenda item 3.2.5) (Open to Parties and observers)	Natal Flame Bush
18.00–19.30	Informal group on finance (item 3.4) (Parties and observer States only)	Honey Buchu

List of participants

The provisional list of participants is available in electronic form only at
<http://unfccc.int/documentation/document_lists/items/2960.php>. Any corrections should be forwarded to Ms.
Vera-Lynn Watson (Registration counter) by noon, at the latest, on Wednesday, 7 December 2011.

Groups other than the Convention and Protocol bodies

(Closed meetings)

10.00–11.00	Democratic Republic of the Congo on behalf of the Congo Basin Countries	White Seringa
13.00–14.00	Organization of the Petroleum Exporting Countries	White Seringa
13.00–14.00	Eastern European Group	Red Adler

Meetings of observer organizations

(Closed meetings)

08.30–09.30	Youth non-governmental organizations (YOUNGOs)	Levubu River
09.00–10.00	Business non-governmental organizations (BINGOs)	Orange River
09.00–10.00	Farmers non-governmental organizations (Farmers)	Hluhluwe River
09.00–10.00	Indigenous peoples organizations (IPOs)	Amanzimtoti River
09.00–10.00	Local government and municipal authorities (LGMAs)	Indwe River
09.00–10.00	Research and independent non-governmental organizations (RINGOs)	Apies River
09.00–10.00	Trade union non-governmental organizations (TUNGOs)	Hex River
09.00–10.00	Women and gender non-governmental organizations	Blyde River
13.00–14.00	Southern African Development Community (SADC)	Hluhluwe River
13.00–14.00	League of Arab States	Karoo Cycad

Press briefings

(Media only)

11.00–11.30	International Food Policy Research Institute: New Climate Change and Food Security Findings	Kosi Palm
11.30–12.00	Climate Analytics	Kosi Palm
11.30–12.00	African Group	Yellowwood
12.00–12.30	Coordinating Body of Indigenous Organization of Amazon Basin (COICA): TIPNIS: Amazonian indigenous response to the climate crisis in Bolivia	Kosi Palm
12.00–12.30	Bolivia	Yellowwood
12.30–13.00	Climate Network International	Kosi Palm
13.15–13.45	UNFCCC	Yellowwood

13.30–14.00	Forest Peoples Programme (FPP): Carbon Piracy and land conflicts: The reality of REDD in the Peruvian Amazon	Kosi Palm
14.00–14.30	European Union	Yellowwood
14.00–14.30	Tides Canada Initiatives Society	Kosi Palm
14.30–15.00	United States of America	Yellowwood
15.00–15.30	Pennsylvania Environmental Resource Consortium: Ethics of Climate Disinformation Campaign	Kosi Palm
15.00–15.30	Guinea Bissau: Sustainable Pilot Hero Award	Yellowwood
15.30–16.00	Soham Baba Mission Foundation: Indigenous peoples and climate change	Kosi Palm
15.30–16.00	IPCC: How the IPCC works and it's most recently produced Special Report on Managing the Risks of Extreme Events and Disasters to Advance Climate Change Adaptation (SREX)	Yellowwood
16.00–16.30	South Africa	Yellowwood
18.00–18.30	TechAmerica Europe	Kosi Palm
18.00–18.30	Brazil	Yellowwood

Election of officers of bodies under the Convention and the Protocol

Update of nominations received by the secretariat

(as at 29 November 2011)

Bureau of the COP and the CMP

COP President	H.E. Ms. Maite Nkoana-Mashabane (South Africa) ¹	Africa
Chair of SBI		
Chair of SBSTA		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Rapporteur		

Bureau of the Subsidiary Body for Implementation (SBI)

SBI Chair
SBI Vice-Chair
SBI Rapporteur

Bureau of the Subsidiary Body for Scientific and Technological Advice (SBSTA)

SBSTA Chair
SBSTA Vice-Chair

Executive Board of the Clean Development Mechanism

Member	Eastern Europe
Alternate	Eastern Europe
Member	SIDS
Alternate	SIDS
Member	Annex I
Alternate	Annex I
Member	Non-Annex I
Alternate	Non-Annex I
Member	Non-Annex I
Alternate	Non-Annex I

¹ Elected at the opening of COP 17 and CMP 7 on Monday, 28 November 2011.

