



Framework Convention  
on Climate Change

No. 4

United Nations Climate Change Conference  
COP 15 and CMP 5  
Copenhagen, 7–18 December 2009

# Daily Programme

## Part One

<sup>1</sup> <sup>2</sup>  
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Conference of the Parties serving as the  
meeting of the Parties to the Kyoto Protocol (CMP)  
(Open to Parties and observers)

10:00–12:00

4<sup>th</sup> meeting

Plenary I  
Tycho Brahe

1. Adaptation Fund  
*[Agenda item 9]*
  - (a) Review of the Adaptation Fund  
*[Agenda item 9 (b)]*
2. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance  
*[Agenda item 10]*
3. Proposal from Kazakhstan to amend Annex B to the Kyoto Protocol  
*[Agenda item 12]*
4. Consideration of proposals by Parties for amendments to the Kyoto Protocol  
*[Agenda item 5]*  
(FCCC/KP/CMP/2009/2; FCCC/KP/CMP/2009/3; FCCC/KP/CMP/2009/4; FCCC/KP/CMP/2009/5; FCCC/KP/CMP/2009/6; FCCC/KP/CMP/2009/7; FCCC/KP/CMP/2009/8; FCCC/KP/CMP/2009/9; FCCC/KP/CMP/2009/10; FCCC/KP/CMP/2009/11; FCCC/KP/CMP/2009/12; FCCC/KP/CMP/2009/13)

<sup>1</sup> The Daily Programme is also available at <<http://unfccc.int/items/5068.php>>.

<sup>2</sup> Please consult the CCTV monitors for any last-minute changes to this Programme.

Participants are kindly requested to retain copies of documents throughout the sessions, in order to reduce paper consumption.

## **Conference of the Parties (COP)**

(Open to Parties and observers)

<b>12:00–13:00</b>	<b>2<sup>nd</sup> meeting (resumed)</b>	<b>Plenary I Tycho Brahe</b>
	1. Consideration of proposals by Parties for amendments to the Kyoto Protocol <i>[Agenda item 5]</i>	

## **Informal groups of the Convention and Protocol bodies**

(Open to Parties and observers)

### **CMP**

10:00–11:00	Contact group on issues relating to joint implementation	Verner Panton
11:30–13:00	Contact group on issues relating to the clean development mechanism	Berthel Thorvaldsen

### **AWG-KP**

11:30–13:00	Contact group on Annex I Parties' emission reductions (aggregate/individual)	Hans Christian Andersen
16:30–18:00	Contact group on potential consequences	Berthel Thorvaldsen

### **SBI**

10:00–10:45	Contact group on national communications and greenhouse gas inventories of Annex I Parties	Inger Christensen
10:45–11:30	Contact group on reporting and review of information submitted by Annex I Parties that are also Parties to the Kyoto Protocol and on the annual compilation and accounting report for Annex B Parties under the Kyoto Protocol	Inger Christensen
16:30–17:15	Contact group on national communications and greenhouse gas inventories of Annex I Parties	Ludvig Holberg
17:15–18:00	Contact group on reporting and review of information submitted by Annex I Parties that are also Parties to the Kyoto Protocol and on the annual compilation and accounting report for Annex B Parties under the Kyoto Protocol	Ludvig Holberg

## **Groups other than the Convention and Protocol bodies**

(Closed meetings)

08:00–09:00	African Group	Plenary II - Karen Blixen
08:00–09:00	Alliance of Small Island States	Verner Panton
09:00–10:00	Group of 77 and China	Hans Christian Andersen
09:00–10:00	Umbrella Group	August Bournonville
09:00–10:00	Central Group	Getrud Vasegaard
09:00–10:00	Environmental Integrity Group	Ludvig Holberg
13:00–14:00	Coalition for Rainforest Nations	Godtfred Kirk Christiansen
13:00–14:00	Least Developed Countries Group	Carl Theodor Dreyer
13:00–14:00	Organization of the Petroleum Exporting Countries/ Organization of Arab Petroleum Exporting Countries	Nanna Ditzel
13:00–14:00	Group of Latin American and Caribbean States	Astrid Henning-Jensen
13:00–14:00	Western Europe and Others Group	Carl Nielsen
13:00–14:00	Eastern European Group	Getrud Vasegaard
13:00–14:00	CACAM	Inger Christensen
13:30–14:30	League of Arab States	Leonora Christina
14:00–15:00	Group of 77 and China	Hans Christian Andersen
18:00–19:00	Alliance of Small Island States	Verner Panton
18:00–19:00	African Group - AWG-KP	Getrud Vasegaard
19:00–20:00	Least Developed Countries Group	Carl Theodor Dreyer

## **Meetings of United Nations agencies**

(Closed meetings)

14.30–15.00	Inter-agency consultations on upcoming United Nations system activities convened by the CEB secretariat	Ludvig Holberg
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## Meetings of observer organizations

(Closed meetings)

08:00–09:00	Youth non-governmental organizations (YOUNGOs)	Bodil Udsen
08:30–09:15	Local government and municipal authorities (LGMA)	ICLEI Office, Hall C6
08:30–09:30	Indigenous peoples organizations (IPOs)	Dan Turell
09:00–10:00	Business and industry non-governmental organizations (BINGOs)	Saxo Grammaticus
09:00–10:00	Trade union non-governmental organizations (TUNGOs)	Bodil Udsen
10:00–11:00	Women and gender non-governmental organizations	Dan Turell
10:00–11:00	Research and independent non-governmental organizations (RINGOs)	Bodil Udsen
11:00–12:00	Farmers non-governmental organizations	Dan Turell
17:00–18:00	Chair of the AWG-KP briefs civil society	Plenary II - Karen Blixen

## Press briefings

(Media only)

08:30–09:00	Focus on Global South on behalf of Climate Justice Now Network	Asger Jorn
09:00–09:30	ETC Group - Third World Network: “Let’s look before we leap on technology”	Asger Jorn
09:30–10:00	IUCN: ocean acidification	Asger Jorn
09:30–10:00	Alliance of Small Island States: Status of negotiations	Press Conference Room
10:00–10:30	CCMP/COM+: Overview of key NGO positions	Asger Jorn
10:30–11:00	World Bank Group: Launch of the IFC/S&P Carbon Index	Press Conference Room
11:00–11:30	Global Environment Facility	Press Conference Room
11:30–12:00	African Group: position on climate change	Press Conference Room
11:30–12:00	Stanford University	Asger Jorn
12:00–12:30	CAN International	Asger Jorn
12:15–12:45	UNFCCC Executive Secretary	Press Conference Room