Compliance Committee - Facilitative Branch

Replacement member	Mr. Rafik Hiahemzizou (Algeria)	Africa
Member		Eastern Europe
Alternate		Eastern Europe
Member		WEOG
Alternate		WEOG
Member		SIDS
Alternate		SIDS
Member		Annex I
Alternate		Annex I
Member		Non-Annex I
Alternate		Non-Annex I

Compliance Committee - Enforcement Branch

Member		Eastern Europe
Alternate		Eastern Europe
Member		WEOG
Alternate		WEOG
Member		SIDS
Alternate		SIDS
Member		Annex I
Alternate		Annex I
Member		Non-Annex I
Alternate		Non-Annex I

Joint Implementation Supervisory Committee

Member		SIDS
Alternate		SIDS
Member		Annex I
Alternate		Annex I
Member		Annex I EITs
Alternate		Annex I EITs
Member		Non-Annex I
Alternate		Non-Annex I
Member		Non-Annex I
Alternate		Non-Annex I

Adaptation Fund Board

In Durban, groups/constituencies to submit nominations for the election of eight (8) members, and their respective alternate members, to the Board at CMP 7. The remaining eight (8) members, and their respective alternate members, will continue to serve in office for one additional and final year on the Board until elections at CMP 8.

Status report on consideration of agenda items as at 29 November 2011

COP agenda item		Status
2	Organizational matters	
2 (a)	Election of the President of the Conference at its seventeenth session	Sub-item completed
2 (b)	Adoption of the rules of procedure	Draft rules of procedure (except rule 42) continue to be applied Consultations by the President Secretariat contact: Ms. Jane Bulmer (+27 768 003 521)
2 (c)	Adoption of the agenda	Work to proceed on the basis of the provisional agenda in the usual fashion. Consultations by the President in respect of items 11, 12 and 13 with a view to formally adopt the agenda as soon as possible Secretariat contact: Ms. June Budhooram (+27 765 515 596)
2 (d)	Election of officers other than the President	Consultations by Ms. Andrea García Guerrero (Colombia) and Mr. Andrej Kranjc (Slovenia) Secretariat contact: Ms. Nattley Williams (+27 761 843 192)
2 (e)	Admission of organizations as observers	The COP approved the list contained in document FCCC/CP/2011/2
2 (f)	Organization of work, including the sessions of the subsidiary bodies	Organization of the work agreed

CMP agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Election of replacement officers	Consultations in progress (refer to COP sub-item 2 (d))
2 (c)	Organization of work, including the sessions of the subsidiary bodies	Organization of the work agreed

SBSTA agenda item	Status
2	Organizational matters
2 (a)	Adoption of the agenda Agenda adopted
2 (b)	Organization of the work of the session Organization of work agreed
2 (c)	Election of officers other than the Chair Consultations in progress
2 (d)	Election of replacement officers Consultations in progress
3	Nairobi work programme on impacts, vulnerability and adaptation to climate change Informal consultations, co-facilitated by Ms. Marianne Karlsen (Norway) and Mr. Kishan Kumarsingh (Trinidad and Tobago) Secretariat contact: Rojina Manandhar (+27 727 524 680)
4	Methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries Contact group, co-chaired by Mr Peter Graham (Canada) and Ms Victoria Tauli-Corpuz (Philippines) Secretariat contact: Ms. Jenny Wong (+27 760 480 744)
5	Development and transfer of technologies Contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Zitouni Ould-Dada (United Kingdom of Great Britain and Northern Ireland) Secretariat contact: Mr. Bert van der Plas (+27 763 569 720)
6	Research and systematic observation Informal consultations, co-facilitated by Mr. Sergio Castellari (Italy) and Mr. David Lesolle (Botswana) Secretariat contact: Ms. Rocio Lichte (+27 761 746 763)
7	Forum on the impact of the implementation of response measures at the thirty-fourth and thirty-fifth sessions of the subsidiary bodies, with the objective of developing a work programme under the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to address these impacts, with a view to adopting, at the seventeenth session of the Conference of the Parties, modalities for the operationalization of the work programme and a possible forum on response measures ² Joint SBSTA/SBI forum, co-chaired by the Chair of the SBSTA, Richard Muyungi (Tanzania) and the Chair of the SBI, Mr. Robert Owen-Jones, (Australia). Facilitators: Mr. José Romero (Switzerland) and Crispin d’Auvergne (St. Lucia) Secretariat contact: Ms. Hanna Hoffman (+27 766 324 667)
8	Matters relating to Article 2, paragraph 3, of the Kyoto Protocol Joint SBSTA/SBI contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) and Mr. José Romero (Switzerland) Secretariat contact: Ms. Hanna Hoffman (+27 766 324 667)

² Decision 1/CP.16, paragraph 93.

9	Methodological issues under the Convention	
9 (a)	Emissions from fuel used for international aviation and maritime transport	Consultations by the Chair Secretariat contact: Mr. Bernd Hackmann (+27 760 785 560)
9 (b)	Revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention	Informal consultations, facilitated by Ms. Riitta Pipatti (Finland) and Mr. Nagmeldin Elhassan (Sudan) Secretariat contact: Ms. Astrid Olsson (+27 727 258 645)
9 (c)	Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention	SBSTA took note of the report
10	Methodological issues under the Kyoto Protocol	
10 (a)	Carbon dioxide capture and storage in geological formations as clean development mechanism project activities	Contact group, co-chaired by Mr. Pedro Martins Barata (Portugal) Ms. Andrea Garcia Guerrero (Colombia) Secretariat contact: Mr. Lambert Schneider (+27 791 895 872)
10 (b)	Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23)	Parties agreed to continue consideration of this item at SBSTA 37
10 (c)	Implications of the inclusion of reforestation of lands with forest in exhaustion as afforestation and reforestation clean development mechanism project activities	Informal consultations, facilitated by Mr. Eduardo Sanhueza (Chile) Secretariat contact: Mr. Wojciech Galinski (+27 760 785 256)
10 (b)	Materiality standard under the clean development mechanism	Informal consultations, facilitated by Mr. Peer Stiansen (Norway) Secretariat contact: Mr. Lambert Schneider (+27 (+27 791 895 872)
10 (e)	Annual report on the technical review of greenhouse gas inventories and other information reported by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol under Article 7, paragraph 1, of the Kyoto Protocol	SBSTA took note of the report
11	Other matters	No matters were raised

SBI agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Organization of the work agreed
2 (c)	Election of officers other than the Chair	Consultations in progress
2 (d)	Election of replacement officers	Consultations in progress
3	National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention	
3 (a)	Status of submission and review of fifth national communications from Parties included in Annex I to the Convention	SBI took note of the report
3 (b)	Compilation and synthesis of fifth national communications from Parties included in Annex I to the Convention	Contact group, co-chaired by Ms. Alma Jean (St. Lucia) Mr. Kiyoto Tanabe (Japan) Secretariat contact person: Ms. Katia Simeonova (+27 720 265 764)
3 (c)	Compilation and synthesis of supplementary information incorporated in fifth national communications from Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol and submitted in accordance with Article 7, paragraph 2, of the Kyoto Protocol	
3 (d)	Further implementation of Article 12, paragraph 5, of the Convention ³	
3 (e)	Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2009	SBI took note of the report
3 (f)	Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2011	SBI took note of the report
4	National communications from Parties not included in Annex I to the Convention	
4 (a)	Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention	Contact group, co-chaired by Ms. Alma Jean (St. Lucia) Mr. Kiyoto Tanabe (Japan) Secretariat contact person: Mr. William Kojo Agyemang-Bonsu (+27 72 9931 490)
4 (c)	Further implementation of Article 12, paragraph 5, of the Convention	
4 (d)	Provision of financial and technical support	
5	Financial mechanism of the Convention	

³ Including consideration of 1/CP.16, paragraphs 40 and 46.