12:30–13:00	University of California: Trust but verify: why climate legislation and carbon-equivalent trading need atmospheric emission verification to work	Asger Jorn
13:00–13:30	Confederation of Danish Industry: Bright Green Expo	Asger Jorn
13:00–13:30	Joint press conference: ALBA: Bolivia, Cuba, Ecuador, Nicaragua, Venezuela	Press Conference Room
13:30–14:00	Business Council for Sustainable Energy (BCSE) on behalf of Climate Solution Businesses: fast-tracking private investment	Asger Jorn
13:30–14:00	Group of 77 and China	Press Conference Room
14:00–14:30	Pew Center on Global Climate Change	Asger Jorn
14:00–14:30	European Union	Press Conference Room
14:30–15:00	GERES: Nexus, Carbon for Development or how to make carbon finance work for development	Asger Jorn
15:00–15:30	European Youth Forum	Asger Jorn
15:30–16:00	International Chamber of Commerce	Asger Jorn
17:30–18:00	Danish Climate Minister Ms. Lykke Friis and Mr. Jorgen Tang Jensen, CEO, Velux	Press Conference Room
18:00–18:30	Woods Hole Research Center	Asger Jorn
18:00–18:30	Delegation of Indonesia	Press Conference Room
18:30–19:00	Delegation of Brazil	Press Conference Room
18:30–19:00	Nepalese Youth for Climate Action (NYCA): Mountain action	Asger Jorn
19:00–19:30	Avaaz on behalf of Mandie McKeown and Paul Golding - Launch of new report: <i>Climate Change on the Roof of the World</i>	Asger Jorn
20:00–20:30	CAN Japan	Asger Jorn

<b>Preliminary schedule of meetings for Friday, 11 December 2009</b>
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This preliminary schedule is designed to give participants an overview for planning purposes. The information is <b>indicative and subject to change</b> , depending on the requirements of the negotiating process. Please consult the relevant day's Daily Programme for final details, and the CCTV monitors for any last-minute changes.
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<b>CMP</b>
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p.m.	Contact group on the report of the Adaptation Fund Board
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<b>AWG-KP</b>
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a.m.	Contact group on Annex I Parties' emission reductions (aggregate/individual)
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Contact group on potential consequences
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p.m.	Contact group on Annex I Parties' emission reductions (aggregate/individual)
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<b>SBI</b>
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a.m.	Contact group on national communications and greenhouse gas inventories of Annex I Parties
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p.m.	Contact group on reporting and review of information submitted by Annex I Parties that are also Parties to the Kyoto Protocol and on the annual compilation and accounting report for Annex B Parties under the Kyoto Protocol
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p.m.	Contact group on progress on implementation of decision 1/CP.10
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<b>SBSTA</b>
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p.m.	Contact group on reducing emissions from deforestation in developing countries: approaches to stimulate action
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<b>SBSTA/SBI</b>
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a.m.	Joint contact group on matters relating to Articles 2.3/3.14 of the Kyoto Protocol
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p.m.	Joint contact group on development and transfer of technologies
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**Status report on consideration of agenda items as at 9 December 2009**

<b>COP agenda item</b>		<b>Status</b>
2	Organizational matters	
2 (a)	Election of the President of the Conference at its fifteenth session	Sub-item completed.
2 (b)	Adoption of the rules of procedure	President to undertake consultations. Draft rules of procedure would continue to apply.
2 (c)	Adoption of the agenda	Agenda adopted.
2 (d)	Election of officers other than the President	Consultations by Mr. Eric Mugurusi (Tanzania). Secretariat contact: Ms. Nattley Williams (+45 50 77 3559)
2 (e)	Admission of organizations as observers	The COP approved the list contained in document FCCC/CP/2009/8/Rev.1.
2 (f)	Organization of work, including the sessions of the subsidiary bodies	Relevant items were referred to the SBSTA and SBI.
2 (g)	Dates and venues of future sessions	President consulting on any offers to host future sessions.
5	Consideration of proposals by Parties under Article 17 of the Convention	President consulting on how to proceed - reporting back to plenary on 10 December.
6	Consideration of a proposal by Malta for an amendment to Annex I to the Convention	Informal consultations, facilitated by Mr. Stephen de Boer (Canada). Secretariat contact: Ms. Jane Bulmer (+45 50 77 3561)

<b>CMP agenda item</b>		<b>Status</b>
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted.
2 (b)	Election of replacement officers	Consultations in progress (refer to COP sub-item 2 (d)).
2 (c)	Organization of work, including the sessions of the subsidiary bodies	Relevant items were referred to the SBSTA and SBI.
6	Issues relating to the clean development mechanism	Contact group, co-chaired by Ms. Christiana Figueres (Costa Rica) and Mr. Kunihiko Shimada (Japan). Secretariat contact: Mr. Daniele Violetti (+45 50 77 3490)
7	Issues relating to joint implementation	Contact group, co-chaired by Mr. David Lesolle (Botswana) and Mr. Pedro Martins Barata (Portugal). Secretariat contact: Mr. James Grabert (+45 50 77 3495)

8	Report of the Compliance Committee	Informal consultations, facilitated by Mr. Jürgen Lefevere (European Community). Secretariat contact: Mr. Gao Feng (+45 50 77 3555)
9	Adaptation Fund	
9 (a)	Report of the Adaptation Fund Board	Contact group, co-chaired by Mr. Agus Purnomo (Indonesia) and Ms. Vanessa Franco (Spain). Secretariat contact: Mr. Sudhir Sharma (+45 50 77 3598)

<b>AWG-KP agenda item</b>		<b>Status</b>
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted.
2 (b)	Organization of the work of the session	Organization of the work agreed.
3	Consideration of further commitments for Annex I Parties under the Kyoto Protocol	Contact group on the scale of emission reductions by Annex I Parties, co-chaired by Mr. Leon Charles (Grenada) and Ms. Gertraud Wollansky (Austria). Secretariat contact: Mr. Claudio Forner (+45 50 77 3542)
		Contact group on other issues identified at the resumed sixth session of the AWG-KP, chaired by Mr. Harald Dovland (Norway). Secretariat contact: Mr. Claudio Forner (+45 50 77 3542)
		Contact group on legal matters, co-chaired by Mr. Gerhard Loibl (Austria) and Ms. María Andrea Albán Durán (Colombia). Secretariat contact: Mr. Dan Bondi Ogolla (+45 50 77 3556)
		Contact group on potential consequences, co-chaired by Mr. Mama Konaté (Mali) and Mr. Andrew Ure (Australia). Secretariat contact: Mr. Festus Luboyera (+45 50 77 3571)
4	Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol at its fifth session	Contact group, chaired by the Chair of the AWG-KP. Secretariat contact: Mr. Claudio Forner (+45 50 77 3542)
5	Other matters	No other matters were raised.