5 (a)	Report of the Global Environment Facility to the Conference of the Parties and additional guidance to the Global Environment Facility	
5 (b)	Least Developed Countries Fund: support for the implementation of elements of the least developed countries work programme other than national adaptation programmes of action	Contact group, co-chaired by Ms. Ana Fornells de Frutos (Spain) Mr. Lavaasa Malua (Samoa) Secretariat contact person: Mr Alejandro Kilpatrick: (+27 760 858 060)
5 (c)	Other matters	
6	Matters relating to Article 4, paragraphs 8 and 9, of the Convention	Joint SBSTA/SBI contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) Mr. José Romero (Switzerland) Secretariat contact person: Ms. Hanna Hoffman (+27 766 324 667)
6 (a)	Progress on the implementation of decision 1/CP.10	Informal consultations chaired by Mr. Samuel Basualdo (Argentina) Secretariat contact person: Mr. Festus Luboyera (+27 761 737 768)
6 (b)	Matters relating to the least developed countries	Informal consultations chaired by Mr. Mamadou Honadia (Burkina Faso) Secretariat contact person: Mr. Motsomi Maletjane: (+27 727370619)
7	National adaptation plans	
7 (a)	A process to enable least developed country Parties to formulate and implement national adaptation plans, building upon their experience in preparing and implementing national adaptation programmes of action ⁴	Informal consultations chaired by the Chair of the SBI, Mr. Robert Owen-Jones (Australia) Secretariat contact person: Mr. Paul Desanker (+27 763 512 928)
7 (b)	Modalities and guidelines for least developed country Parties, and other developing country Parties to employ the modalities formulated to support national adaptation plans ⁵	
8	Approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity ⁶ - Activities to be undertaken under the work programme	Informal consultations chaired by the Chair of the SBI, Mr. Robert Owen-Jones (Australia) Secretariat contact person: Ms. Miwa Kato (+27 763 512 928)
9	Matters relating to Article 3, paragraph 14, of the Kyoto Protocol	Joint SBSTA/SBI contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) and Mr. José Romero (Switzerland) Secretariat contact person: Ms. Hanna Hoffman (+27 766 324 667)

⁴ 1/CP.16, paragraph 15, 17, 18.

⁵ 1/CP.16, paragraphs 15–18.

⁶ 1/CP.16, paragraphs 26–29.

10	Forum on the impact of the implementation of response measures at the thirty-fourth and thirty-fifth sessions of the subsidiary bodies, with the objective of developing a work programme under the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to address these impacts, with a view to adopting, at the seventeenth session of the Conference of the Parties, modalities for the operationalization of the work programme and a possible forum on response measures ⁷	Joint SBSTA/SBI forum, co-chaired by the Chair of the SBSTA, Richard Muyungi (Tanzania) and the Chair of the SBI, Mr. Robert Owen-Jones, (Australia). Facilitators: Mr. José Romero (Switzerland) and Crispin d'Auvergne (St. Lucia) Secretariat contact person: Ms. Hanna Hoffman (+27 766 324 667)
11	Development and transfer of technologies	Joint SBSTA/SBI contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Zitouni Ould-Dada (United Kingdom of Great Britain and Northern Ireland) Secretariat contact person: Mr. Bert van der Plas (+27 763 569 720)
12	Capacity-building under the Convention	The Chair of the SBI, Mr. Robert Owen-Jones (Australia), along with Mr. Maas Goote (Netherlands), to conduct consultations with interested Parties Secretariat contact person: Ms. Alla Metelitsa (+27 720 754 291)
13	Capacity-building under the Kyoto Protocol	The Chair of the SBI, Mr. Robert Owen-Jones (Australia), along with Mr. Maas Goote (Netherlands), to conduct consultations with interested Parties Secretariat contact person: Ms. Alla Metelitsa (+27 720 754 291)
14	Report of the administrator of the international transaction log under the Kyoto Protocol	SBI took note of the report
15	Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance	The Chair of the SBI, Mr. Robert Owen-Jones (Australia), to conduct consultations with interested Parties Secretariat contact person: Ms. Valentina Germani (+27 727 736 069)
16	Procedures, mechanisms and institutional arrangements for appeals against the decisions of the Executive Board of the clean development mechanism	Contact group, co-chaired by: Mr. Yaw Bediako Osafo (Ghana) Mr. Kunihiko Shimada (Japan) Secretariat contact person: Ms. Marianna Bolshakova (+27 768 073 434)
17	Administrative, financial and institutional matters	
17 (a)	Budget performance for the biennium 2010–2011	The Chair of the SBI, Mr. Robert Owen-Jones (Australia), to conduct consultations with interested Parties
17 (b)	Continuing review of the functions and operations of the secretariat	Secretariat contact person: Mr. Kevin St. Louis (+27 763 657 432)