AWG-LCA agenda item	Status
2	Organizational matters
2 (a)	Adoption of the agenda Agenda adopted.
2 (b)	Organization of the work of the session Organization of the work agreed.
3	<p>Enabling the full, effective and sustained implementation of the Convention through long-term cooperative action now, up to and beyond 2012</p> <p>Contact group on agenda item 3, chaired by the Chair of the AWG-LCA. Secretariat contact: Ms. Marcela Main Sancha (+45 50 77 3548)</p> <p>Work on item 3 organized as follows:</p> <p><u>Drafting group on shared vision</u>, facilitated by Ms. Sandea de Wet (South Africa). Secretariat support: Ms. Marcela Main Sancha (+45 50 77 3548)</p> <p><i>Draft text Shared vision v.1 (9/12/09)</i></p> <p><u>Drafting group on finance</u>, co-facilitated by Mr. Farrukh Iqbal Khan (Pakistan) and Mr. Jukka Uosukainen (Finland). Secretariat support: Ms. Preety Bhandari (+45 50 77 3593)</p> <p><u>Drafting group on technology</u>, co-facilitated by Mr. Kishan Kumarsing (Trinidad and Tobago) and Mr. Kunihiko Shimada (Japan). Secretariat support: Ms. Wanna Tanunchaiwatana (45 50 77 3586)</p> <p><i>Draft text Development and transfer of technology v.2 (available after 10:00)</i></p> <p><u>Drafting group on capacity-building</u>, co-facilitated by Ms. Fatou Gaye (Gambia) and Mr. Georg Børsting (Norway). Secretariat support: Ms. Alla Metelitsa (+45 50 77 3521)</p> <p><u>Drafting group on adaptation</u>, co-facilitated by Mr. Thomas Kolly (Switzerland) and Mr. William Agyemang-Bonsu (Ghana). Secretariat support: Mr. Youssef Nassef (+45 50 77 3570)</p> <p><i>Draft text Adaptation v.1 (9/12/09)</i></p>

		<p>Work on <u>mitigation</u>:</p> <p><u>Drafting group 1</u> on subparagraph 1 (b) (i) of the Bali Action Plan; facilitator to be identified.          Secreteriat support:          Mr. Sergey Kononov (+45 50 77 3503)</p> <p><u>Drafting group 2</u> on arrangements for NAMAs supported by public finance, in the context of subparagraph 1 (b) (ii) of the Bali Action Plan, facilitated by Ms. Margaret Mukahanana-Sangarwe (Zimbabwe).          Secreteriat support:          Mr. Yolando Velasco (+45 50 77 3600)</p> <p><u>Drafting group 3</u> on arrangements for REDD-plus activities in the context of subparagraph 1 (b) (iii) of the Bali Action Plan, facilitated by Mr. Tony la Viña (Philippines).          Secreteriat support:          Ms. Maria Sanz Sanchez (+45 50 77 3579)</p> <p><u>Drafting group 4</u> on cooperative sectoral approaches in the context of subparagraph 1 (b) (iv) of the Bali Action Plan, facilitated by Ms. Magdalena Preve (Uruguay).          Secreteriat support:          Mr. Florin Vladu (+45 50 77 3578)</p> <p><i>Draft text Cooperative sectoral approaches and sector-specific actions in agriculture v.2 (9/12/09).</i></p> <p><i>Draft text Cooperative sectoral approaches and sector-specific actions - general v.3 (available after 09:00).</i></p> <p><u>Drafting group 5</u> on economic and social consequences of response measures in the context of subparagraph 1 (b) (vi) of the Bali Action Plan, facilitated by Mr. Richard Muyungi (Tanzania).          Secreteriat support:          Ms. Hanna Hoffmann (+45 50 77 3572)</p> <p><i>Economic and social consequences of response measures v.1 (available during the course of the day)</i></p>
4	Other matters	No other matters were raised.

SBI agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted, with sub-item 4 (b) held in abeyance.
2 (b)	Organization of the work of the session	Organization of the work agreed.
2 (c)	Election of officers other than the Chair	Consultations in progress.
2 (d)	Election of replacement officers	Consultations in progress.
3	National communications and greenhouse gas inventory data from Parties included in Annex I to the Convention	
3 (a)	Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2007	Contact group, co-chaired by Ms. Anke Herold (Germany) and Mr. Quamrul Islam Chowdhury (Bangladesh). Secretariat contact: Ms. Katia Simeonova (+45 50 77 3512)
3 (b)	Status report on the review of fourth national communications and preparations for the review of fifth national communications	
4	National communications from Parties not included in Annex I to the Convention	
4 (a)	Provision of financial and technical support	Sub-item deferred to SBI 32. Chair to inform the COP and its President.
4 (b)	Information contained in national communications from Parties not included in Annex I to the Convention	Sub-item held in abeyance.
4 (c)	Further implementation of Article 12, paragraph 5, of the Convention	Sub-item deferred to SBI 32. Chair to inform the COP and its President.
5	Financial mechanism of the Convention	
5 (a)	Fourth review of the financial mechanism	Contact group, co-chaired by Mr. Zaheer Fakir (South Africa) and Ms. Cecilia Lei (Canada). Secretariat contacts: Mr. Yolando Velasco (+45 50 77 3600) (for 5 (a) and (b)) Mr. Paul Desanker (+45 50 77 3608) (for 5 (c))
5 (b)	Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility	
5 (c)	Assessment of the Special Climate Change Fund	
6	Matters relating to Article 4, paragraphs 8 and 9, of the Convention	
6 (a)	Progress on the implementation of decision 1/CP.10	Contact group, chaired by Mr. Thinley Namgyel (Bhutan). Secretariat contact: Ms. Miwa Kato (+45 50 77 3574)
6 (b)	Matters relating to the least developed countries	Informal consultations, facilitated by Mr. Rence Sore (Solomon Islands). Secretariat contact: Mr. Paul Desanker (+45 50 77 3608)
7	Development and transfer of technologies	SBI/SBSTA joint contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Holger Liptow (Germany). Secretariat contact: Mr. Bert van der Plas (+45 50 77 3588)
8	Capacity-building under the Convention	Item deferred to SBI 32. Chair to prepare draft decision.
9	Capacity-building under the Kyoto Protocol	Item deferred to SBI 32. Chair to prepare draft decision.

10	Reporting and review of information submitted by Parties included in Annex I to the Convention that are also Parties to the Kyoto Protocol	Contact group (jointly with agenda item 13), co-chaired by Ms. Anke Herold (Germany) and Mr. Quamrul Islam Chowdhury (Bangladesh). Secretariat contact: Mr. Javier Hanna (+45 50 77 3507)
11	Matters relating to Article 3, paragraph 14, of the Kyoto Protocol	SBI/SBSTA joint contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) and Ms. Kristin Tilley (Australia). Secretariat contact: Mr. Festus Luboyera (+45 50 77 3571)
12	Report of the administrator of the international transaction log under the Kyoto Protocol	SBI took note of the report.
13	Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol	Contact group (jointly with agenda item 10), co-chaired by Ms. Anke Herold (Germany) and Mr. Quamrul Islam Chowdhury (Bangladesh). Secretariat contact: Mr. Jigme (+45 50 77 3502)
14	Administrative, financial and institutional matters	
14 (a)	Budget performance for the biennium 2008–2009	Chair to prepare draft conclusions and draft decisions.
14 (b)	Continuing review of the functions and operations of the secretariat	SBI took note.
14 (c)	Privileges and immunities for individuals serving on constituted bodies established under the Kyoto Protocol	Informal consultations, facilitated by Ms. Dessima Williams (Grenada). Secretariat contact: Ms. Nattley Williams (+45 50 77 3559)
15	Other matters	Item to be taken up at the 3 <sup>rd</sup> meeting.

SBSTA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted.
2 (b)	Organization of the work of the session	Organization of the work agreed.
2 (c)	Election of officers other than the Chair	Consultations in progress.
2 (d)	Election of replacement officers	Consultations in progress.
3	Nairobi work programme on impacts, vulnerability and adaptation to climate change	Informal consultations, facilitated by Mr. Kishan Kumarsingh (Trinidad and Tobago) and Mr. Don Lemmen (Canada). Secretariat contact: Ms. Xianfu Lu (+45 50 77 3575)
4	Development and transfer of technologies	SBSTA/SBI joint contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Holger Liptow (Germany). Secretariat contact: Mr. Vladimir Hecl (+45 50 77 3590)
5	Reducing emissions from deforestation in developing countries: approaches to stimulate action	Contact group, co-chaired by Mr. Audun Rosland (Norway) and Ms. Lilian Portillo (Paraguay). Secretariat contact: Ms. Jenny Wong (+45 50 77 3580)
6	Research and systematic observation	Chair to prepare draft conclusions. Secretariat contact: Ms. Rocio Lichte (+45 50 77 3581)
7	Methodological issues under the Convention	
(a)	Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention	Chair to prepare draft conclusions. Secretariat contact: Ms. Astrid Olsson (+45 50 77 3510)
(b)	Emissions from fuel used for international aviation and maritime transport	Chair to prepare draft conclusions. Secretariat contact: Mr. Fernando Castellanos Silveira (+45 50 77 3582)
8	Methodological issues under the Kyoto Protocol	
8 (a)	Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23	Informal consultations, facilitated by Mr. Samuel Adejuwon (Nigeria). Secretariat contact: Mr. Kishor Rajhansa (+45 50 77 3485)
8 (b)	Carbon dioxide capture and storage in geological formations as clean development mechanism project activities	Consultations by the Chair. Secretariat contact: Mr. Rodrigo Leme (+45 50 77 3484)
8 (c)	Common metrics to calculate the CO <sub>2</sub> equivalence of greenhouse gases	Informal consultations, facilitated by Mr. Michael Gytarsky (Russian Federation). Secretariat contact: Ms. Astrid Olsson (+45 50 77 3510)
9	Matters relating to Article 2, paragraph 3, of the Kyoto Protocol	SBSTA/SBI joint contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) and Ms. Kristin Tilley (Australia). Secretariat contact: Mr. Festus Luboyera (+45 50 77 3571)
10	Other matters	No matters were raised.

## **List of speakers for the high-level segment attended by Heads of State and Heads of Government and other heads of delegation**

The list below is the preliminary list of speakers who wish to deliver a statement at the high-level segment under agenda item 9 of the COP and agenda item 15 of the CMP.

The list is provisionally divided into morning, afternoon and evening sessions to facilitate the organization of the order of speakers.

**All speakers are reminded to be present in the plenary 10 minutes or at least two speakers prior to their presentation.** They will be escorted by an usher during the presentation of the previous speaker from the seat of their delegation to a reserved chair close to the podium. Attending Heads of State or Government will be driven to the VVIP entrance of the Bella Center and from there escorted by a Protocol Officer to the seats of their delegation. The VVIP lounge will also be available for the Heads of State or Government before delivery of their statements.

Representatives are reminded that statements made during the high-level segment should not exceed the three-minute limit, as decided by the Conference of the Parties at its first plenary meeting. Given the large number of statements, it is suggested that statements be as brief and concise as possible, with full texts available for distribution (see below for the quantities required). If Parties do not wish to speak but would prefer to only have their statements circulated, the secretariat will make arrangements to distribute the copies and enter the statement in the records of the Conference.

Due to the large number of requests received for speaking slots, statements for Thursday, 17 December are expected to continue until Friday, 18 December in the early morning. The secretariat has decided to offer an opening of two hours on Wednesday, 16 December 2009 starting from 20:00 for those Parties that may wish to advance their speaking slot. The secretariat will be able to accommodate approximately 16 speaking slots during this period. The order of speakers will be in accordance with Protocol, based on the rank of the speaker.

Parties interested in taking up this offer should communicate their interest to the External Relations team, located in the Conference Affairs Services office in Hall B4 101 (Ms. Dianiah Trought-Dederich) by 12:00 on Friday, 11 December. Any other changes to the speakers' list should also be brought to the attention of the External Relations team.

Parties are requested to note that the secretariat is not in a position to accommodate individual requests for changes in a Party's speaking slot. Parties wishing to make a change should arrange to exchange slots with another Party, and jointly notify the secretariat of the agreement that has been reached.