⁷ Pursuant to decision 1/CP.16, paragraph 93.

17 (c)	Implementation of the Headquarters Agreement	
18	Other matters	No matters were raised

AWG-KP agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Organization of the work agreed
3	Consideration of further commitments for Annex I Parties under the Kyoto Protocol	<p>Contact group on agenda item 3 chaired by Ambassador Adrian Macey (New Zealand), Chair of the AWG-KP Secretariat contact: Ms. Karen Smith (+27 79145 1080)</p> <p>The Contact group on item 3 has agreed to resume the work of two spin-off groups as follows:</p> <p>Spin-off group on Chapter I (Amendments/numbers), co-facilitated by Mr. Leon Charles (Grenada) and Mr. Jürgen Lefevere (EU) Secretariat contact: Ms. Katia Simeonova (+27 720265764)</p> <p>Spin-off group on Chapter II (LULUCF), co-facilitated by Mr. Marcelo Rocha (Brazil) and Mr. Peter Iversen (Denmark) Secretariat contact: Ms. Maria Sanz Sanchez (+ 27 720164951)</p> <p>Other groups may resume work at a later stage, as needed.</p>
4	Other matters	No other matters were raised

AWG-LCA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted
2 (b)	Organization of the work of the session	Organization of the work agreed
3	Preparation of an outcome to be presented to the Conference of the Parties for adoption at its sixteenth session to enable the full, effective and sustained implementation of the Convention through long-term cooperative action now, up to and beyond 2012	<p>Contact group on agenda items 3, 4, 5 and 6 chaired by Mr. Daniel A. Reifsnnyder, Chair of the AWG-LCA (United States of America) Secretariat contact: Ms. Olga Pilifosova (+27 720 418 477)</p> <p>The contact group launched informal work on:</p> <p>A shared vision for long-term cooperative action (agenda item 3.1), facilitated by Ms. Margaret Mukahanana-Sangarwe (Zimbabwe), Vice Chair of</p>

		<p>the AWG-LCA Secretariat contact: Mr. Florin Vladu (+27 720 774 073)</p> <p>Nationally appropriate mitigation commitments or actions by developed country Parties (agenda item 3.2.1), co-facilitated by Ms. Karine Hertzberg (Norway) and Mr. José Alberto Garibaldi Fernandez (Dominican Republic) Secretariat contact: Ms. Katia Simeonova (+27 720 265 764)</p> <p>Nationally appropriate mitigation actions by developing country Parties (agenda item 3.2.2), co-facilitated by Ms. Karine Hertzberg (Norway) and Mr. José Alberto Garibaldi Fernandez (Dominican Republic) Secretariat contact: Mr. William Kojo Agyemang-Bonsu (+27 729 931 490)</p> <p>Policy approaches and positive incentives on issues relating to reducing emissions from deforestation and forest degradation in developing countries; and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries (agenda item 3.2.3), facilitated by Mr. Antonio Gabriel La Viña (Philippines) Secretariat contact: Ms. Maria Sanz-Sanchez (+27 720 164 951)</p>
4	Review: further definition of its scope and development of its modalities	
5	Continued discussion of legal options with the aim of completing an agreed outcome based on decision 1/CP.13, the work done at the sixteenth session of the Conference of the Parties and proposals made by Parties under Article 17 of the Convention	<p>Cooperative sectoral approaches and sector-specific actions, in order to enhance the implementation of Article 4, paragraph 1(c), of the Convention (agenda item 3.2.4), facilitated by Mr. George Wamukoya (Kenya) Secretariat contact: Ms. Katia Simeonova (+27 720 265 764)</p> <p>Various approaches, including opportunities for using markets, to enhance the cost-effectiveness of, and to promote, mitigation actions, bearing in mind different circumstances of developed and developing countries (agenda item 3.2.5), facilitated by Mr. Giza Gaspar Martins (Angola) Secretariat contact: Mr. Niclas Svenningsen (+27 766 604 543)</p>
6	Other matters	<p>Economic and social consequences of response measures (agenda item 3.2.6), facilitated by Mr. Crispin d'Auvergne (Saint Lucia) Secretariat contact: Ms. Hanna Hoffmann (+27 766 324 667)</p> <p>Enhanced action on adaptation (agenda item 3.3), facilitated by Mr. Kishan Kumarsingh (Trinidad and Tobago) Secretariat contact: Ms. Annett Moehner (+27 727 554 706)</p>
6 (a)	Parties included in Annex I to the Convention undergoing the process of transition to a market economy	<p>Finance (agenda item 3.4), facilitated by Mr. George Børsting (Norway) and Ms. Suzanty Sitorus</p>

		<p>(Indonesia) Secretariat contact: Mr. Yolando Velasco (+27 720 791 547)</p> <p>Technology development and transfer (agenda item 3.5), facilitated by Mr. Jukka Uosukainen (Finland) Secretariat contact: Ms. Wanna Tanunchaiwatana (+27 727 770 103)</p> <p>Capacity-building (agenda item 3.6), facilitated by Mr. Maas Marinus Goote (Netherlands) Secretariat contact: Ms. Alla Metelitsa (+27 720 754 291)</p> <p>Review: further definition of its scope and development of its modalities (agenda item 4), facilitated by Ms. Margaret Mukahanana-Sangarwe (Zimbabwe), Vice Chair of the AWG-LCA Secretariat contact: Mr. Florin Vladu (+27 720 774 073)</p> <p>Continued discussion of legal options with the aim of completing an agreed outcome based on decision 1/CP.13, the work done at the sixteenth session of the Conference of the Parties and proposals made by Parties under Article 17 of the Convention (agenda item 5), facilitated by Ms. Maria del Socorro Flores Liera (Mexico) Secretariat contact: Mr. Jane Bulmer (+27 768 003 521)</p> <p>Other matters: Parties included in Annex I to the Convention undergoing the process of transition to a market economy and Parties included in Annex I to the Convention whose special circumstances are recognized by the Conference of the Parties (agenda item 6 (a) and (b)), facilitated by Mr. Kunihiko Shimada (Japan) Secretariat contact: Ms. Nattley Williams (+27 761 843 192)</p>
6 (b)	Parties included in Annex I to the Convention whose special circumstances are recognized by the Conference of the Parties	
<p>All material related for the fourth part of the fourteenth session of the AWG-LCA is available electronically on the UNFCCC website at <http://unfccc.int/6560>.</p>		

Preliminary schedule of meetings for Thursday, 1 December 2011

This preliminary schedule is designed to give participants an overview of the sessions for planning purposes. The information is **indicative and subject to change**, depending on the requirements of the negotiating process. Please consult the Daily Programme of the day in question for final details, and the CCTV monitors for any last-minute changes.

COP

p.m.