All Parties are kindly requested to provide the Conference Officer with **20 copies** of their statements in advance to meet the needs of the interpreters and the Conference records. Parties wishing to have their statements distributed during the plenary meeting are requested to provide **700 copies**. These copies may be delivered to the Conference Officer's table located beside the podium in the plenary.

**List of speakers for the high-level segment attended by  
Heads of State and Heads of Government**

Wednesday, 16 December 2009, 12:00 to 13:00

H.E. Mr. Ali Osman Mohamed Taha  
Vice President of **SUDAN**  
and Chairman of the Group of 77 and China for 2009  
*(on behalf of the Group of 77 and China)*

H.E. Mr. Meles Zenawi  
Prime Minister  
**FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA**  
*(on behalf of the African Group)*

H.E. Mr. Tillman Thomas  
Prime Minister  
**GRENADA**  
*(on behalf of the Alliance of Small Island States)*

H.E. Mr. Pakalitha Bethuel Mosisili  
Prime Minister  
**LESOTHO**  
*(on behalf of the Least developed countries)*

H.E. Mr. Andreas Carlgren  
Minister for the Environment  
**SWEDEN**  
*(on behalf of the European Union)*

H.E. Ms. Penny Y. Wong  
Minister for Climate Change and Water  
**AUSTRALIA**  
*(on behalf of the Umbrella Group)*

S.E. M. Abdoulaye Wade  
Président  
**SENEGAL**

H.E. Mr. Amadou Toumani Touré  
President  
**MALI**

H.E. Mr. Hugo Chávez Frías  
President  
**VENEZUELA (BOLIVARIAN REPUBLIC OF)**

15:00 to 18:00

H.E.Mr. Abdelazziz Bouteflika  
President  
**ALGERIA**

H.E. Mr. Runaldo Ronald Venetiaan  
President  
**SURINAME**

H.E. Mr. José Manuel Barroso  
President  
European Commission  
**EUROPEAN COMMUNITY**

H.E. Mr. James Alix Michel  
President  
**SEYCHELLES**

H.E. Ms. Tarja Halonen  
President  
**FINLAND**

H.E. Mr. Nguyen Tan Dung  
Prime Minister  
**VIET NAM**

H.E. Mr. Emanuel Mori  
President  
**MICRONESIA (FEDERATED STATES OF)**

H.E. Mr. Mohamed Nasheed  
President  
**MALDIVES**

H.E. Mr. Jurelang Zedkaia  
President  
**MARSHALL ISLANDS**

H.E. Ms. Cristina E. Fernández de Kirchner  
President  
**ARGENTINA**

H.E. Ms. Gloria Macapagal Arroyo  
President  
**PHILIPPINES**

H.E. Mr. Gjorge Ivanov  
President  
**THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA**

H.E. Mr. Mohamed Ould Abdel Aziz  
President  
**ISLAMIC REPUBLIC OF MAURITANIA**



H.E. Mr. Alan García-Perez  
President  
**PERU**

H.E. Mr. Faure Essozimna Gnassingbé  
President  
**TOGO**

H.E. Mr. Evans Atta-Mills  
President  
**GHANA**

H.E. Mr. Paul Biya  
President  
**CAMEROON**

H.E. Mr. Emomali Rahmon  
President  
**REPUBLIC OF TAJIKISTAN**

H.E. Mr. Robert Gabriel Mugabe  
President  
**ZIMBABWE**

H.E. Mr. Denis Sassou-Nguesso  
President  
**CONGO (REPUBLIC OF)**

H.E. Mr. Marcus A. Stephen  
President  
**NAURU**

H.E. Mr. Francois Bozize Yangouvonda  
President  
**CENTRAL AFRICAN REPUBLIC**

H.E. Mr. Demitris Christofias  
President  
**CYPRUS**

H.E. Mr. Mwai E. Kibaki  
President  
**KENYA**

H.E. Mr. Johnson Toribiong  
President  
**PALAU**

H.E. Mr. Ahmed Abdallah Mohamed Sambi  
President of the Union of the Comoros  
**COMOROS**

H.E. Mr. Idriss Deby Itno  
Président de la République  
**CHAD**

18:00 to 20:00

S.E. M. Andry Nirina Rajoelina  
Président de la Transition  
**MADAGASCAR**

H.E. Sheikh Hasina  
Prime Minister  
**BANGLADESH**

H.E. Mr. Stephenson King  
Prime Minister  
**SAINT LUCIA**

H.E. Mr. Dean O. Barrow  
Prime Minister and Minister of Finance  
**BELIZE**

H.E. Grand Chief Sir Michael Thomas Somare  
Prime Minister  
**PAPUA NEW GUINEA**

H.E. Mr. Madhav Kumar Nepal  
Prime Minister  
**NEPAL**

H.E. Mr. Hubert A. Ingraham  
Prime Minister  
**BAHAMAS (THE)**

H. E. Mr. Valdis Dombrovskis  
Prime Minister  
**LATVIA**

H.E. Mr. Josaia Voreqe Bainimarama  
Prime Minister  
**FIJI**

H.E. Mr. Saad R. Harriri  
Prime Minister  
**LEBANON**

H.E. Mr. Apisai Ielemia  
Prime Minister  
**TUVALU**

H.E. Mr. Denzil Douglas  
Prime Minister and Minister of Foreign Affairs  
**SAINT KITTS AND NEVIS**

H.E. Mr. Tuilaepa L. S. Malielegaoi  
Prime Minister  
**SAMOA**

H.E. Mr. Jim Marurai  
Prime Minister  
**COOK ISLANDS**

H.E. Mr. Milo Djukanovic  
Prime Minister  
**MONTENEGRO**

H.E. Mr. Sibusiso B. Dlamini  
Prime Minister  
**KINGDOM OF SWAZILAND**

S.E. M. Dileita Mohamed Dileita  
Premier Ministre  
**DJIBOUTI**

Thursday, 17 December 2009, 10:00 to 13:00
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H.E. Mr. Felipe Calderón Hinojosa  
President  
**MEXICO**

H.E. Mr. Kevin M.Rudd  
Prime Minister  
**AUSTRALIA**

H.E. Mr. George Papandreou  
Prime Minister and Minister of Foreign Affairs  
**HELLENIC REPUBLIC (GREECE)**

H.E. Mr. Sali Berisha  
Prime Minister  
**ALBANIA**

H.E. Mr. Ali Bongo Ondimba  
President  
**GABON**

H.E. Mr. Anote Tong  
President  
**KIRIBATI**

H.E. Mr. Susilo B. Yudhoyono  
President  
**INDONESIA**

H.E. Mr. Blaise Compaore  
President  
**BURKINA FASO**

H.H. Sheikh Nasser Mohammed Al-Ahmad Al-Jaber Al-Sabah  
Prime Minister  
**STATE OF KUWAIT**