Contact group on Technology Executive Committee

CMP	
a.m.	Contact group on matters relating to compliance under the Kyoto Protocol
a.m.	Contact group on issues relating to joint implementation
p.m.	Contact group on issues relating to the clean development mechanism
p.m.	Informal consultations on issues relating to the clean development mechanism
p.m.	Contact group on the adaptation fund

SBSTA	
a.m.	Informal consultations on the revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention
a.m.	Methodological guidance for activities relating to reducing emissions from deforestation and forest degradation and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries
p.m.	Informal consultations on the Nairobi work programme on impacts, vulnerability and adaptation to climate change
p.m.	Informal consultations on the revision of the UNFCCC reporting guidelines on annual inventories for Parties included in Annex I to the Convention
p.m.	Contact group on CO ₂ capture and storage in geological formations as CDM projects activities

SBI	
a.m.	Informal consultation on approaches to address loss and damage associated with climate change impacts in developing countries that are particularly vulnerable to the adverse effects of climate change to enhance adaptive capacity
a.m.	Informal consultation on financial mechanism of the Convention
a.m.	Informal consultation on Annex I national communications and greenhouse gas inventory
p.m.	Informal consultation on national communications from Parties not included in Annex I to the Convention
p.m.	Informal consultation on procedures, mechanisms and institutional arrangements for appeals against the decisions of the EB of the CDM
p.m.	Informal consultation on national adaptation plans
p.m.	Informal consultation on national communications from Parties not included in Annex I to the Convention

SBSTA/SBI	
a.m.	Joint contact group on matters relating to Article 2, paragraph 3, and Article 3, paragraph 14, of the Kyoto Protocol
a.m.	Joint contact group on the forum on the impact of the implementation of response measures at the thirty-fourth and thirty-fifth sessions of the subsidiary bodies, with the objective of developing a work programme under the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to address these impacts, with a view to adopting, at the seventeenth session of the Conference of the Parties, modalities for the operationalization of the work programme and a possible forum on response measures. ⁸

AWG-KP	
a.m.	Spin-off group on chapter II (LULUCF)
p.m.	Contact group on item 3

AWG-LCA	
a.m.	AWG-LCA Contact Group
a.m.	Informal group on continued discussion of legal options with the aim of completing an agreed outcome based on decision 1/CP.13, the work done at the sixteenth session of the Conference of the Parties and proposals made by Parties under Article 17 of the Convention (agenda item 5)
p.m.	Informal group on policy approaches and positive incentives on issues relating to reducing emissions from deforestation and forest degradation in developing countries; and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries (agenda item 3.2.3)
p.m.	Informal group on nationally appropriate mitigation commitments or actions by developed country Parties (agenda item 3.2.1)
p.m.	Informal group on nationally appropriate mitigation actions by developing country Parties (agenda item 3.2.2)

Announcements
The full information in this section is available in the "Information for Participants" and "Side Events and Exhibits" brochure at <unfccc.int>.

Announcement of official side events

Participants are reminded that official side events coordinated by the secretariat are not included in the Addendum to the Daily Programme issued on 28 November 2011 <Information Note 17 November 2011 http://unfccc.int/parties_and_observers/notifications/items/3153.php>. The information on side events is available on the UNFCCC official website, CCTV and posterboards in Durban Exhibition Center. Participants are kindly requested to consult the CCTV monitors for changes or updates.

⁸ Decision 1/CP.16, paragraph 93.

Security Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience, but it is expected that participants will appreciate the need for such arrangements.

Lost and found items Participants are reminded not to leave personal belongings in meeting rooms. The Security office, located adjacent to the main entrance, is responsible for lost and found items.

Medical and security emergencies For medical emergencies, please contact one of the three medical suites, located on the ground floor of the ICC by the entrance to Plenary 2, on the upper floor by the café, and in the DEC.