H.E. Mr. Wen Jiabao  
Premier  
**PEOPLE'S REPUBLIC OF CHINA**

H.E. Mr. Bharrat Jagdeo  
President  
**GUYANA**

H.E. Mr. Tsakhia Elbegdorj  
President  
**MONGOLIA**

H.E. Mr. Nahas Angula  
Prime Minister  
**REPUBLIC OF NAMIBIA**

H.E. Mr. Benjamin Netanyahu  
Prime Minister  
**STATE OF ISRAEL**

H.E. Mr. Dato' Sri Mohd. Najib Tun Abdul Razak  
Prime Minister  
**MALAYSIA**

H.E. Mr. Nuvinchandra Ramgoolam  
Prime Minister  
**MAURITIUS**

H.E. Mr. Mohamed Hosny Mubarak  
President  
**EGYPT**

H.E. Mr. Abhisit Vejjajiva  
Prime Minister  
**THAILAND**

S.E. M. Abbas El Fassi  
Premier Ministre  
**MOROCCO**

H.E. Mr. Juan Evo Morales Ayma  
President  
**BOLIVIA (PLURINATIONAL STATE OF)**

15:00 to 18:00
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H.E. Mr. Alvaro Uribe Velez  
President  
**COLOMBIA**

His Majesty Sultan Haji Hassanal Bolkiah  
Head of State  
**BRUNEI DARUSSALAM**

His Serene Highness Prince Albert  
Head of State  
**MONACO**

H.E. Mr. Mahmoud Ahmadinejad  
President  
**IRAN (ISLAMIC REPUBLIC OF)**

H.E. Mr. Luiz I. Lula da Silva  
President  
**BRAZIL (FEDERATIVE REPUBLIC OF)**

H.E. Mr. Myung-bak Lee  
President  
**REPUBLIC OF KOREA**

H.E. Mr. José Luis Rodríguez Zapatero  
President of the Government of Spain  
**SPAIN**

H.E. Ms. Angela Merkel  
Federal Chancellor  
**GERMANY**

S.E. M. Nicolas Sarkozy  
Président  
**FRANCE**

H.E. Mr. Lawrence Gonzi  
Prime Minister  
**MALTA**

H.E. Mr. Silvio Berlusconi  
Prime Minister  
**ITALY**

His Royal Highness Prince Hamzah bin al Hussein  
**JORDAN**

H.E. Mr. S. Jayakumar  
Senior Minister and Coordinating Minister for National Security  
**SINGAPORE**

H.E. Mr. Esteban Lazo Hernández  
Vice-President  
**REPUBLIC OF CUBA**

H.E. Mr. Rafael Alburquerque  
Vice-President  
**DOMINICAN REPUBLIC**

H.E. Mr. Goodluck Ebele Jonathan  
Vice-President  
**FEDERAL REPUBLIC OF NIGERIA**

H.E. Ms. Aja Isa Tou Njie Saidy  
Vice-President and Minister of Women's Affairs  
**GAMBIA**

H.E. Mr. Ali Mohamed Shein  
Vice-President  
**UNITED REPUBLIC OF TANZANIA**

H.E. Mr. Joseph N. Boakai  
Vice President  
**LIBERIA**

S.E. Sr. Juan C. Varela  
Primer Vicepresidente de la Republica y Ministro de Relaciones Exteriores  
**PANAMA**

H.E. Mr. Kenneth Baugh  
Deputy Prime Minister and Minister of Foreign Affairs and Foreign Trade  
**JAMAICA**

H.E. Mr. Viliami Tau Tangi  
Deputy Prime Minister and Minister of Health  
**TONGA**

H.E. Mr. Ives Sahinguvu  
Deputy Head of State  
**BURUNDI**

H.E. Mr. Namhong Hor  
Deputy Prime Minister and Minister of Foreign Affairs and International Cooperation  
**CAMBODIA**

H.E. Mr. Asang Laoly  
Deputy Prime Minister  
**LAO PEOPLE'S DEMOCRATIC REPUBLIC**

H.E. Mr. Hryhoriy Nemyrya  
Vice Prime Minister  
**UKRAINE**

18:00 to 21:00
----------------

H.E. Mr. Igor Shuvalov  
First Deputy Prime Minister  
**RUSSIAN FEDERATION**

H.E. Ms. Maxine P. O. McClean  
Minister of Foreign Affairs  
**BARBADOS**

H.E. Mr. Fander Falconi  
Minister of Foreign Affairs  
**ECUADOR**

H.E. Mr. Nyan Win  
Minister of Foreign Affairs  
**MYANMAR**

H.E. Mr. Samuel Santos López  
Minister for Foreign Affairs  
**NICARAGUA**

H.E. Mr. Makhdoom Shah Mahmood Qureshi  
Minister for Foreign Affairs  
**PAKISTAN (ISLAMIC REPUBLIC OF)**

H.E. Mr. Ali Ibrahim Al Naimi  
Minister of Petroleum and Mineral Resources  
**SAUDI ARABIA**

H.E. Mr. Sakihito Ozawa  
Minister of the Environment  
**JAPAN**

H.E. Ms. Lykke Friis  
Minister for Climate and Energy  
**DENMARK**

H.E. Mr. Ed Miliband  
Secretary of State for Energy and Climate Change  
**UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND**

H.E. Mr. Jim Prentice  
Minister of the Environment  
**CANADA**

H.E. Mr. Pema Gyamtsho  
Minister of Agriculture and Member National Environment Commission  
**BHUTAN**

H.E. Mr. Todd D. Stern  
U.S. Special Envoy for Climate Change  
**UNITED STATES OF AMERICA**

H.E. Mr. Nurgali Sadvakasovich Ashimov  
Minister of Environmental Protection  
**KAZAKHSTAN**

H.E. Mr. Nikolaus Berlakovich  
Minister of Agriculture, Forestry, Environment and Water Management  
**AUSTRIA**

H.E. Mr. Paul Magnette  
Minister for Climate and Energy  
**BELGIUM**

H.E. Mr. Vladimir Tsalko  
Minister of Natural Resources and Environmental Protection  
**BELARUS**

H.E. Ms. Jacqueline Cramer  
Minister of Environment and Spatial Planning  
**NETHERLANDS**

H.E. Ms. Maria de Fatima M. Jardim  
Minister of Environment  
**ANGOLA**

H.E. Mr. Oscar Rivas  
Ministro de la Secretaria del Ambiente  
**PARAGUAY**

H. E. Mr. Jana Al-Kabi Al-Kabi  
Minister of Environment  
**KINGDOM OF BAHRAIN**

H.E. Ms. Buyelwa P. Sonjica  
Minister of Water and Environmental Affairs  
**SOUTH AFRICA**

S.E. M. Jose Edouard Bononge Endundo  
Ministre de l'Environnement, de la Conservation de la Nature et Tourisme  
**DEMOCRATIC REPUBLIC OF THE CONGO**

H.E. Mr. Herman Humberto Rosa Chávez  
Minister of the Environment  
**EL SALVADOR**

H.E. Mr. Moritz Leuenberger  
Federal Councillor and Minister of Environment  
**SWITZERLAND**

H.E. Mr. Oliver Dulić  
Minister of Environment and Spatial Planning  
**SERBIA**

S.E. M. Ahizi Daniel Aka  
Ministre de l'Environnement, des Eaux et Forêts  
**COTE D'IVOIRE**

21:00 to 24:00
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H.E. Mr. Jaanus Tamviki  
Minister of the Environment  
**ESTONIA**

S.E. Sra. Ana Lya Uriarte  
Ministra de Medio Ambiente  
**CHILE**

H.E. Mr. Imre Szabó  
Minister of Environment and Water  
**HUNGARY**

H.E. Mr. Monyane Moleleki  
Minister of Natural Resources  
**LESOTHO**

S.E. M. Papa Koly Kourouma  
Ministre de l'Environnement et du Développement Durable  
**GUINEA**

S.E. Sr. Luis Alberto Ferrate Felice  
Ministro de Ambiente y Recursos Naturales  
**GUATEMALA**

H.E. Mr. José Maria Veiga  
Minister of Environment, Rural Development and Marine Resources  
**CAPE VERDE**

H.E. Mr. Nick Smith  
Minister for the Environment and Climate Change Issues  
**NEW ZEALAND**

H.E. Mr. Jan Dusík  
Minister of Environment  
**CZECH REPUBLIC**

H.E. Mr. John Gormley  
Minister for the Environment, Heritage and Local Government  
**IRELAND**



H.E. Ms. Svandís Svavarsdóttir  
Minister for the Environment  
**ICELAND**

H.E. Ms. Renate Müssner  
Minister of Environment  
**LIECHTENSTEIN**

H.E. Ms. Maria Mutagamba  
Minister of Water and Environment  
**UGANDA**

S.E. M. Claude Wiseler  
Ministre du Développement Durable et des Infrastructures  
**LUXEMBOURG**

H. E. Mr. Gediminas Kazlauskas  
Minister of Environment  
**LITHUANIA**

H.E. Mr. George Khachidze  
Minister of Environment Protection and Natural Resources  
**GEORGIA**

H.E. Mr. Grain W. P. Malunga  
Minister of Natural Resources, Energy and Environment  
**MALAWI**

H.E. Mr. Issoufou Baco  
Minister of Environment  
**NIGER**

H.E. Mr. Erik Solheim  
Minister of the Environment and International Development  
**NORWAY**

H.E. Ms. Dulce Álvaro Pássaro  
Minister for the Environment  
**PORTUGAL**

H.E. Mr. Stanislas Kamanzi  
Minister of Natural Resources  
**RWANDA**

H.E. Ms. Alcinda Antonio de Abreu  
Minister for Coordination of Environmental Affairs  
**MOZAMBIQUE**

H.E. Mr. Gordon Darcy Lilo  
Minister of Environment, Conservation and Meteorology  
**SOLOMON ISLANDS**

H.E. Mr. Jean-Marie Claude Germain  
Minister of Environment  
**HAITI**

H.E. Mr. Huseyngulu Seid Baghirov  
Minister of Ecology and Natural Resources  
**AZERBAIJAN**

H.E. Mr. Patali Champika Ranawaka  
Minister of Environment & Natural Resources  
**SRI LANKA**

H.E. Mr. Onkokame Kitso Mokaila  
Minister of Environment, Wildlife and Tourism  
**BOTSWANA**

00:00 to 02:00
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H.E. Mr. Joao Mendes Gonçalves  
Minister for Economy and Development  
**TIMOR-LESTE**

H.E. Mr. Nadhir Hamada  
Minister of Environment and Sustainable Development  
**TUNISIA**

H.E. Mr. Veysel Eroglu  
Minister of Environment and Forestry  
**TURKEY**

H.E. Mr. Carlos Colacce  
Minister of Housing, Land Planning and Environment  
**URUGUAY**

S.E. M. Justin Sossou Adanmayi  
Ministre de l'Environnement et de la Protection de la Nature  
**BENIN**

H.E. Ms. Catherine Namugaia  
Minister of Tourism, Environment and Natural Resources  
**ZAMBIA**

H.E. Mr. Abdullah ben Mubarak Al-Maadhadi  
Minister of the Environment  
**THE STATE OF QATAR**

H.E. Mr. Rashid Ahmed Bin Fahad  
Minister of Environment and Water  
**UNITED ARAB EMIRATES**

H.E. Mr. Buri Mohamed Hamza  
Minister of Environment  
**SOMALIA**

H.E. Ms. Kaoukab Alsabah Daya  
Minister of State for Environment Affairs  
**SYRIAN ARAB REPUBLIC**

Mr. Barros Bacar Banjai  
Secretary of State for the Environment and Sustainable Development  
**GUINEA-BISSAU**

Mr. Dan Carlan  
Secretary of State  
**ROMANIA**

H.E. Mr. Mohammed Lutf Al-Eryani  
Ambassador of the Republic of Yemen to the Federal Republic of Germany  
**YEMEN**

Mr. Arstanbek A. Davletkeldiev  
Director, State Agency on Environment Protection and Forestry  
**KYRGYZTAN**

Mr. Shokri Mohamed Ghanem  
Chairman of The National Oil Corporation  
**GREAT SOCIALIST PEOPLE'S LIBYAN ARAB JAMAHIRIYA**

**OBSERVERS**

Mr. Celestino Migliore  
Archbishop, Permanent Observer of the Holy See to the United Nations  
**HOLY SEE**