For other emergencies, please contact United Nations security staff (wearing a United Nations uniform) deployed around the premises, or call:

On-site Security Duty Officer:

Tel: +27 31 819 5777

Outside the ICC, you can call the following emergency numbers for assistance:

Emergency Services (Fire, Metro Police, and Medical):

Tel: +27 31 361 0000

Ambulances:

Tel: 110177 all areas

Emergency services:

Tel: 107 all areas

Key contacts

The information in this section is available in the "Information for Participants" brochure at <unfccc.int>.
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Events

Descriptions of the events listed below have been reproduced as received, and without formal editing. The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process.

Due to the safety and fire regulations, the temporary structures of some of the rooms in Durban Exhibit Center (DEC) cannot be completely sealed with sound proof materials. Technical staff will adjust the sound level according to the noise level of the neighboring rooms. We apologize for the inconvenience this will cause. We thank you for your cooperation.

UNFCCC and related events

Time	Title/Theme	Organizer	Venue
13.15– 14.45	<p>The new UNFCCC software for GHG inventories of non-Annex I Parties</p> <p>The UNFCCC secretariat will present a prototype version of the new UNFCCC software to assist non-Annex I Parties in reporting their GHG inventories as part of national communications. The new, web-based software is planned to replace the current Excel-based version.</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Lornaliza Kogler lkogler@unfccc.int (+27 766 982 021)</p>	Blyde River (DEC)
18:30– 20:00	<p>Finalisation of the IPCC Software for the 2006 Guidelines, and Recent and Planned Work of the TFI</p> <p>Briefing of final development stages of the IPCC software for the 2006 IPCC National Greenhouse Gas Inventory Guidelines. Recent and planned work of the IPCC National Greenhouse Gas Inventory Programme will also be explained.</p>	<p>WMO/UNEP Intergovernmental Panel on Climate Change (IPCC) Mr. Gaetano Leone gleone@wmo.int (+41 22 7308247)</p>	Apies River (DEC)

Special events

Time	Title/Theme	Organizer	Venue
10.00– 13.00	<p>Joint SBSTA/SBI in-session workshop to consider the outcomes of the Nairobi work programme, to highlight the scientific, technical and socio-economic aspects of impacts, vulnerability and adaptation to climate change most relevant to the SBI.</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Rojina Manandhar rmanandhar@unfccc.int (+27 727 524 680)</p>	Plenary King Protea (ICC)
10.00– 11.00	<p>UNFCCC media training workshop for developing country journalists: CDM Programme of Activities (PoA)</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Lucy Waruingi lwaruingi@unfccc.int (+27 727 963 014)</p>	Kosi Palm (ICC)

13.15– 14.45	<p>SBSTA-IPCC joint special event: The IPCC Special Report on Managing the Risks of Extreme Events and Disasters to Advance Climate Change Adaptation (SREX)</p> <p>IPCC WG II will share the outcomes of the IPCC SREX.</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Miwa Kato mkato@unfccc.int (+27 720 508 234)</p>	<p>Amanzimtoti River (DEC)</p>
16.00– 17.00	<p>UNFCCC media training workshop for developing country journalists: Climate Finance and the new Green Climate Fund</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Lucy Waruingi lwaruingi@unfccc.int (+27 727 963 014)</p>	<p>Kosi Palm (ICC)</p>

Side events

In order to reduce paper consumption, the schedule of side events is available at <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Interviews at the Climate Change Studio

In order to reduce paper consumption, the schedule of interviews at the Climate Change Studio during the session is available in the “Side Events” section of <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Digital Media Lounge

In order to reduce paper consumption, the schedule of events at the Digital Media Lounge during the session is available at <unfccc.int>. Participants are kindly requested to consult the CCTV monitors for changes or updates.

Forthcoming events

Descriptions of the events listed below have been reproduced as received, and without formal editing.

15.00– 18.00 1 Dec	<p>Joint SBI/SBSTA forum on the impact of the implementation of response measures, convened by the Chairs of the SBI and the SBSTA</p>	<p>Secretariat of the United Nations Framework Convention on Climate Change (UNFCCC) Ms. Hanna Hoffmann hhoffmann@unfccc.int (+27 766 324 667)</p>	<p>Safsaf Willow (ICC)</p>
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