Mr. Salam Fayyad  
Prime Minister  
**PALESTINIAN AUTHORITY**

**Election of officers of  
bodies under the Convention and the Protocol**  
**Update of nominations received by the secretariat**  
*(as at 9 December 2009)*

**Bureau of the COP and the CMP**

COP President	H.E. Ms. Connie Hedegaard (Denmark)	WEOG
Chair of SBI		
Chair of SBSTA		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Vice-President		
COP Rapporteur		

**Bureau of the Subsidiary Body for Implementation (SBI)**

SBI Vice-Chair  
SBI Rapporteur

**Bureau of the Subsidiary Body for Scientific and Technological Advice (SBSTA)**

SBSTA Vice-Chair  
SBSTA Rapporteur

**Executive Board of the Clean Development Mechanism**

Member	Eastern Europe
Alternate	Eastern Europe
Member	SIDS
Alternate	SIDS
Member	Annex I
Alternate	Annex I
Member	Non-Annex I
Alternate	Non-Annex I
Member	Non-Annex I
Alternate	Non-Annex I

**Joint Implementation Supervisory Committee**

Member	SIDS
Alternate	SIDS
Member	Annex I
Alternate	Annex I
Member	Annex I EITs
Alternate	Annex I EITs
Member	Non-Annex I
Alternate	Non-Annex I
Member	Non-Annex I
Alternate	Non-Annex I

**Adaptation Fund Board**

Member	Africa
Alternate	Africa
Member	Africa
Alternate	Africa
Member	Asia
Alternate	Asia
Member	Asia
Alternate	Asia
Member	Eastern Europe
Alternate	Eastern Europe
Member	Eastern Europe
Alternate	Eastern Europe
Member	GRULAC
Alternate	GRULAC
Member	GRULAC
Alternate	GRULAC
Member	WEOG
Alternate	WEOG
Member	WEOG
Alternate	WEOG
Member	SIDS
Alternate	SIDS
Member	LDCs
Alternate	LDCs
Member	Annex I
Alternate	Annex I
Member	Annex I
Alternate	Annex I
Member	Non-Annex I
Alternate	Non-Annex I
Member	Non-Annex I
Alternate	Non-Annex I

**Compliance Committee - Facilitative Branch**

Member	Africa
Alternate	Africa
Member	Asia
Alternate	Asia
Member	GRULAC
Alternate	GRULAC
Member	Annex I
Alternate	Annex I
Member	Non-Annex I
Alternate	Non-Annex I



## Special announcements

### **Vacancies at the UNFCCC secretariat**

Conference participants are encouraged to bring to the attention of qualified individuals in their countries/organizations the link to the employment page of the secretariat website:

<http://unfccc.int/secretariat/employment/recruitment>

Five professional positions are currently advertised.

During the first half of 2010 we are expecting to advertise a number of vacancies ranging from entry level to senior management.

The secretariat is committed to ensuring equitable gender balance and geographical distribution among its staff. To this end, we would like to especially encourage qualified women candidates and candidates from developing countries to apply for vacancies.

### **Availability of meeting rooms**

The demand for meeting rooms is expected to exceed the capacity of the conference premises and priority will be given to meetings directly associated with the negotiating process. The secretariat appreciates participants' understanding in this connection. Meetings will therefore only be confirmed at the earliest one day prior to the requested meeting taking place.

### **Use of audio/video recording devices by participants at UNFCCC sessions**

The making of audio and video recordings, including any external transmission, by Party or observer organization delegations during open and closed official meetings and in designated security zones is not permitted. The secretariat provides audio recordings of official meetings, as required by Parties. Webcasts are provided for open plenary meetings.

### **"TelePresence" video conferencing service**

Four "TelePresence" suites are available for use by participants to COP 15 at no cost. Using these TelePresence suites in the conference venue it will be possible to connect virtually and in real time with 77 Cisco TelePresence rooms around the world and with 23 Danish embassies. The COP 15 TelePresence meeting facilities are located in Hall B across from the Meeting Room Assignment Counter and can be booked through the counter.

Read more about the COP 15 TelePresence service and the Global Climate Change Meeting Platform at:

<http://en.cop15.dk/about+cop15/going+to+cop15/virtual+conferencing+at+cop15>.

### **Corrections to the list of participants**

The final list of participants will be issued on the last day of the conference. Any corrections should be given to Ms. Hedwig Sandoval at the Registration counter by 12:00 at the latest on Wednesday, 16 December.

## **Announcements**

- Webcasts of the sessions** For the duration of the conference, all official meetings and press conferences will be available live and on-demand, with English or floor audio streams. On-demand files will be available shortly after the close of each meeting.
- A selection of side events will be available on demand in floor languages. Please check the UNFCCC website for the date and time of webcast sessions at <unfccc.int>.
- Credentials** “Credentials of representatives, alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs.” Delegations are kindly requested to present the corresponding letters of credentials to the External Relations team in the Conference Affairs office, located on the first floor in Hall B4.
- Delegation nameplates** Delegates are kindly requested not to remove country nameplates from the meeting rooms. The secretariat is unable to replace these at short notice and this can lead to serious disruptions at meetings.
- Security** Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience, but it is expected that participants will understand the need for such arrangements.
- ...inSide climate change publications counter** Participants wishing to distribute documents should contact Ms. Irini Rouboglou of the Observer Organizations Liaison team on the ground floor of Hall H. The climate change publications counter is located in Hall H-018 A-D, H-019 D. Posters and flyers relating to side events may be affixed to the poster boards available at prominent locations around the conference venue.
- Meditation room** A room for meditation and prayer is available to participants on demand in the Lobby West, Hall D.
- Facilities for non-governmental organizations** Offices for the business and industry non-governmental organizations (BINGOs), environmental non-governmental organizations (ENGOs), farmers non-governmental organizations (Farmers) , indigenous peoples organizations (IPOs), local government and municipal authorities (LGMAs), research and independent non-governmental organizations (RINGOs), trade union non-governmental organizations (TUNGOs) and the women and gender non-governmental organizations (Women and Gender) are located in Hall H on the ground floor. The youth non-governmental organizations (YOUNGOs) are located in Hall C6/7.
- Pigeonholes** Pigeonholes for the distribution of official documents and messages, which delegates are kindly requested to check at regular intervals, are located next to the Documents Distribution counter. Participants are requested to refrain from distributing non-official material via the pigeonholes.
- Lost and found items** Participants are reminded not to leave personal belongings in meeting rooms. Documents left in meeting rooms and on unattended desks will be removed. The Security office, located near the main entrance, is responsible for lost and found items.